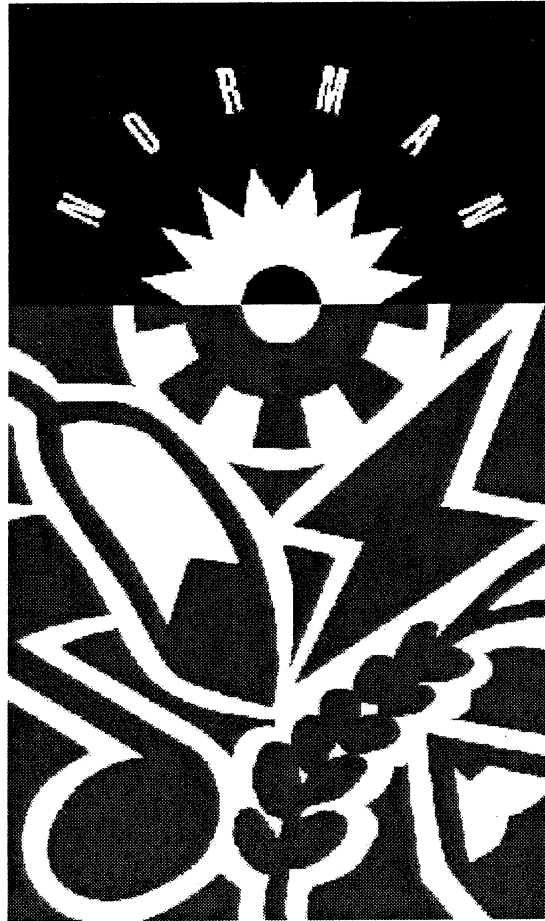


City of Norman



Monthly Departmental Report

March 2022

MONTHLY PROGRESS

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CITY CLERK 1

CITY CLERK**MONTHLY PROGRESS REPORT****March 2022**

ACTION CENTER				
DEPARTMENT	CALLS	CALLS YTD	ADDITIONAL CONTACTS	ADDITIONAL CONTACTS YTD
Animal Welfare	11	46	0	19
Bus Service	0	3	0	0
CDBG	3	69	3	21
City Clerk	81	617	8	69
City Manager/Mayor	4	46	5	35
City Wide Garage Sale	0	205	0	6
Code Enforcement	23	319	8	41
Finance	8	121	1	5
Fire/Civil Defense	0	14	0	3
Human Resources	5	29	1	1
I.T.	9	66	3	4
Legal	8	43	3	11
Line Maintenance	3	95	2	11
Municipal Court	4	38	0	0
Noise Complaint	0	0	0	0
Norman Forward Questions	0	0	0	0
Parks & Recreation	15	134	6	22
Permits/Inspections	34	313	1	16
Planning	15	117	1	7
Police/Parking	2	148	13	100
Public Works	22	109	1	14
Recycling	0	0	0	0
Sanitation	49	342	9	37
Sidewalks	0	5	0	3
Storm Debris	0	0	0	0
Storm Water	19	70	10	23
Streets	31	181	2	26
Street Lights	0	40	0	0
Traffic	21	139	2	9
Utilities	80	299	8	30
WC Questions	0	0	0	0
WC Violations	0	0	0	0
March Total: 534	447	3608	87	513

LICENSES

One hundred One New licenses and Eight Hundred Sixty Two Renewals were issued during the month of March. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	4	4	Retail Beer	56	62
Brewer	4	4	Retail Spirits Store	13	27
Coin-Operated Devices	145	147	Retail Wine	45	51
Distiller	0	0	Salvage Yard	1	1
Food	331	365	Sidewalk Dining	9	9
Game Machines	170	8	Solicitor/Peddler (30 day)	0	8
Impoundment Yard	4	4	Solicitor/Peddler (60 day)	2	16
Kennel	11	11	Solicitor/Peddler (one day)	0	2
Medical Marijuana Dispensary	22	32	Special Event	1	4
Medical Marijuana Grower	32	55	Strong Beer & Wine/Winemaker	12	13
Medical Marijuana Processor	4	8	Taxi/Motorbus/Limousine	6	9
Medical Marijuana Testing Laboratory	0	0		0	0
Mixed Beverage	48	49	Temp Food (one day)	3	11
Mixed Beverage/Caterer	28	33	Temp Food (30 day)	4	16
Pawnbroker	3	3	Temp Food (180 day)	4	18
Pedicab	0	0	Transient Amusement	1	1
YTD License Total: 1128	806	893		157	235

NEW ESTABLISHMENT LICENSES		
NAME	ADDRESS	LICENSE TYPE(S)
Old School Bagel Café	710 W. Main Street (New Owner)	Food Service
Planet Fitness #605	1000 Alameda St. ROLOF 101	Food Service
Surf Bar	2180 24 th Ave NW	Food Service
WU'S Panda Garden	1000 Alameda St 118 (New Owner)	Food Service
Chuck E. Cheese's #893	2201 Interstate Dr.	Game Machines/Pool Tables
High Society	2596 W. Tecumseh Rd 108	Medical Marijuana Dispensary
Kush Kure	1045 N. Flood Ave	Medical Marijuana Dispensary
Medie-Jugz	1430 W. Lindsey St	Medical Marijuana Dispensary
Superb Herb Luv	1260 24 th Ave SW	Medical Marijuana Dispensary
Clear Creek Crops	11700 E. Post Oak Rd	Medical Marijuana Grower
FloriBundas Cannabis	2525 Cabin Road	Medical Marijuana Grower
Gladiator Cannabis	712 Research Park Blvd 100	Medical Marijuana Grower
CirQue Entertainment	999 Outside of City (3/31-4/03)	Special Event
U.S. Postal Service Housing FA	2801 E. State Hwy 9 Hotel	Taxi Cab/Limo/ Motorbus
CirQue Entertainment	999 Outside of City (03/31-04/03)	Transient Tent Show License

SOLICITOR/PEDDLER LICENSE		
60 DAY	30 DAY	1 DAY
777 Roofing & Construction		
Sooner Bloomers		

TEMPORARY FOOD PERMITS		
180 DAY	30 DAY	1 DAY
Big Lenny's BBQ	Cappuvvino	B's Smokehouse
C & C Catering	Flavor Mailbox, The	Oklahoma Kettle Korn
Donut Man II	Just Between Us	Wandering Pig, The
Taqueria San Tadeo	Riko's Tacos	

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
03-01-22	Ellison Feed and Seed	Alleges that gun fire in the alley at 115 S. Porter Ave. from Police officer shooting at a suspect busted their window and shot a hole in AC unit	\$6,510.14
03-04-22	Tammy Mast	Alleges that new construction on West Robinson did not have proper signage. She was traveling westbound on Robinson drove over median, allegedly causing tire and rim damage, under carriage damage and broken windshield. She asks for damages to be reimbursed.	\$1,452.38
03-10-22	Anatole at Norman	Alleges that a City worker hit their carport as he was driving to empty the last trash receptacle. This caused damage to three panels and two trim pieces.	\$1,383.40
03-23-22	Estate of Clay Allan Randall (deceased)	Alleges that Officers from Norman Police Department failed to recognize the deceased's medical emergency upon encountering him on March 29, 2021. The deceased's estate claims that by allegedly failing to recognize the deceased's serious medical needs and failing to monitor him and not acquiring appropriate medical attention, Randall suffered physical and mental pain and ultimately died.	In Excess of \$5,000,000.00
03-28-22	David VanBuskirk	Alleges that the City Utilities Department failed to mark water lines, which caused AT&T Fiber to damage his waterline due to this inaction, it caused their waterline to rupture and flooded inside their home, outside, and into the foundation of their home.	\$3,144.62 plus other cost TBD
03-29-22	Canadian River Company LLC	Allegedly, City of Norman trash truck ran into the brick fence around the parking lot and damaged the brick fence.	\$6,400.00

STUDY SESSION

On March 1, 2022, City Council met in Study Session and was presented with an over view of Access Oklahoma Turnpike Plan. Discussed American Rescue Plan Act of 2021 (ARPA) funds for economic development. Discussed potential buyer for 718 North Porter Avenue, additionally discussed relocation of the warming shelter and the University Boulevard drainage improvements.

On March 29, 2022, City Council met in Study Session for discussion with the Oklahoma Turnpike Authority regarding the Access Oklahoma Turnpike Plan as well as the relocation of the warming shelter.

SPECIAL SESSION

On March 8, 2022, City Council met in Special Session to discuss The Poet Laureate Program; adjourned into Executive Session to discuss the acquisition of right-of-way in connection with the Porter Avenue Streetscape 2019 Bond Project.

FINANCE COMMITTEE

On March 17, 2022, the Finance Committee met to discuss monthly revenue and expenditures reports as well as the Open Positions Report.

BUSINESS AND COMMUNITY AFFAIRS COMMITTEE

On March 3, 2022, the Business and Community Affairs Committee met and continued discussion regarding Streeteries in Downtown Norman and the Poet Laureate Program.

COMMUNITY PLANNING & TRANSPORTATION COMMITTEE

On March 24, 2022, the Community Planning & Transportation Committee met for Public Transit update. Discussion regarding Micro Transit and potential establishment of one-way alleys in the Center City Form Based Code Area.

OVERSIGHT COMMITTEE

On March 10, 2022, the Oversight Committee met and discussed creating a program for Landlord Mitigation Funds and/or Landlord Incentive Program as identified in the Home Base final report.

CITY MANAGER 2

NORMAN FORWARD 2A



Memorandum

To: Jason Olsen, The City of Norman Parks and Recreation

From: Randy Hill, ADG

ADG Project Number: 16-003

ADG Project Name: Norman FORWARD

Date: 03.31.2022

Re: March 2022 Monthly Report

REPORT PERIOD: March 1 through March 31, 2022

WORK THIS MONTH

1. Tuesday, March 1, 2022 | 10:00 a.m. | YFAC - ADG/FSB Coordination
 - a. Meeting with FSB to facilitate coordination of contract documents
2. Tuesday, March 1, 2022 | 2:00 p.m. | Norman ECOC – Bi-Weekly Programming Meeting
 - a. Discussion of programming issues on the ECOC
3. Tuesday, March 1, 2022 | 2:30 p.m. | Development Center Furniture meeting
 - a. Meeting with Jason Olsen to review Parks furniture
4. Wednesday, March 2, 2022 | 10:00 a.m. | Municipal Complex Development Center OAC Mtg
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
5. Wednesday, March 2, 2022 | 2:30 p.m. | Heating Problems in Park & Fleet
 - a. Met with mechanical engineer to discuss solutions resulting in mixing fan proposal
6. Thursday, March 3, 2022 | 1:00 p.m. | YFAC - OAC Meeting
 - a. Discussion of project schedule, budgets, and critical issues
7. Thursday, March 3, 2022 | 2:30 p.m. | Griffin Park Phase 5 OAC & Phase 6 Programming
 - a. Discussion of project schedule, budgets, and critical issues
8. Friday, March 4, 2022 | 9:00 a.m. | Reaves Park OAC Meeting
 - a. Discussion of project schedule, budgets, and critical issues
9. Monday, March 7, 2022 | 10:30 a.m. | Norman ECOC FF&E Kick Off Meeting
 - a. Meeting with ADG interiors to review FF&E process and schedule
10. Monday, March 7, 2022 | 11:30 a.m. | ECOC Updates and Timeline Discussion
 - a. Meeting with City stakeholders to provide update on project and schedule
11. Monday, March 7, 2022 | 1:00 p.m. | Norman Municipal Complex City Hall – Punch Phase 1 & 2
 - a. Punch work for Phase 1 & 2 of project
12. Tuesday March 8, 2022 | 10:00 a.m. | FSB/ADG YFAC Coordination
 - a. Meeting with FSB to facilitate coordination of contract documents
13. Wednesday, March 9, 2022 | 8:00 a.m. | North Base Landscaping & Irrigation Punch Walk
 - a. Punch walk to review landscape and irrigation system
14. Wednesday, March 9, 2022 | 8:00 a.m. | Reaves North Lot Punch Walk
 - a. Punch walk examining light poles, sodding, and Jenkins tie-in
15. Wednesday, March 9, 2022 | 9:30 a.m. | Development Center Furniture Package
 - a. Review of furniture budget and options

16. Thursday, March 10, 2022 | 2:30 p.m. | Senior Wellness Center Bi-Weekly Programming Meeting
 - a. Discussion of programming issues on the Senior Wellness Center Project
17. Thursday, March 10, 2022 | 3:30 p.m. | VE Estimate for Senior Center
 - a. Discussion to bring Senior Center back into budget
18. Friday, March 11, 2022 | 8:00 a.m. | Norman ECOC Consultants Coordination Meeting
 - a. ADG FL led video call updating consultants on project status and reviewing coordination items
19. Friday, March 11, 2022 | 2:00 p.m. | Norman Forward Senior Center Public Improvements
 - a. Group meeting to discuss initial presentation of public improvements planned for project
20. Monday, March 14, 2022 | 10:00 a.m. | Weekly N.F. Staff-ADG Coordination Mtg
 - a. Weekly discussion of project schedules, budgets, and critical issues
21. Tuesday, March 15, 2022 | 9:00 a.m. | Norman ECOC Preferred Building Systems
 - a. ADG FL met with CON to discuss preferred systems and manufacturers
22. Tuesday, March 15, 2022 | 10:00 a.m. | YFAC - ADG/FSB Coordination
 - a. Meeting with FSB to facilitate coordination of contract documents
23. Tuesday, March 15, 2022 | 10:40 a.m. | ADG-GE Johnson Budget Coordination Meeting
 - a. Held to confirm budget prior to discussion with CON
24. Tuesday, March 15, 2022 | 2:00 p.m. | Norman ECOC Bi-Weekly Programming Meeting
 - a. Discussion of programming issues on the ECOC
25. Wednesday, March 16, 2022 | 3:30 p.m. | YFAC Storm Sewer Next Steps
 - a. Review of progress on storm sewer solutions
26. Thursday, March 17, 2022 | 1:00 p.m. | YFAC OAC Meeting
 - a. Discussion of project schedule, budgets, and critical issues
27. Thursday, March 17, 2022 | 1:30 p.m. | ECOC Finance Update Discussion
 - a. Review of project budget with CON staff
28. Thursday, March 17, 2022 | 2:30 p.m. | Griffin Park Phase 5 OAC & Phase 6 Programming
 - a. Discussion of programming issues on Griffin Park
29. Friday, March 18, 2022 | 9:00 a.m. | Reaves Park OAC Meeting
 - a. Discussion of project schedule, budgets, and critical issues
30. Monday, March 21, 2022 | 10:30 a.m. | Weekly N.F. Staff-ADG Coordination Mtg
 - a. Weekly discussion of project schedules, budgets, and critical issues
31. Thursday, March 24, 2022 | 10:00 a.m. | Municipal Courts Furniture
 - a. Review furniture overview, schedule, and coordination items
32. Thursday, March 24, 2022 | 2:10 p.m. | YFAC BP #4.1 Bid Opening
 - a. Bid opening for BP #4 – remainder of project
33. Monday, March 28, 2022 | 2:00 p.m. | Norman ECOC Structural Coordination Meeting
 - a. ADG FL led coordination meeting with structural subconsultant
34. Monday, March 28, 2022 | 3:00 p.m. | North Base Fleet Concrete
 - a. Meeting with CON owner group regarding concrete concerns on project
35. Monday, March 28, 2022 | 3:00 p.m. | Norman ECOC Building Security and Access Control
 - a. ADG FL led coordination meeting examining access control and IT needs room by room
36. Tuesday, March 29, 2022 | 10:00 a.m. | Norman ECOC In-take Air Coordination
 - a. ADG FL led meeting with mechanical subconsultant to discuss HVAC
37. Tuesday, March 29, 2022 | 11:30 a.m. | YFAC - ADG/FSB Coordination
 - a. Meeting with FSB to facilitate coordination of contract documents
38. Tuesday, March 29, 2022 | 2:00 p.m. | Norman ECOC Bi-weekly Programming Meeting
 - a. Discussion of programming issues on the ECOC
39. Tuesday, March 29, 2022 | 3:30 p.m. | CFOB Meeting
 - a. Presented graphic report to CFOB
40. Wednesday, March 30, 2022 | 9:00 a.m. | North Base Fleet Problems
 - a. Owner, Architect, and Contractor meeting to discuss outstanding issues on closeout

41. Wednesday, March 30, 2022 | 10:00 a.m. | Norman Development Center – OAC Meeting
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
42. Thursday, March 31, 2022 | 10:00 a.m. | YFAC and Senior Center FF&E Procurement Meeting
 - a. Discussed procurement options for both projects to keep in line with previous procurement processes
43. Thursday, March 31, 2022 | 1:00 p.m. | YFAC OAC Meeting
 - a. Discussion of project schedule, budgets, and critical issues
44. Thursday, March 31, 2022 | 2:30 p.m. | Griffin Park Phase 5 OAC & Phase 6 Programming
 - a. Discussion of programming issues on Griffin Park
45. Thursday, March 31, 2022 | 3:10 p.m. | YFAC BP #4.2 Bid Opening
 - a. Bid opening for BP #4 – outstanding items not accepted on 3.24.22 bid date

Construction Observation Site Visits:

- a. Griffin, Phase 5: 6
- b. Municipal Complex, City Hall: 6
- c. Municipal Complex, Development Center: 2
- d. North Base: 4
- e. Young Family Athletic Center: 7
- f. Reaves Park: 7
- g. Senior Center: 3

WORK ANTICIPATED THE UPCOMING MONTH (April 2022)

- Griffin Park
 - Phase 5: Construction underway
 - Phase 6: Design ongoing
- Reaves Park
 - Construction in progress
- North Base Complex
 - Final reports for Davis Bacon compliance and deliverables
 - Finalizing amended punch list effort
 - Completion of outstanding work due to delays
- Young Family Athletic Center / Indoor Aquatic and Multi-Sport Facility
 - GMP #4 to be issued
 - Recurring weekly OAC meetings
 - Finalization of storm water and water line items
- Senior Wellness Center
 - Schedule coordination based on construction budget alignment
 - Recurring bi-weekly OAC meetings
 - Opening of bids for final GMP
 - Budget presentation to City Council
- Municipal Complex
 - Development Center: Asbestos abatement completion
 - Municipal Courts: CD's underway, beginning to reengage as Development Center remobilizes
 - Building 201: Construction underway
 - FF&E inventory, selection, and layout underway
- Emergency Communications and Operations Center
 - Design development ongoing
 - Recurring bi-weekly programming meetings
- Continued Development of Standardized Contracts for Use with Architectural, Design, and Construction Consultants

PROJECT STATUS

- Norman ECOC
 - a. Schedule: Design development in progress
 - b. Budget: In Budget
 - c. Issues: No known issues
- Griffin Park
 - a. Schedule: Phase V in construction, Phase VI in design
 - b. Budget: Alignment still in progress
 - a. Issues: No known issues
- Reaves Park
 - a. Schedule: Construction ongoing
 - b. Budget: Contingency exhausted, examining additional funding source
 - c. Issues: No known issues
- Young Family Athletic Center / Indoor Aquatic and Multi-Sport Facility
 - a. Schedule: GMP #4
 - b. Budget: Budget alignment in progress
 - c. Issues: Site utilities (stormwater and water line)
- Senior Wellness Center
 - a. Schedule: Final bidding process and GMP #4 scheduled for 4.19.22 Council
 - b. Budget: Budget alignment in progress, awaiting return of bids
 - c. Issues: Construction cost exceeds budget. Land closing and Notice to Proceed.
- Ruby Grant
 - a. Schedule: Final acceptance by City Council on 1.18.22
 - b. Budget: In budget
 - c. In operation
- Westwood Indoor Tennis Facility
 - a. Schedule: Opening Celebration on May 24, 2019
 - b. Budget: Within budget
 - c. In operation: Court paint warranty extended another 12 months from 9.22.2022
- East Library
 - a. Schedule: Opening Celebration on July 20, 2018
 - b. Budget: Within budget
 - c. In operation
- Central Library
 - a. Schedule: Opening Celebration on November 4, 2019
 - b. Budget: Within budget
 - c. In operation
- Westwood Family Aquatic Center
 - a. Schedule: Opening Celebration on May 26, 2018
 - b. Budget: Final Pay App approved on July 24, 2018
 - c. In operation
- Norman Forward Program Management
 - a. Schedule: Proceeding per Implementation Plan
 - b. Budget: Proceeding per Implementation Plan
 - c. Implementation Plan: Revised/Updated January 30, 2019
 - d. Issues: None

SUBMITTED BY: ADG – Randy W. Hill

CITY OF NORMAN

Department of Finance Monthly Report – March 2022

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in March are discussed below:

Treasury Division:

In the month of March, the Treasury Division processed 42,568 payments in person and over the phone, an increase of 10% from last month. Paymentus (the City's 3rd party processor of online and automated telephone payments) processed 12,126 payments in March, an increase of 18% from last month.

Utility Services Division:

The Meter Reading Division read 42,011 meters. Out of 77 meter reading routes, 36 (47%) were read within the targeted 30-day reading cycle. 59 routes (77%) were read by the 32nd day, and all routes were read by the 35th day. Twenty-one routes were estimated in March.

