



CITY OF NORMAN, OK
PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING
Development Center, Room B, 225 N. Webster Ave., Norman, OK 73069
Thursday, November 13, 2025 at 4:00 PM

MINUTES

The Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on Thursday, November 13, 2025 at 4:00 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

PRESENT

Chairman Linda Price
Committee member Kenny Orr
Committee member Mark Emerson
Committee member Ann Gallagher
Committee member Gregory Gilkey
Committee member Brittany Elliott

ABSENT

Committee member Lea Greenleaf
Committee member Russell Rice
Committee member Kyle Hurley

OTHERS

Major Chad Vincent, NPD
Asst. Chief Chad Roney, NFD
Dannielle Risenhoover, Admin. Tech IV
Kim Coffman, Budget Manager
Jacob Huckabaa, Budget Analyst
Bill Scanlon, Citizen
Russell Anderson, Dispatch

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF MINUTES FROM OCTOBER 9, 2025

Member Gallagher moved to approve the October 9, 2025, Public Safety Oversight Committee (PSST) minutes which were duly seconded by Member Gilkey. The motion passed unanimously.

Items submitted for the record:

Citizens Public Safety Oversight Committee Minutes from October 9, 2025.

REPORTS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT AND/OR DISCUSSION OF FINANCIAL REPORTS

Kim Coffman gave the report. "From July thru October, we're still behind on sales tax," Coffman said. "Year-to-date, we're about 7.5% below the (sales tax) budget target. We're 6% over the budget target for use tax." Coffman stated that the use tax revenue does not fill the gap for the lack in sales tax revenue.

The City of Norman received their first and second School Resource Officer (SRO) reimbursement payments for the 2025-2026 school year from Norman Public Schools (NPS). "They've been paying pretty timely since they've started paying, so that's looking good." Coffman said.

Coffman reviewed individual department and division expenses. The target for expenses, at this point in the fiscal year, is 33%. For salaries, the targeted expense is 34.6%. "Most of the divisions are over the budget target," Coffman said. "Overall, the Norman Police Department (NPD) is about 8% over the budget target and that's due to overtime and the annual software maintenance payment that was made." The Norman Fire Department (NFD) is 11% over the budget target due to salaries and benefits; however, due to a savings in their capital equipment budget, NFD is collectively 3% over budget.

Coffman provided a University of Oklahoma (OU) Overtime Billing report to the Committee. The report showed what OU owes the City of Norman in overtime fees for public safety services provided by NPD and NFD during athletic events. "This is really a drop in the bucket when it comes to their total overtime, but it's not nothing," Coffman said. "The bad news is that I don't think Treasury has billed OU in a few years for this overtime. I'm staying on Treasury to make sure that they do this and get reimbursement for these three fiscal years and get caught up." The OU overtime reimbursement is expected to equal approximately \$300,000.

Items submitted for the record:

Financial Reports

University of Oklahoma Overtime Billing Report

DISCUSSION ITEMS

3. MONTHLY UPDATES

a) FIRE DEPARTMENT UPDATES

Assistant Chief Chad Roney gave the update. Roney notified the Committee that different assistant chiefs will start attending the Public Safety Sales Tax Oversight Meetings to give the Fire Department updates. Who gives the updates will be relative to who is on duty during the time of the meetings.

The replacement unit for Brush Pumper 6 is now in service and Brush Pumper 6 has been moved to Station 9 to be used as an emergency medical unit in the response to "low level" medical calls. Roney states that this is an effort to try and save from wear and tear on the department's larger apparatuses and to be cost effective as much as possible. Engine 3 is expected to be received

in late December 2025 or January 2026. Ladder 1 is expected to be received in late summer 2026.

Eleven firefighter recruits are currently in the Norman Fire Academy. They are slated to graduate on December 19, 2025. "Those 11 positions are filling vacancies," Roney said. "That will help with our overtime; unfortunately, it is not going to completely fix the overtime until we get more staffing." It may be possible for the Fire Department to host another fire academy in spring 2026.

b) POLICE DEPARTMENT UPDATES

Major Chad Vincent gave the update. Graduates of the October 16, 2025 police academy are now on patrol and responding to calls. Vincent states that they are a "great group" and that they are "doing well". The next police academy will start in May 2026.

