

City of Norman, Oklahoma

Citizens' Public Safety Sales Tax Oversight Committee

Annual Report

July 2024 – June 2025

City of Norman, Oklahoma
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Annual Report
July 1, 2024 – June 30, 2025

Executive Summary

The Citizen's Public Safety Sales Tax Oversight Committee (CPSOC) offers the following information for the status of the Fiscal Year Ending June 30, 2025 (FYE 25). We are pleased to report that several items were accomplished this year, but we would be remiss if we did not report on the items that are outstanding and must be addressed.

MAJOR ISSUES

- The School Resource Program was fully implemented in FYE 2025, but Norman Public Schools is unable to significantly contribute to the funding of the program. Current projections show that the General Fund is unable to subsidize the SRO program indefinitely.
- On February 4, 2025, the City Council received the results of a Public Safety Study conducted by the Matrix Consulting Group. To date, no implementation plan has been established. In July, the Community Public Safety Oversight Committee (CPSOC) submitted a formal recommendation to the Council, proposing the formation of an ad hoc committee to conduct a comprehensive review of the study and to develop a strategic plan for its implementation.

PROJECT STATUS

- The Emergency Communications Operations Center (ECOC) was completed in 2024, and an accompanying vehicle storage facility is almost complete. The only critical capital need remaining in the PSST II plan is to reconstruct/relocate Fire Station #5.

FINANCIAL OVERVIEW

Public Safety Sales Tax (PSST) revenue was -8.4% below the budget target for FYE 25. A \$212,216 subsidy from the General Fund and a \$70,739 subsidy from the Capital Fund was budgeted and required in FYE 25 to keep the PSST Fund in the black. Sales tax trends will be monitored each year to determine the need for future subsidies until the PSST critical capital needs have been completed.

LOOKING FORWARD

- Comprehensive review of the 2025 Public Safety Study and potential implementation
- Mid-mount aerial ladder platform completion and delivery
- Reconstruction/relocation of Fire Station # 5

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Introduction

On May 13, 2008, a special election was held in the City of Norman providing for the assessment of a temporary seven-year sales tax of one half of one percent (.5%) in addition to the present City and State sales tax for staffing of forty-one (41) additional Police personnel and thirty (30) additional Fire personnel. The additional sales tax was also to be used for vehicles and equipment for such personnel, acquiring, constructing and equipping two new fire stations. The proposition was approved with a vote of 8,301 in favor to 4,307 opposed. The public safety sales tax was implemented October 1, 2008, and expired September 30, 2015.

On April 1, 2014, a special election was held in the City of Norman providing for the extension of the one-half percent (.5%) public safety sales tax beginning October 1, 2015. The proposition was approved with a vote of 3,801 in favor to 3,662 opposed. In this report, the tax effective prior to October 1, 2015, is called PSST I, and the tax effective on October 1, 2015, is called PSST II.

Creation and Purpose

The Ordinance calling the election provided for the establishment of a Citizens Public Safety Oversight Committee (CPSOC) to review the expenditures of such monies and submit recommendations to the City Council regarding such expenditures. Further, the CPSOC was to review the expenditures of revenues collected to determine if such funds were expended for the purposes specified and monitor the successful implementation of community-oriented policing concepts. The Ordinance called for the committee to issue reports on their findings to the City Council and the public on an annual basis or as requested by the Council. (See Appendix A for the PSST I Ordinance, Appendix B for the COP Establishment Resolution, and Appendix C for the PSST II Ordinance and Resolution).

Membership

The Norman City Council, in its meeting of February 10, 2009, appointed the first Citizen's Public Safety Oversight Committee. Current members of the Committee are Linda Price, Lea Greenleaf, Ann Gallagher, Kenny Orr, Kyle Hurley, Russell Rice, Gregory Gilkey, Mark Emerson, and Brittany Elliott.

Meeting Schedule

The CPSOC meets monthly. Below are the dates for the Committee's meetings from July 2024 to June 2025. (See Appendix D for the Schedules of Regular Meetings and the Corresponding Agendas).

July 11, 2024	Monthly Meeting
August 8, 2024	Monthly Meeting
September 12, 2024	Monthly Meeting
October 10, 2024	Monthly Meeting
November 14, 2024	Monthly Meeting
December 12, 2024	Monthly Meeting
January 9, 2025	Monthly Meeting - Cancelled
February 13, 2025	Monthly Meeting
March 13, 2025	Monthly Meeting
April 10, 2025	Monthly Meeting

May 8, 2025
June 12, 2025

Monthly Meeting
Monthly Meeting

Discussion Items

The topics of discussion involved Public Safety Sales Tax revenues and expenses for each month. Detailed financial information is included under the Financial Report section of this document.

Members of the Police Command staff presented monthly information regarding the Community Oriented Policing efforts.

Members of the Fire Command staff presented monthly updates on Fire Department activity.

Other topics of discussion and advisement to Council included:

- Fire Department Apparatus Replacement Schedule – (See Appendix H)
- Emergency Communications Operations Center project
- Data-Driven Approaches to Crime & Traffic Safety (DDACTS)
- School Resource Officer Program staffing
- Emergency Communications staffing

Accomplishments

The Committee continued its work meeting monthly to review revenue and expenditures reports as well as monitoring the community-oriented policing philosophy.

Financial Report

On May 13, 2008, the citizens of Norman voted on and approved a temporary 7-year, one-half percent (0.5%) Public Safety Sales Tax (PSST I) to increase the number of police officers and firefighters, and to construct and equip two new fire stations. The sales tax began October 1, 2008, and terminated on September 30, 2015. The City received its first sales tax remittance from the Oklahoma Tax Commission on December 18, 2008.

As of June 30, 2025, a total of \$159,744,402 has been collected from the PSST since its inception. An additional \$15,210,695 has been collected from the related Public Safety Use Tax (a sales tax levied on purchases made outside of the city for use within the city). Interest earned from investing the taxes has earned the PSST Fund an additional \$1,534,334. Total expenditures to date from PSST funds are \$212,159,436 (see Appendix E for a revenue and expenditure analysis by month).

As mentioned earlier in this report, on April 1, 2014, a special election was held in the City of Norman providing for the permanent extension of the one half of one percent (.5%) public safety sales tax beginning October 1, 2015. The proposition was approved and is called PSST II.

With the approval of the PSST permanent extension, Ordinance O-1314-33 was also approved. This Ordinance specifically states what the PSST II revenues can and will be used for. The Ordinance directed that funding for the 71 personnel added to the City public safety workforce by the PSST I be made permanent; 19 personnel be added over a period of four years (13 police officers to staff a School Resource Officer program; 4 additional Dispatchers; and 2 Emergency

Vehicle Mechanics); and a program to replace or acquire Critical Public Safety Capital Facility Needs be implemented (See Appendix G for the original PSST II project, equipment and personnel plan). The Critical Public Safety Capital Needs were identified, in priority order, as follows:

Emergency Communication System Replacement - \$15,000,000
Emergency Operations/Dispatch Center Facility - \$6,500,000
Fire Apparatus Replacement Program – \$6,800,000
Reconstruct/Relocate Fire Station #5 - \$3,500,000
TOTAL - \$31,800,000

In discussions and presentations leading up to the approval of the PSST extension, the plan to finance the Emergency Communications (Radio) System and Emergency Operations Center (EOC) facilities through some sort of debt issuance was discussed and acknowledged due to the need to have those facilities up and running before sufficient PSST revenues would accrue. Under the plan, available PSST fund balance would be used as a partial “down payment” on the Communication System and EOC facilities, and PSST Fund balance would be used to pay for the Fire Apparatus and Fire Station #5 Reconstructions on a pay-as-you-go basis, as funds became available after the Radio System and EOC were financed.

As illustrated on the following page, the City of Norman has followed the approved Staffing Plan in adding personnel to the budgeted workforce as anticipated by PSST I and PSST II. During FYE 17, it was originally planned to add seven additional School Resource Officers, two Emergency Vehicle Mechanics and two Emergency Communications Officers. Due to financial cuts and an economic downturn, all of the planned positions, except for the two Communication Officers, were delayed. In FYE 18, three of the remaining seven School Resource Officers were added. No positions were fulfilled in FYE 19. Two Emergency Vehicle Mechanic positions were approved for FYE 20. The two remaining Emergency Communications Officer positions and the four remaining School Resource Officer positions were added during FYE 2024.

Public Safety Sales Tax Staffing Plan

	Original Plan				Fulfilled in PSST I	Fulfilled in PSST II	Not Fulfilled	Reason
	Fire- fighters	Commissioned Police Officers	Non-commissioned Police Officers	Plan Total				
FYE 2008	0	0	0	0	0		0	
FYE 2009	0	12	0	12	12		0	
FYE 2010	15	9	0	24	24		0	
FYE 2011	0	9	0	9	9		0	
FYE 2012	15	5	0	20	20		0	
FYE 2013	0	2	0	2	2		0	
FYE 2014	0	2	0	2	2		0	
FYE 2015	0	2	0	2	2		0	
FYE 2016	0	6	0	6		6	0	
FYE 2017	0	7	2 Emerg Vehicle Mechanics 2 Emerg Communications Officers	11		2 Emerg Communications Officers	7 Police Officers 2 Emerg Vehicle Mechanics	Lack of funding/staffing
FYE 2018	0	0	0	0		3 Police Officers planned in FYE 2017	0	
FYE 2019	0	0	2 Emerg Communications Officers	2			4 Police Officers, 2 Emergency Communications Officers	Lack of funding/staffing
FYE 2020	0	0	0	0		2 Emerg Vehicle Mechanics planned in FYE 2017	4 Police Officers, 2 Emergency Communications Officers	Lack of funding/staffing
FYE 2021	0	0	0	0			4 Police Officers, 2 Emergency Communications Officers	Lack of funding
FYE 2022	0	0	0	0			4 Police Officers, 2 Emergency Communications Officers	Lack of funding
FYE 2023	0	0	0	0			4 Police Officers, 2 Emergency Communications Officers	Lack of funding
FYE 2024	0	0	0	0		2 Emerg Communications Officers, 4 Police Officers	0	
Total	30	54	0	90	71	19	0	

Total Public Safety Personnel*

	Firefighters		Commissioned Police Officers	
	Budgeted	Filled 6/30	Budgeted	Filled 6/30
FY 2008	127	120	134	125
FY 2009	127	123	146	127
FY 2010	142	126	155	156
FY 2011	142	135	164	159
FY 2012	157	129	169	165
FY 2013	157	156	169**	154
FY 2014	157	150	171	159
FY 2015	157	156	173	157
FY 2016	157	145	177 [#]	158
FY 2017	157	155	177	163
FY 2018	157	151	178 ^{##}	160
FY 2019	158	141	180	170
FY 2020	158	148	180	176
FY 2021	158	155	171 ^{***}	166
FY 2022	158	143	171	160
FY 2023	158	149	180 ^{###}	158
FY 2024	158	157	184 ^{****}	165
FY 2025	158	150	184	177
FY 2026	158		184	

*Only includes positions in the Fraternal Order of Police (FOP) and International Association of Fire Fighters (IAFF), excludes all other public safety support personnel.

**In the FY 2013 Budget, one Major (FOP) position was reclassified to a non-union Deputy Police Chief position, and a Forensic Tech (FOP) position was reclassified to a non-union position, and two PSST positions were added, so no net change in total.

#In the FY 2015 Budget year, a Master Police Officer position was reclassified to a non-union Forensic Tech position. In FYE 2016, a Police Officer position was reclassified to a non-union I.T. Systems Support Tech position for the PD and six officers were added for the School Resource Officer program.

##In the FY 2018 Budget year, three additional School Resource Officers were added, an MPO was reclassified to a non-union Animal Welfare Shelter Manager and a Sergeant was reclassified as a non-union Police Standards Administrator. In FYE 2019, a police major was added.

***In FYE 2021, nine commissioned positions were cut in the Police Department in the General Fund.

###In the FY 2023 Budget year, nine commissioned positions were added in the Police Department in the General Fund.

****In the FY 2024 Budget year, four commissioned School Resource Officer positions were added in the Public Safety Sales Tax Fund.

Plan Status

The original PSST plan is complete. With the hiring of nine (9) additional police officers for the school resource officer program in FYE 16 and 18, two (2) Emergency Communications Officers in FYE 17, the hiring of two (2) Emergency Vehicle Mechanic positions in FYE 20, and the approval of two (2) Emergency Communications Officers and four (4) police officers for the school resource officer program in FYE 24, the staffing plan for PSST II is also complete.

With the approval of PSST II, PSST II revenues will be utilized for specific capital improvements identified in the PSST II Ordinance, including an improved communications system, replacement of fire trucks and apparatus, relocation and reconstruction of Fire Station No. 5, and the construction of an emergency operations and dispatch facility.

Findings and Conclusions

The Committee reports that City staff has been responsive to information requests and guidance as such requests have been made.

Committee members would like a more prospective review of public safety issues to be able to make recommendations to Council before any decisions are made. The Committee is a dedicated group that comprises subject matter experts within their fields and has the expertise needed to give Council advice and recommendations on public safety issues. Members are eager to share their knowledge with Council to help with decision making.

Public Safety Sales Tax expenditures have been extensively reviewed by the committee and the committee finds such expenditures have been made in accordance with the Ordinance establishing the parameters for such expenditures. In the Committee's judgment, the Police Department is successfully implementing Community Policing concepts.

Looking Forward to the Fiscal Year Ending 2026

In the future, the committee will continue monitoring activities designated in the COP Annual Work Plan (see Appendix F) as well as monitoring expenditures and revenues associated with the Public Safety Sales Tax collections.

The Committee also looks forward to the partnership with the Norman Public Schools for the School Resource Officer (SRO) Program as a part of the PSST extension, and the reconstruction/relocation of Fire Station #5.

The committee stands ready to assist the Council in whatever advisory capacity they deem appropriate.

The Citizen's Public Safety Oversight Committee FYE 2025 Annual Report was approved at the CPSOC meeting on August 14, 2025, with the recommendation that it be forwarded to City Council as required by Ordinance 0-0708-32.

AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN SAID CITY OF NORMAN, STATE OF OKLAHOMA, (THE CITY), ON THE 13TH DAY OF MAY, 2008, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED, QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF APPROVING OR REJECTING ORDINANCE NO. O-0708-32 OF THE CITY OF NORMAN, OKLAHOMA, LEVYING AND ASSESSING A SALES TAX OF ONE HALF OF ONE PERCENT (.5%) IN ADDITION TO PRESENT CITY AND STATE SALES TAXES UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TO ANY PERSON TAXABLE UNDER THE SALES TAX LAW OF OKLAHOMA INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED SALES LISTED THEREIN; PROVIDING FOR THE PURPOSE OF THE ONE HALF OF ONE PERCENT (.5%) SALES TAX TO BE USED FOR STAFFING OF ADDITIONAL POLICE PERSONNEL AND ADDITIONAL FIRE PERSONNEL IN ACCORDANCE WITH THE STAFFING PLAN ADOPTED HEREIN, VEHICLES AND EQUIPMENT FOR SUCH PERSONNEL, ACQUIRING, CONSTRUCTING, AND EQUIPPING TWO FIRE STATIONS IN THE CITY OF NORMAN, OKLAHOMA, AND THEN FOR SUCH OTHER LAWFUL PURPOSES AS SPECIFIED HEREIN; TO BECOME EFFECTIVE ON THE 1ST DAY OF OCTOBER, 2008, AND TERMINATE ON 30TH DAY OF SEPTEMBER, 2015; PROVIDING EXEMPTIONS EXEMPTED FROM THE SALES TAX LAW OF OKLAHOMA INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED EXEMPTIONS LISTED THEREIN; PROVIDING FOR THE ADMINISTRATION AND COLLECTION OF TAX; REQUIRING THE FILING OF RETURNS; PROVIDING FOR INTEREST AND PENALTIES FOR FAILURE TO PAY TAX WHEN DUE; PROVIDING FOR TAXPAYER TO KEEP RECORDS; REQUIRING VENDORS TO COLLECT TAX FROM PURCHASER AT TIME OF SALE; ESTABLISHING LIENS; AUTHORIZING THE CITY COUNCIL TO MAKE ADMINISTRATIVE AND TECHNICAL CHANGES AND ADDITIONS EXCEPT TAX RATE; MAKING THE TAX CUMULATIVE; PROVIDING SEVERABILITY OF PROVISIONS; REQUIRING APPROVAL OF ORDINANCE BY MAJORITY OF REGISTERED VOTERS VOTING AT AN ELECTION HELD FOR SUCH PURPOSE AS PROVIDED BY LAW; FIXING EFFECTIVE DATE; AND PROVIDING FOR THE SEVERABILITY THEREOF.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- § 1. Proposition. That the Mayor of the City of Norman, Oklahoma, or in her absence or incapacity, the duly qualified Mayor Pro Tem, be and hereby is authorized and directed to call a special election to be held in the City of Norman, Oklahoma, on the 13th day of May, 2008, for the purpose of submitting to the registered, qualified voters of said City of Norman, Oklahoma, for their approval or rejection the following proposition:

PROPOSITION

“SHALL ORDINANCE NO. O-0708-32 PROVIDING FOR THE ASSESSMENT OF A SALES TAX OF ONE HALF OF ONE PERCENT (.5%) IN ADDITION TO THE PRESENT CITY AND STATE SALES TAX UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TO ANY PERSON TAXABLE UNDER THE SALES TAX LAW OF OKLAHOMA INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED SALES LISTED THEREIN; PROVIDING FOR THE PURPOSE OF THE ONE HALF OF ONE PERCENT (.5%) TO BE USED, TO THE EXTENT FEASIBLE FROM THE REVENUES GENERATED HEREBY, FOR STAFFING OF FORTY-ONE (41) ADDITIONAL POLICE PERSONNEL AND THIRTY (30) ADDITIONAL FIRE PERSONNEL IN ACCORDANCE WITH THE STAFFING PLAN ADOPTED HEREIN, VEHICLES AND EQUIPMENT FOR SUCH PERSONNEL, ACQUIRING, CONSTRUCTING, AND EQUIPPING TWO FIRE STATIONS IN THE VICINITY OF 36TH AVENUE NORTHWEST AND TECUMSEH STREET AND IN THE VICINITY OF EAST ALAMEDA AND EAST 36TH AVENUE IN THE CITY OF NORMAN, OKLAHOMA, ALL TO BE OWNED EXCLUSIVELY BY THE CITY OF NORMAN AND THEN FOR SUCH OTHER LAWFUL PURPOSES OF THE CITY BE APPROVED; AND PROVIDING THAT SUCH ADDITIONAL ONE HALF OF ONE PERCENT (.5%) SHALL BEGIN TO BE LEVIED ON OCTOBER 1, 2008, AND CEASE TO BE LEVIED ON SEPTEMBER 30, 2015?”

- § 2. That such call for said election shall be by Special Election Proclamation and Notice, signed by the Mayor or Mayor Pro Tem and attested to by the City Clerk, setting forth the proposition to be voted on; that the ballots set forth in the proposition be voted upon substantially as set out in Section 1 hereof; and that the returns of said election shall be made to and canvassed by the Cleveland County Election Board.
- § 3. That the number and location of the polling places and the persons who conduct the elections shall be the same as the regular polling places and persons prescribed and selected by the Cleveland County Election Board for elections in the City of Norman, Oklahoma.
- § 4. That the Special Election Proclamation and Notice of even date, a copy of which is on file with the City Clerk and which is incorporated herein by reference, calling such special election is hereby approved in all respects, and that the Mayor or Mayor Pro Tem is hereby authorized to execute said special election proclamation on behalf of the City, and the City Clerk is hereby authorized to

attest and affix the seal of said City to said Special Election Proclamation and Notice and cause a copy of said Special Election Proclamation and Notice to be published as required by law, and a copy thereof delivered to the Cleveland County Election Board.