General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are above target for the month of March by 6.5%. Revenues from the City's largest single source of revenue, sales tax, are above target by 18.6% for the year to date and 21.6% above last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 22 Budget To Date	FYE 22 Actual To Date	FYE 21 Actual To Date	FYE 20 Actual To Date
Sales Tax Revenue	\$34,618,281	\$41,054,789	\$33,772,689	\$30,973,061
General Fund Revenue	\$66,627,941	\$70,945,921	\$71,820,712	\$58,277,730
General Fund Expenses	\$69,731,404	\$63,781,569	\$70,909,469	\$63,454,144

Administration Division

	FYE 22		FYE 21	
	March	YTD	March	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	3,040.00	480.00	3,200.00
Total Comp Time Available	9.00	81.00	10.75	28.25
Total Overtime Hours	0.00	0.50	0.00	2.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	329.00	3,121.50	490.75	3,230.25
Benefit Hours Taken	34.75	520.75	80.50	681.50
TOTAL ACCOUNTABLE STAFF HOURS	294.25	2,600.75	410.25	2,548.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 22		FYE 21	
	March	YTD	March	YTD
Total Regular Hours Available	1,120.00	9,832.00	1,440.00	9,600.00
Total Comp Time Available	1.25	28.75	23.00	44.75
Total Overtime Hours	15.00	145.00	25.25	209.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 1,136.25	 10,005.75	 1,488.25	 9,854.50
Benefit Hours Taken	124.00	1,608.50	367.50	1,591.00
 TOTAL ACCOUNTABLE STAFF HOURS	 1,012.25	 8,397.25	 1,120.75	 8,263.50
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

CITY REVENUE REPORTS

3B

City Revenue Report

	FYE 22 March	FYE 22 February	
Total Revenue Received (\$)	\$5,517,876	\$3,991,100	\$1,526,776
Utility Payments - Office (#)	42,568	38,716	3,852
Utility Payments - Office (\$)	\$4,739,908	\$3,697,391	\$1,042,517
Lockbox (#)	12,757	11,834	923
Lockbox (\$)	\$1,200,502	\$1,073,743	\$126,759
IVR Credit Card (#)	0	0	0
IVR Credit Card (\$)	\$0	\$0	\$0
Click to Gov (#)	0	0	0
Click to Gov (\$)	\$0	\$0	\$0
Paymentus (#)	\$12,126	\$10,283	\$1,843
Paymentus (\$)	\$1,422,546	\$1,196,671	\$225,875
UT Credit Card Payments (#)	0	0	0
UT Credit Card Payments (\$)	\$0	\$0	\$0
Art Donations (#)	0	0	0
Art Donations (\$)	\$0	\$0	\$0
Bank Draft Payments (#)	15,175	14,170	1,005
Bank Draft Payments (\$)	\$1,299,488	\$1,206,885	\$92,603
Utility Deposits (#)	0	0	0
Utility Deposits (\$)	\$0	\$0	\$0
Fix Payments (#)	0	0	0
Fix Payments (\$)	\$0	\$0	\$0
Processed Return Checks (#)	98	87	11
Processed Return Checks (\$)	(\$7,872)	(\$10,497)	\$2,625
Other Revenue Transactions (#)	0	0	0
Other Revenue Received (\$)	\$0	\$0	\$0
Accounts Receivable Payments (\$)	\$551,830	\$144,412	\$407,418
Accounts Receivable - Credit Card #	0	0	0
Accounts Receivable - Credit Card \$	\$0	\$0	\$0
Municipal Court - Fines/Bonds (\$)	\$144,229	\$103,975	\$40,254
Municipal Court - Credit Card (#)	361	292	69
Municipal Court - Credit Card (\$)	\$84,300	\$59,347	\$24,953
Municipal Court - C2G (#)	0	0	0
Municipal Court - C2G (\$)	\$0	\$0	\$0
Building Permits Cash Report (\$)	\$409,947	\$190,690	\$219,257
Building Permits Credit Card (#)	418	266	152
Building Permits Credit Card (\$)	\$307,587	\$130,930	\$176,657
Building Permits C2G (#)	0	0	0
Building Permits C2G (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. (\$)	\$30,788	\$1,492	\$29,296
Occupational License - Bldg Insp. CC (#)	105	16	89
Occupational License - Bldg Insp. CC (\$)	\$7,678	\$1,267	\$6,411
Business License - City Clerk (\$)	\$220,190	\$2,305	\$217,885
Business License - City Clerk CR CD (#)	0	0	0
Business License - City Clerk CR CD (\$)	\$0	\$0	\$0
Convenience Fees - All Payments (#)	0	0	0
Convenience Fees - All Payments (\$)	\$0	\$0	\$0
Bank Drafts Billed (#)	0	0	0
Bank Drafts Billed (\$)	\$0	\$0	\$0
Interdepartmental Billing (#)	0	0	0
Interdepartmental Billing (\$)	\$0	\$0	\$0
Accounts Receivable Billed (\$)	\$835,813	\$170,633	\$665,180

Budget Services Division

	FYE 22		FYE 21	
	March	YTD	March	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	3,039.50	480.00	3,200.00
Total Comp Time Available	1.75	8.00	2.50	6.50
Total Overtime Hours	0.00	1.00	0.00	1.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	321.75	3,048.50	482.50	3,207.50
Benefit Hours Taken	9.75	529.25	93.75	457.00
TOTAL ACCOUNTABLE STAFF HOURS	312.00	2,519.25	388.75	2,750.50
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 22		FYE 21	
	March	YTD	March	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	800.00	7,168.25	1,200.00	8,000.00
Total Comp Time Available	0.50	92.25	11.75	159.25
Total Overtime Hours	41.50	365.75	50.25	260.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	842.00	7,626.25	1,262.00	8,419.25
Benefit Hours Taken	74.75	1,179.75	390.50	1,600.50
TOTAL ACCOUNTABLE STAFF HOURS	767.25	6,446.50	871.50	6,818.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

UTILITY 3C

Utility Division

	FYE 22		FYE 21	
	March	YTD	March	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	2,566.25	22,518.25	3,954.00	26,231.00
Total Comp Time Available	37.50	232.25	89.50	273.75
Total Overtime Hours	211.00	1,009.00	405.25	2,202.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	2,814.75	23,759.50	4,448.75	28,707.25
Benefit Hours Taken	229.25	3,810.00	619.00	4,861.00
TOTAL ACCOUNTABLE STAFF HOURS	2,585.50	19,949.50	3,829.75	23,846.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Office Services

	FYE 22		FYE 21	
	March	YTD	March	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	3,037.75	384.00	2,784.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	28.00	285.00	70.75	314.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 348.00	 3,322.75	 454.75	 3,098.00
Benefit Hours Taken	29.75	475.50	25.25	468.50
 TOTAL ACCOUNTABLE STAFF HOURS	 318.25	 2,847.25	 429.50	 2,629.50
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

Drive-up Window and Mail Payments

	FYE 22 February	FYE 22 March
Mail Payments - Lockbox	13,894	16,055
Mail Payments - Office	75	135
Mail Payments - Subtotal	13,969	16,190
Night Deposit	242	189
Click-to-Gov Payments	0	0
Paymentus Payments	11,834	12,757
IVR Payments	0	0
Without assistance payments - Subtotal	12,076	12,946
Drive-up window & inside counter	2,163	2,423
Credit Card machine payments (swipe)	0	0
Credit Card machine payments (phone)	0	0
With assistance payments - Subtotal	2,163	2,423
Total Payments Processed - Subtotal	28,208	31,559
Bank Draft (ACH) Payments	10,559	11,246
Total Payments (Utility)	38,767	42,805
Total Convenience Fees - all Payments	0	0
Grand Total Payments	38,767	42,805

Traffic Counter at Drive-up Facility

Night Drop *	0	0
8-5 Drive-up Window Customers *	0	0
Total Traffic Counter	0	0

* These figures are included in the above Total Customer Contact Payments.

Meter Reading Division

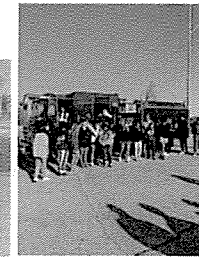
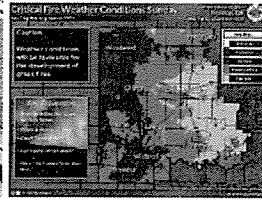
	FYE 22		FYE 21	
	March	YTD	March	YTD
Number of Meters Read	38,567	347,888	38,063	301,550
New Service	599	6,328	637	6,124
Request for Termination	591	6,267	678	6,060
Delinquent On(s)	222	1,935	383	2,052
Delinquent Offs	231	2,026	397	2,331
Collect Deposit Tags Hung	0	0	0	60
Collect Deposit Cut Offs	0	0	0	12
Blue Tags	0	0	18	105
Number of Meters Re-read	1,710	11,494	1,096	5,787
Meters Cleaned	45	133	6	305
Customer Assists	0	0	0	277
Meters Pulled	0	7	0	0
Meters Re-set	0	0	0	0
Meter Exchanges	46	354	40	520
TOTAL	42,011	376,432	41,318	325,183

Utility Division Activity Report

	FYE 22		FYE 21	
	March	YTD	March	YTD
STATUS REPORT				
Regular Utility Accounts Billed	45,525	396,895	44,061	394,091
New Ons	646	6,474	680	7,657
Final Accounts Billed	630	5,408	649	5,889
TOTAL ACCOUNTS BILLED	46,801	408,777	45,390	407,637

FIRE DEPARTMENT

4



NFD Monthly Progress Report March 2022

Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	45	2.89%
2 - Overpressure Rupture, explosion, Overheat - No Fire	1	0.06%
3 - Rescue & emergency	970	62.30%
4 - Hazardous Conditions (No Fire)	32	2.06%
5 - Service Call	127	8.16%
6 - Good Intent Call	295	18.95%
7 - False Alarm & False Call	76	4.88%
8 - Severe Weather & Natural Disaster	0	0.00%
9 - Special Incident Type	2	0.13%
Incomplete Reports	9	0.58%
Total Incident Count (Unique Calls)	1557	100.00%
Number of Total Unit Responses	2063	

Total Fire Loss \$612,705.00

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	283	280	0:04:40
Station #2	211	345	0:05:45
Station #3	284	361	0:06:01
Station #4	187	324	0:05:24
Station #5	49	558	0:09:18
Station #6	71	562	0:09:22
Station #7	164	403	0:06:43
Station #8	111	360	0:06:00
Station #9	189	381	0:06:21

Community Outreach

Tours and Special Events	8	Ride Alongs, Community Events and Tours
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Burn Permits

Burn Permits Issued	0	Conditions were not safe for burning at all in March
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Training

Total Personnel Training Hours	1982	Mgmt/Supvrs, Hazmat, Wildland, Special Healthcare, etc.
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NFD Monthly Progress Report

March 2022

Total Calls By Unit

	Total Number of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Chief 301	22	6	2	2	2	0	0	3	4	3
Chief 302	21	6	2	4	2	0	1	3	1	2
Chief 303	17	2	1	1	2	0	3	5	1	2
Chief 304	5	1	0	1	1	0	1	0	0	1
Chief 401	12	4	0	1	0	3	0	0	0	4
Chief 402	19	1	2	3	2	1	7	1	0	2
Chief 403	10	1	0	1	1	1	4	0	0	2
Chief 404	7	0	0	0	1	0	2	2	0	2
Engine 1	316	282	0	12	1	0	5	8	0	8
Brush 1	24	17	0	1	0	0	4	0	0	2
Ladder 1	15	4	0	4	2	0	0	2	0	3
Engine 2	233	3	208	5	8	0	0	6	1	2
Brush 2	7	0	1	1	3	0	0	1	0	1
Ladder 2	20	4	5	4	2	0	0	2	0	3
Engine 3	303	4	3	286	1	1	1	1	0	6
Brush 3	10	4	0	5	0	0	1	0	0	0
Engine 4	195	2	1	1	186	0	0	1	4	0
Brush 4	7	0	1	1	4	0	0	0	1	0
Engine 5	24	0	0	0	0	17	5	0	0	2
Brush 5	61	0	0	0	0	53	6	0	0	2
Engine 6	43	1	0	1	0	3	31	0	0	7
Brush 6	86	1	0	1	0	5	71	0	0	8
Rescue 7	1	0	0	0	0	0	0	1	0	0
Squad 7	194	8	4	6	5	0	0	163	4	4
Brush 7	6	2	0	0	0	0	0	3	0	1
Engine 8	116	0	1	0	2	0	0	4	109	0
Brush 8	3	0	1	0	0	0	0	0	2	0
Tanker 8	4	1	0	1	0	1	1	0	0	0
Engine 9	224	13	0	10	0	2	11	1	0	187
Brush 9	27	7	0	2	0	1	8	0	0	9
Tanker 9	20	2	0	1	0	2	10	0	0	5
EMS1	4	0	0	0	0	0	0	0	0	4
Fire Marshal 1	4	2	0	1	0	0	0	0	0	1
Fire Marshal 5	1	0	0	0	0	0	0	0	0	1
Fire Marshal 6	2	0	0	0	0	0	2	0	0	0
	2063	378	232	356	225	90	174	207	127	274

**NORMAN FIRE DEPARTMENT
MONTHLY PROGRESS REPORT
March 2022**

Fire Review Coordinator Activities

Activites	Notes	Number	Staff Hours
Building Permits/Development Review Team		36	62
Inspections/Re-inspections		21	25
Special Events	St Patrick's Day, Medievel Fair	2	7
Citizen Calls for Information		10	6
Training - EMT		2	4
Meetings - Fire Insp & Planning Officer Hiring	Assessment Board for Moore FD	4	31
Fire Investigation	Reports & Research	6	10
Totals		81	145

**NORMAN FIRE DEPARTMENT
MONTHLY PROGRESS REPORT
March 2022**

FIRE PREVENTION DIVISION ACTIVITIES

Inspections/Plan Review			
Activites	Notes	Number	Staff Hours
Inspections		32	66
Re-Inspections		10	10
Total Inspections		42	76

Smoke Detector Program			
Activites	Notes	Units	Staff Hours
Smoke Detector Batteries		4	2.5
Smoke Detectors Installed		10	7

Training/Public Education Education			
Activites	Notes	Events	Staff Hours
Training (hours)			
Fire Education Classes			

Code Issues/Investigation			
Activites	Notes	Number	Staff Hours
Request for Service (Plan review unscheduled, site inspection burn sites, special events, citizen complaints)		4	11
Code Violation Complaints		2	2
Investigations		6	14
Investigative Activities		1	4
Miscellaneous/Special			




EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Division

Comments: March 2022

Regular Monthly Scheduled Activities	Unless otherwise noted all meetings are held at the Norman Fire Training Center 2207 Goddard Ave, Norman, OK
Each morning at 7:00 am, a silent test of the outdoor warning system is conducted	The test provides an operational snapshot of the status of the system. This information provides information if a unit needs maintenance and if it is operating properly
Each Monday morning at 10:00 am, the National Weather Service conducts a video call regarding the upcoming weekly weather.	This call has the option for video participation and telephone call in. It is primarily for the Emergency Management of jurisdictions, school, State offices involved in EM, Tribes and other entities tasked with severe weather operations. It is not intended for the general public nor is this just a weather forecast. This time allows for interaction with the NWS about concerns that directly affect the local jurisdiction so they may better prepare for incoming weather.
Each Tuesday evening at 6:30 pm, ELMER night with the Amateur radio club (SCARS, www.w5nor.org) at the Fire Training Center (South Canadian Amateur Radio Society)	The club mentors other HAMS, works on projects and equipment, provides general support to the City and Public on Amateur operations
Each Wednesday Morning 9:15 am	Radio test with State Emergency Management. This tests the local and statewide capability for voice communication to the State office and to other jurisdictions.
Each first Thursday evening of the month is amateur radio testing night at 6:00 pm	Open to the public, the club provides the opportunity for the community to test for their Amateur license or upgrade a license. Note: the FCC has been directed to start charging for testing. Effective date is April 19, 2022 Audible test of the outdoor warning system is conducted for 60 seconds. Three units are sounded for 20 seconds due to being a public park venue.

Each Saturday 12:00 Outdoor Warning audible test. This test is supported by the Amateur radio club to assist in identifying and verifying units needing maintenance. Residents can assist by “Adopting a Pole” and reporting the siren status they adopt at the website www.w5nor.org	
Second Thursday of each month is the Norman Emergency Response Team Volunteers and the Medical Reserve CORPS members to meet, network and discuss preparedness support and collaboration with the Cleveland County Health Department on use of the Medical Reserve Corps	The Volunteer meeting at 6:30 pm. At 6 pm we meet for social time before the meeting. Usually we have snacks and drinks. This networking allows for camaraderie and building relationships during different organizations. City staff is always welcome.
Each Third Thursday of the month is reserved for Division Staff duties and collaboration with the Disaster Assistance Teams (DAT) of the American Red Cross	Meetings are conducted at the Fire Training Center and usually held on an as needed basis.
Local Emergency Preparedness Committee	Meets quarterly (normally at the Norman Regional hospital on Porter) under the management of the Cleveland County Emergency Management office. The public is welcome to address any concerns regarding emergency planning or SARA Title III information
Other Emergency Management Activities	
Local Response	
Red Cross Coordination for burn outs. In March there was one fire (March 8) responded to in order to assist families with immediate needs.	With the robust reorganization in the Red Cross and the turmoil of having an in home fire, the volunteers or I, when called, will respond to the scene, (physically or by phone and assist the family in coordination with the Red Cross to provide immediate assistance.
Youth Camp	
Planning of the 2022 Youth Preparedness Camp to be held at Northeastern University in Tahlequah, OK is underway. Dates are July 16-22, 2022. In January 2022, active recruitment will begin for students and volunteer adults.	In 2019, the first youth preparedness camp was held at NSU in Tahlequah. 35 students from around the state participated and supported by 25 adults. This program trained students in two primary areas. 1: The Citizens Emergency Response Training

<p>The initial walk through and planning meeting was conducted on Feb 4, 2022. Now the administrative process is ready to formally announce the camp. Facebook and Twitter link is below.</p> <p><u>Oklahoma City Office of Emergency Management Facebook</u></p> <p><u>(19) OKC Office of Emergency Management (OKC OEM) on Twitter: "SAVE THE DATE for the Oklahoma Youth Preparedness Camp at @NSURiverHawks, 07/17-22. The free overnight camp is open to students grades 9-12. Have fun & learn community action planning, basic emergency response & leadership skills. Register by 06/01 at https://t.co/S0payvOrdb https://t.co/33nL1slZ6B" / Twitter</u></p>	<p>program and 2: A course of Community Preparedness Training. Students and staff were housed in the dorms and logistic support was provided by NSU emergency Management. The course was very robust and kept the students and staff highly engaged in training and learning hands on skills critical in disaster operations. The FEMA Region 6 representative indicated the camp was the best he had seen so far. The camp was nationally recognized by Bill Bischof, FEMA Region 6, National Preparedness Division</p>
<div data-bbox="313 844 378 909"></div> <div data-bbox="272 911 414 963">OKYPC Brochure.pdf</div> <div data-bbox="524 844 589 909"></div> <div data-bbox="462 911 647 938">OKYPC Poster.pdf</div>	<div data-bbox="881 844 946 909"></div> <div data-bbox="831 911 995 963">OKYPC Sponsor Letter 2022.pdf</div>
<p>For the Youth Camp, The American Legion Post 20, Fort Gibson has offered to be the primary sponsor for the camp.</p>	<p>A presentation is planned to the Post leadership for April 30, 2022</p>
<p>The Norman Art Walk conducted each second Friday.</p>	<p>Response Volunteers mingle with the crowd on various dates and provide information regarding preparedness tips and weather tips</p>
<p>Norman EM coordinates the activities of the Cleveland County Medical Reserve CORPS Unit 0333 in collaboration with the Cleveland County Health Department. During the COVID response by the health department the MRC was vital in operating numerous points of distribution for the vaccine injections. More than 3000 volunteer hours were provided during the height of the response.</p>	<p>The Emergency Management Coordinator met with the State Coordinator and the Cleveland County Local Response Coordinator (LRC) to discuss the reorganization of the health departments and the management of the MRC Unit. Cleveland County is now assigned to take care of solely Cleveland County. Previously they supported 5 counties. The reassignment identifies the health department as Region 10, Cleveland County. This will assist in the collaboration of the MRC unit and will continue to enhance the Norman Emergency Volunteer response.</p>
<p>The Emergency Management Association of Southwest Oklahoma conducted an annual workshop on March 9-11, in El Reno</p>	<p>This workshop highlighted the active shooter movie of Run Hide Fight (2019) starring Elizabeth May of 1883 fame. The</p>

Oklahoma.	film showed a twist to the normal way it is anticipated for an active shooter to attack a school.
The annual Oklahoma Emergency Management Association conference	This year it was held at the Grand Casino in Durant Oklahoma. It is noted this is the first year in the association history that OEMA funded the entire conference.
GRANTS STATUS	
Norman Safe Room Grant	Completed
National Association of City/County Health Officials	
2020 Operational Readiness Award	GF 0024 \$7,500 Active
2021 Operational Readiness Award	GF 0025 \$10,000 Active
2022 Operational Readiness Award	GF 0026 \$10,000 Active
RESPOND, INNOVATE, SUSTAIN, EQUIP Award	GF TBD \$75,000 Pending Council Item
Disaster Reimbursement Status	
FEMA has instituted a new process for reimbursement claims. As with any new process there are many issues to be worked through	It is vital for Volunteers to ensure their time has been recorded. Volunteer hours are dollars for a jurisdiction. The hours go to meeting cost share and having a value added impact for the local jurisdictions.
Disaster DR-4222 2015	Federal portion paid, State portion of \$91,808.32 is pending
Disaster Dr-4575 October 2021	The federal portion of \$3,878,113.68 was paid to the City of Feb 8, 2022. The Federal Government has passed a resolution to pay Cities 90% instead of the normal 75%. This adjustment is to be paid automatically as the government works out the details. This will result in an additional \$776, 044 in payment to the City. This would also affect the State down to \$258,564.34
Disaster 4587 February 2021	FEMA determined the expenses from this disaster. Cleveland County Was approved only for emergency protective measures. Removal of snow and ice was not approved for reimbursement.
Mitigation Grant Status	
Norman Safe Room grant program	This program was closed and final payments

	made to the City. The COVID response delayed processing the additional payments to participants. As of the end of March 2022, all supplemental payments except one has been completed. Effort is being taken to find the last resident. \$2992.91 was paid in supplement payments.
FEMA has announced an increase of mitigation money to 90% from the DR-4575 and 4587 disasters.	Norman EM Division previously was approved to apply for mitigation money to increase the number of outdoor warning sirens. That effort was placed on hold due to the I-35 construction. With this opportunity the program will be revitalized and updated for submission to the State Hazard Mitigation Office. It is anticipated that up to 6 additional sirens are needed.
Severe Weather Issues	
National Weather Service Storm Spotter Training	NWS Norman Spotter Schedule (weather.gov)
Seasonal Webinars are being conducted in preparation of the upcoming year	Check the Norman NWS website for details when webinars are being conducted.

HUMAN RESOURCES

5

HUMAN RESOURCES
Monthly Report
March 2022

ADMINISTRATION

A. Administrative Support

- Processed Monthly Department Report
- Processed invoices and reconciled expense accounts
- Tracked Employee Recognition gifts & delivered
- Assisted Chief Negotiator with updated FOP articles for FYE 22 Settlement Package

BENEFITS

- Conducted six (6) new hire orientations
- Processed enrollment forms, terminations, and changes to health, life, and supplemental products for general health/dental changes
- Reconciled health, dental, and supplemental products
- Continued education of plan documents
- Worked with Healthy Merits and EHealth Biometrics to maintain success in scheduling wellness screenings on site. This year's onsite clinics were successfully concluded having seen between 80 and 100 employees per day.
- Continued communications regarding evolving status of OTC COVID-19 Test Reimbursement Mandate
- Finalized Form 1095-C mail out
- Continued necessary maintenance on Form 1095-C File prior to electronic filing in March.

PERSONNEL ACTIONS

New Hires – 20

Dept./Div.	Position	Number of Employees
Human Resources	Director of Human Resources	1
Public Works/Transit	Public Works Supervisor	1
Utilities/Water Treatment	Plant Operator D	1
Utilities/Water Line Maintenance	Administrative Technician III	1
Utilities/Sewer Line Maintenance	Utility Collection Worker I	1
Police/Animal Welfare	Animal Welfare Center Manager	1
Fire/Administration	Administrative Technician II (PPT)	1
Parks/Westwood Pool	PT Pool Personnel (PT)	13

Separations – 8

Dept./Div.	Position	Number of Employees
Finance/Utilities	Utility Billing Service Rep.	1
Municipal Court	Municipal Court Officer	1
Public Works/Fleet	Mechanic II	1
Public Works/Transit	Public Works Supervisor	1
Police/Patrol	Police Sergeant	3
Utilities/Water Treatment	Maintenance Worker I	1

Promotions – 4

Dept./Div.	Position	Number of Employees
Utilities/Water Line Maintenance	Utility Distribution Worker II	1
Utilities/Water Line Maintenance	Heavy Equipment Operator	1
Utilities/Sewer Line Maintenance	Utility Collection Worker I	1
Fire/Prevention	Fire Marshal	1

SURVEYS

- Compiled compensation/benefit survey information from 23 local/comparable cities for Police and Fire.