Vincent highlighted the upcoming community events that the Police Department will be taking part in:

Norman Christmas Parade: Saturday, December 6
50th Annual Chili Supper Benefit: Thursday, January 29
Multiple OU Football Games

In the last week, Norman Animal Welfare sent 65 shelter animals to Colorado and Oregon to be rehomed. It's reported that several of these animals had homes waiting for them upon their arrival.

Injury car crashes have been on the rise. "Those on our collision investigation team are getting kind of taxed," Vincent said. "We've had a number of really rough injury crashes. Share with your loved ones to slow down and take their time."

Citizen Bill Scanlon mentioned concerns about the building of a new fire station and the building of a new police station being tied to a bond that includes a new homeless shelter. Kim Coffman stated, "I certainly haven't heard about this officially, other than what was mentioned at the last Finance Committee Meeting. They mentioned since we're going to pay off the debt that PSST carries, it currently matures in 2027, they were talking about issuing, potentially, a new bond to pay for Fire Station 10. If it's a sales tax bond, they don't have to go to a vote. They just pledge the sales tax revenue and sell it that way. Pay attention to the study sessions and the Council meetings; because, obviously, before any bonds go out to vote, they have to have a public meeting where people have the opportunity to have public comment, and the Council has to approve that election."

Chair Price added, "I want to be clear that what Kim is talking about is a separate bond that would add Station 10 with a new bond that would replace the public safety (bond). That's completely separate from the one you're (Bill Scanlon) discussing today. My concern was, the discussion had been around trying to get a bond issued for a homeless shelter that didn't pass (previously). If they think the only way they can get it to pass would be by adding fire and police to it – that is a political ploy."

Scanlon stated, "I talked to (Mayor) Holman yesterday and they had not decided on whether to go with one or three (items attached to a bond)."

The Committee's consensus was that more information was needed on this subject before sending a recommendation letter to Council.

c) DISPATCH UPDATES

Russell Anderson gave the update. He stated that the academy that started October 31 is going well. There are three individuals in the academy. The Department continues to work with the University of Oklahoma Computer Science Department on a quality assurance program. The quality assurance program was recently added to the City of Norman's computer network.

The Dispatch Department will have a float in the Norman Christmas Parade.

City of Moore is joining the City of Norman's computer-aided design (CAD) system. It is expected to be a 12 to 18 month build out.

d) EMERGENCY COMMUNICATIONS OPERATIONS CENTER (ECOC) UPDATES

Russell Anderson gave the report. He states that construction of the vehicle storage facility and punch list items at the Emergency Communications Operations Center (ECOC) are going well. There are three significant punch list items to address at the ECOC; Anderson states that they are "working really closely with Crossland Construction" to address these items. The back-up generator for the ECOC will be delivered soon.

4. DISCUSSION OF PUBLIC SAFETY STUDY AND IMPLEMENTATION

Kim Coffman reported that Member Hurley reached out to City Council Member Hinkle who stated that the next steps regarding putting the Public Safety and Implementation Study into action will be discussed at the next Finance Committee Meeting.

5. DISCUSSION OF NOMINATIONS FOR PUBLIC SAFETY OVERSIGHT COMMITTEE CHAIR AND VICE CHAIR FOR 2026. POSITIONS TO BE VOTED ON AT THE NEXT PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING.

The nomination for Chair is Linda Price and the nomination for Vice Chair is Kyle Hurley.

6. ESTABLISH TOPICS FOR THE DECEMBER 11, 2025 MEETING

Chair Price requested that discussion and a potential letter to Council regarding the establishment of a homeless shelter tied to a bond that pays for the construction of a new fire station and a new police station be added to the next agenda.

MISCELLANEOUS COMMENTS

Chair Price asked if anyone had an update on the health of one of the PSST Committee members.

ADJOURNMENT

Member Gallagher made a motion to adjourn the meeting which was duly seconded by Member Orr. The motion passed unanimously.

Linda Price, Chair
Citizens Public Safety Oversight Committee