- § 5. That the City Clerk shall serve or cause to be served, a copy of this Ordinance and a copy of the Special Election Proclamation and Notice of Election upon the office of the Cleveland County Election Board, not less than sixty (60) days prior to the date of the election.
- § 6. Citation and codification. This Ordinance shall be known and cited as the Norman Sales Tax Ordinance of 2008, and the same shall be codified and incorporated into the Code of Ordinances of the City of Norman, Oklahoma (the "City").
- § 7. Tax imposed. It is hereby imposed a sales tax of one half of one percent (.5%) (in addition to any and all other sales taxes now in force) to be levied upon the gross receipts derived from all sales taxable under the Oklahoma Sales Tax Code.
- § 8. Effective date and termination. This Ordinance shall become and be effective on and after the 1st day of October, 2008, subject to approval of a majority of the registered voters of the City of Norman voting on the same in the manner prescribed by law. This Ordinance and the sales tax referenced herein shall terminate and cease to be levied seven (7) years from the effective date of this Ordinance, or on the 30th day of September, 2015 provided that this tax, at the discretion of the then sitting City Council, may be submitted to the registered voters of the City of Norman for re-approval prior to the expiration of the tax.
- § 9. Purposes of revenues. The proceeds of the one half of one percent (.5%) sales tax levied and assessed by this Ordinance shall be used, to the extent feasible from the revenues generated hereby, as follows:
- First, for staffing of forty-one (41) additional police personnel and thirty (30) additional fire personnel in accordance with the staffing plan adopted herein, vehicles and equipment for such personnel, acquiring, constructing, and equipping two fire stations in the vicinity of 36th Avenue Northwest and Tecumseh Street and in the vicinity of East Alameda and East 36th Avenue in the City of Norman, Oklahoma, all to be owned exclusively by the City of Norman and for the promotion of community relations through a philosophy of community policing which promotes a partnership and interaction between public safety personnel and the citizens of the City of Norman, and then for such other purposes as may be adopted by Council in accordance with criteria specified in section 13 below, provided it is not the intention that revenue generated from this additional tax levy be utilized to create inequities in the City of Norman Compensation system among public safety and nonpublic safety personnel.
- §10. Establishment of Citizens Public Safety Oversight Committee. A Citizens Public Safety Oversight Committee shall be established to review the expenditures of such monies and submit recommendations to Council regarding such expenditures.

- §11. Appointment and number of members. Members of the Citizens Public Safety Oversight Committee shall be appointed by the Mayor of the City of Norman upon approval by a majority of the City Council. The Committee shall consist of one member from each Ward and one member at-large. The Citizens Public Safety Oversight Committee shall not be current City employees, officials, contractors or vendors of the City.
- §12. Purposes of Citizens Public Safety Oversight Committee. The Citizens Public Safety Oversight Committee shall review the expenditure of revenues collected pursuant to this Ordinance to determine if such funds are expended for the purposes specified in the Ordinance, monitoring the successful implementation of community policing concepts, and issuing reports on their findings to the City Council and the public on an annual basis or as requested by Council, and may review and make recommendations on such other issues related to Public Safety as may be assigned to it by Council.
- §13. Staffing Plan. Revenues collected hereunder shall be expended first for the staffing, compensation and equipping of police and fire personnel over the period of the tax in accordance with the Staffing Plan set forth herein, and the excess for such other public needs as may be identified and budgeted by Council after evaluation considering at least one of the following criteria: projects or expenditures that enhance public safety services; projects or expenditures that enhance emergency management capabilities; projects or expenditures that provide direct services to the citizens; projects or expenditures that help ensure long term financial stability of the City; and/or projects or expenditures that provide for continuity of existing City services.

Year of Tax	Additional Police Personnel	Additional Fire Personnel
1	12	0
2	9	15
3	9	0
4	5	15
5	2	0
6	2	0
7	<u>2</u>	<u>0</u>
Total added Personnel	41	30

- §14. Subsisting state permits. All valid and subsisting permits to do business issued by the Oklahoma Tax Commission pursuant to the Oklahoma Sales Tax Code are, for the purpose of this Ordinance, hereby ratified, confirmed and adopted in lieu of any requirement for an additional City permit for the same purpose.
- §15. Payment of tax. The tax herein levied shall be paid at the time and in the manner and in the form prescribed for the payment of state sales tax under the Oklahoma Sales Tax Code.
- §16. In addition to current taxes. The tax levied hereby is in addition to any and all other sales taxes levied or assessed by the City. Provided, however, that those provisions of Article IV of Chapter 8 (Sales Tax) of the Code of Ordinances, of the City of Norman, Oklahoma, not inconsistent herewith, shall apply to the sales tax levied and assessed by this Ordinance. For the purpose of this Ordinance, references in the Code of Ordinances to specific provisions of the Oklahoma Sales Tax Code shall deem to be referenced to said statutory provisions, as amended.

- §17. Amendment. The citizens of the City of Norman, Oklahoma, by their approval of this Ordinance at the election hereinabove provided for, hereby authorize the City by Ordinance duly enacted to make any such administrative and technical changes or additions in the method and manner of administration and enforcing this Ordinance as may be necessary or proper for efficiency and fairness except that the purpose, rate and limitation of time for collection of the tax herein provided shall not be changed without the approval of the qualified electors of the City as provided by law. Prior to approval of such amendatory Ordinance, the Oversight Committee established pursuant to Section 10 herein shall review and make recommendation to the Council regarding the amendment.
- §18. Provisions cumulative. Provisions hereof shall be cumulative and in addition to any and all other taxing provisions of City Ordinances.
- §19. Exclusion from "Non-dedicated" UNP TIF revenues. The additional tax authorized under this Ordinance shall not be considered a "non-dedicated" tax as contemplated in the Norman University North Park Project Plan, and accordingly no revenues generated from this additional tax levied on retail sales occurring within the Increment District shall be considered part of the Sales Tax Increment apportioned to the University North Park Tax Increment Finance District.
- §20. Severability. If any section, subsection, sentence, clause, phrase or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

ADOPTED this 11th day of
March, 2008.

Cindy S. [Signature]
 Mayor

NOT ADOPTED this _____ day of
 _____, 2008.

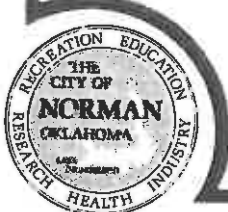
 Mayor

ATTEST:

Brenda Hall
 City Clerk

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, ESTABLISHING COMMUNITY ORIENTED POLICING (COP) IN ORDER TO IDENTIFY POLICING PRIORITIES OF THE COMMUNITY AND CREATE A STRATEGY FOR DEVELOPING PROCESSES FOR THOSE PRIORITIES.

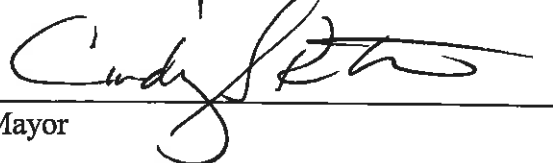
- § 1. WHEREAS, on May 13, 2008, a special election was held in the City of Norman for a proposed temporary increase in the city sales tax by one half of one percent (.5%).
- § 2. WHEREAS, one purpose of the revenues was for the promotion of community relations through a philosophy of community policing which promotes partnership and positive interaction between the public safety personnel and the citizens of the City of Norman.
- § 3. WHEREAS, the Citizens Public Safety Oversight Committee (CPSOC) was established to review expenditures, monitor the successful implementation of community policing concepts and issue reports on their findings to the City Council and the public at least annually, or as frequently as the committee deems appropriate, or as requested by Council, and make recommendations on other issues related to public safety as may be assigned by Council.
- § 4. WHEREAS, the City of Norman, Oklahoma, desires to establish Community Oriented Policing (COP) to assist the Police Department in identifying policing priorities and develop processes to achieve implementation of community policing.
- § 5. WHEREAS, that COP should be implemented as a philosophy which permanently and positively changes the police department's interaction with the community. This positive interaction will lead to the creation of a safe, diverse and inclusive community. By working together, the Norman Police Department and the citizens of Norman can develop creative solutions to contemporary community problems related to public safety including crime, fear of crime, social and physical disorder, and neighborhood decay.
- § 6. WHEREAS, it is believed that the development of identified activities that focus on all City departmental efforts will assist in the achievement of Community Oriented Policing.
- § 7. WHEREAS, the Norman City Council encourages future City Councils to fully evaluate and seek reconsideration, as appropriate, of the Public Safety Tax (which expires on September 30, 2015) at least one (1) year prior to its expiration.



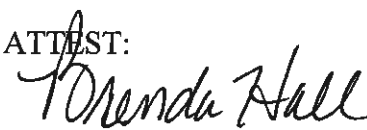
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- § 8. That the Norman City Council and the Citizens Public Safety Oversight Committee shall assist the Police Department in identifying the policing priorities of the community and suggest processes to address those priorities.
- § 9. That the Police Department will prepare a Five Year Implementation Plan in order to set forth the strategies and activities to successfully implement community policing concepts based on the priorities and policies established by the Norman City Council and CPSOC.
- §10. That the Police Department will prepare an Annual Work Plan (AWP), consistent with the five (5) year plan on the basis of intended results, strategies, budget, and the formation of community partners. The AWP will provide detailed activity planning and set out what will be accomplished during the year. The AWP shall contain:
- a. Expected outcomes;
 - b. Activities to be carried out towards the achievement of the expected outcomes;
 - c. The time frame (by calendar quarter) for undertaking the planned activities; and
 - d. Identification of those responsible for implementing components of the plan.

PASSED AND ADOPTED this 28th day of April, 2009.



Mayor

ATTEST:


City Clerk



**City of Norman, Oklahoma
2009
Norman's Rededication to Community
Oriented Policing**



The Norman Police Department

In September 1919, the City of Norman ("the City") received its charter and the Norman Police Department became the primary law enforcement agency for the City. All early documents indicate that the department's manpower at the time was in the single digits-employing one to four officers. As the population of the City has changed over the years, so has the Norman Police Department. Currently, the department consists of 147 commissioned and 55 civilian personnel, for a total of 202 employees.

All 202 employees are assigned to one of three bureaus: Patrol, Criminal Investigations and Staff Services. The Patrol Bureau is responsible for such things as responding to calls for service, investigating and taking appropriate action regarding traffic activity, criminal activity, and unusual circumstances. In addition, the Patrol Bureau is responsible for the apprehension of offenders, recovery of stolen property, and preparation of reports and presentation of court testimony. The department's Criminal Investigations Bureau is responsible for the investigation of criminal activity, collection and preservation of crime scene evidence, apprehension of offenders, recovery of stolen property, and preparation of reports. The Criminal Investigations Bureau also manages the presentation of evidence to the prosecutor's office and presentation of court testimony. The Staff Services Bureau is responsible for records, communications, training, personnel services, animal welfare, and fiscal management. In 2009, the total budget for the department is approximately \$17M (excluding capital projects).

Initial Community Policing Efforts

The concept of community oriented policing ("COP") was first implemented by the Norman Police Department in 1993. The department's focus was becoming more committed to providing the highest quality of police service by working in partnership with the community to create permanent solutions to problems and enhance the quality of life in Norman. Soon after the implementation of this philosophy, the department observed success in partnering with the community and addressing problems. Problem solving became a proactive task rather than a reactive one. However, over the next fifteen years, the department's COP approach was weakened by declining staffing levels, increasing population and calls for service.

crime, greater respect for law and order, increased crime control and crime prevention, and greater citizen satisfaction with police services.

Community policing represents a continuation of established traditions of policing in the United States. It flows from the following fundamental values:

- The police department believes that the prevention of crime is its number one priority.
- The police department involves the community in the delivery of its services.
- The police department holds itself accountable to the community it serves.
- The police department upholds three dimensions of equity: equal access to police services, equal treatment of all individuals under the U.S. Constitution, and equal distribution of police services and resources.

Research shows that community policing programs follow ten (10) underlying principals:

1. Crime prevention is the responsibility of the whole community.
2. The police and the community share ownership, responsibility, and accountability for the prevention of crimes.
3. Police effectiveness is a function of crime control, crime prevention, problem solving, community satisfaction, quality of life, and community engagement.
4. Mutual trust between the police and the community is essential for effective policing.
5. Crime prevention must be a flexible, long-term strategy in which the police and community collectively commit to resolving the complex and chronic causes of the crime.
6. Community policing requires knowledge, access and mobilization of community resources.
7. Community policing can only succeed when police administration and government officials enthusiastically support its principles and tenets.
8. Community policing depends on decentralized, community-based participation in decision-making.
9. Community policing allocates resources and services, which is based on analysis, identification and projection of patterns and trends, rather than incidents.
10. Community policing requires an investment in training with a special emphasis on: problem analysis and problem solving, facilitation, community organization, communication, mediation and conflict resolution, resource identification and use, networking and linkages, and cross-cultural competency.

It is a common misconception that COP is "soft on crime." This is not the case. Officers continue to make arrests and issue citations. However, the emphasis must shift with COP from activity indicators to long term solutions for problems. COP is also not "social work" or a cosmetic solution. The implementation of the COP philosophy merely formalizes and promotes community building and community-based problem solving which includes strong law enforcement components. COP must also not be viewed as a

Recent Events

On May 13th, 2008, a special election was held in the City of Norman which proposed a temporary increase in the city sales tax by one half of one percent (.5%). Voters approved the proposition and it became effective on October 1, 2008. The approval of this additional tax, in part, will be used to staff additional police personnel, which in turn will allow COP to be reinstated in the community. With the enactment of this temporary public safety sales tax, a Citizen's Public Safety Oversight Committee was established to review the expenditures of the new monies and submit recommendations to the City Council regarding these expenditures. Members of the Citizen's Public Safety Oversight Committee are appointed by the Mayor upon approval by a majority of the City Council.

The Citizen's Public Safety Oversight Committee reviews the expenditures of revenues collected pursuant to the ordinance to determine if such funds are expended for the purposes specified in the ordinance. In addition, the Committee monitors the successful implementation of community policing concepts. Further, the City Council encourages the Citizens Oversight Committee to seek input and issue reports on their findings to the City Council and the public at least annually, or as frequently as the Committee deems appropriate or as requested by the Council. The Committee may review and make recommendations on such other issues related to Public Safety as may be assigned by the City Council.

In order to be successful, the COP mission and goals must be redefined to meet the current needs of the City of Norman. The City Council Oversight Committee along with members of the department recommend that the creation of a safe, diverse and inclusive community should be the paramount goal. The implementation of the COP philosophy is an opportunity to create positive interactions between the police department and the community.

Universal Principles of COP

Community policing is best described as a philosophy, managerial style, and organizational strategy. The goals of community policing are to promote better police-community partnerships and more proactive problem solving with the community. Community policing can help solve a wide range of community problems and issues involving crime control, crime prevention, and fear of crime.

In addition to Community Oriented Policing (COP), community policing is referred to by several names such as Community Problem Solving, Neighborhood Policing, and Problem-Based Policing. In order to be effective, community policing must be based on collaboration between police and citizens in a non-threatening and cooperative spirit. COP requires that police listen to citizens, take seriously how citizens perceive problems and issues, and seek to solve problems which have been identified. A fundamental assumption of the community policing approach is that the community is more likely than the police to recognize and understand public safety needs. Effective community policing can result in enhanced quality of life in neighborhoods, reduction of the fear of

passing fad. In order to be effective, COP must be adopted as a philosophical change in the way the police interact with the public.

Norman's Desired COP Philosophy

The purpose of this COP statement is to unify community efforts, build alignment and loyalty among the Police Department staff, communicate our COP stance to the entire organization and the community, and finally to empower employees to set correct priorities and make correct decisions.

In addition to defining the principles and values of COP, the Police Department and Council Oversight Committee developed a vision of COP for Norman. It is the position of the group that COP should be implemented as a philosophy which permanently and positively changes the police department's interaction with the community. This positive interaction will lead to the creation of a safe, diverse and inclusive community. By working together, the Norman Police Department and the citizens of Norman can develop creative solutions to contemporary community problems related to public safety including crime, fear of crime, social and physical disorder, and neighborhood decay.

The mission of community oriented policing is to enhance the quality of service to Norman by developing a partnership based on trust using community relations, problem identification/solutions, and crime prevention. These partnerships must be permanent relationships of trust between the police and the community that must be developed and maintained to establish a network of resources to help in the problem identification and problem solving process. These relationships of trust enable law enforcement to gain greater access to valuable information from the community that could lead to the solution and prevention of crimes. Trust must be achieved before the police can assess the needs of the community and develop the close ties that will create community support. Community partnerships require an adoption of a policing perspective that exceeds the standard/traditional law enforcement emphasis. It is well understood that these partnerships will not happen overnight and will require an ongoing effort to be maintained.

The first element in working towards community oriented policing is the formation of community partnerships. Partnerships between police and community stakeholders are needed in order to carefully examine the characteristics of problems in neighborhoods and apply appropriate remedies. The group has identified community stakeholders such as the University of Oklahoma, other Norman educational institutions, social service agencies, businesses, the media, law enforcement, elected and appointed civic officials, property owners associations, neighborhood watches and members of the community as entities that must work together to ensure the success of community oriented policing.

Another element of community oriented policing that must be in place for the program to become effective is problem solving. Problem solving must be implemented in a proactive method to identify problems, educate all parties involved, and assign resources to solve those problems. Problem solving will require statistical analysis of data to

produce feedback and evaluate the effectiveness of the solution. It is acknowledged that the results from this element may not be observed for several years after re-start-up.

The police must also enact a public information outreach to the community concerning community oriented policing programs, activities and opportunities. The police will in turn use these opportunities to develop partnerships to help identify and solve public safety issues. It is expected that the police will partner with Norman's diverse population to accomplish the expectations. The police must also open lines of communication from the youth to the elderly to address community concerns. The police will be able to then implement proactive crime prevention and increase the police visibility in the community, especially in neighborhoods.

Geographically based policing or the use of "beats" will allow for officers to be assigned to a specific area and remain as the primary person in the area. This will allow the officer to gain knowledge of that area and provide for accountability for the area. By remaining in one geographic location, officers are better able to act as liaisons for citizens with other city departments and give the community a clear understanding of whom to contact for COP issues. In addition, geographically based policing provides an opportunity for officers to focus on specific crime "hot spots" and adapt solutions. Officers should be continually evaluated on both their proactive and reactive programs.

Recruitment of new departmental personnel should be aimed at attracting new employees who are well suited to a COP philosophy. All commissioned and civilian departmental members will be COP knowledgeable, although some may have greater responsibilities. All department personnel, sworn and civilian, will be given initial and ongoing COP training. Their work plans, performance reviews, and performance measures will clarify expectations for employees under the COP philosophy. The entire organizational structure of the department will be structured to support COP.

The Citizens Oversight Committee should determine the mechanisms for measuring whether or not the benchmarks are being met, and if they should be adjusted based on their evaluations and public input. In order to facilitate this process, any needs should be directed to the City Manager and Council. The evaluation should be included in all reports. Our community's support of the COP program is essential to make it an enduring endeavor despite any changes in administration and political makeup of the Council. This can only be achieved by meeting the needs and expectations of the public. In order to achieve this, it is imperative for the Citizens Oversight Committee to create a means for public input and interaction.

Action

To achieve its goals the Norman Police Department will prepare a Five Year Implementation Plan to set forth the strategies and activities to successfully implement community policing concepts. Further, the Norman Police Department will prepare an Annual Work Plan consistent with the Five Year Implementation Plan on the basis of intended results, strategies, budget and the formation of community partners. The

Annual Work Plan will provide detailed activity planning and accomplishments such as expected outcomes and activities, a time frame and identification of those responsible for implementation of all components of the Annual Work Plan.