RECRUITMENT**Accepted applications for the following positions:**

Department/Division	Position
Fire Department	Fire Inspector
Fire/Suppression	Firefighter Recruit
Finance/Utility Billing Services	Utility Billing Services Rep
Parks & Recreation/Admin	Park Planner
Parks & Recreation/Admin	Urban Forester
Parks & Recreation/Park Maintenance	Maintenance Worker I
Parks & Recreation/Recreation	Food & Beverage Tech I (PT)
Parks & Recreation/Recreation	Food & Beverage Tech II (PT)
Parks & Recreation/Recreation	Recreation Center Supv.-Whittier
Parks & Recreation/Recreation-12 th Ave	Recreation Center Specialist (PT)
Parks & Recreation/Recreation-Irving	Recreation Center Specialist (PT)
Parks & Recreation/Recreation-Little Axe	Recreation Center Specialist (PT)
Parks & Recreation/Recreation-Whittier	Recreation Center Specialist (PT)
Parks & Recreation/Westwood Family Aquatic Center	Admissions Clerk I (PT)
Parks & Recreation/Westwood Family Aquatic Center	Admissions Clerk II (PT)
Parks & Recreation/Westwood Family Aquatic Center	Assistant Aquatic Manager (PT)
Parks & Recreation/Westwood Family Aquatic Center	Aquatic Facility Maintenance I (PT)
Parks & Recreation/Westwood Family Aquatic Center	Aquatic Facility Maintenance II (PT)
Parks & Recreation/Westwood Family Aquatic Center	Aquatic Manager (PT)
Parks & Recreation/Westwood Family Aquatic Center	Concession Cashier I (PT)
Parks & Recreation/Westwood Family Aquatic Center	Concession Cashier II (PT)
Parks & Recreation/Westwood Family Aquatic Center	Concession Manager (PT)
Parks & Recreation/Westwood Family Aquatic Center	Head Lifeguard (PT)
Parks & Recreation/Westwood Family Aquatic Center	Lifeguard (PT)
Parks & Recreation/Westwood Family Aquatic Center	Office Manager (PT)
Parks & Recreation/Westwood Family Aquatic Center	Slide And Gate Attendant (PT)
Parks & Recreation/Westwood Family Aquatic Center	Swim Instructor (PT)
Parks & Recreation/Westwood Golf Course	Golf Course Attendant (PT)
Parks & Recreation/Westwood Tennis Center	Tennis Shop Attendant (PT)
Planning/CDBG	Emergency Shelter Case Manager (PT)
Planning/Code	Code Compliance Inspector
Police/Animal Welfare	Animal Welfare Technician
Police/Animal Welfare	Shelter Veterinarian

Police Department	Police Officer
Police/Emergency Communications Bureau	Communications Officer I
Police/Emergency Communications Bureau	Communications Officer II
Police/Emergency Communications Bureau	Communications Officer III
Police/Staff Services	Parking Service Officer
Police/Staff Services	Police Records Clerk
Public Works/Engineering	Engineering Assistant
Public Works/Fleet	EVT Mechanic II
Public Works/Fleet	Mechanic II – Light Duty
Public Works/Fleet	Fleet Service Technician
Public Works/Fleet	Public Works Supervisor-Transit
Public Works/Streets	Maintenance Worker I
Utilities/Sanitation	Sanitation Worker I
Utilities/Sanitation	Sanitation Worker II
Utilities/Sanitation	Utilities Supervisor
Utilities/Sewer Line Maintenance	Utility Collection Worker I
Utilities/Sewer Line Maintenance	Utility Collection Worker II
Utilities/Water Line Maintenance	Utility Distribution Worker I
Utilities/Water Line Maintenance	Utility Distribution Worker II
Utilities/Water Reclamation Facility	Custodian (PPT)
Utilities/Water Treatment Plant	Laboratory Technician
Utilities/Water Treatment Plant	Maintenance Worker I
Utilities/Water Treatment Plant	Plant Operator D
Utilities/Water Treatment Plant	Temporary Laborer (PT)

Recruitment & Hiring Statistics:

Hiring Statistics		Recruitment Statistics	
Pre-Employment Background Investigations	70	Advertisements Placed	31
Pre-Employment Drug Screens	59	Applications Received	1,210
Pre-Employment Physicals	42	Job Announcements Emailed	64
Pre-Employment OSBI	35	Job Announcements to CON Depts.	585

Contacts/Inquiries		Selection Process Elements	
In Person	410	Written Exams	3
Phone	505	Practical Testing/Assessment Ctr	3
Mail	350	Panel Board Interviews	7
Email	275	Promotions	5
Total Subscribers on E-mail Vacancy List	1,525	Oral Interviews	50
Total Page Views for HR Website	7,507	Hiring/Promotion Board	2

TRAINING AND DEVELOPMENT

Conducted training for six (6) new employees on the topics of Customer Service, Workplace Harassment, Workplace Violence, CON Code of Ethics and Conduct, Computer Networks and Communications, IT Acceptable Use and Social Media policies.

Provided Advanced Supervisory Academy Session 6 on the topic of Supervisory Management Part 1 for 34 employees in management, supervisory, lead and crew chief roles from various departments. The course covered the basic tenets of managing others in the role of supervisor.

The Computer Training Lab was the site for Law Enforcement Records Management System Training for Police Department Supervisor and Clerks.

SAFETY

- Safety material documents were sent to divisions each week
- Conducted three (3) Return to Work Meetings (Water Treatment (2)/Streets (1))
- Conducted five (5) new employee orientations

Recordable Injuries – 2

Dept./Division	Nature of the Injury	Activity	Prognosis
Police/Patrol	Strained right thumb	Altercation with student	Work restrictions
Police/Patrol	Strained left wrist & right knee	Altercation with suspect	Work restrictions

Recordable Injuries per calendar year. CY 2021 is current year to date:

2022	2021	2020	2019	2018	2017
14	64	57	65	71	59

Vehicle Collisions: 1

Division	Description of Collision	Status
Sanitation	Driver was servicing poly carts & forgot to lock forks back into position. As the truck moved forward, the forks hit a car's back bumper.	"AT FAULT"

Current number of "at fault" Vehicle Collisions per fiscal year:

2022	2021	2020	2019	2018	2017
1	10	3	8	5	17

CITY OF NORMAN

Information Technology Department
Monthly Report – March 2021.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes.	In Progress –Project team has completed implementation work on Incode for Municipal Court, Munis for Financials, Advanced Utilities for utility billing, Tyler EAM for Work Orders, as well as Intellitime for Time and Attendance. Munis for HR Module has completed. CityView for Planning and Permits began May 2021.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization.	Ongoing: New core switching has been implemented and speed enhanced at main 201 W Gray campus. IT Network staff are in implementation and testing of networking and security appliances.
Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing

Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilities Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC in case of lost service from the main connection.	Awaiting Approval possible launch in FYE23
New Building construction support.	The IT Department is involved in all new building construction planning and will be responsible to map our networking infrastructure, building air for network closets, power for equipment and battery backups, network drops, wireless network coverage, hardware installation, and physical moves of staffs computer systems in all building projects (Norman Forward Driven)	In Progress
Main Street Roadway Lighting and Signal Interconnect (Main at Santa Fe, Peters, Crawford, and Porter)	Increase the coverage of traffic signals and the IT Fiber infrastructure which will require IP addresses for viewing in Centracs	In Progress
IT Security training efforts for all network and email users at the City of Norman.	Increase the knowledge and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who uses the network and email.	Ongoing
Installation of fiber optic cable along 36th Avenue NW from Robinson Street to Main Street with switches at Brookhollow Road, Quail Drive, River Oaks Drive, and a new signal at Havenbrook Street.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	In Progress

Installation of fiber optic cable along 12th Avenue SE from Highway 9 to Cedar Lane Road with a switch at a new signal at Campus Crest Drive.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	Expected completion in Q1 or Q2 2019
Installation of fiber optic cable along 12th Avenue NE from Robinson Street to Alameda Street with switches at Main Street, Norman Public Schools Bus Barn, and Morren Drive.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	In Progress
Installation of fiber optic cable along 12th Avenue NE from Rock Creek Road to Robinson Street with switches at Rock Creek Road and a modified traffic signal at High Meadows Drive	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	
Installation of fiber optic cable along Classen Boulevard from Highway 9 to Cedar Lane Road with switches at new signals at Ann Branden Boulevard, Renaissance Drive, and Southlake Boulevard.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	

Support Tickets:

The IT department tracks work requests with a software package called Spiceworks. **IT Table 1** below represents the number of support tickets closed by the IT Support Staff and those remaining open at the end of March 2022.

Mass Communications:

The following statistics represent email space and resource savings. In the attached table, you will see that 17 emails from the groups shown were sent from city servers using city resources – of those 23,912 were delivered to outside mailboxes for the month of March 2022. The city servers generated mass communications to Norman citizens of 23,912 messages from only 17 sent (see **IT Table 2**).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 310,256 attempted incoming and 107,647 outgoing messages for the month of March 2022. Incoming messages totaling 123,095 were considered Spam or hazardous e-mails by our email-filtering appliance, and were quarantined or filtered (see **IT Table 3**). This number represents nearly 40% of our inbound mail. This percentage continues to be the norm for malicious email/spam. The IT Department has made the decision to block inbound traffic from countries with known malicious attackers that constantly try to impact our network. We continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

Web Site:

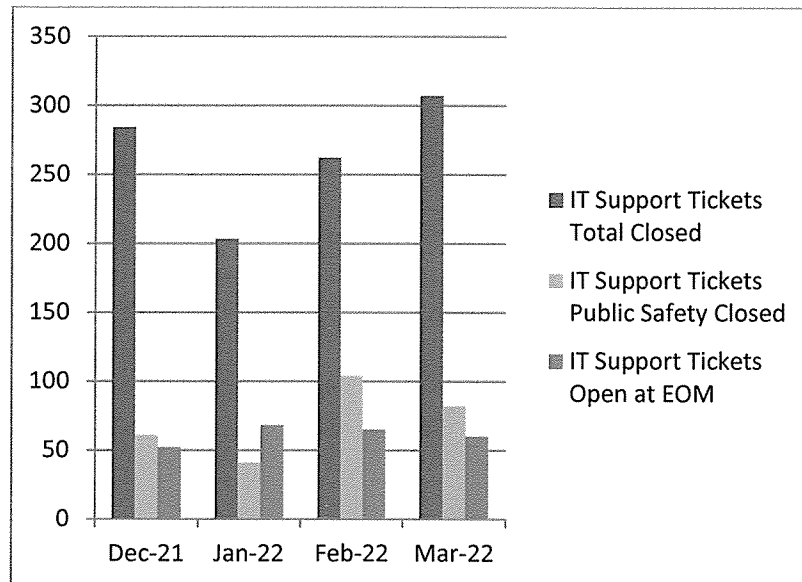
The City of Norman's web site is hosted, updated, and maintained by the IT Department. In the month of March 2022, the City of Norman's web site had 106,907 individual web sessions access the web site for 225,554 total page views. Of those sessions, 59,370 were identified as New Users to view content on the City web site (see **IT Table 4**). In July of 2019, the IT Department kicked off a project with Interpersonal Frequency to overhaul the City website. Since its completion in June 2020, the site has reduced and more relevant information as well as the ability to function seamlessly from mobile devices and tablets.

ERP Project Implementation Progress:

The chart below shows the current progress of the ERP Implementation Project. The project began in January of 2018 and is expected to run through FYE22. The City Council has approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Once complete the city will have enhanced automated services and web services for our citizen base as well as the employees who use and track their daily work with these business systems. The IT Department has

completed implementation of Parks and Rec software (Vermont Systems), Municipal Court software (Incode), Finance software (Munis), Utility Billing software (CIS Infinity), and Payroll (Munis). Human Resource Management (HRM), and EAM for Work Orders is our focus for the Months of Feb through July/August 2021. Daily work continues on these systems as well as additional training and configuration on the Utility Billing software. Server installation and configuration for Planning and Community Services (CityView) application began in May of 2021. The COVID-19 pandemic had an adverse effect on the completion of CIS Infinity and the starting of CityView because of vendor resource availability and travel restrictions in Canada (both companies are Harris owned and based in Canada). The final phase of our software upgrades, City View, is expected to be completed by the end of FYE22 or the start of FYE23.

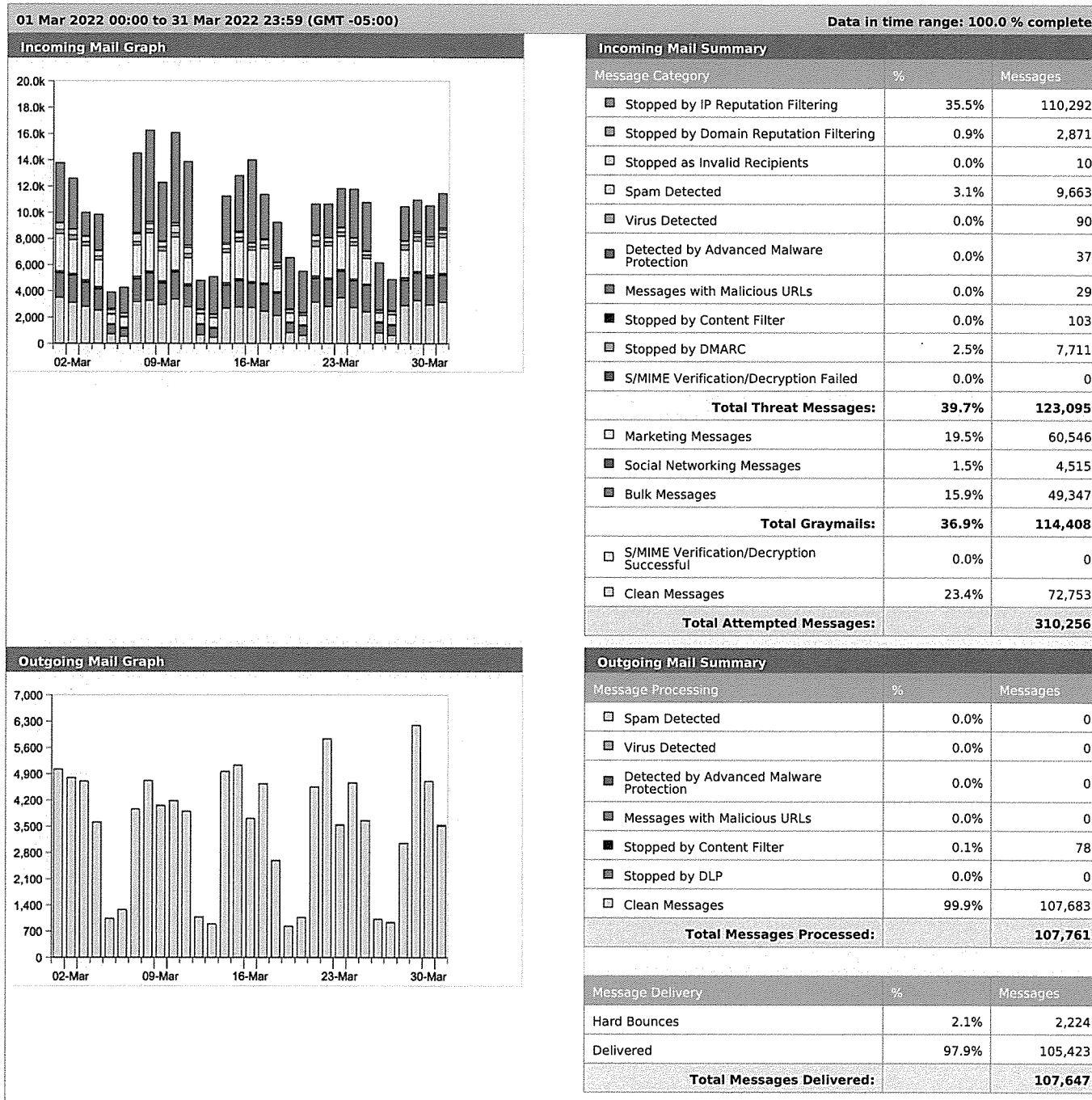
		2018												2019												2020												2021											
Community / Phase	Legacy	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov													
City of Norman Implementation Plan																																																	
Parks & Rec: Vermont	Manual																																																
Municipal Court: Tyler Incode	Custom																																																
Phase 1: Financial Management	HTE																																																
Utility Billing: Advanced Utilities	HTE																																																
Phase 2: EAM: Facilities, Line Maint, Storm water	HTE																																																
Planning and Community Dev.: Cityview	HTE																																																
Phase 3: Human Resource Management	HTE																																																
Time & Attendance: IntelliTime	Manual																																																
Website Re-Design	Custom																																																
Phase Months:		0	1	2	2	1	3	3	3	2	2	2	2	2	3	2	2	3	3	4	4	4	4	4	4	4	4	4	7	7	4	4	3	2	2	0	0	1	0	1	0	0	1	1					

Table 1**Table 2**

March 2022 LIST SERVER REPORT			
<i>Group</i>	<i>Active Members</i>	<i>Mailings</i>	<i>Total Delivered</i>
Affirmative Action Group	16	4	64
Job Posting	1534	4	6136
Norman News	1968	9	17712
Totals	3518	17	23912

Executive Summary

ironport.example.com



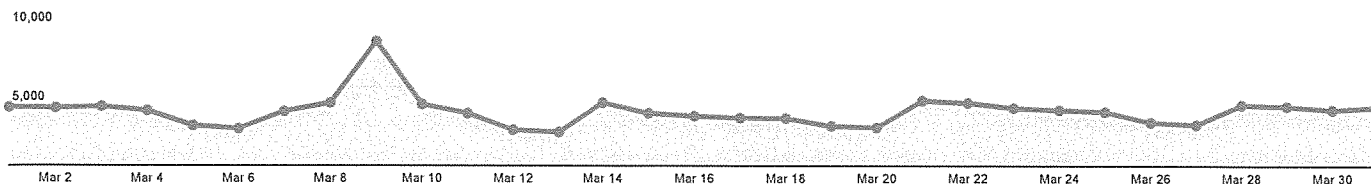
Site Traffic

Mar 1, 2022 - Mar 31, 2022

All Users
100.00% Sessions

Report Tab

Sessions



Day of the month	Sessions	Pages / Session	Pageviews	Users	New Users	Bounce Rate	Avg. Time on Page
	106,907 % of Total: 100.00% (106,907)	2.11 Avg for View: 2.11 (0.00%)	225,554 % of Total: 100.00% (225,554)	68,725 % of Total: 100.00% (68,725)	59,370 % of Total: 100.04% (59,348)	44.02% Avg for View: 44.02% (0.00%)	00:01:40 Avg for View: 00:01:40 (0.00%)
1. 09	7,869 (7.36%)	1.61	12,705 (5.63%)	6,786 (7.34%)	5,325 (8.97%)	69.23%	00:01:58
2. 21	4,123 (3.86%)	2.07	8,537 (3.78%)	3,623 (3.92%)	2,478 (4.17%)	37.16%	00:01:52
3. 14	4,002 (3.74%)	2.15	8,587 (3.81%)	3,512 (3.80%)	2,191 (3.69%)	48.10%	00:01:36
4. 22	3,982 (3.72%)	2.19	8,725 (3.87%)	3,370 (3.64%)	2,223 (3.74%)	36.92%	00:01:45
5. 08	3,975 (3.72%)	2.02	8,048 (3.57%)	3,495 (3.78%)	2,404 (4.05%)	49.16%	00:01:48
6. 10	3,889 (3.64%)	2.03	7,901 (3.50%)	3,382 (3.66%)	2,122 (3.57%)	48.80%	00:01:38
7. 28	3,863 (3.61%)	2.20	8,515 (3.78%)	3,330 (3.60%)	2,120 (3.57%)	42.92%	00:01:40
8. 29	3,774 (3.53%)	2.29	8,649 (3.83%)	3,222 (3.48%)	2,036 (3.43%)	40.57%	00:01:44
9. 03	3,752 (3.51%)	2.22	8,316 (3.69%)	3,232 (3.49%)	2,014 (3.39%)	38.94%	00:01:41
10. 31	3,716 (3.48%)	2.20	8,168 (3.62%)	3,197 (3.46%)	1,922 (3.24%)	39.91%	00:01:37

Rows 1 - 10 of 31

MONTHLY REPORT - LEGAL DEPARTMENT

March 2022 Report
(Submitted April 7 2022)

MONTHLY HIGHLIGHTS:

Alyssa Mann v. State of Oklahoma, CV-2020-188; SD-118,751 (K)

The City was not an active party to this appeal. However, on February 18, 2022, the Oklahoma Court of Civil Appeals held that the Petitioner was not entitled to an expungement while her deferred sentence in another matter was pending. The Petitioner did not request review by the Supreme Court, and thus the mandate terminating this case was filed on March 23, 2022. Consequently, this case will no longer appear on the Monthly Report.

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

Harmon et al. v. City of Norman et al., CIV-18-0688; 18-6187; 22-6019 (K)

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Doughty v. CentralSquare Technologies LLC, et al., CJ-2020-451; CIV-2020-500 (K)

Thompson v. City of Norman, et al., CJ-2019-71; CIV-19-13 (K)

Shaw, Austin, et al. v. City of Norman, et al., CIV-21-1124-J

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

AMF Development v. City of Norman, et al, CJ-2018-1134; SD 119,677 (K)

Fleske Holding Company LLC v. City of Norman, CV-2018-956; SD 119,649

Kevin Easley v. City of Norman, CV-2012-346; DF-115811 & SD-119536

Golden Tribe LLC v. City of Norman, CV-2018-1142, DF-119107

Magnum Energy, Inc. v. Board of Adjustment for the City of Norman, SD-117912 (M): On March 22, 2022 a decree was entered by the Supreme Court of Oklahoma which vacated the opinion of the Oklahoma Court of Civil Appeals and affirmed the judgment of the trial court in favor of Plaintiff/Appellant Magnum Energy, Inc.

COURT OF CRIMINAL APPEALS

None

CLEVELAND COUNTY DISTRICT COURT

A. *General Lawsuits*

Arce, Geoffrey v. Board of County Commissioners for Cleveland County, and District #2 Commissioner, Darry Stacy in his capacity as County Commissioner and a master of its employee and agent Zachary Paulk in the course of employment, and Norman Fire Department, CJ-2022-204 (K)

This case was filed on March 2, 2022. It arises out of Mr. Arce's arrest by a game warden for a variety of offenses. Mr. Arce's claims include a claim against the Norman Fire Department for "negligent in treatment of OC spray by spraying Plaintiff's head with water which caused full body chemical burns." A hearing on the City's Motion to Dismiss is set for May 9, 2022, before Judge Walkley.

Armstrong v. City of Norman, CJ-2012-1638 (K)

City v. Haddock, CV-2010-357 TS (K, S)

City v. IAFF, CV-2011-48 L; DF-109447 (K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

City v. Stachmus, Aaron & Anglin, Bryson, CJ-2021-445

Etter v. City of Norman, CJ-2021-731 (K)

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

FOP v. City of Norman, CV-2011-876 L (K)

Martin Florez v. City of Norman & John Doe, CJ-2021-1051

Caleb Fulton v. Loyal Reich, Reich Dozer Services, LLC, City of Norman, Board of County Commissioners of Cleveland County, State of Oklahoma, CJ-2020-797 (K)

Kevin Hahn v. Norman Police Department, City of Norman, CJ-2021-210 (K)

Henderson, et al. v. City of Norman, et al., Case No. CJ-2016-610 (K)

City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)

This action was filed in Cleveland County District Court on March 30, 2022 and the City is awaiting confirmation that the defendant has been served with process. The action seeks a declaratory ruling and injunctive relief for flood hazard and permitting violations.

City v. Lonnie Hodges, CV-2020-2922

The Norman Petition Initiative No. 2021-1, Case No. CV-2020-2384 (K)

McCarver v. City of Norman, CJ-2013-128 TS (K)

Remy v. Hall, et al., Case No. CV-2017-1853 (K, S)

Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)

Walling v. Norman Regional Health System, et al, CJ-2014-874 (K)

B. *Condemnation Proceedings*

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)

City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)

City of Norman v. Tietsort Revocable Trust, et al., CJ-2013-775 (M)

City of Norman v Apex Properties, LLC, et al., CJ-2021-221 (M)

City of Norman v. The Uplands Development Co., LLC, et al., CJ-2021-227 (M)

City of Norman v. Hallbrooke Development Group One, LLC, et al., CJ-2021-228 (M)

City of Norman v. Ronald A. Ashley, et al., CJ-2021-337 (M)

C. *Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate*

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)

Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)

Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)

In re: Replat of Fuzzell's Second Addition, CV-2021-4350 (M) The decree vacating the public alley in accordance with the City's ordinance approving the requested closure was entered by the court on March 4, 2022. The matter is now concluded.

D. *Municipal Court Appeals*

None

E. *Small Claims Court*

Almost Home Investment, et al. v. City of Norman, SC-2014-3027 (K)

F. *Board of Adjustment Appeals*

None

LABOR / ADMINISTRATIVE PROCEEDINGS

A. *Grievance & Arbitration Proceedings (K)*

This office has assisted with the following grievances:

AFSCME Grievance FYE 21-02 – (COVID-19 Leave)

AFSCME Grievance FYE 21-05 – (Brooks & Stephens)

AFSCME Grievance FYE 21-06 – (Parks HEOs and MWIIIs)

AFSCME Grievance FYE 22-02 – (Jerry Younts and Bennie Gilmore – COVID-19 Leave)

AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave)

AFSCME Grievance FYE 22-08 – (Sherri Cole – Negative Evaluation)

AFSCME Grievance FYE 22-09 – (Sherri Cole – Harassment)

This grievance alleges that Ms. Cole is being harassed because her supervisor will not allow her to install curtains in a temporary building.

AFSCME Grievance FYE 22-10 – (Danny Millsap – Working Environment)

This grievance arises out of Ms. Millsap's allegation that he was treated in an unprofessional manner by a co-worker.

