



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 04/26/2022

**REQUESTER:** Wade Thompson, Parks and Facility Manager

**PRESENTER:** Jason Olsen, Parks and Recreation Director

**ITEM TITLE:** CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT NO. SEVEN TO CONTRACT K-1617-114: BY AND BETWEEN THE NORMAN MUNICIPAL AUTHORITY AND P.D.G., L.L.C., D/B/A PLANNING DESIGN GROUP, INCREASING THE CONTRACT AMOUNT BY \$71,000 FOR A REVISED CONTRACT AMOUNT OF \$1,858,150 FOR PROFESSIONAL ARCHITECTURAL DESIGN SERVICES FOR THE GRIFFIN COMMUNITY PARK.

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### **BACKGROUND:**

In October of 2015, Norman citizens passed the Norman Forward Initiative, which will fund various projects through a ½ % sales tax increase over 15 years. The Norman Forward Initiative is an upgrade of the Griffin Park Soccer Complex. Eventually, all of the Griffin Park sports fields will be converted to soccer and include the creation of 22 youth fields. The Griffin Park fields were built originally with a crown, or curved surface, which was the preferred construction. The Norman Youth Soccer Association approached the City of Norman, requesting a more current soccer field design that calls for a flat playing surface. A flat surface enhances the flow and speed of the game. Changing the grade and resurfacing, as well as removing the old drainage areas and addition of A.D.A. accessibility between the fields, will enhance the visibility and overall experience for fans and players.

The City selected the Planning Design Group (P.D.G.), a Tulsa design firm specializing in Landscape Architecture Services, to redesign Griffin Community Park into a majority Soccer Sports Complex. P.D.G. was also then selected in the summer of 2019 as the lead designer for both the Park Maintenance and Transit/Fire Maintenance facilities to be located at North Base near other City maintenance facilities.

On March 14, 2017, the Norman Municipal Authority approved Contract K-1617-114 with P.D.G., L.L.C., in the amount of \$761,000 for architectural design services for the Griffin Park Sports Complex.

On August 27, 2019, the Norman Municipal Authority approved Amendment No. 1 to Contract K-1617-114 with P.D.G., L.L.C., in the amount of \$430,280 for additional architectural design services to add the Park Maintenance Facility and Transit/Fire Maintenance Facility to the existing contract for the Griffin Park Community Park.

On November 12, 2019, the Norman Municipal Authority approved Amendment No. 2 to Contract K-1617-114 in the amount of \$120,000 for additional architectural design services to add bidding services and construction administration services for Griffin Park to the contract for work at the Griffin Park Sports Complex.

On April 14, 2020, the Norman Municipal Authority approved Amendment No. 3 to Contract K-1617-114 in the amount of \$316,370 to provide an increased project scope and to add bidding services and construction administration services for the Park Maintenance Facility and Transit/Fire Maintenance Facility to the existing contract for the Griffin Park Sports Complex.

On June 9, 2020, the N.M.A./Council approved Amendment No. 4 to Contract K-1617-114 in the amount of \$70,000 for additional architectural design services for the Griffin Community Park project, including schematic design documents for a +/- 100,000 square foot Indoor Soccer facility with offices, training areas, restrooms, concession areas, storage space, and associated items.

On September 8, 2020, the N.M.A./Council approved Amendment No. 5 to Contract K-1617-114 in the amount of \$49,500 for design services associated with the proposed Parks and Transit/Public Safety Maintenance Facility, including proposed building and parking revisions, project phasing, renderings, and inclusion of federal third-party contracting requirements needed for F.T.A. Grant funding.

On May 25, 2021, the N.M.A./Council approved Amendment No. 6 to Contract K-1617-114 in the amount of \$40,000 for the design services associated with the proposed Parks and Transit/Public Safety Maintenance Facility for additional scope of work for the addition of a full-length, manual wash bay on the east side of the proposed automated wash facility.

## **DISCUSSION:**

As construction phases move forward for the Griffin Community Park project, it is now appropriate to add additional scope to the P.D.G. contract not covered in the original work.

P.D.G. has proposed additional design fees of \$71,000 (see Contract Amendment No. 7) to provide additional services for the Griffin Park Community project. The current design contract with P.D.G. is in the amount of \$1,787,150. If approved, the revised design contract amount will be \$1,858,150.

A summarized Scope of Services from Amendment No. 7 includes schematic design documents for renovations and widening Robinson Street and a new park road connecting to High Meadows Drive. The project will consist of the widening of Robinson Street for a stretch of roughly 1,200 Linear Feet east of State Drive, Signalization at the intersection of Robinson Street and State Drive, and a Park Road with Creek Crossing within Griffin Community Park. All work to be done in accordance with the City of Norman standards for streets, signalization, etc.

This will include submittals at 65% and 95% C.D.s, along with an estimate for construction costs. This additional scope is as directed by the Owner. This work does not include construction.

Funds are available in Norman Forward Fund, Griffin Park Sports Complex, Design (account 51796639-46201; project NFB001) to cover Amendment No. 7 of the design contract.

**RECOMMENDATION:**

Staff recommends approval of Amendment No. 7 for Contract K-1617-114, between the Norman Municipal Authority and P.D.G., L.L.C. d/b/a Planning Design Group in the amount of \$71,000 for Professional Architectural Design Services for road projects for entrance and exit into the Griffin Community Park.