Conclusion

Community oriented policing requires the police and the community to work together in partnership to solve community problems. Communication must be open and continuous with the youth of Norman and all other members of the community talking to police. COP allows for a better understanding of police duties and gives the citizens a greater voice in setting police priorities while improving the quality of life for the community. The partnerships created by community oriented policing will be permanent and help ensure a safe, diverse and inclusive city.

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AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN SAID CITY OF NORMAN, STATE OF OKLAHOMA, (THE CITY), ON THE FIRST DAY OF APRIL, 2014, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED, QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF APPROVING OR REJECTING ORDINANCE NO. O-1314-33 OF THE CITY OF NORMAN, OKLAHOMA, LEVYING AND ASSESSING A SALES TAX OF ONE HALF OF ONE PERCENT (1/2%) ACCOUNTED FOR IN THE PUBLIC SAFETY SALES TAX FUND INTENDED TO REPLACE THE ONE HALF OF ONE PERCENT (1/2%) TEMPORARY PUBLIC SAFETY SALES TAX OF 2008 PROVIDED FOR IN ORDINANCE NO. O-0708-32 UPON ITS EXPIRATION ON SEPTEMBER 30, 2015 BUT IS OTHERWISE IN ADDITION TO PRESENT CITY AND STATE SALES TAXES UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TO ANY PERSON TAXABLE UNDER THE SALES TAX LAW OF OKLAHOMA INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED SALES LISTED THEREIN; PROVIDING FOR THE PURPOSE OF THE ONE HALF OF ONE PERCENT (1/2%) SALES TAX TO BE USED, TO THE EXTENT FEASIBLE FROM THE REVENUES GENERATED HEREBY, FOR THE PURPOSES OF RETENTION OF THE SEVENTY-ONE (71) PUBLIC SAFETY PERSONNEL POSITIONS INITIALLY ADDED WITH REVENUES FROM THE PUBLIC SAFETY SALES TAX OF 2008 COLLECTED PURSUANT TO ORDINANCE NO. O-0708-32; ADDITION OF THIRTEEN (13) POLICE PERSONNEL POSITIONS TO IMPLEMENT A SCHOOL RESOURCE OFFICER PROGRAM JOINTLY FUNDED WITH PARTICIPATING PUBLIC SCHOOL SYSTEMS WITHIN THE MUNICIPALITY, FOUR (4) EMERGENCY COMMUNICATIONS OFFICERS, AND TWO (2) EMERGENCY VEHICLE MECHANICS; REPLACEMENT OF CITY EMERGENCY COMMUNICATIONS SYSTEMS; CONSTRUCTION OF EMERGENCY OPERATIONS AND DISPATCH FACILITY; REPLACEMENT OF FIRE TRUCKS AND APPARATUS; RELOCATION AND RECONSTRUCTION OF FIRE STATION NO. 5; DEBT SERVICE IF INCURRED FOR THE ABOVE PURPOSES; AND THEN ACCOUNTING FOR THREE EIGHTHS OF ONE PERCENT (3/8%) TO THE GENERAL FUND AND ONE EIGHTH OF ONE PERCENT (1/8%) TO THE CAPITAL FUND FOR SUCH OTHER LAWFUL PURPOSES AS SPECIFIED HEREIN; TO BECOME EFFECTIVE ON THE FIRST DAY OF OCTOBER, 2015, FROM THE SALES TAX LAW OF OKLAHOMA INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED EXEMPTIONS LISTED THEREIN; PROVIDING FOR THE ADMINISTRATION AND COLLECTION OF TAX; REQUIRING THE FILING OF RETURNS; PROVIDING FOR INTEREST AND PENALTIES FOR

FAILURE TO PAY TAX WHEN DUE; PROVIDING FOR TAXPAYER TO KEEP RECORDS; REQUIRING VENDORS TO COLLECT TAX FROM PURCHASER AT TIME OF SALE; ESTABLISHING LIENS; AUTHORIZING THE CITY COUNCIL TO MAKE ADMINISTRATIVE AND TECHNICAL CHANGES AND ADDITIONS EXCEPT TAX RATE; MAKING THE TAX CUMULATIVE; AMENDING SECTIONS 8-403 AND 8-416 OF CHAPTER 8 OF THE CODE OF ORDINANCES TO ADD A PERMANENT TAX FOR PUBLIC SAFETY PURPOSES; REQUIRING APPROVAL OF ORDINANCE BY MAJORITY OF REGISTERED VOTERS VOTING AT AN ELECTION HELD FOR SUCH PURPOSE AS PROVIDED BY LAW; FIXING EFFECTIVE DATE; AND PROVIDING FOR THE SEVERABILITY THEREOF.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- § 1. Proposition. That the Mayor of the City of Norman, Oklahoma, or in her absence or incapacity, the duly qualified Mayor Pro Tem, be and hereby is authorized and directed to call a special election to be held in the City of Norman, Oklahoma, on the first day of April, 2014, for the purpose of submitting to the registered, qualified voters of said City of Norman, Oklahoma, for their approval or rejection the following proposition:

PROPOSITION

“SHALL ORDINANCE NO. O-1314-33 PROVIDING FOR THE ASSESSMENT OF A SALES TAX OF ONE HALF OF ONE PERCENT (1/2%) ACCOUNTED FOR IN THE PUBLIC SAFETY SALES TAX FUND INTENDED TO REPLACE THE ONE HALF OF ONE PERCENT (1/2%) TEMPORARY PUBLIC SAFETY SALES TAX OF 2008 PROVIDED FOR IN ORDINANCE NO. O-0708-32 UPON ITS EXPIRATION ON SEPTEMBER 30, 2015 BUT IS OTHERWISE IN ADDITION TO THE PRESENT CITY AND STATE SALES TAX UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TO ANY PERSON TAXABLE UNDER THE SALES TAX LAW OF OKLAHOMA INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED SALES LISTED THEREIN; PROVIDING FOR THE PURPOSE OF THE ONE HALF OF ONE PERCENT (1/2%) TO BE USED, TO THE EXTENT FEASIBLE FROM THE REVENUES GENERATED HEREBY, FOR THE PURPOSES OF RETENTION OF THE SEVENTY-ONE (71) PUBLIC SAFETY PERSONNEL POSITIONS INITIALLY ADDED WITH REVENUES FROM THE PUBLIC SAFETY SALES TAX OF 2008 COLLECTED

PURSUANT TO ORDINANCE NO. O-0708-32; ADDITION OF THIRTEEN (13) POLICE PERSONNEL POSITIONS TO IMPLEMENT A SCHOOL RESOURCE OFFICER PROGRAM JOINTLY FUNDED WITH PARTICIPATING PUBLIC SCHOOL SYSTEMS WITHIN THE MUNICIPALITY, FOUR (4) EMERGENCY COMMUNICATIONS OFFICERS, AND TWO (2) EMERGENCY VEHICLE MECHANICS; REPLACEMENT OF CITY EMERGENCY COMMUNICATIONS SYSTEMS; CONSTRUCTION OF EMERGENCY OPERATIONS AND DISPATCH FACILITY; REPLACEMENT OF FIRE TRUCKS AND APPARATUS; RELOCATION AND RECONSTRUCTION OF FIRE STATION NO. 5; DEBT SERVICE IF INCURRED FOR THE ABOVE PURPOSES; AND THEN ACCOUNTING FOR THREE EIGHTHS OF ONE PERCENT (3/8%) TO THE GENERAL FUND AND ONE EIGHTH OF ONE PERCENT (1/8%) TO THE CAPITAL FUND FOR SUCH OTHER LAWFUL PURPOSES OF THE CITY BE APPROVED; AND PROVIDING THAT ONE HALF OF ONE PERCENT (1/2%) SHALL BEGIN TO BE LEVIED ON OCTOBER 1, 2015?"

- § 2. That such call for said election shall be by Special Election Proclamation and Notice, signed by the Mayor or Mayor Pro Tem and attested to by the City Clerk, setting forth the proposition to be voted on; that the ballots set forth in the proposition be voted upon substantially as set out in Section 1 hereof; and that the returns of said election shall be made to and canvassed by the Cleveland County Election Board.
- § 3. That the number and location of the polling places and the persons who conduct the elections shall be the same as the regular polling places and persons prescribed and selected by the Cleveland County Election Board for elections in the City of Norman, Oklahoma.
- § 4. That the Special Election Proclamation and Notice of even date, a copy of which is on file with the City Clerk and which is incorporated herein by reference, calling such special election is hereby approved in all respects, and that the Mayor or Mayor Pro Tem is hereby authorized to execute said special election proclamation on behalf of the City, and the City Clerk is hereby authorized to attest and affix the seal of said City to said Special Election Proclamation and Notice and cause a copy of said Special Election Proclamation and Notice to be published as required by law, and a copy thereof delivered to the Cleveland County Election Board.
- § 5. That the City Clerk shall serve or cause to be served, a copy of this Ordinance and a copy of the Special Election Proclamation and Notice of Election upon the office of the Cleveland County Election Board, not less than sixty (60) days prior to the date of the election.

- § 6. Citation and codification. This Ordinance shall be known and cited as the Norman Public Safety Sales Tax Ordinance of 2015, and the same shall be codified and incorporated into Chapter 8, Article IV of the Code of Ordinances of the City of Norman, Oklahoma (the "City") as follows:

* * *

Section 8-403 – Tax Rate – Sales subject to tax.

There is hereby levied an excise tax of three and one half (3.5) percent, upon the gross proceeds or gross receipts derived from all sales taxable under the Sales Tax Law of Oklahoma . . . [remaining provisions of this section unchanged]

* *

Section 8-416 – Pledge of portions of tax for expenditure for certain purposes.

- (a) Seventy (70) percent of the additional or second one-percent excise tax (sales tax) will be expended solely for capital expenditures or debt service on obligations financing said capital expenditures for the City, or any public trust having the City as beneficiary, and the remaining thirty (30) percent of the additional or second one-percent tax will be expended for the general municipal government function of the City.
- (b) The additional one half percent of excise tax (sales tax) derived from the Public Safety Sales Tax of 2015 will be expended first to fund Public Safety Personnel positions that were initially funded by the Temporary Public Safety Sale Tax of 2008; to fund the addition of thirteen (13) police personnel to implement a school resource officer program, four (4) emergency communications officers, and two (2) emergency vehicle mechanics; replacement of city radio communications systems; construction of emergency operations and dispatch facility; replacement of fire trucks and apparatus; relocation and reconstruction of fire station no. 5; debt service if incurred for the above purposes.
- (c) Upon satisfaction of the purposes of subsection (b), then the revenues (sales tax) derived from the Public Safety Sales Tax of 2015 shall be accounted for as follows: three eighths of one percent (3/8%) to the General Fund and one eighth of one percent (1/8%) to the Capital Fund for such other public needs as may be identified and budgeted by Council after evaluation considering at least one of the following criteria: projects or expenditures that enhance public safety services;

projects or expenditures that enhance emergency management capabilities; projects or expenditures that enhance animal welfare capabilities; projects or expenditures that provide direct services to the citizens; projects or expenditures that help ensure long term financial stability of the City; and/or projects or expenditures that provide for continuity of existing City services.

* * *

- § 7. Tax imposed. It is hereby imposed a sales tax of one half of one percent (1/2%) (in addition to any and all other sales taxes now in force) to be levied upon the gross receipts derived from all sales taxable under the Oklahoma Sales Tax Code.
- § 8. Effective date and termination. This Ordinance shall become effective on and after the first day of October, 2015, subject to approval of a majority of the registered voters of the City of Norman voting on the same in the manner prescribed by law.
- § 9. Purposes of revenues. The proceeds of the one half of one percent (1/2%) sales tax levied and assessed by this Ordinance shall be dedicated to the Public Safety Sales Tax Fund and used, to the extent feasible from the revenues generated hereby, as follows:

For retention of the seventy-one (71) public safety sales tax personnel initially added with revenues from the Public Safety Sales Tax of 2008 collected pursuant to Ordinance No. O-0708-32; addition of thirteen (13) police personnel to implement a school resource officer program jointly funded with participating public school systems within the municipality, four (4) emergency communications officers, and two (2) emergency vehicle mechanics; replacement of City emergency communications systems; construction of emergency operations and dispatch facility; replacement of fire trucks and apparatus; relocation and reconstruction of Fire Station No. 5; debt service if incurred for the above purposes; the revenues, upon satisfaction of the above purposes, shall be accounted for as follows: three eighths of one percent (3/8%) to the General Fund and one eighth of one percent (1/8%) to the Capital Fund for such other purposes as may be adopted by Council in accordance with criteria specified in section 13 below, provided it is not the intention that revenue generated from this additional tax levy be utilized to create inequities in the City of Norman Compensation system among public safety and nonpublic safety personnel.

- §10. Citizens Public Safety Oversight Committee. The Citizens Public Safety Oversight Committee, established by Ordinance No. O-0708-32, shall review the expenditures of such monies and submit recommendations to Council regarding such expenditures.

- §11. Appointment and number of members. The Citizens Public Safety Oversight Committee, established by Ordinance No. O-0708-32, shall continue to be appointed by the Mayor of the City of Norman upon approval by a majority of the City Council. Prior to the Mayor's recommended appointment of a new Committee member, the Mayor shall consult with the Councilmember for the Ward from which the Committee member is to be chosen. The Committee shall continue to consist of one member from each Ward and one member at-large. The Citizens Public Safety Oversight Committee shall not be current City employees, officials, contractors or vendors of the City.
- §12. Purposes of Citizens Public Safety Oversight Committee. The Citizens Public Safety Oversight Committee shall review the expenditure of revenues collected pursuant to this Ordinance to determine if such funds are expended for the purposes specified in the Ordinance, monitoring the successful implementation of community policing concepts, and issuing reports on their findings to the City Council and the public on an annual basis or as requested by Council, and may prospectively review and make recommendations on such other issues related to Public Safety as may be assigned to it by Council.
- §13. Staffing Plan. Revenues collected hereunder shall be accounted for in the Public Safety Sales Tax Fund and expended first for the retention of the seventy-one (71) public safety sales tax personnel initially added with revenues from the Public Safety Sales Tax of 2008 collected pursuant to Ordinance No. O-0708-32; addition of thirteen (13) police personnel to implement a school resource office program jointly funded with participating public school systems within the municipality, four (4) emergency communications officers, and two (2) emergency vehicle mechanics; replacement of City emergency communications systems; construction of emergency operations and dispatch facility; replacement of fire trucks and apparatus; relocation and reconstruction of Fire Station No. 5 over the period of the tax in accordance with the Staffing Plan set forth herein, and debt service if incurred for the above purposes. The revenues, upon satisfaction of the above purposes, shall be accounted for as follows: three eighths of one percent ($3/8\%$) to the General Fund and one eighth of one percent ($1/8\%$) to the Capital Fund for such other public needs as may be identified and budgeted by Council after evaluation considering at least one of the following criteria: projects or expenditures that enhance public safety services; projects or expenditures that enhance emergency management capabilities; projects or expenditures that enhance animal welfare capabilities; projects or expenditures that provide direct services to the citizens; projects or expenditures that help ensure long term financial stability of the City; and/or projects or expenditures that provide for continuity of existing City services.

<u>Year of Tax</u>	<u>School Resource Police Officers</u>	<u>Additional Emergency Vehicle Mechanics</u>	<u>Additional Communications Officers</u>
1	7	2	2
2	6	0	0
3	0	0	2

- §14. Subsisting state permits. All valid and subsisting permits to do business issued by the Oklahoma Tax Commission pursuant to the Oklahoma Sales Tax Code are, for the purpose of this Ordinance, hereby ratified, confirmed and adopted in lieu of any requirement for an additional City permit for the same purpose.
- §15. Payment of tax. The tax herein levied shall be paid at the time and in the manner and in the form prescribed for the payment of state sales tax under the Oklahoma Sales Tax Code.
- §16. In addition to current taxes. The tax levied hereby is intended to replace the one half of one percent (1/2%) temporary Public Safety Sales Tax of 2008 provided for in Ordinance no. O-0708-32 upon its expiration on September 30, 2015 and is otherwise in addition to any and all other sales taxes levied or assessed by the City. Provided, however, that those provisions of Article IV of Chapter 8 (Sales Tax) of the Code of Ordinances, of the City of Norman, Oklahoma, not inconsistent herewith, shall apply to the sales tax levied and assessed by this Ordinance. For the purpose of this Ordinance, references in the Code of Ordinances to specific provisions of the Oklahoma Sales Tax Code shall deem to be referenced to said statutory provisions, as amended.
- §17. Amendment. The citizens of the City of Norman, Oklahoma, by their approval of this Ordinance at the election hereinabove provided for, hereby authorize the City by Ordinance duly enacted to make any such administrative and technical changes or additions in the method and manner of administration and enforcing this Ordinance as may be necessary or proper for efficiency and fairness except that the purpose, rate and limitation of time for collection of the tax herein provided shall not be changed without the approval of the qualified electors of the City as provided by law. Prior to approval of such amendatory Ordinance, the Oversight Committee established pursuant to Section 10 herein shall review and make recommendation to the Council regarding the amendment.
- §18. Provisions cumulative. Provisions hereof shall be cumulative and in addition to any and all other taxing provisions of City Ordinances.
- §19. Exclusion from "Non-dedicated" UNP TIF revenues. The additional tax authorized under this Ordinance shall not be considered a "non-dedicated" tax as contemplated in the Norman University North Park Project Plan, and accordingly no revenues generated from this additional tax levied on retail sales occurring within the Increment District shall be considered part of the Sales Tax Increment apportioned to the University North Park Tax Increment Finance District.

§20. Severability. If any section, subsection, sentence, clause, phrase or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

ADOPTED this 28th day of
January, 2014.

Cindy S. Rost
Mayor

NOT ADOPTED this _____ day of
_____, 2014.

Mayor

ATTEST:

Brenda Hall
City Clerk



SPECIAL ELECTION
PROCLAMATION AND NOTICE OF ELECTION

Under and by virtue of the Statutes of the State of Oklahoma and acts complimentary, supplementary, and enacted pursuant thereto, and Ordinance No. O-1314-33 dated January 28, 2014, authorizing the calling of an elections on the Proposition hereinafter set forth, I, the undersigned Mayor of the City of Norman, Oklahoma. On the first day of April, 2014, for the purpose of submitting to the registered qualified voters in said City the proposed Proposition:

PROPOSITION

“SHALL ORDINANCE NO. O-1314-33 PROVIDING FOR THE ASSESSMENT OF A SALES TAX OF ONE HALF OF ONE PERCENT (1/2%) ACCOUNTED FOR IN THE PUBLIC SAFETY SALES TAX FUND INTENDED TO REPLACE THE ONE HALF OF ONE PERCENT (1/2%) TEMPORARY PUBLIC SAFETY SALES TAX OF 2008 PROVIDED FOR IN ORDINANCE NO. O-0708-32 UPON ITS EXPIRATION ON SEPTEMBER 30, 2015 BUT IS OTHERWISE IN ADDITION TO THE PRESENT CITY AND STATE SALES TAX UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TO ANY PERSON TAXABLE UNDER THE SALES TAX LAW OF OKLAHOMA, INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED SALES LISTED THEREIN; PROVIDING FOR THE PURPOSE OF THE ONE HALF OF ONE PERCENT (1/2%) TO BE USED, TO THE EXTENT FEASIBLE FROM THE REVENUES GENERATED HEREBY, FOR THE PURPOSES OF RETENTION OF THE SEVENTY-ONE (71) PUBLIC SAFETY PERSONNEL INITIALLY ADDED WITH REVENUES GENERATED FROM THE PUBLIC SAFETY SALES TAX OF 2008 LEVIED AND COLLECTED PURSUANT TO ORDINANCE NO. O-0708-32; ADDITION OF THIRTEEN (13) POLICE PERSONNEL TO IMPLEMENT A SCHOOL RESOURCE OFFICER PROGRAM JOINTLY FUNDED WITH PARTICIPATING PUBLIC SCHOOL SYSTEMS WITHIN THE MUNICIPALITY, FOUR (4) EMERGENCY COMMUNICATIONS OFFICERS, AND TWO (2) EMERGENCY VEHICLE MECHANICS; REPLACEMENT OF CITY EMERGENCY COMMUNICATIONS SYSTEMS; CONSTRUCTION OF EMERGENCY OPERATIONS AND DISPATCH FACILITY; REPLACEMENT OF FIRE TRUCKS AND APPARATUS; RELOCATION AND RECONSTRUCTION OF FIRE STATION NO. 5; DEBT SERVICE IF INCURRED FOR THE ABOVE PURPOSES; AND THEN ACCOUNTING FOR THREE EIGHTHS OF ONE PERCENT (3/8%) TO THE GENERAL FUND AND

ONE EIGHTH OF ONE PERCENT (1/8%) TO THE CAPITAL FUND FOR SUCH OTHER LAWFUL PURPOSES OF THE CITY BE APPROVED AFTER CONSIDERING SPECIFIED CRITERIA; AND PROVIDING THAT SUCH ADDITIONAL ONE HALF OF ONE PERCENT (1/2%) SHALL BEGIN TO BE LEVIED ON OCTOBER 1, 2015?"