IAFF Grievance FYE 21 – (Carl Smith – Improper Compensation)

IAFF Grievance FYE 22 – (Battalion Chief)

IAFF Grievance FYE 22 – (Clymer Promotion)

IAFF Grievance FYE 22 – (Fire Training Officer)

IAFF Grievance FYE 22 – (Source Documents)

IAFF Grievance FYE 22 – (Chris Beirne)

IAFF Grievance FYE 22 – (Chris Beirne)

IAFF Grievance FYE 22 – (Fire Marshal Grievance)

IAFF Grievance FYE 22 – (Fire Inspector Grievance)

FOP Arbitration FYE 22 (FOP - 2022 Agreement)

B. *Equal Employment Opportunity Commission (EEOC)*

Candice Smith, 564-2022-00673 (Discrimination)

C. *Contested Unemployment Claims (OESC)*

None

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through March 2022. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
Month	FYE 20	FYE 21	FYE 22	FYE 20	FYE 21	FYE 22	FYE 20	FYE 21	FYE 22
JULY	640	545	*275	35	23	11	15	16	7
AUG	683	444	236	10	11	9	15	14	5
SEPT	497	520	263	17	10	9	14	13	5
OCT	581	325	269	23	4	12	18	7	6
NOV	390	259	228	9	0	2	11	6	6
DEC	444	279	162	25	6	1	12	7	3
JAN	522	134	185	32	3	9	15	0	6
FEB	597	178	787	22	1	8	13	0	8
MAR	420	270	282	22	6	13	7	5	9
APR	104	420		0	6		0	13	
MAY	137	507		2	10		0	13	
JUNE	528	422		25	0		9	11	
TOTALS / YTD	5,543	4,303	2,687	222	80	74	129	105	55

* Correction

WORKERS' COMPENSATION COURT

The total number cases pending as of March 2022 are 17. One settlement was approved by Council on March 8, 2022. There were no new workers compensation cases filed during the month of March. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE 22 CASES	FYE21 CASES	FYE20 CASES	FYE19 CASES
Fire	Suppression	3	1	2	2	4
Parks/Rec.	Park Maintenance	1				1
Parks/Rec	Westwood Pool	1	1			
Planning	Development Services					
Police	Animal Welfare	2		2	1	
Police	Patrol	7	3	1	2	1
Police	Administration	2	2			
Public Works	Street Maintenance	1		1	1	3
Public Works	Vehicle Maintenance					
Public Works	Storm Water					
Utilities	Line Maintenance				1	
Utilities	Sanitation					
TOTALS		17	7	6	7	9

List of Pending Cases

Adams, Malia Jessie v. City of Norman, CM-2020-01069 Q

(Police, Animal Welfare, Animal Welfare Officer, R. Hip, Low Back with Radicular Symptoms, Mid-Back Consequential; + Thoracic Spine)

Adams, Malia Jessie v. City of Norman, CM-2021-02000 A

(Police, Animal Welfare, Animal Welfare Officer, R. Ankle, Mid/Low Back)

Amason, Amber v. City of Norman, WCC 2012-12306 K

(Police, Patrol, MPO, Intestinal/Parasite/Infection)

Clement, Stacey v. City of Norman, CM-2020-04580 R

(Police, Investigations/Captain, Head, Face, Neck, Back, Both Shoulders, Arms, Hands, Legs)

A settlement in the above case was approved by Council March 8, 2022 and will no longer appear on the monthly report.

Crews, William "Will" Bryan v. City of Norman, CM-2021-04764 A

(Police, Patrol, Sergeant, Neck, L Shldr., L. Arm, L. Hand)

Crews, William "Will" Bryan v. City of Norman, CM-2021-04762 Q

(Police, Patrol, Sergeant, Back, Neck, L. Shldr, L. Arm, L. Hand)

Crews, William "Will" Bryan v. City of Norman, CM-2021-04763 X

(Police, Patrol, Sergeant, Back, Neck, Both Shldrs., Both Arms, Both Hands)

Ericksen, Tammy L. v City of Norman, CM-2021-06871 E

(Police/Emergency Communications/Communications Supervisor, R. Hip, R. Knee, R. Shoulder, Back)

Ericksen, Tammy L. v City of Norman, WCC-2022-15003 K

(Police/Emergency Communications/Communications Supervisor, Both Ears)

Harris, Reagan v. City of Norman, CM-04817 K

(P&R, Westwood Pool, Life Guard, L. Wrist)

Kizzia, Derrald v. City of Norman, WCC 2014-06995 K

(Parks & Rec, Park Maintenance, HEO, R. Knee/Reopen Request)

Koscinski, Christopher v. City of Norman, CM-2020-06955 J

(Fire, Suppression, Firefighter, R. Shoulder, R. Arm)

Koscinski, Christopher v. City of Norman, CM-2021-04927 L

(Fire, Suppression, Firefighter, Back)

Mosley, Kent v. City of Norman, CM-2020-00585 X

(Police, Patrol, Sergeant (Mid & Low Back, Radicular Pain Down L. & R. Leg, R. Big Toe, R. & L. Buttocks + Neck, Headaches + Consequential Erectile Dysfunction) + Disfigurement to Stomach

Robertson, Kellee v. City of Norman, WCC 2010-13896 F

(Police, Narcotics, MPO, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Wilkins, Levi v. City of Norman, CM-2019-05323 X

(Fire, Suppression, Fire Driver Engineer, BAW, Cancer)

Younts, Jerry Wayne v. City of Norman, CM-2020-06911 F

(Public Works/Street Maintenance/HEO, L Shoulder, Neck)

TORT CLAIMS

The following is a breakdown of the Tort Claims activity through March 2022.

DEPARTMENT	FYE 22 Month	FYE 22 YTD	FYE 21	FYE 20	FYE 19
Animal Control		1	1		
Finance – IT			1		
Fire		1	1	4	
Legal			2		
Other		3	11	10	9
Parks		1	4	6	6
Planning		2			
Police	2	8	3	5	10
Public Works – other		2	2	3	
Public Works – Stormwater		1		2	
Public Works – Engineering			1	2	
Public Works – Streets	1	8	9	11	6
Utilities – Water	1	6	11	11	12
Utilities – Sanitation	2	3	12	12	10
Utilities – Sewer		1	5	5	3
TOTAL CLAIMS	6	37	63	71	56

CURRENT CLAIM STATUS	FYE 22 TO DATE	FYE 21	FYE 20	FYE 19
Claims Filed	37	63	71	56
Claims Open and Under Consideration	9	0	0	0
Claims Not Accepted Under Statute/Other	3	10	11	8
Claims Paid Administratively	7	11	13	10
Claims Paid Through Council Approval	2	7	14	12
Claims Resulting in a Lawsuit for FY	1	3	1	4
Claims Barred by Statute (No Further Action Allowed)	0	32	32	22
Claims in Denied Status (Still Subject to Lawsuit)	15	0	0	0

MUNICIPAL COURT

8

**MUNICIPAL COURT
MONTHLY REPORT
MARCH - FY '22**

CASES FILED

	<u>MARCH</u>	<u>FY22</u>	<u>Y-T-D</u>	<u>MARCH</u>	<u>FY21</u>	<u>Y-T-D</u>
Traffic	514		3015	1208		6691
Non-Traffic	235		1732	201		1913
SUB TOTAL	749		4,747	1,409		8,604
Parking	471		4977	735		4136
GRAND TOTAL	1,220		9,724	2,144		12,740

CASES DISPOSED

	<u>MARCH</u>	<u>FY22</u>	<u>Y-T-D</u>	<u>MARCH</u>	<u>FY21</u>	<u>Y-T-D</u>
Traffic	270		3365	864		7044
Non-Traffic	219		2146	226		1832
SUB TOTAL	489		5,511	1,090		8,876
Parking	476		5836	380		2667
GRAND TOTAL	965		11,347	1,470		11,543

REVENUE

	<u>MARCH</u>	<u>FY22</u>	<u>Y-T-D</u>	<u>MARCH</u>	<u>FY21</u>	<u>Y-T-D</u>
Traffic	\$ 44,166.29		\$ 360,025.56	\$ 95,907.03		\$ 720,364.41
Non-Traffic	\$ 20,585.01		\$ 174,148.06	\$ 33,038.74		\$ 207,322.33
SUB TOTAL	\$ 64,751.30		\$ 534,173.62	\$ 128,945.77		\$ 927,686.74
Parking	\$ 18,760.00		\$ 196,339.26	\$ 10,915.00		\$ 69,214.00
GRAND TOTAL	\$ 83,511.30		\$ 730,512.88	\$ 139,860.77		\$ 996,900.74

PARKS AND RECREATION 9

Park Planning Activities

NORMAN FORWARD Reaves Park:



Demolition of our old Park Maintenance Facility continued to make way for the new T-Ball 4-plex in that area of the park. Work continues on the construction of the new interior park road, parking lots and youth baseball fields in the middle and south parts of the park. We also have contractors and city crews working to get foul ball netting, concession stands, dugouts, bleachers, lights and other associated facilities opened and operational for the baseball/softball leagues—including United Turf being on-site making field improvements on the existing softball fields and the “flex field” on the east end of the park for use this season.

As the youth baseball/softball seasons started on March 21, Flintco completed several punch-list items so that the City could take ownership of the north lot improvements and re-open that area for use during this season. Also prior to the beginning of ball season, we opened the new park road entry off Jenkins at the intersection of Wadsack Drive, with a stop sign for those entering traffic on Jenkins from the park. We also continued to meet with the executive director of the Medieval Fair, to make sure we were in good shape and had all of our safety/park access/site utility issues addressed prior to the event in its usual location in the southwest part of the park on the weekend of April 1-3.

Forestry:

The new City Forester started working in March. Colin Zink began by inspecting several public tree planting projects and planning for their late winter/early spring maintenance prior to breaking dormancy. We are also scheduling some new tree plantings of the “survivor elms” we received on the 20th anniversary of the Murrah Building bombing, which are being planted in various location in memory of those who lost their lives from that tragic event. He is also working with other staff to plan the annual Earth Day activities coming in April to Andrews Park. Colin will be busy catching up with all forestry-related issues as he re-establishes this division of the parks and recreation department that has been un-staffed since October. He previously worked as a contract forester for OG&E.

Landscape Projects:

We are working with a local nursery to plan for the re-planting of several areas of the Central Library where the native plantings had gotten overgrown and were causing maintenance and visibility/safety issues at the driveways and crosswalks. The new plantings will still be made up of native species, but will include far less seed planting, in favor of container-grown plant material and fewer species which will make it easier to maintain, while still attracting wildlife and providing pollinator habitat. The renovation of the landscape has been planned since last winter; and park maintenance crews have spent the winter preparing the areas to be replanted by removing weed species and improving the soil in those areas.

MARCH 2022 PARK MAINTENANCE DIVISION

Park Maintenance crews performed routine trash removal & leaf clean-up in City Parks as well as restroom/shelter cleaning & landscape maintenance in City Parks. Crews also moved out of the old facility building into the new facility.

SAFETY REPORT	FYE-22MTD	FYE-22YTD		FYE-21MTD	FYE-21YTD
On-The-Job Injuries	0	0		1	6
Vehicle Accidents	0	0		0	0
Employee responsible	0	0		0	0
ROUTINE ACTIVITIES	Total Man	Hours YEAR-TO-DATE		Total Man	Hours YEAR-TO-DATE
Mowing	48.00	508.00		0.00	358.00
Trim Mowing	242.00	3005.50		12.00	2923.50
Chemical Spraying	101.00	392.00		0.00	261.00
Fertilization	48.00	64.00		0.00	12.00
Tree Planting	0.00	0.00		0.00	1.00
Tree & Stump Removal	66.00	135.00		9.00	45.00
Tree Trimming/Limb Pick-Up	428.00	798.00		248.00	3207.00
Restroom/Trash Maintenance	10.00	50.00		112.00	1075.50
Play Equipment Maintenance	58.75	319.75		41.00	183.50
Sprinkler Maintenance	101.00	516.00		48.00	177.00
Grounds/Building Maintenance	295.00	375.00		0.00	191.00
Planning Design	0.00	571.00		102.00	260.50
Park Development	0.00	104.00		0.00	0.00
Special Projects	240.80	278.80		24.00	292.50
Nursery Maintenance	48.00	60.00		0.00	0.00
Flower/Shrub Bed Maintenance	48.00	606.25		151.00	893.75
Seeding/Sodding	0.00	63.27		16.00	52.25
Ballfield Maintenance/Marking	278.00	282.00		354.00	404.00
Fence Repairs	25.00	65.00		0.00	454.50
Equipment Repairs/Maintenance	56.00	209.00		0.00	834.75
Material Pick-Up	0.00	0.00		16.00	62.50
Miscellaneous	0.00	0.00		0.00	461.00
Shop Time	0.00	278.00		0.00	111.00
Snow/Ice Removal	0.00	619.00		268.00	470.50
Christmas Lights	0.00	350.00		0.00	0.00
Close to Home Fishing	0.00	0.00		0.00	0.00
Forestry	0.00	589.00		197.00	500.00
Graffiti Clean-Up	0.00	552.75		81.00	444.00
Water Fountains	190.00	346.00		24.00	86.25
Inground Trash	129.25	129.25		0.00	0.00
Vector Control	70.50	226.50		0.00	144.00

MARCH 2022
RECREATION DIVISION
MONTHLY REPORT

Norman Senior Center: The Norman Senior Center saw a monthly attendance of 914. AARP hosted their tax aide service on Tuesdays, Wednesdays, and Thursdays. On Thursday, March 24, the Norman Senior Center hosted the Educational Seminar "Feed Your Brain", sponsored by Natural Grocers and lead by Ryan Atkins. On Wednesday, March 30, Cigna hosted Bingo.

Little Axe Community Center: The Head Start program currently has 11 children enrolled and the after school program has six students enrolled. The after school program continues to have increase in attendance.. The Library usage continues to increase as well as the Center activities to include a Senior Citizens Pizza Party, Arts and Crafts for Children and a coat drive where 63 coats were given away. Meals on Wheels Is available citizens in the Little Axe Community and Norman Regional Hospital prepares the meals daily.

12th Avenue Recreation Center: The 12th Avenue Recreation Center held open gym from 12:00 PM – 6:00 PM throughout spring break. 12th Avenue staff members took shifts at the Irving and Whittier recreation centers helping with the teen and elementary level spring break camps. The 12th Avenue Recreation Center averaged 27 students per day in the afterschool program. The summer camp program has reached its maximum enrollment with 37 registered camps and a waiting list of two potential campers. The center held many instructional classes, including Aikido, Tae Kwon Do, American Karate, Kung Fu, Square Dancing, and Momleta, a mother fitness program. The center held multiple rentals throughout March for birthday parties and basketball practices.

Irving Recreation Center: The Irving Recreation Center had 3 facility rentals this month. The Junior Jammer Basketball season concluded this month with playoff and championship games taking place at Irving and Whittier Recreation Centers. The second session of free Teen Art Classes, led by the Captivating my Creative Culture (CCC) organization, continued this month at Irving. Classes averaged around 10 teens each week. Irving hosted Norman Parks & Recreation's first Teen Spring Break Camp! The camp was well received with 15 teens enrolled overall. Camp was open to teens in grades 6th-8th. Daily they participated in fun activities such as art instruction with Heart Studios, STEM activities with Bricks 4 Kidz and daily field trips to places such as: Get Air Trampoline Park, Warren Theater, Sooner Bowling Alley, Skate Moore Skate Center, Summit Climbing Gym and Altitude 1291.

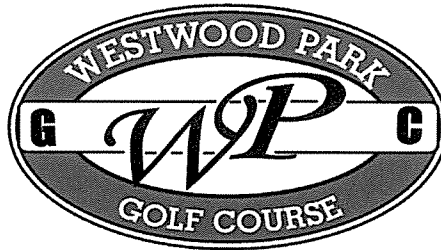
Whittier Recreation Center: Winter Jr Jammer basketball ended on the 25th of March. Spring break camp was maxed out at 35 kids each day for the full 6 days of camp (\$3165.00 in total) As the first time running a camp with everyone's help I would say it went very well and parents got updates daily at pickup with the activities or their child and anything extra to mention. We have had a total of 3 kids unenrolled for after school, we filled those spots and took on a total of 4 kids and two more to start next week in April. Spring 2022 Jr jammer Volleyball was scheduled to start the last week of March but has been pushed to the beginning of April. Even though it is a smaller number than I have been told usually enrolls, the kids and parents at practice seem very excited about the season to start.

FACILITY ATTENDANCE:

	Month	Year to Date
Norman Senior Center	914	6,092
Little Axe Community Center	1,434	5,277
12th Avenue Recreation Center	1,543	13,347
Irving Recreation Center	3,,395	16,089
Whittier Recreation Center	2,215	18,405
Reaves Center	300	2,700
Tennis Center	3,079	26,708

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	
Senior	925	873	785	759	713		623	500	914				6092
Axe	75	69	95	768	622	432	597	1,185	1,434				5,277
twelveth	1,024	868	1,067	1,512	2,089	1,512	1,840	1,377	1,543				13,347
Irving	628	634	851	2,727	2,307	1,243	1,040	3,264	3,395				16,089
Whittier	500	255	1,320	1,730	2,185	2,335	2,310	5,555	2,215				18,405
Reaves	300	300	300	300	300	300	300	300	300				2,700
Tennis	3,844	3,038	3,570	3,280	2,844	2,129	2,552	2,372	3,079				26,708

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



MARCH 2022

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	MAR FYE'22	MAR FYE'21
Regular Green Fees	528	589
Senior Green Fees	332	284
Junior Fees	450	469
School Fees (high school golf team players)	11	31
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	648	577
Employee Comp Rounds	292	293
Golf Passport Rounds	0	0
9-Hole Green Fee	107	104
2:00 Fees	88	115
4:00 Fees	183	226
Dusk Fees or 6:00 Fees	93	112
PGA Comp Rounds	0	1
*Rainchecks (not counted in total round count)	17	17
Misc Promo Fees (birthday, players cards, OU student)	325	554
Green Fee Adjustments (fee difference on rainchecks)	11	9
Total Rounds (*not included in total round count)	3068	3364
% change from FY '20	-8.80%	
Range Tokens	3295	4313
% change from FY '20	-23.60%	
18 - Hole Carts	179	190
9 - Hole Carts	77	137
½ / 18 - Hole Carts	884	1030
½ / 9 - Hole Carts	251	233
Total Carts	1391	1590
% change from FY '20	-12.52%	
18 - Hole Trail Fees	1	1
9 - Hole Trail Fees	2	0
18 - Hole Senior Trail Fees	4	1
9-Hole Senior Trail Fees	3	3
Total Trail Fees	10	5
% change from FY '20	100.00%	
TOTAL REVENUE	\$97,754.89	\$110,557.83
% change from FY '20	-11.58%	

MARCH 2022
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT

SAFETY REPORT	FY 2022	FY 2022	FY 2021 MTD	FY 2021 YTD
	MTD	YTD	MTD	YTD
Injuries On The Job	0	0	0	2
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

FINANCIAL INFORMATION

	FYE 2022	FYE 2022	FY 2021	FYE 2022
	MTD	YTD	MTD	YTD
Green Fees	\$45,757.62	\$393,613.53	\$53,175.44	\$410,969.71
Driving Range	\$12,918.39	\$93,172.10	\$16,404.90	\$107,943.91
Cart Rental	\$26,179.55	\$222,901.83	\$29,895.72	\$233,718.23
Restaurant	\$12,041.15	\$126,569.39	\$10,996.10	\$104,057.47
Insufficient Check Charge	\$0.00	\$0.00	\$0.00	\$158.91
Interest Earnings	\$858.18	\$2,590.02	\$85.67	\$1,320.85
TOTAL INCOME	\$97,754.89	\$838,846.87	\$110,557.83	\$858,169.08
Expenditures	\$101,919.87	\$961,147.86	\$82,549.43	\$704,736.62
Income vs Expenditures	(\$4,164.98)	(\$122,300.99)	\$28,008.40	\$153,432.46
Rounds of Golf	3068	26272	3364	26962

The following is a list of tasks and goals that the Staff has completed or presently working toward completion.

Golf course accessories, sanding and painting is completed and are being returned to the golf course.

Staff began the Sand Bunker renovation and completed #10 greenside bunker. The #1 greenside bunker is now under construction.

We trenched and installed 720' of piping from Irrigation Well #11, to re-routed and distribute the water directly into the our irrigation pond.

Greens are starting to grow and we applied the first application of topdressing.

Pre-emergent herbicide and post-emergent herbicide applications have been made to all turf areas on the golf course. (crabgrass, goosegrass, poa annua and broadleaf weeds)

MARCH 2022
WESTWOOD POOL
MONTHLY REPORT

FINANCIAL INFORMATION

	FY2022 MTD	FY2022 YTD	FY21-22 TOTAL
Swim Pool Passes	\$14,535.00	\$22,209.50	\$191,747.00
Swim Pool Gate Admission	\$0.00	\$382,084.00	\$284,993.00
Swim Lesson Fees	\$9,885.00	\$18,272.00	\$33,547.50
Pool Rental	\$0.00	\$41,812.00	\$28,128.00
Locker Fees	\$0.00	\$0.00	\$0.00
Pool Classes	\$3,540.00	\$6,500.00	\$6,495.22
Pool Merchandise Sales	\$0.00	\$0.00	\$0.00
Concessions	\$0.00	\$213,671.52	\$127,066.89
TOTAL INCOME	\$27,960.00	\$684,549.02	\$671,977.61
Expenditures	\$12,550.22	\$790,953.84	\$624,044.12
Income verses Expenditures	\$15,409.78	(\$106,404.82)	\$84,856.65

ATTENDANCE INFORMATION

	Season to Date	2021 YTD	2020 YTD
	Mar FYE 2022	May 2020 - Oct 2020	May 2019-Oct 2019
a. Pool Attendance	0	43,187	68,202
b. Adult Lap Swim Morning/Night	0	581	282
c. Water Walkers	0	2,990	1,607
d. Toddler Time	0	2,723	2,314
e. Water Fitness	0		
f. Swim Team	0	1,221	3,167
g. Scuba Rentals	0		
h. Scuba Participants	0		
i. Swim Lessons	0	579	1,214
j. Private Swim Lessons	0		
g. Movie Night/Special Events	0	0	3,391
h. Party / Rentals	0	91	323
TOTAL ATTENDANCE	0	51,372	80,500

FACILITY MAINTENANCE

9B

**City of Norman Facility Maintenance
March 2022 Monthly Hourly Materials Cost Report**

Location	Labor Hrs	Labor Cost	Materials Cost	Total
Misc				
Facility Maint	75.50	\$2,447.44	\$685.89	\$3,133.33
City Hall	7.00	\$219.55	\$0.00	\$219.55
Bldg A	1.00	\$33.47	\$0.00	\$33.47
Bldg B	4.00	\$133.88	\$0.00	\$133.88
Bldg C	5.00	\$167.35	\$0.00	\$167.35
Library	78.00	\$2,512.34	\$81.56	\$2,593.90
PD Auxillary	4.00	\$133.88	\$0.00	\$133.88
Fire Stations	4.50	\$147.54	\$0.00	\$147.54
Rec Centers	6.00	\$190.57	\$36,216.83	\$36,407.40
Senior Center	1.00	\$33.47	\$0.00	\$33.47
WW Golf	1.00	\$33.47	\$0.00	\$33.47
WW Pool	4.00	\$100.41	\$0.00	\$100.41
Fleet	1.00	\$33.47	\$0.00	\$33.47
Sanitation	4.00	\$100.41	\$0.00	\$100.41
Total	196.00	\$6,287.25	\$36,984.28	\$43,271.53
Electrical				
Facility Maint	1.00	\$32.70	\$85.41	\$118.11
City Hall	10.00	\$332.39	\$874.64	\$1,207.03
Bldg A	4.00	\$133.88	\$138.06	\$271.94
Bldg B	10.00	\$329.31	\$241.29	\$570.60
Bldg C	5.50	\$183.32	\$0.00	\$183.32
Library	5.00	\$165.04	\$89.90	\$254.94
Animal Welfare	1.00	\$32.70	\$0.00	\$32.70
NIC	1.00	\$33.47	\$272.55	\$306.02
PD Auxillary	6.00	\$200.82	\$0.00	\$200.82
Fire Admin	2.00	\$65.40	\$0.00	\$65.40
Fire Stations	21.00	\$688.24	\$1,064.08	\$1,752.32
Parks	72.00	\$2,405.22	\$446.05	\$2,851.27

**City of Norman Facility Maintenance
March 2022 Monthly Hourly Materials Cost Report**

	Parks Maint	4.50	\$150.62	\$0.00	\$150.62
	Rec Centers	3.50	\$115.99	\$0.00	\$115.99
	WW Tennis	10.50	\$351.43	\$120.00	\$471.43
	Streets	0.00	\$0.00	\$73.50	\$73.50
	Fleet	111.50	\$3,650.29	\$14.48	\$3,664.77
	Sanitation	5.00	\$165.81	\$18.37	\$184.18
	WTP	3.00	\$100.41	\$76.16	\$176.57
	WRF	16.00	\$523.20	\$71.49	\$594.69
Total		292.50	\$9,660.24	\$3,585.98	\$13,246.22
HVAC					
	Facility Maint	8.50	\$263.24	\$0.00	\$263.24
	City Hall	29.00	\$921.58	\$0.00	\$921.58
	Bldg A	20.00	\$636.70	\$0.00	\$636.70
	Bldg B	15.50	\$518.79	\$0.00	\$518.79
	Bldg C	18.00	\$563.22	\$23.66	\$586.88
	Library	14.00	\$455.50	\$1,500.50	\$1,956.00
	Animal Welfare	0.00	\$0.00	\$295.00	\$295.00
	Shooting Range	5.00	\$160.81	\$0.00	\$160.81
	NIC	23.50	\$742.40	\$292.43	\$1,034.83
	Special Ops	2.00	\$66.94	\$0.00	\$66.94
	PD Auxillary	4.00	\$133.88	\$0.00	\$133.88
	Fire Admin	4.50	\$142.44	\$0.00	\$142.44
	Fire Stations	39.50	\$1,276.29	\$96.70	\$1,372.99
	Parks	9.50	\$299.98	\$0.00	\$299.98
	Rec Centers	33.00	\$1,042.38	\$245.19	\$1,287.57
	Senior Center	10.00	\$321.62	\$0.00	\$321.62
	Sooner Theater	8.00	\$241.60	\$76.55	\$318.15
	Firehouse Art	4.00	\$133.88	\$39.35	\$173.23
	Historical House	2.00	\$60.40	\$23.54	\$83.94

**City of Norman Facility Maintenance
March 2022 Monthly Hourly Materials Cost Report**

	WW Golf	5.50	\$172.64	\$29.28	\$201.92
	WW Tennis	11.00	\$345.28	\$0.00	\$345.28
	WW Pool	2.00	\$66.94	\$9.86	\$76.80
	Traffic	3.00	\$90.60	\$0.00	\$90.60
	Streets	5.50	\$166.10	\$0.00	\$166.10
	Stormwater	5.50	\$166.10	\$0.00	\$166.10
	Fleet	9.00	\$271.80	\$0.00	\$271.80
	Line Maint	3.00	\$90.60	\$0.00	\$90.60
	Sanitation	9.50	\$293.44	\$0.00	\$293.44
	WTP	12.00	\$362.40	\$106.74	\$469.14
	WRF	7.00	\$227.75	\$59.86	\$287.61
Total		323.00	\$10,235.30	\$2,798.66	\$13,033.96
Plumbing					
	Facility Maint	36.00	\$1,204.92	\$46.21	\$1,251.13
	City Hall	1.00	\$31.42	\$0.00	\$31.42
	Bldg A	8.00	\$257.51	\$0.00	\$257.51
	Bldg B	17.00	\$552.59	\$16.61	\$569.20
	Bldg C	6.00	\$190.57	\$47.98	\$238.55
	Library	19.50	\$612.69	\$209.34	\$822.03
	Animal Welfare	1.00	\$31.42	\$0.00	\$31.42
	NIC	1.00	\$31.42	\$0.00	\$31.42
	Fire Admin	2.00	\$62.84	\$16.00	\$78.84
	Fire Stations	32.50	\$719.25	\$862.77	\$1,582.02
	Parks	75.50	\$2,480.86	\$1,975.76	\$4,456.62
	Rec Centers	14.00	\$462.43	\$0.00	\$462.43
	Senior Center	18.50	\$581.27	\$0.00	\$581.27
	Sooner Theater	3.50	\$112.02	\$32.15	\$144.17
	WW Golf	3.00	\$100.41	\$25.33	\$125.74
	WW Tennis	1.00	\$33.47	\$0.00	\$33.47
	WW Pool	24.00	\$803.28	\$346.77	\$1,150.05
	Streets	1.00	\$31.42	\$0.00	\$31.42

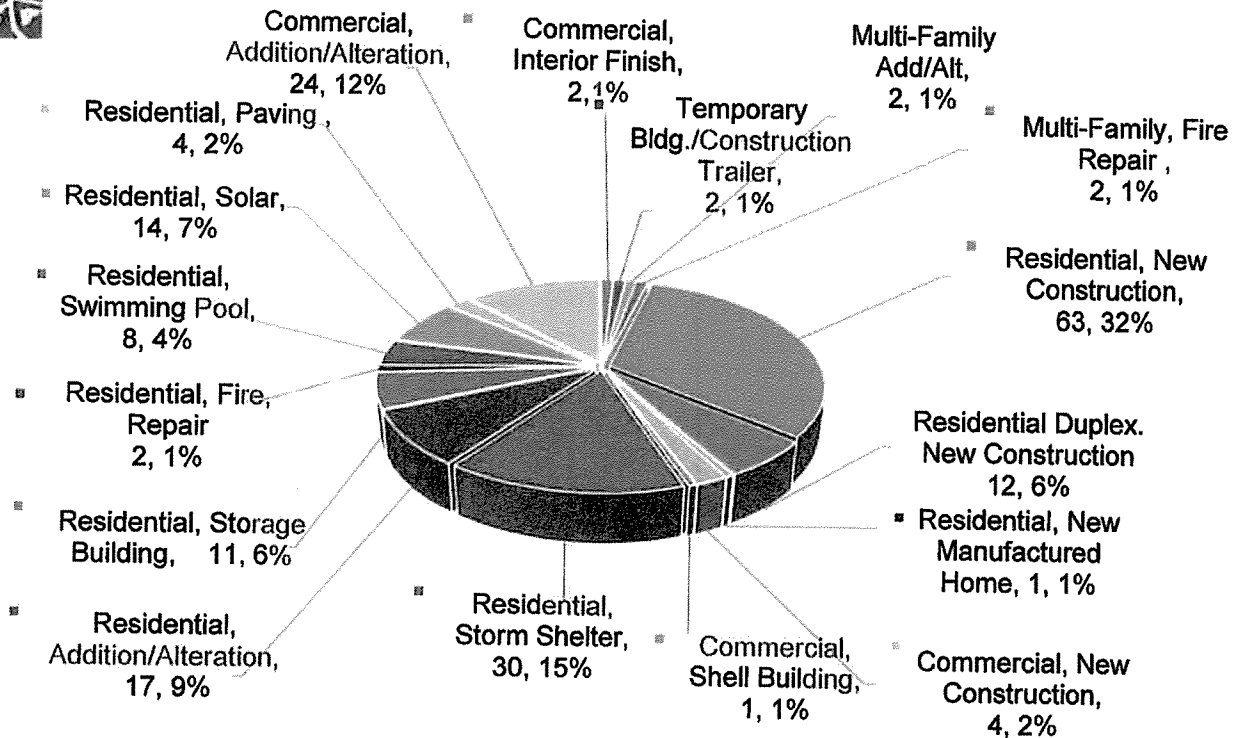
City of Norman Facility Maintenance
March 2022 Monthly Hourly Materials Cost Report

	Fleet	13.00	\$410.51	\$74.34	\$484.85
	Line Maint	2.00	\$66.94	\$0.00	\$66.94
	Sanitation	4.00	\$127.73	\$150.00	\$277.73
	WTP	1.00	\$33.47	\$0.00	\$33.47
	WRF	1.00	\$31.42	\$0.00	\$31.42
Total		285.50	\$8,969.86	\$3,803.26	\$12,773.12
Custodial					
	City Hall	167.00	\$2,636.66	\$876.19	\$3,512.85
	Bldg A	167.00	\$2,636.66	\$876.19	\$3,512.85
	Bldg B	253.00	\$3,932.06	\$876.19	\$4,808.25
	Bldg C	167.00	\$2,636.66	\$876.19	\$3,512.85
	Fire Stations	16.00	\$407.68	\$622.45	\$1,030.13
	Library	8.00	\$203.84	\$578.00	\$781.84
Total		778.00	\$12,453.56	\$4,705.21	\$17,158.77
Total		1875.00	\$47,606.21	\$51,877.39	\$99,483.60

PLANNING AND COMMUNITY DEVELOPMENT 10



CITY OF NORMAN **DEVELOPMENT SERVICES DIVISION PERMIT ACTIVITY** **MARCH 2022 REPORT**



Permit Type	Count	Valuation
Residential, New Construction	63	\$ 19,005,262
Residential Duplex, New Construction	12	\$ 2,220,000
Residential, New Manufactured Home	1	\$ 155,000
Commercial, New Construction	4	\$ 2,296,084
Commercial, Parking Lot	0	\$ -
Commercial, Shell Building	1	\$ 795,000
Residential, Storm Shelter	30	\$ 116,282
Residential, Addition/Alteration	17	\$ 1,239,240
Residential, Carport	0	\$ -
Residential, Storage Building	11	\$ 1,381,063
Residential, Fire Repair	2	\$ 70,000
Residential, Swimming Pool	8	\$ 738,920
Residential, Manufactured Home Repl	0	\$ -
Residential, Solar	14	\$ 465,346
Residential, Paving	4	\$ 124,923
Commercial, Addition/Alteration	24	\$ 13,433,308
Commercial, Interior Finish	2	\$ 160,000
Commercial, Fire Repair	0	\$ -
Commercial, Foundation	0	\$ -
Temporary Bldg./Construction Trailer	2	\$ 3,500
Multi-Family, New	0	\$ -
Multi-Family, Addition/Alteration	2	\$ 17,540
Multi-Family, Foundation	0	\$ -
Multi-Family, Fire Repair	2	\$ 66,450
Group Quarters	0	\$ -
Total	199	\$ 42,287,918



CITY OF NORMAN
Building Permit Activity-MARCH 2022

	DESCRIPTION	2022 YEAR TO-DATE	VALUATION	2021 TOTALS	2021 TOTAL VALUATION
	Residential, New Construction.....	138	\$ 40,530,106	559	\$ 171,447,259
	Residential, New Dwelling Unit Attached.....	0	\$ -	0	\$ -
	Residential, New Manufactured Home.....	3	\$ 299,604	2	\$ 65,000
	Residential, New Non Dwelling Unit.....	0	\$ -	0	\$ -
	Residential Duplex, New Construction.....	12	\$ 2,220,000	2	\$ 400,000
	Residential, Garage Apartment.....	0	\$ -	0	\$ -
	Multi-Family, New Construction 3-4 DU.....	0	\$ -	1	\$ 750,000
	Multi-Family, New Construction 5+ DU.....	0	\$ -	9	\$ 22,230,000
	Multi-Family, Fire Repair.....	19	\$ 164,450	13	\$ 284,798
	Multi-Family, Foundation.....	0	\$ -	3	\$ 170,000
	Multi-Family, Addition/Alteration.....	2	\$ 17,540	2	\$ 16,000
	Residential, Addition/Alteration.....	30	\$ 1,698,169	185	\$ 11,219,201
	Residential, Carport.....	1	\$ 1,795	4	\$ 73,710
	Residential, Storm Shelter.....	75	\$ 294,234	307	\$ 1,174,221
	Residential, Storage Building.....	24	\$ 1,835,040	141	\$ 4,708,996
	Residential, Fire Repair.....	4	\$ 90,500	31	\$ 1,558,116
	Residential, Swimming Pool.....	25	\$ 1,962,455	145	\$ 9,332,054
	Residential, Manufactured Home Replacement	2	\$ 178,535	7	\$ 582,151
	Residential, Solar.....	28	\$ 957,217	16	\$ 461,303
	Residential, Paving.....	25	\$ 519,191	111	\$ 1,737,557
	Group Quarters.....			0	\$ -
	TOTAL	388	\$ 50,768,836	1538	\$ 226,210,366
NON-RESIDENTIAL	Commercial, New Construction.....	8	\$ 8,103,084	51	\$ 263,453,985
	Commercial, New Shell Building.....	3	\$ 2,195,000	11	\$ 9,242,000
	Commercial, Addition/Alteration.....	58	\$ 66,163,997	143	\$ 45,783,076
	Commercial, Interior Finish.....	11	\$ 3,104,600	40	\$ 3,374,700
	Commercial, New Foundation.....	2	\$ 208,200	7	\$ 10,740,000
	Commercial, Fire Repair.....	0	\$ -	8	\$ 888,000
	Commercial, Parking Lot.....	0	\$ -	7	\$ 682,640
	Commercial, Temporary Bldg./Const Trailer....	5	\$ 27,500	29	\$ 351,391
	TOTAL	87	\$ 79,802,381		\$ 334,515,792
OTHER ACTIVITY	Electrical Permits.....	421		1663	
	Heat/Air/Refrigeration Permits.....	363		1405	
	Plumbing and Gas Permits.....	438		1891	
	Sign Permits.....	99		475	
	Water Well Permits.....	4		44	
	Garage Sale Permits.....	50		782	
	Structure Moving Permits.....	8		16	
	Demo-Residential Permits.....	6		31	
	Demo-Non-Residential Permits.....	3		10	
	Temp. Const. Bldgs. & Roll-off Permits.....	32		173	
	Lot Line Adjustments Filed.....	3		25	
	Certificate of Occupancy (CO).....	219		1070	
	All Field Inspections.....	6563		27583	
	Net Residential Demos & Removals.....	-6		-28	
	TOTAL VALUATION		\$ 130,571,217		\$ 560,726,158



City of Norman
BUILDING PERMITS AND INSPECTIONS

NON-RESIDENTIAL BUILDING PERMITS
Issued March 2022- Sorted by Permit Type

Permit Type	Contractor	Tenant Name	Permit #	Issued	Street #	Dir	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
COMMERCIAL, ADD/ALT	GE JOHNSON CONSTRUCTION	CLEVELAND COUNTY DETENTION CENTER	184	3/16/2022	1650	W	TECUMSEH	RD	13	3W	COUNTY PROPERTY	I1	\$ 10,717,880	16975
COMMERCIAL, ADD/ALT	OWNER	EVERGREEN PARADISE GROW	433	3/21/2022	10600	E	INDIAN HILLS	RD	3	1W	NOT SUBDIVIDED	A2	\$ 15,000	2775
COMMERCIAL, ADD/ALT	AERIAL TOWER, LLC.	DISH WIRELESS ANTENNAS	491	3/10/2022	4151	W	ROBINSON	ST	22	3W	CITY PROPERTY	R1	\$ 30,000	150
COMMERCIAL, ADD/ALT	LIPPERT BROTHERS, INC.	TRINITY BAPTIST CHURCH ELEVATOR	536	3/1/2022	801	N	PETERS	AVE	A	6	J A JONES ADDITION	R3	\$ 250,000	50
COMMERCIAL, ADD/ALT	RAINIER UTC ACQUISITIONS, LLC	MILAN LASER HAIR REMOVAL	634	3/8/2022	1420		24TH	AVE	5	1	UNIVERSITY NORTH PARK SEC 1	PUD	\$ 235,000	2300
COMMERCIAL, ADD/ALT	CHANEY MECHANICAL	12 BLOCKS HIGH MEDICAL MARIJUANA GROW BUILDING #1	656	3/10/2022	13628		CRYSTAL BROOK	CIR	6	1	PRIDE #005	A2	\$ 13,000	4800
COMMERCIAL, ADD/ALT	CHANEY MECHANICAL	12 BLOCKS HIGH MEDICAL MARIJUANA GROW BUILDING #2	657	3/10/2022	13628		CRYSTAL BROOK	CIR	6	1	PRIDE #005	A2	\$ 13,000	5000
COMMERCIAL, ADD/ALT	CAVINS CONSTRUCTION, LLC.	ORTHOPEDICS SPORTS AND MEDICINE CENTER	715	3/2/2022	825	E	ROBINSON	ST	1	1	MEDICAL ARTS ADD	CO	\$ 80,000	670
COMMERCIAL, ADD/ALT	TRICORE GROUP, LLC	CITY OF NORMAN - LIONS PARK RESTROOMS	717	3/25/2022	450	S	FLOOD	AVE	36	3W	DOLL'S PARK	PL	\$ 83,000	492
COMMERCIAL, ADD/ALT	NEXIUS	AT&T ANTENNA REPLACEMENT	737	3/2/2022	2404		CLASSEN	BLVD	6	1	HIGHWAY HEIGHTS	C2	\$ 20,000	28
COMMERCIAL, ADD/ALT	RED SUN CONTRACTORS, LLC.	HIDEAWAY PIZZA	764	3/21/2022	1353		24TH	AVE	1	1	UNIVERSITY NORTH PARK SEC 5	PUD	\$ 600,000	6025
COMMERCIAL, ADD/ALT	LEE, CATHERINE W.	STGL889 MEDICAL MARIJUANA GROW #108	771	3/21/2022	4212		CLASSEN	CIR	2	1	SOUTH CLASSEN INDUSTRIAL PARK	I1	\$ 2,500	2484
COMMERCIAL, ADD/ALT	OWNER	STGL889 MEDICAL MARIJUANA GROW #112	772	3/21/2022	4212		CLASSEN	CIR	2	1	SOUTH CLASSEN INDUSTRIAL PARK	I1	\$ 2,500	2540
COMMERCIAL, ADD/ALT	NEXIUS	AT&T REPLACEMENT	856	3/8/2022	598		24TH	AVE	33	2W	NOT SUBDIVIDED	A2	\$ 49,500	100
COMMERCIAL, ADD/ALT	FINE LINE FINISHES OKLAHOMA	YELLOW DOG COFFEE COMPANY	903	3/14/2022	222	S	PORTER	AVE	17	24	NORMAN, ORIGINAL TOWNSHIP	PUD	\$ 35,000	4274
COMMERCIAL, ADD/ALT	SBA COMMUNICATIONS CORPORATION	T-MOBILE ANTENNA REPLACEMENT	924	3/14/2022	1498	E	MAIN	ST	28	2W	NOT SUBDIVIDED	A2	\$ 25,000	50
COMMERCIAL, ADD/ALT	SWEET, MONICA BAYLEE	THERISMOS MEDICAL MARIJUANA PROCESSING	968	3/22/2022	3920		CLASSEN	BLVD	16	2W	NOT SUBDIVIDED	I1	\$ 15,000	1500
COMMERCIAL, ADD/ALT	NEXIUS	AT&T ANTENNA REPLACEMENT	1022	3/25/2022	3997	N	PORTER	AVE	8	2W	NOT SUBDIVIDED	A2	\$ 11,500	30
COMMERCIAL, ADD/ALT	VELEX	AT&T ANTENNA REPLACEMENT	1178	3/29/2022	1496	E	MAIN	ST	28	2W	NOT SUBDIVIDED	A2	\$ 10,000	105
COMMERCIAL, ADD/ALT	OBSSIDIAN SERVICES, LLC	TARAHUMARAS PATIO ROOF EXPANSION	3791	3/7/2022	702	N	PORTER	AVE	13	3	J A JONES ADDITION	C2	\$ 42,000	1041
COMMERCIAL, ADD/ALT	OWNER	LEGENDARY BUOZ MEDICAL MARIJUANA PROCESSING	4206	3/10/2022	708		RESEARCH PARK	BLVD	37	3	NORMAN RESEARCH PARK	I1	\$ 50,000	1250
COMMERCIAL, ADD/ALT	CROSSLAND CONSTRUCTION CO, INC	TARGET REMODEL	4832	3/16/2022	1400		24TH	AVE	5	1	UNP SEC. 1	PUD	\$ 953,428	17159
COMMERCIAL, ADD/ALT	KNOEBEL CONSTRUCTION, INC.	CAVA RESTAURANT REMODEL	4990	3/2/2022	1651		24TH	AVE	2C	2	UNIVERSITY NORTH PARK SEC 5	PUD	\$ 165,000	3023
COMMERCIAL, ADD/ALT	QUALTEK WIRELESS, LLC	VERIZON NEW ANTENNAS	5193	3/22/2022	4580	W	FRANKLIN	RD	10	3W	NOT SUBDIVIDED	A2	\$ 15,000	1927
COMMERCIAL, INTERIOR FINISH	OWNER	BRIO BOWLS	815	3/8/2022	1915		CLASSEN	BLVD	1	1	CLASSEN LANDING ADDITION	C2	\$ 50,000	1500
COMMERCIAL, INTERIOR FINISH	FINION CONSTRUCTION	FILED NAILS SPA AND BEAUTY	4618	3/7/2022	3403		36TH	AVE	2	1	JOLLEY ADDN (REPLT OF OLIVET)	C1	\$ 110,000	3716
COMMERCIAL, NEW CONSTRUCTION	HOLLAND CONSTRUCTION	NORMAN REGIONAL HOSPITAL CARPENTRY SHOP	529	3/23/2022	3300		HEALTHPLEX	PKY	29A	2	NRH MEDICAL PARK WEST #2	PUD	\$ 400,000	1200
COMMERCIAL, NEW CONSTRUCTION	E LIGHT ELECTRIC SERVICES, INC	CITY OF NORMAN WATER TREATMENT PLANT SOLAR	811	3/9/2022	3000	E	ROBINSON	ST	27	2W	CITY PROPERTY	A2	\$ 1,269,566	33081
COMMERCIAL, NEW CONSTRUCTION	FLINTCO, INC	CITY OF NORMAN REAVES PARK CONCESSIONS BUILDING	4014	3/8/2022	215	E	CONSTITUTION	ST	2		NATTC	A2	\$ 350,000	1594
COMMERCIAL, NEW CONSTRUCTION	PMH CONSTRUCTION, LLC	VICTORY CHURCH PAVILION	5730	3/28/2022	4343	N	FLOOD	AVE	1	1A	VICTORY FAMILY CHURCH ADDITION	I1	\$ 276,518	324
COMMERCIAL, NEW SHELL BLDG	ASHTON GRAY, LLC.	AG CLASSEN RETAIL SHELL	482	3/16/2022	3075		CLASSEN	BLVD	1C	1	SOUTH LAKE ADD #11	C3	\$ 795,000	6525
TEMPORARY BLDG/CONST	LOWE, TIM	SOONER BLOOMERS TENT	878	3/11/2022	3299	W	MAIN	ST	1	1	SOONER FASHION MALL	C2	\$ 2,500	1500
TEMPORARY BLDG/CONST	CIRQUE ENTERTAINMENT II, LLC.	CIRQUE ITALIA TENT	932	3/22/2022	3301	W	MAIN	ST	1	1	SOONER FASHION MALL	C2	\$ 1,000	19601

TOTAL PERMITS

33

AVERAGE VALUATION

\$505,694

AVERAGE PROJECT AREA

4,366

TOTAL VALUATION

\$16,687,892

TOTAL PROJECT AREA

144,073

Permit Type	Permit Counts	Valuation	New Construction Business Information (New Construction and New Shell Building)		
COMMERCIAL, ADD/ALT	24	\$ 13,433,308	Building Size (SF)	Use/Classification	Business
COMMERCIAL, FOUNDATION PERMIT	0	-	1,200	INSTITUTIONAL	NORMAN REGIONAL HOSPITAL CARPENTRY SHOP
COMMERCIAL, FIRE REPAIR	0	-	33,081	INSTITUTIONAL	CITY OF NORMAN WATER TREATMENT PLANT SOLAR
COMMERCIAL, INTERIOR FINISH	2	\$ 160,000	1,594	INSTITUTIONAL	CITY OF NORMAN REAVES PARK CONCESSIONS BUILDING
COMMERCIAL, NEW CONSTRUCTION	4	\$ 2,296,084			
COMMERCIAL, NEW SHELL BLDG	1	\$ 795,000			
COMMERCIAL, PARKING LOT	0	-			
TEMPORARY BLDG/CONST TRAILER	2	\$ 3,500			
TOTAL	33	\$ 16,687,892			