The ballot used at said election shall set out the Proposition as set forth above and shall also contain the words:

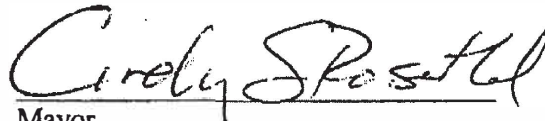
1st ☐ YES - FOR THE PROPOSITION
2nd ☐ NO - AGAINST THE PROPOSITION

(If the voter desires to vote for the above Proposition, he shall mark the ballot accordingly; if he desires to vote against the above Proposition, he shall mark the ballot accordingly.)

That only the registered qualified voters of the City of Norman, Oklahoma, may vote upon the Proposition as above set forth. The polls shall be opened at 7:00 o'clock a.m. and shall remain open continuously until and be closed at 7:00 o'clock p.m.

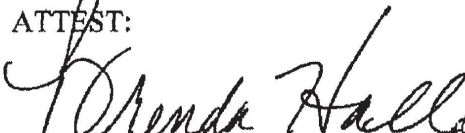
The special election shall be held at the same places and in the same manner prescribed by law for conducting county and state elections and the numbers and locations of the polling places and the persons who shall conduct said election shall be the same as for county and state elections, all as respectively designated and prescribed by the County Election Board of Cleveland County, Oklahoma.

WITNESS my hand as Mayor of the City of Norman, Oklahoma, and the seal of said City affixed hereto on the 28th day of JANUARY 2014.


Mayor

(SEAL)

ATTEST:


CITY CLERK



Resolution

R-1314-111

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, EXPRESSING THE INTENT OF THE CITY COUNCIL TO USE THOSE REVENUES GENERATED FROM THE TEMPORARY PUBLIC SAFETY SALES TAX REFERENDUM THAT ARE UNENCUMBERED WHEN THE TAX EXPIRES ON SEPTEMBER 30, 2015 FOR PUBLIC SAFETY CAPITAL IMPROVEMENTS, PROVIDED VOTERS APPROVE THE PUBLIC SAFETY SALES LEVY UNDER ORDINANCE NO. O-1314-33.

- § 1. WHEREAS, on March 11, 2008, the City Council adopted Ordinance No. O-0708-32, the Public Safety Sales Tax ("PSST I"), creating a temporary one half of one percent sales tax on retail sales extending from October 1, 2008 to September 30, 2015 with the revenues generated thereby to be used primarily for public safety purposes; and
- § 2. WHEREAS, the voters of the City of Norman approved Ordinance No. O-0708-32, PSST I, at a duly called election held on May 13, 2008; and
- § 3. WHEREAS, the primary purposes of PSST I, including the addition of seventy-one (71) public safety personnel, will have been accomplished before its expiration on September 30, 2015; and
- § 4. WHEREAS, because PSST I was a temporary sales tax, Council previously directed staff to reserve adequate revenues generated from PSST I to continue to fund the seventy-one (71) public safety personnel positions and associated equipment expenditures for an additional six months beyond the expiration date of PSST I; and
- § 5. WHEREAS, the City Council has authorized funding from PSST I revenues to accomplish a number of additional public safety capital improvements and expenditures authorized by the PSST I Ordinance including: improved communication systems; remodeling and equipping the Norman Investigations Center (formerly Smalley Center); making a contribution to the "Rainy Day" Fund; and making a contribution to the General Fund in support of the emergency communications function; among other expenditures, and City Council anticipates revenues from PSST I to remain unencumbered beyond those purposes on September 30, 2015; and



- § 6. WHEREAS, on January 28, 2014, the City Council adopted Ordinance No. O-1314-33, the continuation of the Public Safety Sales Tax ("PSST II"), that will continue to levy a one half of one percent tax on retail sales beginning on October 1, 2015; and
- § 7. WHEREAS, the voters of the City of Norman will consider approval of Ordinance No. O-1314-33, PSST II, at a duly called election held on April 1, 2014; and
- § 8. WHEREAS, if PSST II is approved by the voters, the revenues collected to be set aside from PSST I initially intended to pay for salaries, benefits, and associated equipment of the seventy-one (71) public safety personnel hired under PSST I for an additional six months beyond the expiration of PSST I will no longer be necessary for such a purpose, and revenues collected that are unencumbered on September 30, 2015, as described in Section 5 above, together, are estimated to be four million nine hundred thousand dollars (\$4.9 million); and
- § 9. WHEREAS, City Council desires to formally express its intent, should the voters approve PSST II, to utilize the PSST I revenues identified in Section 8 above, to the extent needed, for the specific Public Safety capital improvements identified in the PSST II Ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- § 10. That should the voters approve Ordinance O-1314-33, then the revenues collected under PSST I originally intended to provide for salary, benefits, and associated equipment for the seventy-one public safety personnel positions for an additional six months beyond the expiration date of PSST I, and the other unencumbered PSST I revenues on September 30, 2015, shall be used, to the extent needed, for the specific Public Safety capital improvements identified in the PSST II Ordinance.

PASSED AND ADOPTED this 25th day of February, 2014.



Cindy Rose
Mayor

ATTEST:

Brenda Hall
City Clerk

**2024 CALENDAR YEAR
SCHEDULE OF REGULAR MEETINGS**

Monthly Planner	
Municode Calendar	
Meeting Room Calendar	N/A

Public Safety Sales Tax Oversight Committee

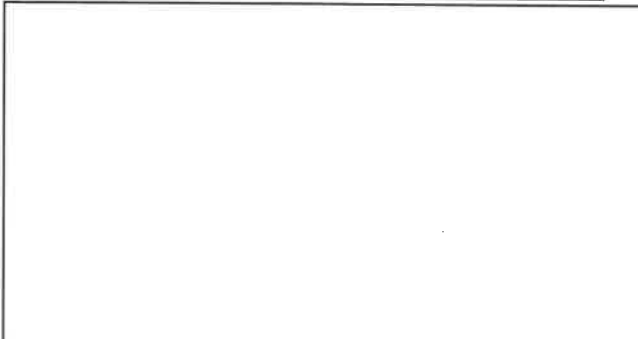
Name of Board/Commission/Committee

Please enter the date of the meeting in the DATE column or type in the following:
"Meetings scheduled as Needed" in the DATE column.

DATE		TIME		Physical Location
01-11-24		4:00PM-5:00PM		Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
02-08-24		4:00PM-5:00PM		Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
03-14-24		4:00PM-5:00PM		Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
04-11-24		4:00PM-5:00PM		Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
05-09-24		4:00PM-5:00PM		Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
06-13-24		4:00PM-5:00PM		Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
07-11-24		4:00PM-5:00PM		Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
08-08-24		4:00PM-5:00PM		Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
09-12-24		4:00PM-5:00PM		Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
10-10-24		4:00PM-5:00PM		Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
11-14-24		4:00PM-5:00PM		Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
12-12-24		4:00PM-5:00PM		Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK

To be completed by person filing notice:

Name: Dannielle Risenhoover
City of Norman Finance Dept.
 Address: 225 N. Webster Ave.
Norman, OK 73069
 Phone No.: 405-366-5413



 Filed in the office of the Municipal Clerk at 4:40 a.m./p.m. on 10-2-23

Signed: Brenda Hall
 City Clerk

*Must be filed prior to December 15, 2023

2025 CALENDAR YEAR SCHEDULE OF REGULAR MEETINGS

Monthly Planner	DB
Municode Calendar	DB
Meeting Room Calendar	NA

Public Safety Sales Tax Oversight Committee

Name of Board/Commission/Committee

Please enter the date of the meeting in the DATE column or type in the following:
"Meetings scheduled as Needed" in the DATE column.

DATE	TIME	Physical Location
01-09-25	4:00PM-5:00PM	Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK CANCELLED
02-13-25	4:00PM-5:00PM	Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
03-13-25	4:00PM-5:00PM	Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
04-10-25	4:00PM-5:00PM	Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
05-08-25	4:00PM-5:00PM	Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
06-12-25	4:00PM-5:00PM	Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
07-10-25	4:00PM-5:00PM	Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
08-14-25	4:00PM-5:00PM	Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
09-11-25	4:00PM-5:00PM	Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
10-09-25	4:00PM-5:00PM	Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
11-13-25	4:00PM-5:00PM	Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK
12-11-25	4:00PM-5:00PM	Development Center, Conference Room B, 225 N. Webster Ave., Norman, OK

To be completed by person filing notice:

Name: Dannielle Risenhoover
City of Norman Finance Dept.
 Address: 225 N. Webster Ave.
Norman, OK 73069
 Phone No.: 405-366-5413

Filed in the office of the Municipal Clerk at 10:13 a.m. /p.m. on 11-19-24

Signed: Brenda Hall
 City Clerk

**Must be filed prior to December 15, 2024*



CITY OF NORMAN, OK
PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING
Development Center, Room B, 225 N. Webster Ave., Norman, OK 73069
Thursday, July 11, 2024 at 4:00 PM

MINUTES

The Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on the 11th day of July, 2024, at 4:00 p.m., and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

PRESENT

Chairman Linda Price
Committee Member Kenny Orr
Committee Member Lea Greenleaf
Committee Member Mark Emerson
Committee Member Russell Rice
Committee Member Ann Gallagher
Committee Member Greg Gilkey

ABSENT

Committee member Kyle Hurley

OTHERS

Major Brent Barbour, NPD
Asst. Chief Chad Roney, NFD
Russell Anderson, Comm. Systems Manager
Dannielle Risenhoover, Administrative Tech. IV
Jacob Huckabaa, Budget Technician
Bill Scanlon, Citizen
David Grizzle, NFD
Shaakira Calnick, Internal Auditor
Anthony Francisco, Director of Finance
Brayden Gulliver, Citizen

Chair Price called the meeting to order at approximately 4:00 PM. She welcomed everyone to the meeting.

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF MINUTES FROM JUNE 13, 2024

Member Rice moved to approve the June 13, 2024 Public Safety Oversight Committee minutes which were duly seconded by Member Gallagher. The motion passed unanimously.

Items submitted for the record:

Citizens Public Safety Oversight Committee Minutes from June 13, 2024.

REPORTS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF FINANCIAL REPORTS

Jacob Huckabaa gave the report. Fiscal year 2024 (FY24) ended on June 30, 2024 and fiscal year 2025 (FY25) started on July 1, 2024. The Public Safety Sales Tax Fund revenues came in about 3% below the target. This figure includes the \$500,000 School Resource Officer (SRO) payment from Norman Public Schools (NPS). The expected payment from Norman Public Schools was \$700,000; however, Norman Public Schools stated that \$500,000 is all they can pay. This amount was accepted by Norman City Manager, Darrel Pyle. The Mayor is expected to negotiate with Norman Public Schools regarding their SRO payment for FY25. The projected cost for the SRO program in FY25 is approximately \$2.2 million. The City has budgeted for a NPS reimbursement/payment of \$732,000. "If they pay any less than that, the General Fund is going to have to make up the deficit, just like in 2024," Huckabaa said.

Huckabaa reviewed the monthly expenses. From a total, fiscal year perspective, all cost centers were under budget with the exception of the Fire Department's operational cost center. This cost center was approximately 10% over budget and included items such as salaries, benefits, and overtime.

Items submitted for the record:

Financial Reports

DISCUSSION ITEMS

3. MONTHLY UPDATES

a) FIRE DEPARTMENT UPDATES

Assistant Chief Chad Roney gave the update. The aerial ladder that was ordered is still under construction and should be completed in approximately three years. The construction of Fire Engine Three is scheduled to begin in January 2025. Roney hopes to have this engine in service by the end on 2025. The Fire Department is still anticipating the relocation of Fire Station Five.

They are also anticipating the replacement of bunker gear in FY25. Emergency life support equipment has not been placed back on the fire apparatuses at stations five or six.

b) POLICE DEPARTMENT UPDATES

Brent Barbour gave the report. The Police Department has 21 commissioned positions vacant. Seven cadets are in the current Police Academy. Their graduation is slated for July 25, 2024. The next Police Academy will start in August 2024 with six cadets. The Police Department is currently taking applications for a lateral academy that will conclude around January 2025. There are approximately 20 applications submitted, so far, for the lateral academy.

Barbour states that the department has responded to some really intense calls lately, but their summer outreach programs are going very well.

c) DISPATCH UPDATES

Russell Anderson gave the report. He stated that the Dispatch Department could soon, be fully staffed and relayed the new hire training schedule to the Committee.

Dispatch experienced their first large scale event with the University of Oklahoma's (OU) launch into the Southeastern Conference (SEC) celebration. "It was our first event with the shared CAD (Computer-aided Design) and it was spectacular," Anderson said. Previous to the City of Norman sharing a CAD with OU, response times were longer.

d) EMERGENCY COMMUNICATIONS OPERATIONS CENTER (ECOC) UPDATES

Major Brent Barbour gave the update. He updated the Committee on the construction progress at the Emergency Communications Operations Center (ECOC). The equipment storage facility should be completed in late October 2024. The ribbon cutting ceremony for the ECOC is August 27 at 9:00 AM.

ACTION ITEMS

3. ESTABLISH TOPICS FOR THE AUGUST 8, 2024 MEETING

The topics for the next meeting will remain the same.

MISCELLANEOUS COMMENTS

Anthony Francisco, Director of Finance commented on the Norman Public School payment of \$500,000 for the SRO Program for FY24. This payment was approximately \$200,000 short of what NPS was budgeted and negotiated to pay. In a recent meeting that Francisco had with the City and NPS, no conclusions were reached regarding the amount of money that NPS would pay toward the program in FY25. "They (NPS) believe that they should pay something short of \$500,000 and we believe that they should pay somewhere around \$700,000," Francisco said. "The ordinance just says 'cost share'. It was actually out of this Committee that the 50-50 split was originally proposed and agreed upon by the Council and by the school district. So then it became 50% of what? Basically it's 50% of the total cost, excluding cars, for time and memorial; but, they believe that they should not pay for 12 months of SRO costs. They believe they should

pay for eight months of SRO costs like they do for a school teacher - and that's the basis for their claim."

Major Brent Barbour gave several examples of how SRO's interact with NPS students all summer long. This included officer duties during summer school as well as providing safety & security training for NPS staff.

Member Greenleaf stated, "I was on this committee when the negotiations were going through. We spent ten months waiting on the lawyers to hash all this out and you're telling me, in ten months they couldn't come to an agreement on exactly who pays what?! I'm at a place now where I think the press should know what's going on because this is atrocious!"

ADJOURNMENT

Member Rice made a motion to adjourn the meeting which was duly seconded by Member Gallagher. The motion passed unanimously.



Linda Price, Chair
Citizens Public Safety Oversight Committee



CITY OF NORMAN, OK
PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING
Development Center, Room B, 225 N. Webster Ave., Norman, OK 73069
Thursday, August 08, 2024 at 4:00 PM

MINUTES

The Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on the 8th day of August, 2024, at 4:00 p.m., and notice of the agenda of the meeting were posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

PRESENT

Chairman Linda Price
Committee Member Kenny Orr
Committee Member Kyle Hurley
Committee Member Mark Emerson
Committee Member Russell Rice
Committee Member Ann Gallagher
Committee Member Greg Gilkey

ABSENT

Committee Member Lea Greenleaf

OTHERS

Major Brent Barbour, NPD
Asst. Chief Chad Roney, NFD
Russell Anderson, Comm. Systems Manager
Kim Coffman, Budget Manager
Dannielle Risenhoover, Administrative Tech. IV
Jacob Huckabaa, Budget Technician
Bill Scanlon, Citizen
Captain Shawn Hawkins, NPD
David Grizzle, NFD
Brayden Gulliver, Citizen

Chair Price called the meeting to order at approximately 4:00 PM. She welcomed everyone to the meeting.

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF MINUTES FROM JULY 11, 2024

Member Gilkey moved to approve the July 11, 2024 Public Safety Oversight Committee minutes which were duly seconded by Member Gallagher. The motion passed unanimously.

Items submitted for the record:

Citizens Public Safety Oversight Committee Minutes from July 11, 2024.

REPORTS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF FINANCIAL REPORTS

Kim Coffman gave the report. July 1, 2024 was the first day of Fiscal Year 2025. The City was almost 8% under the budget target for sales and use tax. The School Resource Officer (SRO) program payment negotiations with Norman Public Schools (NPS) are still on-going. Seven hundred and thirty-two thousand dollars is budgeted as NPS's portion of the SRO program costs. This payment will still require a subsidy into the Public Safety Sales Tax (PSST) Fund from the General Fund and Capital Fund of almost \$283,000 to stay positive. The City is still in negotiations with NPS regarding how much NPS should/will pay toward the program.

Coffman states that there was not a lot of spending in July, but there were two payrolls. All divisions are under budget except for the Fire Department who is 17% (1/12 of their total annual budget) over their salary budget due to overtime being paid while some employees use earned vacation time. "July is our biggest, if not our second biggest, vacation month," Assistant Fire Chief Chad Roney said. "We have a lot of vacations that happen, you add OJI's (on-the-job injuries) to that, you add sick calls to that – there was a lot of overtime called in July. You combine that with being understaffed, having 50 on shift is not adequate for how we need to run things; so, when we start adding those vacation slots, it throws us into overtime. It's going to be an on-going problem until we can get some more hires."

Items submitted for the record:

Financial Reports

3. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF FYE 2024 ANNUAL FINANCIAL REPORT

Member Rice moved to approve the FYE 2024 Public Safety Oversight Committee Annual Financial Report which was duly seconded by Member Gallagher. The motion passed unanimously.

Items submitted for the record:

FYE 2024 Public Safety Oversight Committee Annual Financial Report

DISCUSSION & ACTION ITEMS

4. MONTHLY UPDATES

a) FIRE DEPARTMENT UPDATES

Assistant Chief Chad Roney gave the report. The aerial ladder platform is at least one year out from the start of its construction. Roney states that wait times for new fire apparatuses are dramatically long due to supply chain issues. The Public Safety Study continues to be conducted.

Roney stated that emergency life support equipment has not been placed back onto the fire apparatuses at stations five or six. He had no significant updates regarding the situation.

Member Hurley asked what qualifies fire apparatuses for replacement. Roney stated, "There is a matrix that the garage has. I cannot effectively answer that for you because they literally have a program that they input all of those things in and it gives recommendations for what they're going to retire and what they're going to keep." The matrix includes such things as the age, number of hours, and number of miles on the apparatus. Kim Coffman will request the vehicle replacement matrix from the Fleet supervisor and send it to the Committee. "I know that the Fire Chief has some discretion as to when they actually replace vehicles," Coffman said.

b) POLICE DEPARTMENT UPDATES

Captain Shawn Hawkins gave the report. He stated that staffing is the department's biggest challenge right now being 20 officers short of fully staffed. Six cadets recently graduated from the Police Academy and are in field training. Assuming there are no other staff changes, once these officers are moved to the position of solo patrol officer, the department will be down 14 officers.

The 67th Norman Police Academy starts August 9, 2024 with eight cadets. This academy is 26 weeks long. A lateral academy will start October 19, 2024. There are currently thirteen applicants for the lateral academy. A March 2025 academy is anticipated as well.

National Night Out is scheduled Monday, September 30.

A new program call SPIDR Tech has been launched by the Police Department. This new technology allows the Norman Police Department (NPD) to update 911 callers, via text messaging, regarding NPD's response to their calls and cases. It also offers callers the opportunity to provide feedback, in the form of a survey with a comments section, regarding their experience with the NPD.

c) DISPATCH UPDATES

Russell Anderson gave the report. The Dispatch Department is short four employees; however, four people will start the Dispatch Academy on August 9, 2024. Anderson expressed gratitude for the Mobile Command Post as it was used recently during a man hunt and while relocating patients from Norman Regional Hospital's Porter Campus to the HealthPlex.

d) EMERGENCY COMMUNICATIONS OPERATIONS CENTER (ECOC) UPDATES

Major Brent Barbour gave the report. The grand opening for the Emergency Communications Operations Center (ECOC) is August 27th at 9:00 AM. It is Barbour's goal to be dispatching out of the ECOC on August 28th.

5. ESTABLISH TOPICS FOR THE SEPTEMBER 12, 2024 MEETING

It was requested that a presentation/information regarding the SPIDR Tech technology be provided at the September 12, 2024 meeting. It was also requested that the criteria matrix for vehicle replacements would be included in the next meeting packet.

MISCELLANEOUS COMMENTS

None.

ADJOURNMENT

Member Gallagher made a motion to adjourn the meeting which was duly seconded by Member Rice. The motion passed unanimously.



Linda Price, Chair
Citizens Public Safety Oversight Committee



CITY OF NORMAN, OK
PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING
Development Center, Room B, 225 N. Webster Ave., Norman, OK 73069
Thursday, September 12, 2024 at 4:00 PM

MINUTES

The Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on the 12th day of September, 2024, at 4:00 PM, and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, at the Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

PRESENT

Chairman Linda Price
Committee Member Kenny Orr
Committee Member Kyle Hurley
Committee Member Lea Greenleaf
Committee Member Mark Emerson
Committee Member Ann Gallagher
Committee Member Ashlie Durham

ABSENT

Committee Member Russell Rice
Committee Member Greg Gilkey

OTHERS

Major Brent Barbour, NPD
Asst. Chief Chad Roney, NFD
Russell Anderson, Comm. Systems Manager
Kim Coffman, Budget Manager
Dannielle Risenhoover, Administrative Tech. IV
Jacob Huckabaa, Budget Technician
Bill Scanlon, Citizen

Chair Price called the meeting to order at approximately 4:00 PM. She welcomed everyone to the meeting and introduced new Public Safety Oversight Committee Member Ashlie Durham.

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF MINUTES FROM AUGUST 8, 2024

Member Gallagher moved to approve the August 8, 2024 Public Safety Oversight Committee minutes which were duly seconded by Member Hurley. The motion passed unanimously.

Items submitted for the record:

Citizens Public Safety Oversight Committee Minutes from August 8, 2024.

REPORTS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF FINANCIAL REPORTS

Kim Coffman gave the report. Sales tax is low for August. Coffman stated, "Year-to-date, we are about 10% below the budget target for sales tax. Hopefully we'll bring that up as the fiscal year progresses." Use tax is somewhat high, but not filling the gap left by sales tax. Norman Public Schools (NPS) has agreed to pay \$531,232 toward the City of Norman School Resource Officer Program. This amount was approved by Norman City Council at their August 27th, 2024 meeting. The City of Norman budgeted for NPS to pay \$732,957 toward the program. Coffman stated that the City of Norman's General Fund will have to fill this gap with an inter-fund transfer. It has been understood that NPS will receive one officer and one lieutenant – free of charge, during Summer School. "Overall, revenues are about 12% below the budget for July and August," Coffman said.

There were three payrolls in the month of August with no major expenditures. "Budget wise, on the expenditure side, we're below target; so that's looking good," stated Coffman.

Items submitted for the record:

Financial Reports

DISCUSSION & ACTION ITEMS

3. MONTHLY UPDATES

a) FIRE DEPARTMENT UPDATES

Assistant Chief Chad Roney gave the update. He stated that the department is still looking at the same timelines, as previously mentioned in other meetings, for replacement/construction of the ordered fire apparatuses.

Conversations regarding the Paramedic protocols for fire stations five and six are still on-going. The emergency life support equipment at these stations has not yet been placed back onto the fire apparatuses. Member Hurley addressed Asst. Chief Roney saying, "On the hospital side, when we have an unexpected outcome with a patient (due to lack of equipment), we enter what we call a variance. If a patient were to have a poor outcome and you're like, 'you know what, if we were to have this equipment, we could have made some sort of an intervention,' I feel like this group would need to know that. I feel like legal or whoever you're reporting to would also need to know because - you didn't have this equipment and there's a patient that suffered as a result of it." Asst. Chief Roney will follow up with Justin Garrett to see if any patients have

suffered as a result of life support equipment being off of the apparatuses at fire stations five and six.

The Fire Department is still waiting on the final draft of the Public Safety Study.

1. VEHICLE REPLACEMENT MATRIX

City of Norman vehicle replacement criteria was included in the Committee meeting packets for review.

b) POLICE DEPARTMENT UPDATES

Major Brent Barbour gave the update. Barbour didn't have any updates on the Public Safety Study, other than it would be available in September. The Police Department has 42 police cars ordered. The majority of these cars are electric and gas hybrids. Once received, the cars will go through special outfitting to make them street ready for the Police Department. The customization typically takes around one to two weeks per car.

The Police Department has 184 commissioned positions with 169 officers employed. Some of the officers are still in training. A lateral academy will start in October. There are four officers in this academy. They will graduate in February 2025 along with approximately 6 cadets from the traditional academy. A spring 2025 academy is anticipated as well. "We're really, really lean on those who can retire and most people are wanting to stay," Barbour said. "We're in a really good place on staffing on the commissioned side."

The Police Department was recently involved in the City of Norman Citizens' Academy and the "Tip a Cop" fundraiser for Special Olympics. Officers will conduct National Night out on September 30 at the Sooner Mall parking lot.

Norman Police School Resource Officers continue to serve the Norman Public Schools, but with four additional officers added to the 2024-2025 school year. Kim Coffman asked how the Norman Police Department (NPD) is going to stop the School Resource Officers from working overtime. "I think what you'll see is us (NPD) not having a dedicated SRO at some events that aren't necessary; now, that being said, we have an active threat, we have a significant concern going on, obviously we're going to have people there," Barbour said. "The reality is, we're not going to stop public safety for an overtime budget."

Barbour commented on the "tremendous amount of resources" that are involved during the University of Oklahoma football games. "From the emergency services side of the house only, we run about 350 people on the ground on game days," Barbour said. "They're all being coordinated to make sure everything runs as efficiently and safe as possible. There are a tremendous amount of contingencies at work behind the scenes, so it's a really big group effort." The University of Oklahoma does reimburse the City of Norman for their deployed fire and police resources; however, the reimbursement does not go back into the police or fire budgets. It goes into the City's General Fund.

The Norman Police Department operates with three patrol K-9s, two drug interdiction K-9s, and two therapy dogs. The dogs are on call 24/7. To name a few, Norman Police Department partners with Cleveland County, University of Oklahoma, Oklahoma State University, Oklahoma City Police Department, and Oklahoma Highway Patrol for use of their specialized dogs as well.

1. SPYDR TECHNOLOGY

Major Brent Barbour gave a presentation explaining the Norman Police Departments new Spyder Technology that has been in use for approximately five weeks. This new technology allows NPD to update 911 callers, via text messaging, regarding NPD's response to their calls and cases. It also offers callers the opportunity to provide feedback, in the form of a survey with a comments section, regarding their experience with NPD. Norman Police Department is able to pull granular reports on the data that is collected through the surveys. Barbour says that this will help NPD identify things that they can do better.

c) DISPATCH UPDATES

Russell Anderson gave the update. Anderson stated that he has a full staff. University of Oklahoma (OU) Dispatch is considering moving their operations to the City of Norman's Emergency Communications Operations Center (ECOC). Anderson stated that this would be an easy transition since OU is already on the same radio and computer aided design (CAD) system.

d) EMERGENCY COMMUNICATIONS OPERATIONS CENTER (ECOC) UPDATES

Major Brent Barbour gave the update. Barbour confirmed that the Dispatch Department is up and running at the ECOC. The construction punch list items for the ECOC should be completed by September 20, 2024. The Vehicle Storage Facility at the ECOC is scheduled to be completed by the end of February; however, contractors believe construction will be completed sooner.

When asked about the effectiveness of the Decompression Room in the ECOC, Barbour replied, "In the first week alone, in the ECOC building, we ran almost 2,000 police calls, 463 EMS (emergency medical system) calls, over 400 fire calls, and about 400 OU calls through our system. Within that, multiple fires, the two babies, the homicide, and a lot of other things. We are already seeing an impact with that space being used."

The Dispatch Department has received more applications for employment (than typical) since the ECOC has opened.

4. ESTABLISH TOPICS FOR THE OCTOBER 10, 2024 MEETING

The meeting topics for October 10, 2024 will include updates from the Finance, Police, Fire, and Dispatch Departments.

MISCELLANEOUS COMMENTS

The Public Safety Oversight Committee decided that their October 10, 2024 meeting will be held at the Emergency Communications Operations Center, Room EOC, 2801 E. Robinson, Norman, OK 73071.

ADJOURNMENT

Member Emerson made a motion to adjourn the meeting which was duly seconded by Member Gallagher. The motion passed unanimously.



Linda Price, Chair

Citizens Public Safety Oversight Committee



CITY OF NORMAN, OK
PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING
Emergency Communications Operations Center, Room EOC, 2801 E.
Robinson, Norman, OK 73071
Thursday, October 10, 2024 at 4:00 PM

MINUTES

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

ROLL CALL

PRESENT

Chairman Linda Price
Committee member Kenny Orr
Committee member Kyle Hurley
Committee member Mark Emerson
Committee member Russell Rice
Committee member Ann Gallagher
Committee member Gregory Gilkey

ABSENT

Committee member Lea Greenleaf
Committee member Ashlie Durham

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF MINUTES FROM SEPTEMBER 12, 2024

REPORTS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF FINANCIAL REPORTS

ACTION ITEMS

3. MONTHLY UPDATES
 - a) FIRE DEPARTMENT UPDATES

b) POLICE DEPARTMENT UPDATES

c) DISPATCH UPDATES

d) EMERGENCY COMMUNICATIONS OPERATIONS CENTER (ECOC) UPDATES

4. ESTABLISH TOPICS FOR THE NOVEMBER 14, 2024 MEETING

MISCELLANEOUS COMMENTS

ADJOURNMENT



CITY OF NORMAN, OK
PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING
Development Center, Room B, 225 N. Webster Ave., Norman, OK 73069
Thursday, November 14, 2024 at 4:00 PM

MINUTES

The Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on Thursday, November 14, 2024 at 4:00 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, at the Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

PRESENT

Chairman Linda Price
Committee Member Kenny Orr
Committee Member Lea Greenleaf
Committee Member Mark Emerson
Committee Member Russell Rice
Committee Member Ann Gallagher
Committee Member Ashlie Durham
Committee Member Gregory Gilkey

ABSENT

Committee Member Kyle Hurley

OTHERS

Major Brent Barbour, NPD
Major Chad Vincent, NPD
Asst. Chief Chad Roney, NFD
Russell Anderson, Comm. Systems Manager
Dannielle Risenhoover, Administrative Tech. IV
Kim Coffman, Budget Manager
Jacob Huckabaa, Budget Technician
Bill Scanlon, Citizen

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF MINUTES FROM OCTOBER 10, 2024

Member Orr called for amendment of the minutes of October 10, 2024 to read that the Committee met at the Emergency Communications Operations Center and not at the City of Norman Development Center. Based on this change, Member Rice moved to approve the October 10, 2024 Public Safety Oversight Committee minutes which was duly seconded by Member Gallagher. The motion passed unanimously.

REPORTS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF FINANCIAL REPORTS

Kim Coffman gave the report. Sales tax revenue is approximately 7.5% short of the fiscal year, budgeted target. "We're about \$326,000 below the target, year-to-date, for sales tax. Conversely we're about \$50,000 above the target for use tax, year-to-date. Even though we're about 8% over for use tax, that doesn't quite fill the gap in Sales Tax," Coffman said. The October sales tax revenue has been the highest thus far.

Norman Public Schools (NPS) has paid their first quarter payment for fiscal year 2025 for their portion of the School Resource Officer (SRO) Program. The payment totaled \$177,000; however, NPS is requesting a credit of \$18,000 due to one SRO being out on medical leave during July, August, September, and October. "I think it should really be \$15,000," Coffman said. "The contract for the 13 SROs doesn't really start until August 1st, so I'm arguing that. We'll get the City Manager's approval to give them a \$15,000 credit. The SROs have already accrued about 57% of the \$165,000 overtime cap in the contract with Norman Public Schools. Above the \$165,000 cap, we can bill them for overtime; or we can decline their overtime assignments; or if the City Manager chooses to, we can do overtime for free."

Notable October expenses from the Public Safety Sales Tax Fund include two payrolls; the yearly payment to *New World* for software maintenance; parts, decals, tags, and outfitting for police vehicles; radio equipment for the Emergency Communications Operations Center (ECOC), and construction costs for the ECOC.

Items submitted for the record:
Financial Reports

DISCUSSION & ACTION ITEMS

3. MONTHLY UPDATES

a) FIRE DEPARTMENT UPDATES

Chief Chad Roney gave the report. He asked the Committee to be aware of the Fire Departments current and expected, short staffing issues as it has created a demand for overtime. "We continue to be above the 100% mark on our overtime. The more we are down on personnel, the more that (overtime) is likely to increase because we have a minimum staffing mandate to manage," Roney said. "After the first part of the year, there are many that are eligible to retire. We have anywhere from two to ten that could possibly retire."

Member Greenleaf asked if Roney is looking at having another Fire Academy. Roney replied, "We currently don't have funding for another academy. We would love to have another academy but we've got to get funding for that."

Member Rice asked how much a fire academy would cost. Kim Coffman will follow-up, via email, with the cost history of running the fire academy.

The Public Safety Study final recommendation draft has been reviewed by the Norman Fire Department and sent back to Matrix with additional information that the Fire Department finds lacking and pertinent to their study. Another review of the draft will occur before it's presented to City Council.

Member Greenleaf asked if the Committee could review the Public Safety Study and make recommendations to Matrix prior to the study being presented to City Council. Staff did not have an answer for this.

Member Greenleaf also asked how the reinstatement of paramedic protocols "are working" at stations five and six. Roney said that it is going "very well" and that two paramedics are always on duty at station five and one paramedic is always on duty at station six. "We'll often have an advanced or intermediate (Emergency Medical Technician) at those stations as well." Roney said.

b) POLICE DEPARTMENT UPDATES

Major Chad Vincent gave the report. The Police Department has 172 commissioned officers; this includes 11 who are in training. The Department is considered fully staffed with 184 commissioned officers.

The SRO officer who was on medical leave has been fully released for duty and will report back to work on November 15, 2024. Vincent said it is expected that the Cleveland County Sheriff's Office will have five or six SROs working in Norman's elementary schools soon.

The Norman Police Department is preparing for the Norman Christmas Parade and a Christmas toy and diaper drive.

Norman Police Department's Master Police Officer Benjamin Gomez is one of four finalists for the Oklahoma Attorney General's Outstanding Officer of the Year Award.

Like the Norman Fire Department, the Police Department has also reviewed the Public Safety Study final recommendation draft. "I too have been trying to inform and educate Matrix, and share whatever data they need, to make some reasonable recommendations and responses," Vincent said. "Once they get things right on the fire side, we are going to converge back together and come forward with that finalized study. We're going to get what I believe is a really good study with some really cool recommendations and some visioning for the future of our city from a public safety standpoint; but, it's not going to be the end all. We're going to have to take it and provide our own guidance, wisdom, and experience and start crafting and building a strategic plan."

c) DISPATCH UPDATES

Russell Anderson gave the update. Anderson stated that there has been a lot of radio programming taking place. He is currently fully staffed, but a 20-year veteran to Dispatch will be resigning to take a traveling dispatcher position. Anderson is still working with the University of Oklahoma to get the quality assurance, Artificial Intelligence program working.

d) EMERGENCY COMMUNICATIONS OPERATIONS CENTER (ECOC) UPDATES

Major Brent Barbour gave the update. The ECOC's completion date, which includes final punch list items, is slated for December 31, 2024. The Vehicle Storage Facility is framed and enclosed. It is believed that this facility will be completed in January 2025. Barbour conveyed how pleased he is with the technology aspect of the ECOC. "It's mind blowing how easy and functional it is," Barbour said. "So much so, that we have other agencies coming in and asking, 'How do we do that with ours?'" The University of Oklahoma's (OU) 911 system is now integrated into the ECOC's system and vice-versa. One feature that this has allowed is OU's live camera feeds to be accessible in real time to the Norman Police Department. "We have really, really good networking that has opened the door to not only other agencies locally, but when we went to New World several years ago - that opened doors to network with other New World agencies around the metro," Barbour said. The City of Yukon and the City of Edmond are two towns that utilize the New World network. This allows these cities to also run their operations from the ECOC and NPD to run their operations from Yukon and/or Edmond if necessary. "You can basically co-locate people or relocate people and it would all work, out in the field. Nobody would know the difference," Barbour said.

4. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF 2025 SCHEDULE OF MEETINGS

Member Rice made a motion to approve the 2025 Schedule of Meetings which was duly seconded by Member Gallagher. The motion passed unanimously.

Items submitted for the record:

Citizens Public Safety Oversight Committee 2025 Schedule of Meetings

5. ESTABLISH TOPICS FOR THE DECEMBER 12, 2024 MEETING

The meeting topics will remain the same for the December 12, 2024 meeting.

MISCELLANEOUS COMMENTS

Kim Coffman added, "The sales tax that we received in November is really for through the end of September. With football season still going on, there's still a change that we could see a big increase in December's sales tax because it will really be for the month of October."

Chair Price announced that she would not be at the December 12, 2024 meeting and that Member Greenleaf would be the acting Chair in her place.

ADJOURNMENT

Member Rice made a motion to adjourn the meeting which was duly seconded by Member Gallagher. The motion passed unanimously.

 - ACTING CHAIR
FOR Linda Price, Chair
Citizens Public Safety Oversight Committee



CITY OF NORMAN, OK
PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING
Development Center, Room B, 225 N. Webster Ave., Norman, OK 73069
Thursday, December 12, 2024 at 4:00 PM

MINUTES

The Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on Thursday, December 12, 2024 at 4:00 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, the Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

PRESENT

Committee Member Lea Greenleaf
Committee Member Ann Gallagher
Committee Member Kyle Hurley
Committee Member Mark Emerson
Committee Member Kenny Orr
Committee Member Greg Gilkey
Committee Member Ashlie Durham

ABSENT

Chairman Linda Price
Committee Member Russell Rice

OTHERS

Major Brent Barbour, NPD
Major Chad Vincent, NPD
Asst. Chief Chad Roney, NFD
Russell Anderson, Comm. Systems Manager
Kim Coffman, Budget Manager
Jacob Huckabaa, Budget Technician
Dannielle Risenhoover, Admin. Tech IV
Bill Scanlon, Citizen

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF MINUTES FROM NOVEMBER 14, 2024

Member Gallagher moved to approve the November 14, 2024 Public Safety Oversight Committee minutes which was duly seconded by Member Hurley. The motion passed unanimously.