City of Norman
BUILDING PERMITS AND INSPECTIONS

RESIDENTIAL BUILDING PERMITS
Issued March 2022 - Sorted by Permit Type

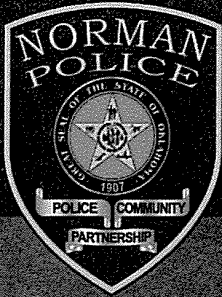
Permit Type	Contractor	Permit #	Date Issued	Address	Lot	Block	Subdivision	Zoning	Valuation	Project Area	KW
1 & 2 FAMILY STORM SHELTER	IDEAL HOMES OF NORMAN	1061	3/21/2022	902 EAGLEROCK LN	18	1	GREENLEAF TRAILS ADD 6	PUD	\$ 3,850	16	
1 & 2 FAMILY STORM SHELTER	BIGGS BACKHOE, INC	625	3/4/2022	13100 IMHOFF RD	12	1W	WHISPERING OAKS (SURVEY)	A2	\$ 6,600	63	
1 & 2 FAMILY STORM SHELTER	IDEAL HOMES OF NORMAN	704	3/3/2022	3003 WISTER RD	13	3	GREENLEAF TRAILS ADD 11	PUD	\$ 3,200	21	
1 & 2 FAMILY STORM SHELTER	BIGGS BACKHOE, INC	738	3/1/2022	2801 BLACK LOCUST CT	4	1	CEDAR LAKE ESTATES	PUD	\$ 4,500	48	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	759	3/1/2022	320 MAYBURY DR	12	1	LITTLE RIVER TRAILS SEC #3	PUD	\$ 2,500	21	
1 & 2 FAMILY STORM SHELTER	LANDMARK FINE HOMES, LP	788	3/7/2022	214 ALAMOSA RD	1	2	LITTLE RIVER TRAILS SEC #3	PUD	\$ 3,800	24	
1 & 2 FAMILY STORM SHELTER	LANDMARK FINE HOMES, LP	789	3/7/2022	923 VILLAVARDE DR	3	1	MONTORO RIDGE SEC. #2	PUD	\$ 3,800	24	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	792	3/2/2022	3013 HIGHLAND GLEN	4	1	HIGHLAND VILLAGE ADD SEC 1	R1	\$ 2,695	28	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	802	3/2/2022	306 COLONY DR	4	7	HERITAGE PLACE II ADD	NA	\$ 3,500	24	
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	833	3/3/2022	2117 NATCHEZ DR	13	4	COLONIAL EST # 9	R1	\$ 3,500	28	
1 & 2 FAMILY STORM SHELTER	STORM SAFE	838	3/7/2022	3908 BLACK MESA RD	19	1	RED CANYON RANCH SEC 7	PUD	\$ 2,500	21	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	872	3/15/2022	2720 POPLAR LN	21	8	FOREST HILLS ADD	R1	\$ 2,595	39	
1 & 2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	873	3/7/2022	3701 BARWICK DR	7	4	BROOKHAVEN #22	R1	\$ 4,400	80	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	884	3/8/2022	213 HALIFAX WAY	10	1	HAWTHORNE PLACE ADD	R1	\$ 3,500	24	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	907	3/8/2022	2234 RAVENWOOD LN	8	2	HALL PARK	R1	\$ 3,995	42	
1 & 2 FAMILY STORM SHELTER	GROUND SAFE SHELTERS, INC.	936	3/14/2022	230 BULVERDE DR	6	1	LITTLE RIVER TRAILS SEC #3	PUD	\$ 2,500	21	
1 & 2 FAMILY STORM SHELTER	OZ SAFEROOMS	939	3/15/2022	4304 BROWNWOOD LN	1	4	CARRINGTON PLACE ADD #3	R1	\$ 9,292	25	
1 & 2 FAMILY STORM SHELTER	PREFERRED SHELTERS	940	3/14/2022	1899 SADDLEBACK BLVD	0013	4	ROCK CREEK POLO CLUB (REPLAT)	PUD	\$ 3,085	24	
1 & 2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	967	3/16/2022	3001 SOUTHAMPTON DR	9	4	ST JAMES PARK ADD 6	R1	\$ 3,300	38	
1 & 2 FAMILY STORM SHELTER	EF5 TORNADO SHELTERS	972	3/15/2022	600 GOSHAWK DR	6	2	EAGLE CLIFF ADD #6	NA	\$ 4,595	21	
1 & 2 FAMILY STORM SHELTER	SPRAGUE'S BACKHOE	984	3/21/2022	110 ACRES ST	20	1	NORMAN, ORIGINAL TOWNSHIP	NA	\$ 3,650	48	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	1003	3/16/2022	2228 DIANA DR	45A	1	ALAMEDA PARK ADD #3	R1	\$ 2,900	24	
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	1005	3/16/2022	2805 CEDARCREST ST	5	1	SHADOWLAKE ADD	R1	\$ 5,300	32	
1 & 2 FAMILY STORM SHELTER	EF5 TORNADO SHELTERS	1019	3/17/2022	1008 TRISHA LN	12	4	ARBOR LAKE ADD #5	R1	\$ 5,575	35	
1 & 2 FAMILY STORM SHELTER	STORM SAFE	1039	3/21/2022	3814 BLACK MESA RD	23	1	RED CANYON RANCH SEC 7	PUD	\$ 2,500	21	
1 & 2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	1053	3/18/2022	3021 KETTLE RD	5	5	GREENLEAF TRAILS ADD 10	PUD	\$ 3,500	18	
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	1059	3/21/2022	2212 NORWOOD DR	13	6	BELLATONA SEC. #2	R1	\$ 3,700	35	
1 & 2 FAMILY STORM SHELTER	FAMILYSAFE SAFE ROOMS	1071	3/25/2022	115 SONORA LN	8	3	LITTLE RIVER TRAILS SEC #1	PUD	\$ 5,500	20	
1 & 2 FAMILY STORM SHELTER	STORM SAFE	1101	3/23/2022	1701 DAISY LN	5	3	SUTTON PLACE ADD #5	R1	\$ 2,450	21	
1 & 2 FAMILY STORM SHELTER	BIGGS BACKHOE, INC	1103	3/28/2022	13231 TIMBER VALLEY RD	2	1	TIMBERLAKE ESTATES	RE	\$ 3,500	48	
1 & 2 FAMILY, ADD OR ALTER	HERITAGE PERGOLAS & PATIOS LLC	401	3/21/2022	218 HIMES ST	9	9	HIGHLAND ADDITION	R2	\$ 12,000	120	
1 & 2 FAMILY, ADD OR ALTER	WANNER WORKS REMODEL	441	3/31/2022	1717 GREENBRIAR DR	4	1	SMOKING OAK #1-REPLAT	R1	\$ 150,000	1300	
1 & 2 FAMILY, ADD OR ALTER	OWNER	777	3/3/2022	425 KENSINGTON RD	2	1	QUAILBROOK ADD #1	NA	\$ 40,000	124	
1 & 2 FAMILY, ADD OR ALTER	S.H. VAUGHN CONSTRUCTION	786	3/3/2022	4202 BROOKVIEW	12	5	BROOKHAVEN #03	R1	\$ 120,000	100	
1 & 2 FAMILY, ADD OR ALTER	LA RUE LEGACY HOMES, LLC	902	3/17/2022	221 HIMES ST	23	24	HIGHLAND ADDITION	R2	\$ 50,000	600	
1 & 2 FAMILY, ADD OR ALTER	OWNER	915	3/16/2022	6508 #1ST AVE	1	2	OAKCREST ADD	RE	\$ 15,000	330	
1 & 2 FAMILY, ADD OR ALTER	FRY CUSTOM HOMES	917	3/22/2022	610 CRAWFORD AVE	5	7	J A JONES ADDITION	R3	\$ 80,000	672	
1 & 2 FAMILY, ADD OR ALTER	OWNER	923	3/15/2022	7201 NUTMEG DR	1	1	CINNAMON RUN	RE	\$ 4,000	625	
1 & 2 FAMILY, ADD OR ALTER	CCT CONSTRUCTION	946	3/18/2022	3966 WAVERLY DR	17	14	BROOKHAVEN #02	R1	\$ 4,000	168	
1 & 2 FAMILY, ADD OR ALTER	MITCHCO RR CONSTRUCTION, INC.	979	3/25/2022	2225 BUD WILKINSON DR	38	3	PEARSON EST #1	R1	\$ 54,000	500	
1 & 2 FAMILY, ADD OR ALTER	BLOOM GC LLC	1024	3/25/2022	820 COLLEGE AVE	8	2	CAMPUS ADD	R2	\$ 25,000	252	
1 & 2 FAMILY, ADD OR ALTER	TAYLOR MADE RENOVATIONS	1057	3/30/2022	1100 ROBINHOOD LN	2	2	SHERWOOD FOREST #2	R1	\$ 56,000	589	
1 & 2 FAMILY, ADD OR ALTER	MIGHTY MOUNTAIN RENOVATION	1087	3/23/2022	4701 HIGHLAND LAKE DR	2	1	HIGHLAND HILLS #3	RE	\$ 21,240	180	
1 & 2 FAMILY, ADD OR ALTER	OWNER	1113	3/30/2022	506 S LAHOMA AVE	10	3	ROSS ADDITION	R1	\$ 575,000	1033	
1 & 2 FAMILY, ADD OR ALTER	OWNER	1121	3/28/2022	603 N STEWART AVE	6	4	ELLIOTT ADD	R1	\$ 3,000	222	
1 & 2 FAMILY, ADD OR ALTER	GOAT CONTRACTING LLC	1145	3/30/2022	504 FOREMAN AVE	1	3	TOWN & COUNTRY ESTATES #2	NA	\$ 4,000	25	
1 & 2 FAMILY, ADD OR ALTER	HERITAGE PERGOLAS & PATIOS LLC	1154	3/30/2022	2831 CHELSEA DR	9	3	BERKELEY ADD #6	R1	\$ 28,000	934	
1 & 2 FAMILY, FIRE REPAIR	OWNER	983	3/15/2022	600 168TH AVE	31	1W	NOT SUBDIVIDED	A2	\$ 60,000	637	
1 & 2 FAMILY, FIRE REPAIR	OWNER	1232	3/30/2022	336 OVERTON DR	18	5	LAKEVIEW TERRACE	R1	\$ 10,000	100	
1 & 2 FAMILY, PAVING	A & L CONCRETE	938	3/17/2022	4406 NORTHDRIDGE RD	4	6	BROOKHAVEN #08	R1	\$ 16,384	1065	
1 & 2 FAMILY, PAVING	A2 Z REMODELING	1016	3/22/2022	1013 CARACARA DR	4	1	EAGLE CLIFF SOUTH ADD #3	R1	\$ 2,975	300	
1 & 2 FAMILY, PAVING	OWNER	1112	3/30/2022	506 LAHOMA AVE	10	3	ROSS ADDITION	R1	\$ 100,000	572	
1 & 2 FAMILY, PAVING	REVIVAL LANDSCAPE & DESIGN	1122	3/28/2022	2324 NORWOOD DR	3	6	BELLATONA SEC. #2	R1	\$ 5,564	175	
1 & 2 FAMILY, SOLAR	PROLECTRIC CONTRACTORS LLC	233	3/9/2022	1210 MCGEE DR	DR	A	HILLTOP ADD	C2	\$ 93,754	38	
1 & 2 FAMILY, SOLAR	MY ROOF	469	3/11/2022	2504 DEER CHASE DR	9	2	DEERFIELD ADD SEC 4	R1	\$ 10,000	5	
1 & 2 FAMILY, SOLAR	MARC JONES CONSTRUCTION,LLC	812	3/7/2022	510 MIDLAND DR	DR	3	WESTERN VIEW #2	NA	\$ 21,328	3	
1 & 2 FAMILY, SOLAR	SOLAR POWER OF OKLAHOMA(FORMER)	857	3/7/2022	2919 TRAILWOOD LN	1	3	TRAILWOODS SEC 8	PUD	\$ 12,800	7	
1 & 2 FAMILY, SOLAR	OWNER	863	3/10/2022	7601 STARDUST LN	17	1W	ACERAGE	A2	\$ 750	4	
1 & 2 FAMILY, SOLAR	ARROWPOINT ENERGY,LLC DBA ARRO	945	3/22/2022	4408 12TH AVE	3	4	WILDWOOD HILLS ESTATES	RE	\$ 55,000	19	
1 & 2 FAMILY, SOLAR	ARROWPOINT ENERGY,LLC DBA ARRO	1033	3/22/2022	6650 120TH AVE	35	1W	POWELL ACRES	A2	\$ 50,600	9	
1 & 2 FAMILY, SOLAR	ARROWPOINT ENERGY,LLC DBA ARRO	1044	3/22/2022	1007 RIVER VIEW DR	4	3	WILDWOOD HILLS ESTATES	RE	\$ 22,950	18	
1 & 2 FAMILY, SOLAR	PAIC SOLAR	1066	3/23/2022	16105 IMHOFF RD	4	1E	SEVEN OAKS COS	A2	\$ 79,218	18	
1 & 2 FAMILY, SOLAR	PAIC SOLAR	1088	3/25/2022	2805 CEDARCREST ST	5	1	SHADOWLAKE ADD	R1	\$ 40,358	8	
1 & 2 FAMILY, SOLAR	ASTRAWATT SOLAR	1123	3/25/2022	1707 SHEFFIELD CIR	2	3	SHILOH HEIGHTS	NA	\$ 31,424	7	
1 & 2 FAMILY, SOLAR	SHINE SOLAR DBA SHINE AIR	1146	3/28/2022	1214 BOYD ST	4	2	SUNRISE HEIGHTS #1	R1	\$ 27,324	5	
1 & 2 FAMILY, SOLAR	SOLAR POWER OF OKLAHOMA(FORMER)	1150	3/28/2022	1725 HAZELWOOD DR	7	2	WOODCREEK ADD	R1	\$ 13,900	5	
1 & 2 FAMILY, SOLAR	ASTRAWATT SOLAR	1159	3/29/2022	221 MERKLE DR	2	2	WESTWOOD ESTATES	R1	\$ 15,939	8	
1 & 2 FAMILY, STORAGE BLDG	OWNER	693	3/2/2022	4160 PIONEER CIR	11	4	MARLATT ADD	R1	\$ 50,000	1500	
1 & 2 FAMILY, STORAGE BLDG	TUFF SHED	755	3/1/2022	3309 VALLEY HOLLOW	19	2	SUMMIT VALLEY	R1	\$ 4,500	120	
1 & 2 FAMILY, STORAGE BLDG	DABNEY STEEL FRAMED CONST.LLC	778	3/9/2022	17800 INDIAN HILLS RD	3	1E	INDIAN HILLS ACRES	A2	\$ 30,470	2175	
1 & 2 FAMILY, STORAGE BLDG	A&W CONSTRUCTION	822	3/14/2022	7720 STATE HWY 9	8	1W	NOT SUBDIVIDED	A2	\$ 50,000	2000	
1 & 2 FAMILY, STORAGE BLDG	DABNEY STEEL FRAMED CONST.LLC	1020	3/21/2022	711 FLAMING OAKS DR	1	4	FLAMING OAKS ESTATES	RE	\$ 47,496	1200	
1 & 2 FAMILY, STORAGE BLDG	BETTER BARNS	1058	3/24/2022	1524 WILSHIRE AVE	24	3	WESTLAND ADD	R1	\$ 889,700	192	
1 & 2 FAMILY, STORAGE BLDG	OWNER	1112	3/30/2022	506 S LAHOMA AVE	10	3	ROSS ADDITION	R1	\$ 100,000	572	
1 & 2 FAMILY, STORAGE BLDG	OWNER	1114	3/28/2022	5001 38TH AVE	2	2W	NOT SUBDIVIDED	A2	\$ 15,000	600	
1 & 2 FAMILY, STORAGE BLDG	PRECISION PROPERTY & CONSTRUCT	1157	3/29/2022	1211 CROSSROADS CT	10	1	CROSSROADS WEST #2	R1	\$ 28,000	412	
1 & 2 FAMILY, STORAGE BLDG	STEWART, TERRY	1204	3/30/2022	1730 CRUCE ST	13	3	HETHERINGTON HEIGHTS 3RD ADD	R1	\$ 15,897	763	
1 & 2 FAMILY, STORAGE BLDG	MORTON BUILDINGS	5092	3/28/2022	2174 72ND AVE	19	1W	SMITH RANCH	A2	\$ 150,000	4800	