Items submitted for the record:

Citizens Public Safety Oversight Committee Minutes from November 14, 2024.

REPORTS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT AND/OR DISCUSSION OF FINANCIAL REPORTS

Kim Coffman gave the report. Coffman reported, "Revenues are lagging behind about six percent from the budget target." Coffman did state that the sales tax revenue for the month of December is looking better. The official sales tax revenue for December will be reported in late January or early February.

Norman Public Schools (NPS) are up-to-date on their City of Norman School Resource Officer (SRO) payments. Their November bill was for \$43,000 and included a credit due to one officer being on medical leave. Coffman will bill NPS again in December for the City's SRO service.

Public Safety Fund expenses are approximately 15% below the budgeted target. "We're looking really good on the expense side, not so great on the revenue side," Coffman said.

The City of Norman "Budget Season" for Fiscal Year 2026 started on December 6 with staff being briefed on the budget process and requirements. Coffman explained that the City Manager's message to staff was to make conservative budget requests as costs are rising and sales tax is not expected to increase.

Items submitted for the record:
Financial Reports

DISCUSSION & ACTION ITEMS

3. MONTHLY UPDATES

a) FIRE DEPARTMENT UPDATES

Assistant Fire Chief Chad Roney gave the report. The build out for the replacement of Fire Engine Three should start after January 1, 2025. The mid-mount aerial ladder is approximately six months from being completed.

b) POLICE DEPARTMENT UPDATES

Major Chad Vincent gave the report. The Norman Police Department is more readily focusing on traffic and driving under intoxication (DUI) enforcement projects during the holiday season.

The applications are open, on-line, for the Citizens' Police Academy that will start Spring 2025. Vincent encouraged the Committee to invite people to apply.

The SRO program is fully staffed at this time. Vincent brought to the attention of the Committee that the SRO overtime is outpacing the budget. "We love to do the (school) events, but there is a cost to that. We are working very closely with their (NPS's) leadership to start paring back some of the events," Vincent said.

The finalized Public Safety Study is scheduled to be presented to City Council on February 4, 2025. The results of the study are expected to create a ten-year road map for servicing the growth and needs of Norman.

c) DISPATCH UPDATES

Russell Anderson gave the report. The Dispatch Department is currently fully staffed but is predicting the retirement of one employee. Anderson states that he and Andrea Lewis are working on developing a mentoring program within the Department. The individual(s) chosen for this program will assist in creating dispatch training content. The Dispatch Department continues to work with the University of Oklahoma Computer Science Department to develop a quality assurance, Artificial Intelligence program for use during medical related 911 calls.

d) EMERGENCY COMMUNICATIONS OPERATIONS CENTER (ECOC) UPDATES

Major Brent Barbour gave the update. The Emergency Communications Operations Center (ECOC) is nearing completion with approximately four or five punch list items left to complete. The official completion date is expected to be sometime in January 2025. The Vehicle Storage Facility is expected to be completed in January 2025 as well. Barbour stated that there are additional construction elements to the ECOC that "weren't green lighted" during the initial phase of construction due to fear of over extending the budget. Staff is now requesting that these elements or items be completed. They include: installation of an additional fiber line, solar panel installation, and installation of a diesel generator. American Rescue Plan Act (ARPA) Funds continue to be used for the bulk of ECOC construction expenses. These funds expire in December, 2026.

3. DISCUSSION OF NOMINATIONS FOR PUBLIC SAFETY OVERSIGHT COMMITTEE CHAIR AND VICE CHAIR FOR 2025. POSITIONS TO BE VOTED ON AT THE NEXT PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING.

The floor was opened up for 2025 Public Safety Sales Tax Oversight Committee Chair and Vice Chair nominations. Member Hurley nominated Chair Price as the 2025 Chair. Member Emerson nominated Member Greenleaf as the 2025 Chair. Member Gilkey nominated Member Hurley as the 2025 Chair; however, Member Hurley declined the nomination. Member Gallagher nominated Member Hurley as the 2025 Vice Chair in which he accepted that nomination. The vote for these positions will take place at the next Public Safety Oversight Committee Meeting.

5. ESTABLISH TOPICS FOR THE JANUARY 9, 2025 MEETING

The meeting topics will remain the same for the January 9, 2025 meeting.

MISCELLANEOUS COMMENTS

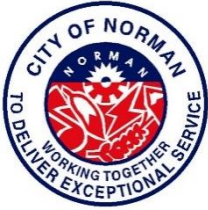
None.

ADJOURNMENT

Member Gallagher made a motion to adjourn the meeting which was duly seconded by Member Hurley. The motion passed unanimously.



Chair
Citizens Public Safety Oversight Committee



CITY OF NORMAN, OK
PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING
Development Center, Room B, 225 N. Webster Ave., Norman, OK 73069
Thursday, January 09, 2025 at 4:00 PM

AGENDA

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please call 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

CANCELLED DUE TO INCLEMENT WEATHER



CITY OF NORMAN, OK
PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING
Development Center, Room B, 225 N. Webster Ave., Norman, OK 73069
Thursday, February 13, 2025 at 4:00 PM

MINUTES

The Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on Thursday, February 13, 2025 at 4:00 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

PRESENT

Chairman Linda Price
Committee member Kenny Orr
Committee member Kyle Hurley
Committee member Lea Greenleaf
Committee member Mark Emerson
Committee member Russell Rice
Committee member Ann Gallagher
Committee member Ashlie Durham
Committee member Gregory Gilkey

ABSENT

None

OTHERS

Major Brent Barbour, NPD
Major Chad Vincent, NPD
Asst. Chief Chad Roney, NFD
Russell Anderson, Comm. Systems Manager
Kim Coffman, Budget Manager
Jacob Huckabaa, Budget Technician
Dannielle Risenhoover, Admin. Tech IV
Bill Scanlon, Citizen

1. NOMINATIONS AND ELECTION OF CHAIR AND VICE-CHAIR TO THE PUBLIC SAFETY OVERSIGHT COMMITTEE FOR 2025.

Ballots were passed out so Members could vote on Chair and Vice Chair for the 2025 Public Safety Oversight Committee. At the Committee's previous meeting, Lea Greenleaf and Linda Price had accepted nominations for Chair and Kyle Hurley had accepted the nomination for Vice Chair. Hearing no other nominations at today's meeting, Chair Price instructed the Committee Members to vote via ballot. Member Linda Price won and accepted the 2025 position for Chair and Member Kyle Hurley won and accepted the 2025 position for Vice Chair.

MINUTES

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF MINUTES FROM DECEMBER 12, 2024

Member Gallagher moved to approve the December 12, 2024 Public Safety Oversight Committee minutes which was duly seconded by Member Rice. The motion passed unanimously.

Items submitted for the record:

Citizens Public Safety Oversight Committee Minutes from December 12, 2024.

REPORTS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT AND/OR DISCUSSION OF FINANCIAL REPORTS

Kim Coffman gave the report. "We're about 6% behind the budgeted target, year-to-date, in sales tax," Coffman said. The Public Safety Sales Tax Fund was positive at the end of Fiscal Year 2024 with a \$2.6 million balance. It is expected that this balance will be drawn down to \$221,000 by the close of Fiscal Year 2025. It is projected that \$2.3 million in this Fund will be spent on capital equipment this fiscal year and there is \$2.3 million in debt service, due to bonds that were issued in 2016. "We are budgeting, at this point, about a \$1.6 million subsidy from the General Fund just to make the PSST Fund balance," Coffman said. The bond debt service payments will continue for the next two fiscal years. The last debt service payment for this Fund will be made March 1, 2027. Once the bond debt is paid, funds may be allocated for the reconstruction of Fire Station 5. The City is duty bound by the Public Safety Sales Tax ordinance to rebuild fire station five and is also expected to provide for some capital purchases. After Fire Station 5 has been funded, the Public Safety Sales Tax revenue and expenses will become a function of the General Fund.

Norman Public Schools (NPS) are up-to-date with their payments to the City of Norman for the School Resource Officer (SRO) Program. Based on current expense trends and salaries that are expected for the 13 SRO officers, Coffman is projecting that the SRO program will cost \$2.4 million in fiscal year 2026. "If the school district does agree to pay \$557,000, which is just a 5% increase over what they agreed to pay for the current year, that would be about 23% of the total program," Coffman said. "Their current contract only included \$165,000 of overtime. Through tomorrow's pay date, we will have paid \$177,000 of overtime for SRO officers and any other officer that covered school functions. They (officers) have also booked about 190 hours of comp time to be paid at a later date. I think their estimate is a little low on overtime and I've let the City Manager know."

Major Chad Vincent stated, "If the overtime is trending high, we look very closely at the individual events that we are doing and the functions. We've really pared everything back that we can. If we continue to pare back more and reduce more, we're going to start doing less than we've ever done. We probably need to consider invoicing them (NPS) just to get caught back up and as we go back in for negotiation, we probably need to drop a new number in there (the contract) and talk about what that looks like."

Coffman discussed the budget requests for Fiscal Year 2026 and expressed the City Manager's concern regarding stagnant sales tax numbers and a desire for continued conservative spending. There is one capital request out of the PSST Fund from the Fire Department for \$58,000 to repair and replace radios and chargers. The Fleet Department is recommending that 16 police vehicles be replaced and five fire vehicles be replaced out of the PSST Fund. This includes four fire trucks and one F450 Brush Pumper. Out of the General Fund, 78 positions have been requested; 50 of the positions requested are within the Fire Department and 19 positions are within the Police Department. The cost of these positions to the Fiscal Year 2026 budget would total approximately \$9.9 million (\$1.5 million for the new police positions and \$4.7 million for the new fire positions).

Items submitted for the record:
Financial Reports

DISCUSSION ITEMS

4. MONTHLY UPDATES

a) FIRE DEPARTMENT UPDATES

Assistant Chief Chad Roney gave the update. The replacement for Engine Three is expected in December 2025 and the replacement for Ladder One is expected in May 2026.

Roney broke down the Public Safety Study and how it relates to the Fire Department. One hundred and twenty-one total positions were suggested by the study. "There were 10 university cities that we were compared to," Roney said. "If we got those numbers, it would put us in line with where those departments are." The Fire Departments biggest staffing deficit is in the training division. "There is one person in the entire training division for 164 and a half personnel," Roney said. High staffing priorities were listed as follows: increase suppression staff, increase minimum staffing at Stations 8 and 9, increase minimum staffing for ladder companies, establish Battalion Chief positions with new stations.

The Study's recommendations span a 10-year period. An immediate need identified in the study included the construction of Fire Station 10. It's suggested that this fire station be built around the area of 36th Ave. SE and Hwy. 9. After Fire Station 10's completion, it is suggested that the City start construction of Fire Station 11 in the area of Tecumseh Road and 24th Ave. NE. It is recommended that within five to 10 years, that Fire Station 12 be constructed in the area of 108th and Franklin. The following fire stations are recommended to be replaced within the next five years: Station 1, Station 2, and Station 5. The following fire stations are recommended to be renovated within the next five years: Station 4 and Station 6.

Roney stated that the Fire Department would like to provide the study's suggested educational opportunities; however, he stated, "Currently we are just stretched too thin due to being so low on personnel." The opportunities suggested include developing a succession plan and mentoring program to support staff and ensure organizational continuity, working with Emergency Communications to share knowledge and establish protocol to improve consistency of service, and to benchmark performance objectives.

Member Hurley commented on the study not addressing Norman Fire Department getting advanced life support (ALS) certified. "I think it's very safe to say that the overwhelming majority

of the calls that Norman Fire runs are medical in some sort of fashion,” Hurley said. “The concern I have is they have on here, “low priority”. The only thing they mention here about any sort of medical or EMS need is the additional full-time instructor position.” Roney stated, “We had three, if not four, conversations regarding that. Their take on it was that since we are not a transport service, they felt like there wasn’t as high of a need.”

Items submitted for the record:

Fire Department Resource Allocation Study Executive Summary

b) POLICE DEPARTMENT UPDATES

Major Chad Vincent gave the report. Six cadets are scheduled to graduate from the Police Academy on February 14, 2025. The next Police Academy is slated for April 2025. Vincent believes that the Police Department could be fully staffed at the conclusion of the April academy.

Vincent summarized the Public Safety Study and how it pertained to the Police Department. The study recommended that the City construct new police headquarters and start by conducting a needs assessment to determine the department’s current and future needs. The study suggested that the Police Department is currently 11 commissioned officers short and 19 professional staff short. In addition to these personnel, it recommended that by 2034 the department should add an additional 16 commissioned officers and five professional staff. The study encouraged the development of the following specialized units and/or programs: Traffic Enforcement and Investigative Unit, continued emphasis of the Community Policing Model, creation of a Health and Wellness Coordinator position, and development of a college-credit internship program. The study suggested leveraging a variety of underutilized technology components to improve response to criminal activity and critical incidents. These included more public cameras with live feeds, social media monitoring software, and video feed integration.

Vincent stated that the study recommended that the Police Department create a Community Outreach Division by pulling some of the officers from patrol to comprise it. Vincent called this “a swing and a miss.” “I think what they failed to process,” Vincent said, “is that we are heavily community based as far as our department goes. That’s just who we are at the core. We believe we do policing differently and to stand up a group that just does community policing is completely against what we would want to do.”

Items submitted for the record:

Police Department Resource Allocation Study Executive Summary

c) DISPATCH UPDATES

Russell Anderson gave the report. The Dispatch Department is down two employees and is filtering through 14 good applications for the positions. The City of Moore and the City of Norman Legal Departments are working out agreements for the City of Moore to join the City of Norman’s radio system. Anderson expects agreements to be finalized in Fiscal Year 2026. The Dispatch Department continues to work with the University of Oklahoma Computer Science Department to develop voice to text platforms.

d) EMERGENCY COMMUNICATIONS OPERATIONS CENTER (ECOC) UPDATES

Major Brent Barbour gave the report. The Emergency Communications Operations Center (ECOC) will be finished after approximately three punch list items are completed. The Vehicle Storage Facility is now functional and occupancy should be granted in March 2025.

Barbour stated that there are additional construction elements to the ECOC that “weren’t green lighted” during the initial phase of construction due to fear of over extending the budget. Staff is now requesting that these elements or items be completed. They include: solar panel installation, and installation of a generator that primarily runs on natural gas in addition to the diesel fueled generator.

5. ESTABLISH TOPICS FOR THE MARCH 14, 2025 MEETING

Member Greenleaf stated, “I think in lieu of having this new Matrix (Public Safety Study) out that we could start maybe dividing it up and looking at sections of it. There are a lot of opportunities out there and we’re going to have to figure out what funding is going to be available.”

Member Hurley stated, “I think we should request some guidance from Council on what next steps look like, especially if there’s going to be talk about a PSST three coming out. I feel like we need to be front and center, to your point Lea. I would want to hear from Council. What is their expectation for what we do with this?”

Chair Price added, “That was one of my concerns. I don’t believe that any costs have been associated with any of this at this point in time. What is the plan for assessing the costs? We’re talking about a lot of structures and we know that each of them are millions of dollars, and staffing is huge. I completely agree that we need all of that but the money has to come from somewhere and clearly the City does not currently have that money.”

Kim Coffman replied, “Anthony’s recommendation to the City Manager on staffing is going to be that we don’t add any new positions for next year, on the staffing side anyway, not on the capital building side. That was his recommendation last year too though, and he (City Manager) added an Animal Welfare Technician. It’s the City Manager’s decision. On the capital side, sales tax has been stagnant and we don’t have any additional funds for new capital projects either. All of our existing and recurring capital projects are using up all the projected revenue. For Station 5 at least, when the PSST bonds mature in two years, we can issue new bonds and use those funds to pay for the relocation of Station 5 from the PSST Fund; but, I don’t know how they’re going to pay for these other needs, I really don’t.”

Chair Price said, “I completely agree that we need to go forward and we need to do something, but I don’t know that even if we split up to look at this, that we would have any clue of how to go because funding is the key mechanism here. I think we need to hear from the powers who are going to make those decisions.” Price continued by asking that the Police Department and Fire Department keep the PSST Committee informed as to what the Committee can do to help support each of the departments’ needs after they have been prioritized.

Member Hurley stated, “We need guidance from someone, the City Manager or Council. I almost feel like this will be a working session with a lot of hours, with some sort of mix with Council representation; staff representation; Finance, Police, and Fire representation; and representation from here (PSST Committee) to just start ironing all this out.”

Chair Price stated that the PSST Committee could offer their assistance in filtering and digesting the Public Safety Study, but for the next meeting there would not be any new topics.

MISCELLANEOUS COMMENTS

None.

ADJOURNMENT

Member Rice made a motion to adjourn the meeting which was duly seconded by Member Gallagher. The motion passed unanimously.



Linda Price, Chair
Citizens Public Safety Oversight Committee



CITY OF NORMAN, OK
PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING
Development Center, Room B, 225 N. Webster Ave., Norman, OK 73069
Thursday, March 13, 2025 at 4:00 PM

MINUTES

The Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on Thursday, March 13, 2025 at 4:00 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

PRESENT

Chairman Linda Price
Committee Member Kyle Hurley
Committee Member Russell Rice
Committee Member Ann Gallagher
Committee Member Ashlie Durham

ABSENT

Committee Member Kenny Orr
Committee Member Lea Greenleaf
Committee Member Mark Emerson
Committee Member Gregory Gilkey

OTHERS

Major Chad Vincent, NPD
Asst. Chief Chad Roney, NFD
Russell Anderson, Comm. Systems Manager
Kim Coffman, Budget Manager
Jacob Huckabaa, Budget Technician
Dannielle Risenhoover, Admin. Tech IV
Bill Scanlon, Citizen
Anthony Francisco, Director of Finance

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF MINUTES FROM FEBRUARY 13, 2025

Member Gallagher moved to approve the February 13, 2025 Public Safety Oversight Committee minutes which was duly seconded by Member Rice. The motion passed unanimously.

Items submitted for the record:

Citizens Public Safety Oversight Committee Minutes from February 13, 2025.

REPORTS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT AND/OR DISCUSSION OF FINANCIAL REPORTS

Kim Coffman gave the report. Coffman stated that Sales Tax is flat. "We are still slightly below (budget) on the revenue side," Coffman said.

The City of Norman has not received their February payment from Norman Public Schools (NPS) for providing their School Resource Officer Program.

Coffman reviewed the Public Safety Sales Tax expenditures for the month of February. She brought attention to two Capital Equipment expenses, one in the Patrol Division and one for the Vehicle Storage Facility located next to the Emergency Communications Operations Center (ECOC).

Director of Financing, Anthony Francisco was present at the meeting and commented on the recent Matrix Public Safety Study results. "Yes, some of the recommendations from that study have been included in budget requests. The Matrix Study is additional input into those budget requests. It gives better estimates than we may have had on what things can cost, better estimates on what staffing needs may exist or may not exist. It's just an input. It doesn't mean that we can afford any more than what we could already have afforded. It just means 'here's some more input into what is needed,'" Francisco said.

Chair Price asked Francisco if there have been discussions on where the money could come from. Francisco replied, "Nothing concrete. There have been discussions at the Management Team level and some citizen committees that I know of, about a potential "Norman Forward II". I know there have been discussions about going back to the voters for an increase to the Public Safety Sales Tax rate that may pay for some of these things that cannot be afforded within the one-half percent of the Public Safety Sales Tax that we have now; but, at this point, it's just discussions. I don't know of any Council actions that are recommended to be taken."

Citizen Bill Scanlon asked about the possible establishment of "public safety districts" that could aid in the funding of the Matrix recommendations. Francisco said, "I think that (idea) is misleading. The property owners in a given district or area would petition the City to raise their taxes within that district to pay for additional public safety services; so, that would not be anything that would be a citywide petition." Member Rice commented, "Who's going to vote to tax themselves?" Francisco replied, "That is the question."