1 & 2 FAMILY, SWIMMING POOL	SPARTAN POOLS & PATIO	293	3/14/2022	3014	ISABELLA	RD	4A	2	LAS COLINAS SEC. #1	R1	\$	195,000	2610
1 & 2 FAMILY, SWIMMING POOL	SPARTAN POOLS & PATIO	438	3/31/2022	5505	RAWHIDE	RD		5	GLENRIDGE SEC. #2	PUD	\$	70,000	1144
1 & 2 FAMILY, SWIMMING POOL	FOX POOLS OF CENTRAL OK	539	3/4/2022	4316	RAVENS COURT	LN	1A	3	CARRINGTON PLACE ADD #13	R1	\$	77,000	1081
1 & 2 FAMILY, SWIMMING POOL	AQUATIC DESIGNS POOL & SPA	847	3/8/2022	4402	ESCALON	DR	8	4	LAS COLINAS SEC. #1	R1	\$	70,000	880
1 & 2 FAMILY, SWIMMING POOL	AQUATIC DESIGNS POOL & SPA	894	3/10/2022	4209	LAS COLINAS	LN	8	3	FOUNTAIN VIEW SEC. #1	R1	\$	107,000	1200
1 & 2 FAMILY, SWIMMING POOL	ARTISTIC POOLS	908	3/14/2022	4507	FOUNTAIN VIEW	DR	4	1	LITTLE RIVER TRAILS SEC #3	PUD	\$	75,000	832
1 & 2 FAMILY, SWIMMING POOL	SPARTAN POOLS & PATIO	958	3/18/2022	421	MAYBURY	DR	11	3	SMOKING OAK #2	R1	\$	54,820	834
1 & 2 FAMILY, SWIMMING POOL	ARTISTIC POOLS	985	3/21/2022	1715	SMOKING OAK	CT	3	1					
1 FAMILY, MANUFACTURED HOME	OWNER	301	3/10/2022	2500	120TH	AVE	11	1W	NOT SUBDIVDED	A2	\$	155,000	1834
1 FAMILY, NEW CONSTRUCTION	OWNER	131	3/29/2022	501	E BROOKS	ST	37	10	SOUTHRIDGE ADD	R1	\$	178,000	2454
1 FAMILY, NEW CONSTRUCTION	HOMESTEAD CUSTOM HOMES & CON	285	3/10/2022	2016	PROVIDENCE	DR	21	4	HALLBROOKE ADD #8	R1	\$	315,000	3730
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	562	3/3/2022	2717	GULLIVER	ST	12	4	TRAILWOODS SEC 12	PUD	\$	160,650	1785
1 FAMILY, NEW CONSTRUCTION	J. HOWELL CONSTRUCTION, INC.	571	3/2/2022	6813	E ROCK CREEK	RD	18	1W	NOT SUBDIVDED	A2	\$	490,000	4190
1 FAMILY, NEW CONSTRUCTION	AMERICAN STANDARD HOMES	605	3/30/2022	1109	SIENA SPRINGS	DR	5	2	SIENA SPRINGS ADD #1	PUD	\$	369,750	2862
1 FAMILY, NEW CONSTRUCTION	HILLS LAND & CONSTRUCTION	608	3/2/2022	15925	E IMHOFF	RD	4	1E	SEVEN OAKS COS	A2	\$	471,000	4294
1 FAMILY, NEW CONSTRUCTION	FLORIDA CONSTRUCTION	611	3/30/2022	1149	SIENA SPRINGS	DR	1	2	SIENA SPRINGS ADD #1	PUD	\$	369,750	3449
1 FAMILY, NEW CONSTRUCTION	FLORIDA CONSTRUCTION	613	3/30/2022	1119	SIENA SPRINGS	DR	4	2	SIENA SPRINGS ADD #1	R1	\$	369,750	3449
1 FAMILY, NEW CONSTRUCTION	FLORIDA CONSTRUCTION	620	3/30/2022	1100	SIENA SPRINGS	DR	10	1	SIENA SPRINGS ADD #1	PUD	\$	369,750	3449
1 FAMILY, NEW CONSTRUCTION	BLUE JAY CONSTRUCTION, LLC.	669	3/7/2022	1224	KINGSTON	RD	1	1	KINGSTON HILLS SEC 3	RM2	\$	185,000	1860
1 FAMILY, NEW CONSTRUCTION	BLUE JAY CONSTRUCTION, LLC.	690	3/7/2022	1230	KINGSTON	RD	1	1	KINGSTON HILLS SEC 3	RM2	\$	185,000	1860
1 FAMILY, NEW CONSTRUCTION	OWNER	790	3/9/2022	3201	SCOTT'S BLUFF		12	2	WILLOWBEND SEC 3	R1	\$	225,000	3562
1 FAMILY, NEW CONSTRUCTION	BROOKFIELD CUSTOM HOMES, LLC.	803	3/7/2022	4311	DUSTY	TR	8	3	GLENRIDGE SEC. #3	PUD	\$	272,401	3499
1 FAMILY, NEW CONSTRUCTION	RIVERSTONE HOMES	860	3/11/2022	2008	DONDORE	DR	31	1	BROOKHAVEN PLACE	PUD	\$	375,950	2656
1 FAMILY, NEW CONSTRUCTION	STONEWALL HOMES, LLC.	925	3/14/2022	3704	VINTAGE CREEK	DR	8	1	VINTAGE CREEK ADDITION	PUD	\$	650,000	4944
1 FAMILY, NEW CONSTRUCTION	STONEWALL HOMES, LLC.	933	3/18/2022	320	GREENS	PKY	2	2	HIGHLAND VILLAGE ADD SEC 9	R1	\$	470,000	3934
1 FAMILY, NEW CONSTRUCTION	STONEWALL HOMES, LLC.	934	3/22/2022	3628	LEGACY	DR	14	4	VINTAGE CREEK ADDITION	PUD	\$	470,000	3802
1 FAMILY, NEW CONSTRUCTION	HOMESTEAD CUSTOM HOMES & CON	937	3/25/2022	1921	PROVIDENCE	DR	6	3	HALLBROOKE ADD #8	R1	\$	282,000	3743
1 FAMILY, NEW CONSTRUCTION	BROOKFIELD CUSTOM HOMES, LLC.	1031	3/23/2022	4216	WINDSTONE	DR	13	3	GLENRIDGE SEC. #3	PUD	\$	338,368	3601
1 FAMILY, NEW CONSTRUCTION	BROOKFIELD CUSTOM HOMES, LLC.	1032	3/23/2022	712	TIMBER	LN	25	2	VINTAGE CREEK ADDITION	PUD	\$	226,499	3201
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	636	3/1/2022	3300	BLACKBIRD	RD	25	2	FROST CREEK ADD.	R1	\$	760,000	5915
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	701	3/3/2022	3003	WISTER	ST	13	3	GREENLEAF TRAILS ADD 11	PUD	\$	160,800	2588
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	703	3/3/2022	2809	GULLIVER	ST	8	4	TRAILWOODS SEC 12	PUD	\$	129,200	1849
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	721	3/3/2022	1016	MOUNT IRVING	WAY	1	2	RED CANYON RANCH SEC 7	PUD	\$	265,320	2948
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	760	3/7/2022	3019	WISTER	RD	9	3	GREENLEAF TRAILS ADD 11	PUD	\$	156,200	2359
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	762	3/10/2022	3904	BLACK MESA	RD	20	1	RED CANYON RANCH SEC 7	PUD	\$	297,090	3301
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	763	3/7/2022	1009	MOUNT IRVING	WAY	4	1	RED CANYON RANCH SEC 7	PUD	\$	299,700	3330
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	765	3/7/2022	3900	BLACK MESA	RD	21	1	RED CANYON RANCH SEC 7	PUD	\$	283,770	3153
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	769	3/10/2022	919	MOUNT IRVING	WAY	6	1	RED CANYON RANCH SEC 7	PUD	\$	291,420	3238
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	780	3/7/2022	923	VILLAVERT	DR	3	1	MONTEREY RIDGE SEC. #2	PUD	\$	660,000	5207
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	784	3/7/2022	608	CHILLMARK	DR	2	12	VINEYARD PHASE III	R1	\$	500,000	3901
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	785	3/7/2022	214	ALABAMA	DR	1	2	LITTLE RIVER TRAILS SEC #3	PUD	\$	480,000	3593
1 FAMILY, NEW CONSTRUCTION	HOME CREATIONS, INC.	805	3/16/2022	2221	ARCADY	AVE	8	2	BELLATONA SEC. #3	R1	\$	180,000	2245
1 FAMILY, NEW CONSTRUCTION	COLONY HOMES	824	3/14/2022	2910	CARETTA	CT	7	3	TURTLE CROSSING	PUD	\$	140,119	1718
1 FAMILY, NEW CONSTRUCTION	COLONY FINE HOMES, LLC.	825	3/16/2022	2906	CARETTA	CT	6	3	TURTLE CROSSING	PUD	\$	145,614	1814
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	834	3/10/2022	3011	WISTER	RD	11	3	GREENLEAF TRAILS ADD 11	PUD	\$	158,300	2274
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	835	3/10/2022	3035	WISTER	RD	5	3	GREENLEAF TRAILS ADD 11	PUD	\$	160,800	2676
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	836	3/14/2022	3149	WISTER	RD	10	3	GREENLEAF TRAILS ADD 11	PUD	\$	165,700	2439
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	837	3/10/2022	3015	WISTER	RD	10	3	GREENLEAF TRAILS ADD 11	PUD	\$	140,800	2244
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	843	3/10/2022	3908	BLACK MESA	RD	19	1	RED CANYON RANCH SEC 7	PUD	\$	276,750	3075
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	844	3/10/2022	813	MOUNT IRVING	WAY	13	1	RED CANYON RANCH SEC 7	PUD	\$	330,030	3525
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	845	3/10/2022	1020	MOUNT IRVING	WAY	2	2	RED CANYON RANCH SEC 7	PUD	\$	240,120	2688
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	846	3/10/2022	1013	MOUNT IRVING	WAY	3	1	RED CANYON RANCH SEC 7	PUD	\$	239,580	2682
1 FAMILY, NEW CONSTRUCTION	HALOKA HOMES, LLC.	852	3/10/2022	3911	CATALINA	CT	6	1	MONTEREY ADD. #2	R1	\$	198,430	2644
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	875	3/14/2022	801	MOUNT IRVING	WAY	16	1	RED CANYON RANCH SEC 7	PUD	\$	302,490	3361
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	876	3/14/2022	817	MOUNT IRVING	WAY	12	1	RED CANYON RANCH SEC 7	PUD	\$	290,430	3227
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	877	3/14/2022	3912	BLACK MESA	RD	10	1	RED CANYON RANCH SEC 7	PUD	\$	312,480	3472
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	879	3/14/2022	1105	PIPER	ST	8	1	TRAILWOODS SEC 12	PUD	\$	180,000	2204
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	882	3/14/2022	1101	PIPER	ST	9	1	TRAILWOODS SEC 12	PUD	\$	180,000	1905
1 FAMILY, NEW CONSTRUCTION	HOME CREATIONS, INC.	895	3/14/2022	2220	ARCADY	AVE	8	5	BELLATONA SEC. #3	R1	\$	167,000	2058
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	935	3/17/2022	2907	GULLIVER	ST	4	4	TRAILWOODS SEC 12	PUD	\$	174,240	1936
1 FAMILY, NEW CONSTRUCTION	HALOKA HOMES, LLC.	996	3/22/2022	3910	CATALINA	CT	11	1	MONTEREY ADD. #2	R1	\$	198,430	2644
1 FAMILY, NEW CONSTRUCTION	HALOKA HOMES, LLC.	1001	3/22/2022	3908	CATALINA	CT	10	1	MONTEREY ADD. #2	R1	\$	283,613	3391
1 FAMILY, NEW CONSTRUCTION	SHERIDAN HOMES, LLC.	1017	3/24/2022	2800	ASTOR	DR	1	4	BERKELEY ADD #3	R1	\$	180,000	2493
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1036	3/24/2022	3914	BLACK MESA	RD	23	1	RED CANYON RANCH SEC 7	PUD	\$	297,900	3310
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1038	3/24/2022	2911	GULLIVER	ST	3	4	TRAILWOODS SEC 12	PUD	\$	198,390	2204
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1067	3/28/2022	3131	WISTER	RD	7	1	GREENLEAF TRAILS ADD 11	PUD	\$	185,800	2593
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1069	3/28/2022	3039	WISTER	RD	4	3	GREENLEAF TRAILS ADD 11	PUD	\$	149,200	1963
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1118	3/31/2022	1114	ZARA	ST	7	2	TRAILWOODS SEC 12	PUD	\$	274,620	2114
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1119	3/31/2022	3805	BLACK MESA	RD	18	3	RED CANYON RANCH SEC 7	PUD	\$	280,890	3121
1 FAMILY, NEW CONSTRUCTION	C.A. MCCARTY CONSTRUCTION LLC.	720	3/8/2022	4516	BELLINGHAM	LN	5	2	CARRINGTON PLACE ADD #14	R1	\$	1,024,000	6190
1 FAMILY, NEW CONSTRUCTION	C.A. MCCARTY CONSTRUCTION LLC.	739	3/8/2022	4204	MIDDLEFIELD	CT	8	1	BROOKHAVEN #39	R1	\$	482,000	3690
1 FAMILY, NEW CONSTRUCTION	C.A. MCCARTY CONSTRUCTION LLC.	743	3/8/2022	3336	CHARDONNAY	LN	2	4	CHARDONNAY AT THE VINEYARD PH1	PUD	\$	403,000	2870
2 FAMILY, NEW CONSTRUCTION	BLUE JAY CONSTRUCTION, LLC.	675	3/7/2022	1222	KINGSTON	RD	1	1	KINGSTON HILLS SEC 3	RM2	\$	185,000	1858
2 FAMILY, NEW CONSTRUCTION	BLUE JAY CONSTRUCTION, LLC.	676	3/7/2022	1204	KINGSTON	RD	1	1	KINGSTON HILLS SEC 3	RM2	\$	185,000	1858
2 FAMILY, NEW CONSTRUCTION	BLUE JAY CONSTRUCTION, LLC.	677	3/7/2022	1212	KINGSTON	RD	1	1	KINGSTON HILLS SEC 3	RM2	\$	185,000	1858
2 FAMILY, NEW CONSTRUCTION	BLUE JAY CONSTRUCTION, LLC.	678	3/7/2022	1208	KINGSTON	RD	1	1	KINGSTON HILLS SEC 3	RM2	\$	185,000	1858
2 FAMILY, NEW CONSTRUCTION	BLUE JAY CONSTRUCTION, LLC.	679	3/7/2022	1220	KINGSTON	RD	1	1	KINGSTON HILLS SEC 3	RM2	\$	185,000	1858
2 FAMILY, NEW CONSTRUCTION	BLUE JAY CONSTRUCTION, LLC.	681	3/7/2022	1200	KINGSTON	RD	1	1	KINGSTON HILLS SEC 3	RM2	\$	185,000	1858
2 FAMILY, NEW CONSTRUCTION	BLUE JAY CONSTRUCTION, LLC.	682	3/7/2022	1214	KINGSTON	RD	1	1	KINGSTON HILLS SEC 3	RM2	\$	185,000	1858
2 FAMILY, NEW CONSTRUCTION	BLUE JAY CONSTRUCTION, LLC.	683	3/7/2022	1216	KINGSTON	RD	1	1	KINGSTON HILLS SEC 3	RM2	\$	185,000	1858
2 FAMILY, NEW CONSTRUCTION	BLUE JAY CONSTRUCTION, LLC.	685	3/7/2022	1218	KINGSTON	RD	1	1	KINGSTON HILLS SEC 3	RM2	\$	185,000	1858
2 FAMILY, NEW CONSTRUCTION	BLUE JAY CONSTRUCTION, LLC.	686	3/7/2022	1226	KINGSTON	RD	1	1	KINGSTON HILLS SEC 3	RM2	\$	185,000	1858
2 FAMILY, NEW CONSTRUCTION	BLUE JAY CONSTRUCTION, LLC.	687	3/7/2022	1209	KINGSTON	RD	1	1	KINGSTON HILLS SEC 3	RM2	\$	185,000	1858
2 FAMILY, NEW CONSTRUCTION	BLUE JAY CONSTRUCTION, LLC.	688	3/7/2022	1210	KINGSTON	RD	1	1	KINGSTON HILLS SEC 3	RM2	\$	185,000	1858

3+ FAMILY, ADD OR ALTER	ALFARO PROPERITES	991	3/21/2022	401		12TH	AVE	290		TRIAD #2	RMB	\$	8,770	750			
3+ FAMILY, ADD OR ALTER	ALFARO PROPERITES	992	3/21/2022	401		12TH	AVE	102		TRIAD #2	RMB	\$	8,770	750			
3+ FAMILY, FIRE REPAIR	TPI CONSTRUCTION&PAINTING, INC.	741	3/1/2022	3700		12TH	AVE	2	1	EAGLE CLIFF ADD #13	RMB	\$	51,450	1085			
3+ FAMILY, FIRE REPAIR	INTERSTATE RESTORATION, LLC.	823	3/4/2022	401	E	BOYD	ST	17	23	CLASSEN-MILLER ADDITION	C2	\$	15,000	1000			
TEMPORARY ROLL-OFF, OTHER	TUSCAN VILLAGE SJC TIC, LLC.	801	3/2/2022	300		HAL MULBROW	DR	12	2	PEARSON EST #1	RMB	\$	-	0			
TEMPORARY ROLL-OFF, OTHER	MILLER, HOLLY	1202	3/29/2022	1060		RAMBLING OAKS	DR	1	1	SPRING BROOK #14	RMB	\$	-	0			
TEMPORARY ROLL-OFF, RESIDENTIAL	WAGNER, GENEVIEVE	848	3/4/2022	422		NEBRASKA	ST	11	12	NORMAN HEIGHTS ADDITION	R1	\$	-	0			
TEMPORARY ROLL-OFF, RESIDENTIAL	THORNTON, RODNEY D	868	3/7/2022	1060		RAMBLING OAKS	DR	1	1	SPRING BROOK #14	RMB	\$	-	0			
TEMPORARY ROLL-OFF, RESIDENTIAL	U S A	906	3/9/2022	1000		CLEAR BAY	AVE	31	1E	STATE PROPERTY	UNC	\$	-	0			
TEMPORARY ROLL-OFF, RESIDENTIAL	GRIFFITH, JOE C	1099	3/23/2022	600		66TH	AVE	31	1W	NOT SUBDIVIDED	A2	\$	-	0			
TOTAL PERMITS (EXCLUDING TEMP ROLL-OFF)		166	AVERAGE VALUATION		\$	25,600,026		AVERAGE PROJECT AREA									
			TOTAL VALUATION		\$	154,217		TOTAL PROJECT AREA									
								256,306									
								1,548									
Permit Type		Permit Counts		Unit Count		Valuation		Permit Type								Permit Counts	
1 & 2 FAMILY, STORM SHELTER		30				\$		RESIDENTIAL STORAGE CONTAINER								0	
1 & 2 FAMILY, ADD OR ALT		17				\$		TEMPORARY ROLL-OFF, RESIDENTIAL								4	
1 & 2 FAMILY, CARPORT		0				\$		TEMPORARY ROLL-OFF, OTHER								2	
1 & 2 FAMILY, FIRE REPAIR		2				\$		SEASONAL STORAGE CONTAINER								0	
1 & 2 FAMILY, PAVING		4				\$											
1 & 2 FAMILY, SOLAR		14				\$											
1 & 2 FAMILY, STORAGE BLDG		11				\$											
1 & 2 FAMILY, SWIMMING POOL		8				\$											
1 FAMILY, MANUFACTURED HOME REPLACEMENT		0				\$											
1 FAMILY, MANUFACTURED HOME NEW		1				\$											
1 FAMILY, NEW CONSTRUCTION		63				\$											
2-FAMILY, NEW CONSTRUCTION		12				\$											
3-FAMILY, NEW CONSTRUCTION		0				\$											
3-FAMILY, FIRE REPAIR		2				\$											
3-FAMILY, FOUNDATION		0				\$											
3-FAMILY, ADD/ALT		2				\$											
GROUP QUARTERS		0				\$											
GROUP QUARTERS		0				\$											
GROUP QUARTERS		0				\$											
TOTAL		166				\$		TOTAL DEMO-NET DWELLING UNITS								-3	

POLICE

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NORMAN POLICE DEPARTMENT

MONTHLY DEPARTMENT OVERVIEW



MARCH | 2022

MONTHLY ACTIVITY OVERVIEW

SUMMARY OF REPORTED CRIMES	2022	5-YEAR AVERAGE	2021
MURDER	0	0	0
SEXUAL ASSAULTS	13	20	20
ROBBERY	4	4	4
AGGRAVATED ASSAULTS	26	15	21
BURGLARY OF BUILDING	34	56	48
LARCENY/THEFT	229	231	249
MOTOR VEHICLE THEFT	45	32	41
ARSON	0	1	1
KIDNAPPING	2	2	5
FRAUD/FORGERY	75	76	80
DUI/APC	23	38	29
PUBLIC INTOXICATION	38	48	34
RUNAWAYS	16	29	21
DRUG VIOLATIONS	59	89	32
THREATS/HARASSMENT	41	29	48
VANDALISM	83	90	73
OTHER	525	482	493
TOTAL REPORTED CRIME	904	912	923
TOTAL ARRESTS:	521	570	399
PROTECTIVE CUSTODY:	84	98	64
TOTAL CASE REPORTS*	1,047	1,099	1,024
COLLISIONS	183	182	183
FATALITY	0	1	0
INJURY	50	53	58
NON- INJURY	133	129	125
NUMBER OF PEOPLE INJURED	64	77	96
CITATIONS & WARNINGS	1,874	4,269	3,179
TRAFFIC CITATIONS	501	1,427	1,179
TRAFFIC WARNINGS	916	1,861	1,273
PARKING CITATIONS & WARNINGS	457	982	727

COMMUNICATIONS CENTER ACTIVITY OVERVIEW

911 CALLS TAKEN: 6,146

NON-EMERGENCY CALLS TAKEN: 16,838

TOTAL INCOMING CALLS: 25,096

TOTAL CALLS FOR SERVICE GENERATED: 10,632

POLICE CALLS FOR SERVICE: 7,104

OFFICER INITIATED: 2,092

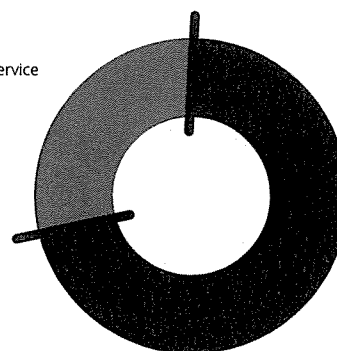
CITIZEN INITIATED: 4,996

OTHER CAD ACTIVITY:

NORMAN FIRE: 1,556

EMSSTAT: 1,948

Officer Initiated Calls for Service
2,092



Citizen Initiated Calls for Service
4,996

INVESTIGATIONS ACTIVITY

CASES CURRENTLY OPEN (2020 TO PRESENT): 332

CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 84

CASES CLOSED DURING REPORTING PERIOD: 628

CLEARED BY ARREST / WARRANT: 22

CLEARED BY EXCEPTION: 54

COP FOLLOW-UP: 20

DEACTIVATED: 510

DEACTIVATED DUE TO STAFFING: 20

UNFOUNDED: 2

ANIMAL WELFARE

INTAKES: 269

LIVE RELEASES: 232

LIVE OUTCOME RATE: 96.7%

ANIMALS FOSTERED: 34

ANIMALS LICENSED: 70

VOLUNTEER HOURS: 245

RECORDS

CUSTOMER SERVICE CONTACTS: 1,531

IN-PERSON CONTACTS: 781

PHONE CONTACTS: 750

DEPARTMENT STAFFING

AUTHORIZED COMMISSIONED OFFICER POSITIONS: 171

CURRENT COMMISSIONED OFFICERS: 163 (8 VACANCIES)

OFFICERS AVAILABLE FOR ASSIGNMENT: 145

18 ARE UNAVAILABLE DUE TO OJI, LONGTERM MEDICAL; MILITARY LEAVE; FIELD TRAINING/POLICE ACADEMY

AUTHORIZED NON-COMMISSIONED POSITIONS: 71

CURRENT NON-COMMISSIONED POSITIONS: 63 (8 VACANCIES)

DEPARTMENT SPOTLIGHT | PACE (PROACTIVE CRIME ENFORCEMENT)

A FUNCTION OF THE NEW COMMUNITY AND STAFF SERVICES BUREAU -- **PACE** (PROACTIVE CRIME ENFORCEMENT) WORKS TO ADDRESS THE COMMUNITY'S MOST IMMINENT AREAS OF CONCERN. THE UNIT WORKS IN PARTNERSHIP WITH THE COMMUNITY AND OTHER DIVISIONS OF THE POLICE DEPARTMENT TO DEVELOP SHORT AND LONGTERM SOLUTIONS FOR CRIMINAL ACTIVITY AND SOCIAL HARMS.

PACE BEGAN WORKING IN THE COMMUNITY IN LATE FEBRUARY AND IS CURRENTLY STAFFED WITH TWO POLICE OFFICERS. TO DATE, **PACE** HAS ALREADY WORKED IN PARTNERSHIP TO YIELD POSITIVE SOLUTIONS THROUGH THE FOLLOWING INCIDENTS.

- LOCATED AND ARRESTED AN INDIVIDUAL WANTED FOR MULTIPLE INCIDENTS OF STALKING AND HARRASSING FEMALE EMPLOYEES OF NORMAN BUSINESSES
 - OBTAINED ARREST WARRANTS FOR AN INDIVIDUAL IN POSSESSION OF A FIREARM WHO WAS INVOLVED IN MULTIPLE RESIDENTIAL BURGLARIES, VEHICLE THEFTS AND THE FRAUDULENT USE OF CREDIT CARDS ACROSS NORMAN
 - LOCATED AND ARRESTED AN INDIVIDUAL WANTED FOR AGGRAVATED ASSAULT
-



ANIMAL CONTROL 11A

Norman Animal Welfare Monthly Statistical Report

March 2022



IN SHELTER ANIMAL COUNTS

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	36	21	57	71	22	93	36	63%
Ending	38	16	54	73	49	122	68	126%

ANIMAL INTAKES

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	83	33	116	143	56	199	83	72%
Owner Relinquish	39	26	65	16	44	60	(5)	-8%
Owner Intended Euth	1	0	1	0	0	0	(1)	-100%
Transfer In	0	1	1	0	0	0	(1)	-100%
Other Intakes*	8	2	10	2	0	2	(8)	-80%
Returned Animal	10	2	12	6	2	8	(4)	-33%
TOTAL LIVE INTAKES	141	64	205	167	102	269	64	31%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2021		2022		Comparisons	
	Total		Total		Difference	Percent
Wildlife Collected (DOA)	4	4	3	3	(1)	-25%
Dog Collected (DOA)	0	0	1	1	1	#DIV/0!
Cat Collected (DOA)	2	2	0	0	(2)	-100%
Wildlife Transferred	0	0	0	0	0	#DIV/0!
Intake Horses	1	1	0	0	(1)	-100%
Intake Cows	0	0	0	0	0	#DIV/0!
Intake Goats	0	0	0	0	0	#DIV/0!
Intake Sheep	0	0	0	0	0	#DIV/0!
Intake Rabbits	0	0	2	2	2	#DIV/0!
Intake Pigs	0	0	0	0	0	#DIV/0!
Intake Other	1	1	2	2	1	100%
TOTAL OTHER ITEMS	8	8	8	8	0	0%

LENGTH OF STAY (DAYS)

	2021	2022
Dog	14.4	20.5
Puppy	4.1	11.7
Cat	7	11.1
Kitten	2.6	1.5

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	139	7	0	146

Norman Animal Welfare Monthly Statistical Report March 2022



LIVE ANIMAL OUTCOMES

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	67	35	102	81	47	128	26	25%
Return To Owner	38	3	41	51	5	56	15	37%
Transferred Out	32	26	58	29	14	43	(15)	-26%
Returned to Field	0	1	1	0	5	5	4	400%
Other Outcome	0	0	0	0	0	0	0	#DIV/0!
TOTAL LIVE OUTCOMES	137	65	202	161	71	232	30	15%

OTHER ANIMAL OUTCOMES

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	0	0	0	2	0	2	2	#DIV/0!
Lost in Care	0	0	0	0	0	0	0	#DIV/0!
Shelter Euth	2	4	6	2	4	6	0	0%
Owner Intended Euth	1	0	1	0	0	0	(1)	-100%
TOTAL OTHER OUTCOMES	3	4	7	4	4	8	1	14%

TOTAL OUTCOMES

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	137	65	202	161	71	232	30	15%
Total Other Outcomes	3	4	7	4	4	8	1	14%
TOTAL OUTCOMES	140	69	209	165	75	240	31	15%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
Medical - Sick	0	3	0	3	50%
Medical - Injured	1	1	0	2	33%
Behavior - Aggressive	0	0	0	0	0%
Behavior - Other	1	0	0	1	17%
TOTAL EUTHANASIA	2	4	0	6	

MONTHLY LIVE RELEASE RATE

2021	2022
97.1%	96.7%

Live Outcomes / (Total Outcomes - Owner Int Euth)

DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
March 2022

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed two (2) Final Plats to the Development Committee; two (2) Rural Certificate of Survey, one (1) Short form Plat and one (1) Preliminary Plat for Planning Commission and one (1) Rural Certificate of Survey and two (2) Final Plats to City Council. The Development Engineer reviewed 31 sets of construction plans and 4 punch lists. There were 204 permits reviewed and/or issued. Fees were collected in the amount of \$10,754.99.

CAPITAL PROJECTS:

Robinson Street West of I-35 Widening Project:

The Oklahoma Department of Transportation (ODOT) conducted a bid opening on November 19, 2020, for the Robinson Street West of I-35 Project, located from I-35 to west of Rambling Oaks Drive/Cross Roads Boulevard intersection. The low bidder was Redlands Contracting, L.L.C. of Warr Acres, Oklahoma in the amount of \$5,025,867.62. ODOT awarded this project at the December 7, 2020, Transportation Commission Meeting. Redlands started construction on Monday, April 5, 2021. This project has a 270-calendar day construction schedule. Taking into account weather days, staff estimates a mid-April 2022 completion. ODOT is administering the construction of this project because federal transportation funds are being used.

The project involves the following items:

- Widen Robinson Street for the addition of right turn and left turn lanes
- Relocate & reconfigure Interstate Drive/Robinson Street intersection east of current location
- Intersection improvements to Crossroads Boulevard/Rambling Oaks Drive/Robinson Street intersection
- New street lights, traffic signals, street signs and traffic signal interconnect along the project
- Interstate 35 on and off ramp reconstruction south of Robinson Street
- Continuous sidewalks and accessibility
- Stormwater improvements

The contractor's activities this month were as follows:

- Completed storm pipeline and inlet installations on Phase 3, the north leg of Crossroads Boulevard and area in front of 7-Eleven convenience store.
- Completed concrete pavement installations on Phase 3.
- Started sidewalk installations on Phase 3
- Started traffic signal installations at Crossroads Boulevard/Robinson Street intersection.

Porter Avenue and Acres Street Intersection 2019 Bond Project:

The City of Norman conducted a bid opening on October 1, 2020, for the Porter Avenue and Acres Street Intersection 2019 Bond Project. The low bidder was Rudy Construction Co. of Oklahoma City, Oklahoma in the amount of \$2,600,996.65. The Norman City Council awarded the project at the October 27, 2020 City Council Meeting. A pre-construction meeting occurred November 12, 2020 and construction began on November 17, 2020. This project has a 270-calendar day construction schedule. Taking into account weather days, staff estimates a December 2021 completion. The City of Norman Public Works Department is administering the construction of this project with the aid of inspectors from the Norman Utilities Authority.