Member Hurley asked Anthony Francisco, "Who is leading the charge when it comes to which of these (Matrix recommendation) lists we're going to tackle first, second, third, never, and then there is also the financing piece behind that? Is there any discussion at your level as far as what the next steps look like?"

Francisco stated, "How that relates to this Committee, you've seen the Matrix study, you know what's in there. You can make recommendations to Council about how you would prefer to make next steps. That's within this Committee's purview. Your recommendations can drive the next steps."

Items submitted for the record:
Financial Reports

DISCUSSION & ACTION ITEMS

3. MONTHLY UPDATES

a) FIRE DEPARTMENT UPDATES

Assistant Chief Chad Roney gave the update. The replacement for Engine Three is expected in December 2025 and the replacement for Ladder One is expected in May 2026. The Department is down to two reserve Brush Units. The Department is expected to take possession of a third Brush Unit in fall of 2025.

b) POLICE DEPARTMENT UPDATES

Major Chad Vincent gave the update. The Police Department is currently short 14 commissioned officers. The next Police Academy starts in April 2025. Seven men and four women will comprise the academy for a total of 11 cadets. Vincent states that the Police Department is gearing up for a lot of community outreach projects and that Teddy Wilson will rotate in as the new Lieutenant SRO in May or June.

The Police Department has ranked the Matrix Public Safety Study recommendations internally. "There are 55 specific recommendations. We've ranked those internally at an executive staff level and we're really trying to focus on those top few. Anthony's right, it recommended a ton of stuff but we know we're not going to get it all; so, we'll try to grab a few pieces and strategically bring those forward, year after year, knowing it could be a long term plan," Vincent said.

c) DISPATCH UPDATES

Russell Anderson gave the update. The Dispatch Department is down three employees.

The City of Norman's Legal Department has completed its contract for the City of Moore to join the City of Norman's radio system.

The Dispatch Department continues to work with the University of Oklahoma (OU) Computer Science Department to develop voice to text platforms. Anderson states that the work with OU is "going to save lives eventually".

d) EMERGENCY COMMUNICATIONS OPERATIONS CENTER (ECOC) UPDATES

Russell Anderson gave the update. Two punch list items remain at the Emergency Communications Operations Center (ECOC). They involve lighting adjustments and an HVAC issue. It is expected that Crossland's Construction will have these issues resolved before May.

4. ESTABLISH TOPICS FOR THE APRIL 10, 2025 MEETING

Member Hurley stated that he believes it is the job of the Public Safety Sales Tax Committee to look at what the next steps are regarding fulfilling the recommendations of the Matrix Public Safety Study. "I think that we should ask Council for guidance or to at least make a recommendation," Hurley said. "In my mind, I'm thinking it's like a half day retreat where we've got representation from Police, Fire, Dispatch, Finance, City Manager's Office, this group, and just discuss everything that's gotten thrown at us, how we can prioritize, and come up with your ten-year plan or something like that, and then we can discuss the financing. That would be my recommendation. I think how we move forward here is beyond this group. We need everybody's attention."

Anthony Francisco advised the Committee that proceeding as Hurley wished, with a half-day retreat, would require a separate agenda-ized meeting.

Chair Price asked that the Police, Fire, and Dispatch Departments keep the Committee informed as to any input the Committee should have regarding recommendations to City Council and/or the City Manager.

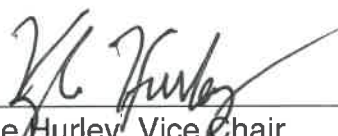
The meeting topics for the April 10, 2025 meeting will remain the same.

MISCELLANEOUS COMMENTS

None.

ADJOURNMENT

Member Rice made a motion to adjourn the meeting which was duly seconded by Member Gallagher. The motion passed unanimously.

 4/10/2025

Kyle Hurley, Vice Chair
Citizens Public Safety Oversight Committee



CITY OF NORMAN, OK
PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING
Development Center, Room B, 225 N. Webster Ave., Norman, OK 73069
Thursday, April 10, 2025 at 4:00 PM

MINUTES

The Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on Thursday, April 10, 2025 at 4:00 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

PRESENT

Committee Member Kenny Orr
Committee Member Kyle Hurley
Committee Member Lea Greenleaf
Committee Member Mark Emerson
Committee Member Russell Rice
Committee Member Ann Gallagher
Committee Member Ashlie Durham

ABSENT

Chairman Linda Price
Committee Member Gregory Gilkey

OTHERS

Major Chad Vincent, NPD
Major Brent Barbour, NPD
Asst. Chief Chad Roney, NFD
Kim Coffman, Budget Manager
Bill Scanlon, Citizen

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF MINUTES FROM MARCH 13, 2025

Member Gallagher moved to approve the March 13, 2025 Public Safety Oversight Committee minutes which was duly seconded by Member Emerson. The motion passed unanimously.

Items submitted for the record:

Citizens Public Safety Oversight Committee Minutes from March 13, 2025.

REPORTS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT AND/OR DISCUSSION OF FINANCIAL REPORTS

Kim Coffman gave the report. She stated that the sales tax revenue for February was \$955,000 and the sales tax revenue for March was \$881,000. "We are still 8% below the budget target for the fiscal year and we're 1% below what we received at this point last fiscal year," Coffman said. "We're 6% below the budget target for revenue overall because of the sales tax and we haven't received any more payments from Norman Public Schools (NPS)." The last School Resource Officer (SRO) payment from NPS was in January 2025. They have been invoiced for February and for March; however, NPS has requested a credit on these invoices due to one SRO being out on leave. Coffman stated, "I've been working with Legal on how we should tackle that because we're also at \$220,000 in overtime, at this point, for the SRO program and remember that the contract only goes up to \$165,000. I'm trying to see if we can recoup some of that overtime in this billing along with the credit for the missing SRO. Legal hasn't given me the green light on that yet."

Coffman said that everything looked good on the expenditure side of things with the exception of the SRO division and Fire Suppression being over budget due to overtime. The Fire Department is approximately 23% over budget due to overtime. "Chad (Roney) has mentioned before that that is due to being short staffed," Coffman said.

Member Greenleaf questioned why the overtime budget is set at zero. Coffman replied, "We do try to discourage overtime. Anthony (Francisco, Director of Finance) feels like whatever we set the budget to, they're going to spend it and then some; but, that's really up to the City Manager and each department head. If they want to request the increase and he (City Manager) approves it, then that's what it is."

The Fiscal Year 2026 (FY26) budget proposal for has been completed. "Anthony has projected a zero percent increase in sales tax and use tax, meaning the current budget for sales tax and use tax is what the budget will be next year; so, that's going to hurt a little bit, especially in the Public Safety Sales Tax (PSST) Fund. We're going to actually require a subsidy from the General Fund to keep the (PSST) Fund afloat next year," Coffman said. The FYE26 budget projections include a 5% increase to the Norman Public Schools SRO reimbursement amount.

Member Greenleaf moved to approve the Financial Reports which was duly seconded by Member Rice. The motion passed unanimously.

Items submitted for the record:
Financial Reports

DISCUSSION & ACTION ITEMS

3. MONTHLY UPDATES

a) FIRE DEPARTMENT UPDATES

Assistant Fire Chief Chad Roney gave the update. He stated that the Department is down 8 employees. On March 14, 2025 the Department fought four "very large" grass fires, Roney said. Three of the fires met Federal Mutual Assistance Grant requirements, which qualify the City for FEMA reimbursement funds. The Norman Fire Department is currently applying for these funds. Six structures were lost during these fires. "We had, for the first time since I've been in charge, structure fire calls holding," Roney said. "Minimal staffing for us is 42. We had 84 on duty that day. It was a very significant day that definitely contributed to overtime."

b) POLICE DEPARTMENT UPDATES

Major Chad Vincent gave the update. On April 18, 2025 a new Police Academy starts with eleven cadets. The new police pension system has led the Department to have conversations regarding the retention of officers. It is expected that in 2027 several officers will retire. "Internally we are having some early conversations on 'What do we do?' 'What does retention look like?' 'How do we navigate those waters?' 'How do we prepare to staff-up in the midst of a stagnant budget?' There are a lot of pieces that we're trying to work through," Vincent said.

There has been an up tick in 911 calls. Vincent said with the warmer weather, there is also more activity which he attributes to the increase in call volume.

The Bagging with Badges - Tip a Cop event supporting Special Olympics is April 12 at 10:00 at the west Norman Homeland. Community Safety Day is April 26 at Andrews Park. This event offers free shredding of documents and the disposal of medications and ammunition.

Vincent stated that the Department is looking to see how they can pull back operationally to save on overtime within the SRO program. Kim Coffman stated that up until FYE 2024, NPS has paid half of the estimated SRO program costs, which included about \$300,000 in overtime. "It looks like that's about what we're going to hit this year; so, I think we were always on target with overtime but it was really set too low in the contract. I don't feel like we're working unusual overtime or we're working excessive overtime, it just wasn't measured well in the contract."

Vincent stated that there is a big effort by the Police Department to provide resources that aid officers and professional staff in the building and maintaining of good health. This Chief driven initiative includes, but isn't limited to, mental, physical and financial wellbeing.

c) DISPATCH UPDATES

Major Brent Barbour gave the update. The Dispatch Department is down three employees. "Until our staffing number grows, the chances of us reducing overtime is going to be impossible," Barbour stated. It was reported that the Emergency Communications Operations Center (ECOC) adhering to the Americans with Disabilities Act (ADA) standards and regulations has increased the pool of dispatcher applicants.

Five hundred and two 911 calls were taken in a 12-hour period on the day wildfires broke out in Cleveland County. During this time, all 14 911 call stations were taking calls. Barbour stated that managing all these calls would have been "impossible in the old building". "There were seven different fire channels, plus mutual aid channels going on, cops doing their stuff, Kyle's team and medics on a separate channel, great team effort," Barbour said.

The City of Moore is not yet on the City of Norman's radio system; however, this transition is still in process.

d) EMERGENCY COMMUNICATIONS OPERATIONS CENTER (ECOC) UPDATES

Major Brent Barbour gave the update. He stated that the ECOC held up extremely well in the recent high winds. Due to power bumps during the high winds, the facility moved to the use of its generator. Barbour said everything ran really well with the use of the generator. The facility's natural gas generator should arrive in Spring 2026. The Vehicle Storage Facility is almost complete and, if needed, the Police Department has access to the building while punch list items get completed. There are two punch list items left to complete at the ECOC. These involve lighting and heating, ventilation, and air condition (HVAC).

MISCELLANEOUS COMMENTS

3. ESTABLISH TOPICS FOR THE MAY 8, 2025 MEETING

Member Greenleaf requested that discussion of a letter to the City Manager and City Council regarding SRO overtime be added to the May 8, 2025 agenda.

Member Greenleaf also requested that discussion of the PSST study and discussion of a PSST 3 be placed on the agenda.

After consideration of the above, Vice Chair Hurley requested that discussion of an SRO overtime letter to Council and discussion of the PSST study be added to the May 8, 2025 agenda.

ADJOURNMENT

Member Rice made a motion to adjourn the meeting which was duly seconded by Member Gallagher. The motion passed unanimously.



Linda Price, Chair
Citizens Public Safety Oversight Committee



CITY OF NORMAN, OK
PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING
Development Center, Room B, 225 N. Webster Ave., Norman, OK 73069
Thursday, May 08, 2025 at 4:00 PM

MINUTES

The Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on Thursday, May 08, 2025 at 4:00 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

PRESENT

Chairman Linda Price
Committee member Kenny Orr
Committee member Kyle Hurley
Committee member Mark Emerson
Committee member Ann Gallagher
Committee member Gregory Gilkey

ABSENT

Committee member Lea Greenleaf
Committee member Russell Rice

OTHERS

Major Chad Vincent, NPD
Major Brent Barbour, NPD
Asst. Chief Chad Roney, NFD
Kim Coffman, Budget Manager
Dannielle Risenhoover, Admin. Tech. IV
Jacob Huckabaa, Budget Tech.
Bill Scanlon, Citizen

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF MINUTES FROM APRIL 10, 2025

Assistant Chief Chad Roney requested that under section 3(a) of the April 10, 2025 minutes, the words "hazmat status levels" be stricken and changed to "federal mutual assistance grant (FMAG) requirements". Member Hurley moved to approve the April 10, 2025 Public Safety Oversight Committee minutes, with this amendment, which was duly seconded by Member Gallagher. The motion passed unanimously.

Items submitted for the record:

Citizens Public Safety Oversight Committee Minutes from April 10, 2025.

REPORTS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT AND/OR DISCUSSION OF FINANCIAL REPORTS

Kim Coffman gave the report. As of the end of April, sales tax revenue is 8% below the budgeted target. "That's about \$900,000 lower than we anticipated," Coffman said. The School Resource Officer (SRO) reimbursements are about 45% under the budgeted target. Coffman has invoiced Norman Public Schools (NPS) for the February, March and April SRO services that City of Norman has provided. The invoicing included a credit of about \$14,000 for one SRO who has been on leave. Coffman has been in contact with the City's Legal Department regarding recovering of some SRO overtime costs from NPS. Overall, revenues are about 7% below the budget target.

Coffman reviewed the expenses in the Public Safety Sales Tax (PSST) Fund.

Member Hurley asked how the revenue projections Fiscal Year 2026 (FYE26) were looking. Coffman replied, "We're projecting flat sales tax, same budget as the current year; but, our expenses will grow inherently just because we have merit increases and some other increases were approved. The City Manager did ask the departments to offer up some cuts for the '26 budget, but we're still upside down. Luckily we have (General) Fund balance to fund that at this point, but it's getting low."

According to Coffman, the PSST Fund balance is "ok" going into FYE26; however, it is on pace to require a subsidy from the General Fund.

Items submitted for the record:
Financial Reports

DISCUSSION & ACTION ITEMS

3. MONTHLY UPDATES

a) FIRE DEPARTMENT UPDATES

Assistant Chief Chad Roney gave the update. A new brush unit is expected to arrive fall of 2025, a new engine is expected in December 2025, and a new ladder truck is expected around May of 2026. The other two fire engines the department is expecting have been paid for but do not have an arrival date yet.

There are eight open positions on the fire department. Roney said that this contributes to overtime and with "vacation season upon us", there is bound to be an increase in overtime.

Continued fire education training is tailored to the types of calls the department will likely respond to during a given season. With the spring rains, the department focused their training on swift water rescue and collaborated with other City departments, like the Street Department, in preparation for quick response times.

b) POLICE DEPARTMENT UPDATES

Major Chad Vincent gave the update. Currently, the Police Department has 180 commissioned officers, leaving the department four personnel short of being fully staffed. Vincent says that there are “well over 200 applicants” for the next academy that hasn’t been given a starting date.

Police Week starts on May 12 and summer youth activities are opening now. The youth activities include: Safety Town, Police Athletic League, and the Junior Police Academy. “It’s a great way to connect with younger folks in the community,” Vincent said. Registration forms for these activities are available on the Norman Police Department’s webpage.

c) DISPATCH UPDATES

Major Brent Barbour gave the update. The three open positions in the Dispatch Department have been filled. A formal mentoring program has been implemented in the department. This program will also help with quality assurance within the department.

d) EMERGENCY COMMUNICATIONS OPERATIONS CENTER (ECOC) UPDATES

Major Brent Barbour gave the update. He confirmed that after record rainfall, the Emergency Communications Operations Center (ECOC) does not leak. Punch list items at the facility are still being worked on. The recent wildfires caused the facility to be used at an increased level with teams from across the City.

3. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT AND/OR DISCUSSION OF LETTER TO CITY COUNCIL & CITY MANAGER REGARDING SCHOOL RESOURCE OFFICER OVERTIME

With the absence of Member Greenleaf, Member Emerson motioned to table this discussion until the next meeting. This was duly seconded by Member Hurley. The motion passed unanimously.

4. DISCUSSION OF PUBLIC SAFETY STUDY AND IMPLEMENTATION

Member Hurley believes that the Matrix Public Safety Study needs to be “unpacked” and a plan created for implementation of the study’s suggestions. He believes that this should be done in small group meetings outside of the regular Public Safety Sales Tax Oversight meetings and that the small groups should include members of Council and personnel from various City departments. Member Gallagher motioned that Member Hurley spearhead the organization of these meetings and it was duly seconded by Member Gilkey. Member Hurley had no objection and the motion passed unanimously.

MISCELLANEOUS COMMENTS

5. ESTABLISH TOPICS FOR THE JUNE 12, 2025 MEETING

The Agenda item “Discussion of Public Safety Study and Implementation” will remain a standing item on the Public Safety Sales Tax Oversight Committee agenda until further notice.

Kim Coffman announced Member Ashlie Durham’s resignation from the Public Safety Oversight Committee and asked the current members to encourage Ward 7 residents to apply for the open position.

ADJOURNMENT

Member Emerson made a motion to adjourn the meeting which was duly seconded by Member Hurley. The motion passed unanimously.



Linda Price, Chair
Citizens Public Safety Oversight Committee



CITY OF NORMAN, OK
PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING
Development Center, Room B, 225 N. Webster Ave., Norman, OK 73069
Thursday, June 12, 2025 at 4:00 PM

MINUTES

The Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on Thursday, June 12, 2025 at 4:00 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, the Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

MINUTES

PRESENT

Chairman Linda Price
Committee member Kyle Hurley
Committee member Russell Rice
Committee member Ann Gallagher
Committee member Gregory Gilkey

ABSENT

Committee member Lea Greenleaf
Committee member Mark Emerson
Committee member Kenny Orr

OTHERS

Major Chad Vincent, NPD
Russell Anderson, Dispatch
Kim Coffman, Budget Manager
Jacob Huckabaa, Budget Tech.
Bill Scanlon, Citizen

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF MINUTES FROM MAY 8, 2025

Member Gallagher moved to approve the May 8, 2025 Public Safety Oversight Committee minutes which was duly seconded by Member Rice. The motion passed unanimously.

Items submitted for the record:

Citizens Public Safety Oversight Committee Minutes from May 8, 2025.

REPORTS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT AND/OR DISCUSSION OF FINANCIAL REPORTS

Kim Coffman gave the report. The City is 8.5% below the sales tax revenue target for May. "June sales tax has come in and it was a little bit higher, but it's not going to close the gap; so, I think we're going to finish the (fiscal) year a little low," Coffman said. Year-to-date, the Public Safety Sales Tax Fund is 6% below budget in sales tax revenue.

Norman Public Schools (NPS) made their final payment to the City of Norman for the 2024-2025, City provided, school resource officer (SRO) program. Norman Public Schools paid a total of \$501,721 for the program. They were contracted with the City to pay \$531,000. One SRO was on leave for a portion of the contract period but the SRO officers also accumulated NPS prompted, overtime charges that were in excess of the contract. Coffman is in discussions with City Management on how to proceed with these contract deviations.

Coffman reviewed the expenses in the Public Safety Sales Tax (PSST) Fund, specifically mentioning the Police and Fire Department expenses. Overall, the Police Department is approximately 6% below their budget target expenditures. The Fire Department is approximately 25% below their budget target expenditures. "Keep in mind, a chunk of that is for the remaining fire apparatus...fire engine," Coffman said. "On the operating side, they're actually 20% above budget and that's mostly due to overtime."

Items submitted for the record:
Financial Reports

DISCUSSION ITEMS

3. MONTHLY UPDATES

a) FIRE DEPARTMENT UPDATES

No Fire Department update was given.

b) POLICE DEPARTMENT UPDATES

Major Chad Vincent gave the update. There are currently 179 out of 184 commissioned police officer positions filled. There are approximately 250 applications submitted for what is estimated to be an "early 2026" police academy.

Vincent stated, "During the summer, Norman Police Department (NPD) really leans into the community service aspect of who we are as a department." This includes NPD leading Safety Town and the Junior Police Academy.

The Police Department has about 40 new police cars in their fleet. Most of the cars in the fleet are hybrid cars.

Norman Police Department conducted a routine meeting with NPS Associate Superintendent and Chief Operating Officer Justin Milner to reflect on the 2024-2025 SRO Program. "They continually have great things to say about the officers that we are placing in the schools. That partnership is strong," Vincent said. Teddy Wilson with NPD will rotate in as the SRO Lieutenant and Charles Shell will become a new SRO for the 2025-2026 school year.

c) DISPATCH UPDATES

Russell Anderson gave the update. The department is down two employees and has two in the academy. The academy should conclude in two weeks.

d) EMERGENCY COMMUNICATIONS OPERATIONS CENTER (ECOC) UPDATES

Russell Anderson gave the update. The Emergency Communications Operations Center (ECOC) construction punch list includes landscaping, lighting, and the building of the east fence. The Vehicle Storage Facility is almost completed. Staff is evaluating how to spend a surplus of money left in the ECOC construction budget. The additional money may go toward a natural gas generator, mill work in a conference room, and/or an electronic car charging stations.

4. DISCUSSION OF PUBLIC SAFETY STUDY AND IMPLEMENTATION

a) CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF A RECOMMENDATION LETTER TO CITY COUNCIL REQUESTING THE APPOINTMENT OF A SUBCOMMITTEE TO ADDRESS THE IMPLEMENTATION OF THE MATRIX PUBLIC SAFETY STUDY

Member Rice motioned to postpone this discussion until the next meeting. This was duly seconded by Member Gallagher. The motion passed unanimously.

MISCELLANEOUS COMMENTS

6. ESTABLISH TOPICS FOR THE JULY 10, 2025 MEETING

The agenda topics for the July 10, 2025 meeting will remain the same.

ADJOURNMENT

Member Rice made a motion to adjourn the meeting which was duly seconded by Member Hurley. The motion passed unanimously.



Linda Price, Chair
Citizens Public Safety Oversight Committee

Public Safety Sales Tax Fiscal Year End 2025 Financial Report

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Fiscal Year To Date	Prior FY To Date	PSST II To Date
Revenues:															
Public Safety Sales Tax	\$ 992,679	\$ 944,797	\$ 972,648	\$ 1,073,182	\$ 986,913	\$ 1,029,554	\$ 1,098,231	\$ 955,939	\$ 880,095	\$ 962,464	\$ 968,752	\$ 1,002,792	\$ 11,848,045	\$ 11,999,913	\$ 159,744,402
Public Safety Use Tax	\$ 167,743	\$ 167,789	\$ 178,797	\$ 172,415	\$ 162,581	\$ 183,523	\$ 198,899	\$ 240,592	\$ 150,817	\$ 156,171	\$ 190,612	\$ 156,898	\$ 2,118,724	\$ 2,118,724	\$ 15,210,695
Investment Interest	\$ -	\$ 12,091	\$ 13,372	\$ 13,785	\$ 9,017	\$ 8,960	\$ 8,499	\$ 8,349	\$ 8,636	\$ 8,272	\$ 6,082	\$ 6,297	\$ 102,901	\$ 231,116	\$ 1,534,334
Refunds/Reimbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59,026	\$ 59,026	\$ -	\$ -	\$ -	\$ 163,457	\$ -	\$ 501,721	\$ 500,000	\$ 5,677,955
Sale of Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,910
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,825,000
Inter-Fund Transfer	\$ 23,580	\$ 23,580	\$ 23,580	\$ 23,580	\$ 23,580	\$ 23,580	\$ 23,580	\$ 23,580	\$ 23,580	\$ 23,580	\$ 23,580	\$ 23,580	\$ 282,955	\$ -	\$ 6,307,338
Total Revenue	\$ 1,184,002	\$ 1,148,256	\$ 1,188,397	\$ 1,460,040	\$ 1,205,225	\$ 1,304,633	\$ 1,387,785	\$ 1,228,460	\$ 1,063,128	\$ 1,150,487	\$ 1,352,482	\$ 1,189,567	\$ 14,862,461	\$ 14,849,753	\$ 211,309,634
Expenditures:															
Fleet Heavy Repair - 15550172															
Salaries & Benefits	\$ 13,752	\$ 21,105	\$ 14,091	\$ 14,501	\$ 14,332	\$ 15,116	\$ 22,037	\$ 14,956	\$ 14,927	\$ 12,871	\$ 9,249	\$ 8,431	\$ 175,368	\$ 178,247	\$ 538,672
Supplies & Materials	\$ 2,231	\$ 1,883	\$ 3,260	\$ 2,234	\$ 320	\$ 220	\$ 4,393	\$ 273	\$ 17,168	\$ 2,963	\$ 1,631	\$ 1,410	\$ 37,988	\$ 198,164	\$ 391,867
Services & Maintenance	\$ 2,838	\$ 3,837	\$ 1,197	\$ 880	\$ 1,315	\$ 623	\$ 625	\$ 2,348	\$ 3,733	\$ 2,034	\$ 1,037	\$ 960	\$ 21,446	\$ 64,038	\$ 139,448
Internal Services	\$ 273	\$ 223	\$ 223	\$ 223	\$ 323	\$ 223	\$ 223	\$ 268	\$ 232	\$ 242	\$ 232	\$ 242	\$ 2,925	\$ 50	\$ 2,975
Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,528	\$ 226,338
Sub-Total Fleet Heavy Repair	\$ 19,094	\$ 27,047	\$ 18,771	\$ 17,838	\$ 16,290	\$ 16,182	\$ 27,278	\$ 17,844	\$ 36,061	\$ 18,110	\$ 12,149	\$ 11,063	\$ 237,728	\$ 477,027	\$ 1,299,300
Patrol - 15661322															
Salaries & Benefits	\$ 256,005	\$ 434,488	\$ 304,503	\$ 291,587	\$ 291,101	\$ 294,946	\$ 421,868	\$ 279,979	\$ 305,540	\$ 275,709	\$ 299,813	\$ 300,288	\$ 3,755,827	\$ 3,573,096	\$ 55,919,496
Supplies & Materials	\$ -	\$ 16,915	\$ 15,737	\$ 57,809	\$ 10,532	\$ 11,961	\$ 23,381	\$ 14,945	\$ 20,826	\$ 9,184	\$ 19,694	\$ 16,141	\$ 217,124	\$ 305,319	\$ 2,430,461
Services & Maintenance	\$ 80	\$ 3,667	\$ 12,556	\$ 42,314	\$ 921	\$ 1,568	\$ 7,026	\$ 2,094	\$ 2,888	\$ 2,889	\$ 2,366	\$ 7,905	\$ 86,294	\$ 101,958	\$ 1,169,027
Internal Services	\$ 7,289	\$ 13,959	\$ 20,940	\$ 14,308	\$ 13,844	\$ 15,188	\$ 14,610	\$ 19,043	\$ 25,738	\$ 15,441	\$ 14,719	\$ 15,744	\$ 190,825	\$ 524,372	\$ 2,033,264
Capital Equipment	\$ -	\$ 3,175	\$ 36,493	\$ 247,653	\$ 24,740	\$ 24,426	\$ 53,295	\$ 41,276	\$ 19,093	\$ 19,647	\$ 5,425	\$ 17,246	\$ 494,468	\$ 206,787	\$ 3,773,774
Staff Services - 15661115															
Supplies & Materials	\$ -	\$ -	\$ -	\$ 351	\$ 14	\$ 28	\$ 662	\$ 66	\$ 785	\$ 1,144	\$ 544	\$ 613	\$ 4,207	\$ -	\$ 25,468
Services & Maintenance	\$ -	\$ 284	\$ 559	\$ 38,337	\$ 135	\$ 484	\$ 971	\$ 6,394	\$ 335	\$ 16	\$ 225	\$ -	\$ 47,740	\$ 50,754	\$ 494,544
Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,966,869
SRO Officers - 15661313															
Salaries & Benefits	\$ 104,213	\$ 200,459	\$ 176,189	\$ 172,426	\$ 184,377	\$ 170,077	\$ 249,825	\$ 172,452	\$ 170,032	\$ 172,897	\$ 177,096	\$ 162,971	\$ 2,113,014	\$ 1,548,271	\$ 8,274,662
Supplies & Materials	\$ -	\$ 96	\$ -	\$ 105	\$ 857	\$ 367	\$ 460	\$ 914	\$ 1,013	\$ 2,061	\$ 831	\$ (320)	\$ 6,385	\$ 1,594	\$ 10,380
Services & Maintenance	\$ 160	\$ 750	\$ 638	\$ 638	\$ 639	\$ 849	\$ 639	\$ 2,438	\$ 814	\$ 1,934	\$ 4,746	\$ 2,861	\$ 17,105	\$ 6,122	\$ 39,390
Internal Services	\$ 1,918	\$ 1,595	\$ 1,595	\$ 1,595	\$ 1,595	\$ 2,945	\$ 1,595	\$ 1,666	\$ 1,634	\$ 1,653	\$ 1,662	\$ 1,634	\$ 21,088	\$ 791	\$ 21,879
Capital Equipment	\$ -	\$ 2,152	\$ 17,939	\$ 25,063	\$ 3,152	\$ 145,653	\$ 68,317	\$ -	\$ 19,418	\$ 500	\$ 10,638	\$ 1,807	\$ 294,638	\$ 91,990	\$ 386,628
Criminal Investigations - 15661321															
Salaries & Benefits	\$ 47,527	\$ 74,997	\$ 66,250	\$ 67,252	\$ 69,881	\$ 68,928	\$ 101,515	\$ 50,972	\$ 50,243	\$ 48,563	\$ 51,797	\$ 52,704	\$ 750,619	\$ 688,008	\$ 9,351,372
Supplies & Materials	\$ -	\$ 317	\$ 932	\$ 240	\$ 130	\$ 565	\$ 267	\$ 187	\$ 455	\$ 867	\$ 429	\$ 249	\$ 4,638	\$ 4,639	\$ 80,186
Services & Maintenance	\$ -	\$ 52	\$ 52	\$ 52	\$ 52	\$ 52	\$ 52	\$ 52	\$ 52	\$ 52	\$ 52	\$ 52	\$ 571	\$ 1,222	\$ 83,041
Internal Services	\$ 681	\$ 1,126	\$ 2,031	\$ 1,317	\$ 1,269	\$ 1,182	\$ 1,088	\$ 1,324	\$ 2,111	\$ 1,227	\$ 1,075	\$ 1,234	\$ 15,664	\$ 14,668	\$ 121,961
Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 509,773
Special Investigations															
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 503,489
Supplies & Materials	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,554
Services & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,707
Internal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,667
Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 77,179
Emergency Communications - 15661139															
Salaries & Benefits	\$ 14,233	\$ 18,019	\$ 10,155	\$ 9,001	\$ 8,189	\$ 9,007	\$ 14,634	\$ 24,283	\$ 21,726	\$ 22,585	\$ 22,412	\$ 27,123	\$ 201,367	\$ 106,882	\$ 1,150,429
Supplies & Materials	\$ -	\$ 301	\$ 314	\$ 104	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61	\$ 113	\$ 943	\$ 1,836	\$ 400	\$ 3,636
Services & Maintenance	\$ 549	\$ -	\$ 2,322	\$ 12,009	\$ 760	\$ 3,399	\$ 10,576	\$ 1,933	\$ 7,660	\$ 2,745	\$ 2,018	\$ 9,053	\$ 1,151	\$ 1,345	\$ 133,638
Internal Services	\$ 4,660	\$ 10,710	\$ 14,180	\$ 10,096	\$ 9,491	\$ 13,230	\$ 11,122	\$ 15,558	\$ 14,994	\$ 12,434	\$ 35,250	\$ 14,769	\$ 166,494	\$ 90,527	\$ 849,708
Capital Equipment	\$ -	\$ 5,057	\$ -	\$ 13,138	\$ 73,292	\$ -	\$ -	\$ -	\$ 60,102	\$ -	\$ -	\$ -	\$ 151,589	\$ 1,734,175	\$ 12,904,348
Sub-Total Police	\$ 433,199	\$ 775,997	\$ 669,328	\$ 970,997	\$ 612,076	\$ 748,672	\$ 960,651	\$ 618,529	\$ 643,146	\$ 576,865	\$ 614,104	\$ 609,639	\$ 8,233,204	\$ 7,228,319	\$ 88,602,148
Fire - 15665143															
Salaries & Benefits	\$ 415,228	\$ 549,092	\$ 394,381	\$ 400,509	\$ 371,867	\$ 395,835	\$ 623,227	\$ 366,420	\$ 391,282	\$ 360,526	\$ 373,654	\$ 359,276	\$ 5,001,297	\$ 4,346,702	\$ 46,155,733
Supplies & Materials	\$ 388	\$ 35,262	\$ 14,733	\$ 10,681	\$ 17,279	\$ 15,208	\$ 9,270	\$ 24,606	\$ 18,596	\$ 12,627	\$ 18,915	\$ 27,311	\$ 204,875	\$ 176,982	\$ 1,355,296
Services & Maintenance	\$ 2,531	\$ 2,019	\$ 2,322	\$ 12,009	\$ 760	\$ 3,399	\$ 10,576	\$ 1,933	\$ 7,660	\$ 2,745	\$ 2,018	\$ 9,053	\$ 57,645	\$ 34,059	\$ 889,330
Internal Services	\$ 4,660	\$ 10,710	\$ 14,180	\$ 10,096	\$ 9,491	\$ 13,230	\$ 11,122	\$ 15,558	\$ 14,994	\$ 12,434	\$ 35,250	\$ 14,769	\$ 166,494	\$ 90,527	\$ 849,708
Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,904,348
CIP Fund - Fire Stations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,516,950
Fire Storage Facility Project - 15693377	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 791,367
Sub-Total Fire	\$ 422,807	\$ 602,140	\$ 425,615	\$ 447,033	\$ 472,689	\$ 427,672	\$ 654,195	\$ 408,517	\$ 492,655	\$ 388,332	\$ 429,837	\$ 410,409	\$ 5,581,900	\$ 6,382,445	\$ 69,462,732
Inter-Fund Transfers															
Debt Service Costs - 15630149	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,704,400
Radio System Design CIP - 15693319	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,981,617
EOC Design CIP - 15689523	\$ -	\$ 96,328	\$ 2,497	\$ 393,768	\$ 67,900	\$ -	\$ 1,275	\$ 7,018	\$ 8,617	\$ 58,497	\$ 40,402	\$ -	\$ 676,303	\$ 3,683,173	\$ 6,300,664
Total Expenditures	\$ 875,101	\$ 1,501,637	\$ 2,306,547	\$ 1,829,761	\$ 1,169,080	\$ 1,192,650	\$ 1,643,525	\$ 1,052,054	\$ 2,372,883	\$ 1,041,929	\$ 1,096,617	\$ 1,031,236	\$ 17,113,019	\$ 20,150,943	\$ 212,159,436
Net Total	\$ 308,901	\$ (353,382)	\$ (1,118,150)	\$ (369,721)	\$ 36,145	\$ 111,983	\$ (255,740)	\$ 176,406	\$ (1,309,755)	\$ 108,558	\$ 255,864	\$ 158,331	\$ (2,250,559)	\$ (6,301,190)	\$ (849,802)

PSST II – Project, equipment and personnel plan

FYE 2015

Continue PSST I requirements including:

2 additional Patrol Officers, totaling 71 Public Safety personnel hired

- Fire Administration Building Remodel (\$70,000 of Capital Funds)
- Replacement of Fire self-contained breathing apparatus (SCBA) - (\$500,000 of PSST Funds)
- Replacement of 7 Patrol vehicles - (\$312,200 of PSST Funds)
- Replacement of 1 Pumper - (\$450,000 of PSST Funds)
- Replacement of 1 Passenger Van - (\$150,000 of PSST Funds)
- Replacement of 2 Brush Pumper units - (\$173,640 of PSST Funds)

FYE 2016

September 30, 2015 – PSST I ends

October 1, 2015 – PSST II begins

PSST I fund balance will be drawn down by paying for the 71 Public Safety personnel hired and other Police and Fire operating expenses.

Personnel:

Add 5 School Resource Officers (SRO) and 1 Lieutenant for SRO Program

Design of Emergency Operations/Dispatch Facility

Replace Fire Department Elevated Platform

Design of Emergency Communication System

FYE 2017

Personnel:

Add 7 School Resource Officers

Add 2 Emergency Vehicle Mechanics

Add 2 Emergency Communication Officers

Construction of Emergency Operations/Dispatch Facility

Replace Fire Engine

Replacement of Emergency Communications System

FYE 2018

Replace Fire Engine

FYE 2019 and beyond

Personnel:

Add 2 Emergency Communication Officers

Relocate Fire Station # 5

100% of PSST II revenues will be used for all of the above.

Approximately 12 years after PSSTII begins and requirements met, 75% (3/8th of 1%) of PSST II revenues will go to General Fund to permanently fund the 90 additional PSST positions and 25% (1/8th of 1%) of the revenues will go to Public Safety Capital expenses (police vehicle/fire apparatus replacement, communications system replacement, etc.) as needed and/or other uses as restricted by the Ordinance.

PSST II - Fire Apparatus Replacement Schedule - \$6,800,000 Allocation

	<u>As originally planned</u>		<u>As revised in FYE 17</u>	<u>As revised in FYE 18</u>	<u>As revised in FYE 19</u>	<u>As revised in FYE 20</u>	<u>As revised in FYE 22</u>	<u>As revised in FYE 23</u>	<u>As revised in FYE 24</u>	<u>Changes</u>
FYE 16	Elevated Platform	\$ 1,106,700	\$ 1,106,000	\$ 1,106,000	\$ 1,106,000	\$ 1,106,000	\$ 1,106,000	\$ 1,105,943	\$ 1,105,943	
FYE 17	Fire Engine	\$ 493,500	\$ 540,000	\$ 524,000	\$ 524,000	\$ 524,000	\$ 524,000	\$ 523,853	\$ 523,853	
FYE 18	Fire Engine	\$ 508,000	\$ 508,000	\$ 625,000	\$ 622,000	\$ 622,000	\$ 622,000	\$ 622,079	\$ 622,079	
FYE 19	Air Supply Unit	\$ 350,000	\$ 350,000	\$ 450,000	\$ 725,000	\$ 725,000	\$ 725,000	\$ 724,974	\$ 724,974	Pumper/Tanker
	Command Vehicle	\$ 80,000	\$ 80,000	\$ 85,000				\$ -	\$ -	
			\$ 430,000	\$ 535,000				\$ -	\$ -	
FYE 20	Fire Engine	\$ 539,000	\$ 539,000	\$ 675,000	\$ 750,000	\$ 750,000	\$ 735,474	\$ 735,474	\$ 735,474	Pumper/Tanker
	Rescue	\$ 650,000	\$ 650,000	\$ 850,000				\$ -	\$ -	
			\$ 1,189,000	\$ 1,525,000				\$ -	\$ -	
										Air and Light Unit, Public Education Trailer, Drone, Rescue Boat, 2 staff vehicles instead of Tanker
FYE 21	Tanker	\$ 385,000	\$ 385,000	\$ 450,000	\$ 415,000	\$ 800,000	\$ 471,500	\$ 541,600	\$ 541,600	
FYE 22	Fire Engine	\$ 571,000	\$ 571,000	\$ 700,000	\$ 750,000	\$ 750,000	\$ 760,000	\$ 687,804	\$ 687,804	
FYE 23	Fire Engine	\$ 589,000	\$ 589,000	\$ 725,000	\$ 775,000	\$ 775,000	\$ 775,000	\$ 800,000	\$ 750,000	
FYE 24	Ladder	\$ 1,000,000	\$ 1,000,000	\$ 1,500,000	\$ 1,700,000	\$ 1,700,000	\$ 1,700,000	\$ 1,800,000	\$ 2,100,000	
GRAND TOTAL		\$ 6,272,200	\$ 6,318,000	\$ 7,690,000	\$ 7,367,000	\$ 7,752,000	\$ 7,418,974	\$ 7,541,727	\$ 7,791,727	