The project involves the following items:

- Revised geometry of the intersection to enhance traffic operations and pedestrian safety
- New traffic signals with ADA compliant ramps and crossings.
- New storm water structures meeting current City of Norman codes and ordinances
- Dedicated left turn lanes to enhance traffic operations
- Reconfigured Daws Street to accommodate intersection improvements at Porter and Acres
- Waterline utility relocations as needed to accommodate intersection improvements
- New ADA compliant pedestrian sidewalks adjacent to the roadway
- Streetscape elements including decorative sidewalks, lighting, and landscaping

The contractor's activities this month were as follows:

- *Project Complete with exception of bases for signal poles*
- *Prepared final As-built quantities for Change Order No. 3*

STREET MAINTENANCE BOND PROJECTS:

2022 Urban Concrete

Bid 2

During the month of March, A-Tech Paving reached substantial completion of their project.

Imhoff Bridge Emergency Repairs Project

On Thursday, July 29, 2021, City Staff were made aware of the failure of the southeast wing wall attached to the West Imhoff Road Bridge, NBI No. 18958. Upon initial inspections performed by City Staff, the condition of the bridge was found to be severe enough to warrant immediate closure.

On August 10, 2021, Haskell Lemon Construction Co., mobilized to the West Imhoff Road Bridge to begin removing the debris from the channel that was restricting the flow of Imhoff Creek which was part of the original scope of work listed in the FYE 2022 Bridge Maintenance Program contract. On August 11, 2021, Haskell Lemon Construction Co., investigated spalling on the northwest wing wall that was also identified in the FYE 2022 Bridge Maintenance Program contract scope. During their investigations a large portion of concrete came loose exposing the joint between the wing wall and the bridge structure. The wing wall was found to have approximately 1.5" of separation from the bridge structure with no reinforcing tie-ins. This wing wall has three (3) utility lines routed through it: a sanitary sewer line, a 4" gas line, and a potable water line. The wing wall is in danger of a full-scale failure, which failure would affect these three utilities as well as the structure's stability.

On August 14, 2021, City Council declared the situation at the Bridge to be an emergency.

On March 22, 2022, City Council approved Change Order No. 1 to Contract K-2122-59 which added the removal and installation of a potable water and sanitary sewer line to the scope of the project.

During the month of March, Haskell Lemon Construction Co. completed all construction in the channel including new wing installation on the north side of the structure, new concrete apron on the north side of the structure, regraded slopes, added rip rap, and completed the installation of a potable water and sanitary sewer lines on the north side of the structure.

FYE 2022 Street Maintenance Bond – Urban Road Reconstruction – Grover Lane

Bids were opened October 14, 2021 with seven (7) bids received. The low bidder was Parathon Construction LLC. The contract was awarded in the amount of \$205,225 with a January 3, 2022, start date. Parathon chose not mobilize until February 1, 2022, but anticipates completing the project within the 120-day contract period.

This street reconstruction project includes new concrete pavement with curb and gutter over a compacted aggregate base.

During the month of March, the contractor completed 1,073 square yards of concrete pavement, 53 square yards of drive approaches, and 395 feet of curb. Construction is complete west of Hall Avenue and completion of the short section east of Hall is anticipated in April.

Sidewalk Programs:

FYE 2022 Annual Sidewalk Program. Bids were received on June 3, 2021. City Council awarded the contract to Nash Construction Co. in the amount of \$313,109.00, on July 13, 2021. Change Order #1 increasing the Citywide contract amount of \$56,665.00 by \$45,000.00 was approved by City Council on September 28, 2021. Construction began August 10, 2021. The Schools and Arterials, Sidewalks & Trails, Sidewalk Accessibility and Downtown Sidewalk and Curbs projects are complete. To date, we've expended an estimated \$103,529.04 on 51 Citywide projects, which includes the "50/50 program," and have another 14 projects in queue at an estimated cost of \$24,529.51. Proposed Change Order #2 adding an additional \$80,000.00 to the Citywide program is projected to meet City Council on January 18, 2022. If approved, this will extend the program until the end of FYE 2022, or until funds are depleted.

Citywide Sidewalk Reconstruction				
FYE 22 Projects Completed	FYE 22 Citizen Contributions	Total Open Projects	Open Projects Estimate	Open Projects Scheduled: City Responsibility/Resident Participation
51	\$22,558.06	18	\$33,767.46	3

FYE 2022 Capital Improvement Project – 24th Avenue NW. Bids were received on August 5, 2021 and the project was awarded to Parathon Construction by City Council on September 14, 2021. This project addresses a significant portion of the City of Norman's 2018 Americans with Disabilities Act Transition Plan. The 24th Avenue project area is large and is broken down into four phases. This construction addresses Phase I and includes significant repairs along a 1.1-mile sidewalk corridor on 24th Avenue NW, from Main Street to Robinson Street (east side) and comprises 1365 square yards of sidewalk repairs, 800 square yards of driveway approach reconstruction and 216 square yards of ramps and curb cuts. The project began November 8, 2021 and is currently 90% complete. Change Order #1 was approved by Council on December 14, 2021, which increased the contract amount by \$120,066.00 enabling a continuation into Phase II of the project. Phase II consists of the same stretch as Phase I, but along the west side of 24th Avenue NW and is projected to begin March 1, 2022. Phase III and IV, which continues along the east and west sides of 24th Avenue SW, from Main Street to Lindsey Street will be programmed for future years.

During the month of March, the contractor completed 155 square yards of sidewalk and 53 square yards of driveways.

Parathon Construction will continue with operations on the west side of 24th Ave. from Robinson St. to Hemphill Dr.

PUBLIC TRANSIT

Public Transit Response to COVID-19 (coronavirus)

Below are actions that have continued to be taken by City and EMBARK staff altering transit service in response to COVID-19.

- Enhanced cleaning of vehicles.
- Suspended operations of route 144-Social Security.
- Limited capacity on fixed route and paratransit busses ended on March 13, 2022.
- Mandatory face coverings while using transit services, a federal requirement on public transit (expiration date extended from *March 18, 2022* to *April 18, 2022*).

Battery Electric Bus Purchases

The City is currently in the process of purchasing 2 battery electric busses. A group of transit staff members visited the manufacture's facility at the beginning of November to perform a pre-production meeting. Staff anticipates receiving these vehicles in August/September 2022. Below is background information on both battery electric bus projects:

- An authorization to purchase the City's first battery electric vehicle, a transit bus, was approved at Council's May 25, 2021 meeting. A purchase order was issued on May 27, 2021 to the manufacturer. Approximately 50% of the vehicle purchase price will be reimbursed through a grant received from Oklahoma Department of Environmental Quality through the Volkswagen Settlement Fund.
- An authorization to purchase the City's second battery electric transit bus was approved at Council's August 10, 2021 meeting. A purchase order was issued on August 13, 2021 to the manufacturer. Approximately 70% of the vehicle purchase price will be reimbursed through a grant received from the FTA's 2021 Low- or No-Emission Vehicle Program. The City's project was 1 of 49 projects selected in the nation.
- Council granted approval for additional funds to be allocated to both bus builds on December 14, 2021. These additional funds were used add charge rails to the top of the busses so that in the future an overhead pantograph charging system could be utilized.

Go Norman Transit Plan (City of Norman Transit Long Range Plan Update)

- The Go Norman Transit Plan was approved by resolution by Council at its June 22nd, 2021 meeting. Staff are continuing exploratory work on the next steps as recommended in the plan. Work this past month includes:
 - The acquisition of property downtown, 318-320 Comanche Street, to be used as a transit center, which Council approved the purchase sale agreement on January 18. The City and the seller finalized the sale process on March 4, 2022. The City will begin working with consultants to design the site into a new, City transit center.
 - On October 1, 2021 ACOG announced the grant cycle for their Air Quality Small Grant Program was open. This program seeks to improve air quality in Central Oklahoma by reducing reliance on single-occupancy vehicle trips. Small transportation infrastructure projects and transit improvements as well as projects focused on congestion relief efforts are all eligible. Staff submitted an application on November 19, 2021 requesting funding to install 80 new bus stops associated with the recommended route changes in the Go Norman Transit Plan. Council supported this application by approving a programming resolution on November 30, 2021 for the project. On January 13, 2022 the ACOG MPO Technical Committee recommended a list of projects be approved for funding, of which the City's was one of them. Then the ACOG MPO Policy Committee reviewed the list of projects on January 27, 2022 and approved them for funding. City staff have worked with ACOG on a contract agreement for the project which was brought to the March 8th Council meeting and approved.
 - Staff have worked with Nelson/Nygaard, the consultant that worked with the City to create the Go Norman Transit Plan, on an amendment to their contract which was approved by Council on March 8. This amendment will make minor changes to the Go Norman Transit Plan to reflect the property at 318-320 Comanche Street to be used as a Transit Center, rather than The Depot.

AngelTrax Public Transportation Onboard Surveillance System Installation

- On November 9, 2021 City Council approved contract K-2122-43 with AngelTrax to provide a public transportation onboard surveillance system for the City of Norman public transportation fleet.
- This contract provides:
 - Sufficient camera coverage both inside and outside the vehicle
 - Sufficient storage on each vehicle to be able to download video up to 240 hours in the past.
 - An automatic system that would download tagged video wirelessly when the vehicle comes in range of the public transit fleet yard.
 - A computer software solution that enables both EMBARK and City of Norman employees to tag/request video be downloaded and viewed.
- Vendor arrived and began installation last month. The equipment was installed, calibrated, and tested for quality verification. In addition, training materials were provided to staff regarding operation. The installation was completed in the last week of March. Staff will spend the next few weeks monitoring the system to ensure everything is working properly.

Transit Monthly Performance Report

Attached is the transit performance report for February 2022.

STREETS DIVISION

CAPITAL PROJECTS:

TOWN AND COUNTRY ESTATES-NORTH WESTCHESTER AVENUE TO NORTH SHERRY AVENUE

Streets crews replaced damaged concrete panels on Town and Country Estates-North Westchester Avenue to North Sherry Avenue. This repair required 17.50 cubic yards of concrete and resulted in over 46 square yards repaired.

CRUCE STREET-WYLIE ROAD TO MCGEE

Streets crews replaced damaged concrete panels on Cruce Street-Wylie Road to McGee. This repair required 88.50 cubic yards of concrete and resulted in over 424 square yards repaired.

TECUMSEH ROAD: 156TH AVENUE NE TO 180TH AVENUE NE – DEEP PATCH

Streets crews worked a deep patch at Tecumseh Road: 156th Avenue NE to 180th Avenue NE and required 515.10 tons of asphalt for the repair.

ROCK CREEK ROAD: 156TH AVENUE NE TO 168TH AVENUE NE – DEEP PATCH

Streets crews worked a deep patch at Rock Creek Road: 156th Avenue NE to 168th Avenue NE and required 60 tons of asphalt for the repair.

ASPHALT:

BELLATONA BOULEVARD AND WATERBROOK DRIVE – DEEP PATCH

Streets crews worked a deep patch at Bellatona Boulevard and Waterbrook Drive and required 30.49 tons of asphalt for the repair.

CONCRETE OPERATIONS:

801 HAWKESBURY PARK

Streets crews replaced concrete panels on 801 Hawkesbury Park. This repair required 29.00 cubic yards of concrete and resulted in over 84 square yards repaired.

2701 SHORERIDGE AVENUE

Streets crews replaced concrete panels on 2701 Shoreridge Avenue. This repair required 41.50 cubic yards of concrete and resulted in over 118 square yards repaired.

2129 CRESTMONT STREET

Streets crews replaced concrete panels on 2129 Crestmont Street. This repair required 62 cubic yards of concrete and resulted in over 248 square yards repaired.

OTHER:

SNOW AND ICE OPERATIONS

Spread 118.75 tons of sand and salt mix and 10,000 gallons of brine mixture during snow and ice operations. 123.6 lane miles of salt and sand.

STORMWATER

WORK ORDER RESPONSE

Stormwater Division received 18 work order requests and closed 17 work orders.

INFRASTRUCTURE MAINTENANCE

The Infrastructure Maintenance crew filled a sinkhole at 4700 Foxborough and turned the project over to engineering. The Infrastructure Maintenance crew helped the Parks Department by finish installing a drainage pipe under a walkway path in Sutton Wilderness Park. The Infrastructure Maintenance Crew dye tested a sinkhole at 4309 Lynn Wood Lane and found no leaks in the stormwater pipe. The crew started a washout repair at Highland Village park. The crew also did a bank stabilization project at 819 Terrace Place. They placed 135 tons of select fill, 45 tons of topsoil, and 2000 sqft of sod to help with the bank stabilization. The Infrastructure Maintenance crew checked 1725 inlets and cleaned 581 inlets totaling 2.75 tons of debris removed from street inlets.

CHANNEL MAINTENANCE

The Channel Maintenance crew removed debris from Hollywood flume, Merkle Channel, Bishop Channel, Imhoff creek and Oakhurst flume, which resulted in 713 tons of debris removed. The Channel Maintenance Crew removed 30 tons of debris at 935 Mocking bird Lane. The Channel Maintenance crew also removed 1.5 tons of trash and debris on Vicksburg Drive at Yorktown Circle. The crew painted graffiti on the stormwater head walls at Sequoyah Trail park. The Maintenance crew removed two aquatic rodent dams from Havenbrook bridge and I-35 and Brooks resulting in 311 tons of debris. The crew checked 42 inlets and cleaned 9 inlets totaling .25 tons of debris removed from street inlets.

URBAN STREET SWEEPING/CAMERA VAN OPERATIONS

A total of 533 lane miles were swept in March resulting in the removal of approximately 304.01 tons of debris from various curb lined streets throughout the city. The sweeping crew helped camera and find a major blockage on Jenkins Avenue that was causing massive flooding. The crew performed an inlet blitz on Elm Street and College Street. The crew checked 294 inlets and cleaned 132 inlets totaling 2 tons of debris removed.

STORMWATER OKIE LOCATES

During the month of March, 3202 Call 811 Okie Spots were received. Of those requests, 140 were stormwater pipe locates, 69 were marked, and 455 were referred to other departments.

CONSTRUCTION SITE STORMWATER MANAGEMENT

Performed 161 inspections of 107 active sites.

Issued 0 citations and 9 NOV to active sites.

Issued 3 Earth Change Permits to new projects.

MS4 OPERATIONS

Received and responded to 22 citizen calls.

Conducted 5 outfall inspections.

Conducted 47 detention/retention pond inspections.

On March 1-3, Ms. Chao and Mr. Murphy attended the International Erosion Control Association's virtual conference.

On March 5, Ms. Chao and Ms. Boteler facilitated a watershed clean-up event at Ruby Grant Park where 200 lb. of trash was removed from the watershed.

On March 7, Ms. Chao met with Bob Nairn to discuss water quality and stream restoration efforts within the Brookhaven Creek watershed.

On March 9, Ms. Chao attended the monthly ECAB meeting as a stormwater representative.

On March 9, 10, and 14, Ms. Chao attended the CityView internal planning sessions to ensure stormwater quality permitting and licensing processes will be appropriately addressed. Mr. Murphy attended the March 10 meeting.

On March 15, Ms. Chao attended the quarterly COSWA meeting as the City of Norman representative.

On March 15, Ms. Chao attended the Garver webinar titled "Impacted Waters of the United States".

On March 16, Ms. Chao and Ms. Boteler facilitated a watershed clean-up event, in partnership with Hitachi, at Griffin Dog Park where 96 lb. of trash were removed from the watershed.

On March 16, Mr. Murphy attended APWA luncheon and heard Scott Sturtz give talk on City of Norman engineering projects.

On March 18, Mr. Murphy, Hans Osgood, Luis Rangel, Allen Shelton, Jerry Jennings, and Adam Sheets attended a class on stream bank erosion control methods.

On March 19, Ms. Chao and Ms. Boteler facilitated a watershed clean-up event, in partnership with Norman Environmental Services, at the Household Hazardous Waste Facility where 85 lb. of trash were removed from the watershed.

On March 24, Ms. Chao attended the monthly OCASA meeting where plans to highlight International Compost Awareness Week and potential keynote speakers for the annual OK Compost Conference were discussed.

On March 26, Ms. Chao and Ms. Boteler facilitated a watershed clean-up event at Saxon Park where 115 lb. of trash were removed from the watershed.

On March 28, Ms. Chao and Mr. Murphy attended the Lake Thunderbird Watershed Alliance meeting where members discussed efforts to reach out to, and partner with, OTA on the upcoming Access OK project in the Lake Thunderbird watershed.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

FUEL REPORT

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

MAINTENANCE REPORT

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

PRODUCTIVITY REPORT

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

March 2022
DEVELOPMENT COORDINATION, ENGINEERING
AND PERMIT REVIEW

Subdivision Development:

FYE 2022 Associated Fees

Planning Commission/Dev Comm Review:

This Month

Last Month

FY Total

*Norman Rural Cert of Survey... 2
 *Final Plats..... 2
 *Preliminary Plats..... 1
 *Short Form Plat..... 1
 *Center City Form Based Code.. 0
 *Concurrent Constr. Request..... 0

City Council Review:

Certificate of Survey..... 1
 Preliminary Plat..... 0
 Final Plats 2
 Certificate of Plat Correction..... 0
 Encroachment..... 0
 Easements..... 0
 Closure..... 0
 Release of Deferral..... 0

\$ 2,755.00

Development Committee:

Final Plats..... 2

Fee-In-Lieu of Detention..... 0

\$0.00

Subtotal:

\$2,755.00

\$3,000.00

\$54,695.00

Permits Reviewed/Issued:

(includes Offsite Construction fees)

**Single Family..... 55
 ***Commercial..... 5
 Multi-Family..... 0
 Addition/Alteration..... 47
 House Moving..... 3
 Paving Only..... 3
 Storage Building..... 16
 Swimming Pool..... 12
 Storm Shelters..... 28
 Public Improvements..... 2
 Temporary Encroachments..... 1
 Fire Line Pits/Misc..... 0
 Franchise Utilities 30
 Other revenue..... 0
 Flood Plain (@\$100.00 each)..... 0

Total Permits.....

Grand Total.....

****Construction Plan Review Occurrences

*****Punch Lists Prepared.....

\$0.00	\$0.00	
\$0.00	\$0.00	\$1,200.00
\$7,999.99	\$1,921.59	\$46,801.95
\$10,754.99	\$4,921.59	\$102,806.95
31	21	210
4	3	41

* All Final Plat review completed within ten days..... PI # 13

** All Single Family Permits were reviewed and completed within three days.....PI # 10

*** All Commercial Permits were reviewed and completed within seven days..... PI # 11

**** All Construction Plans were reviewed within ten days.....PI # 12

*****All Punch Lists prepared within one day of Final Inspection.....PI # 8

March 2022

**DEVELOPMENT COORDINATION,
ENGINEERING, AND PERMIT REVIEW**

KEN DANNER/TODD McLELLAN/JACK BURDETT

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
<i>PI #8</i> PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	4	100%
<i>PI #10</i> SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	55	100%
<i>PI #11</i> COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	5	100%
<i>PI #12</i> CONSTRUCTION PLAN REVIEW W/I 10 DAYS	31	100%
<i>PI #13</i> FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	2	100%



PERFORMANCE REPORT

Summary of Services Table: February 2022

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.

EMBARC Norman Service Summary	ADP Feb FY22	FY22 YTD	FY21 YTD		Service Profile	Feb FY22	Feb FY21	Jan FY22
Fixed Routes (M-F)	735	146,405	125,320		Weekdays	20	20	21
Fixed Routes (Sat)	340	11,901	9,004		Saturdays	4	4	3
PLUS (M-F)	66	12,847	9,930		Gamedays	0	0	0
-Zone 1*	53	10,183	7,860		Holidays	0	0	1
-Zone 2**	12	2,664	2,070		Weather	4	7	0
PLUS (Sat)***	14	473	317		Fiscal YTD Days	202	198	178
					Cal. YTD Days	48	49	24

* Requires ¾ mile

**Operates only on Weekdays until 7:00 pm

***Operates only in Zone 1

Strategic Performance Measures

MEASURE	FY 22 YTD	FY 22 Targets	
# of Norman fixed-route passenger trips provided	158,306	265,054	●
# of Norman paratransit trips provided	13,320	19,000	▲
% of on-time Norman paratransit pick-ups	98.43%	95.00%	●
# of Norman bus passengers per service hour, cumulative	12.57	13.14	▲
# of Norman bus passengers per day, average	783	N/A*	N/A*
% of Norman required paratransit pick-ups denied due to capacity	0.02%	N/A*	N/A*

*These LFR targets are unavailable for this fiscal year. We hope to have them for FY23.

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2022

STREET DIVISION					
	FYE 2022 March 2022	FYE 2022 March 2022	Year to Date	Year to Date	FYE 2022
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	100%	100%
Patch potholes smaller than one cubic foot within 24 hours	100%	100%	100%	100%	95%
(tons of material used)	-		54.50		
Overlay/pave 10 miles per year.	-	0%	12.25	123%	100%
Replace 2,000 square yards of concrete pavement panels	390.00	20%	2,708.00	135%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	-	0%	99.50	24%	100%
Mow 15 ROW-miles (1,584,000 sf) of Urban right-of-way, eight times per year	-	0%	12,839,148.50	101%	100%
Mow 148 miles of Rural Right-of-way three times per year	-	0%	1,064.00	240%	100%
Debris Removal – pre-positioned contractor on notice 24 hours prior to storm event	-	0%	-	0%	0%
Debris Removal - Issue Notice to Proceed/Task Order with 48 hours of storm event	-	0%	-	0%	0%
Bridge - Maintain 5 non-deficient bridges in a year	-	0%	-	0%	0%
Bridge - Rehab 7 structurally deficient bridges per year through outside contract	-	0%	-	0%	0%
Bridge - Replace one functionally obsolete bridge per year	-	0%	-	0%	0%
Bond Program - Complete all selected projects for the bond year within the same fiscal year	-	0%	-	0%	0%

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2022

STORMWATER DIVISION					
	FYE 2022 March, 2022	FYE 2022 March, 2022	Year to Date	Year to Date	FYE 2022
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Respond to stormwater complaints and drainage concerns within 24 hours of the time reported.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	533.00	107%	3,874.00	65%	50%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	1,946.00	19%	8,474.00	85%	70%
Mow 2,271,548 sq.feet of open drainage ways, six times per year	-	0%	3,999,444.00	29%	90%
Apply chemical vegetative control to open drainage channels, one time per year.	-	0%	-	0%	90%
Permit all earth disturbing operations over 1 acre in size.	3.00	95%	22.00		95%
Permit all floodplain activities as appropriate.	2.00	2%	15.00		100%
Submit all necessary reports and documentation as required to comply with state stormwater regulations within 15 days of deadlines. (1)	-	0%	1.00		100%
Perform erosion control inspections of permitted sites within 30 days.	161.00	150%	921.00		100%
Respond to stormwater complaints within 24 hours of the time reported	22.00	100%	159.00		100%
Inspect City facilities identified as potential stormwater pollution sources.	-	0%	1.00		50%
Inspect stormwater outfalls.	5.00	8%	10.00		100%

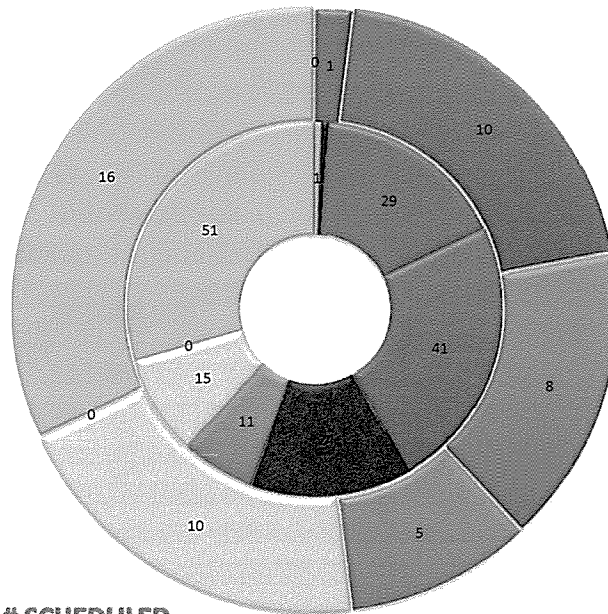
PUBLIC WORKS FLEET DIVISION PM COMPLIANCE REPORT

March FYE 2022

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	Meter or scheduled date	Meter Past		ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
POLICE										
1040T	2001 TM Trailer	Staff Services	4/1/2022	2/8/2022	-52	days	2/3/2022	Light Repair	PM-A	2/8/2021
1141	2017 Ford Interceptor	Patrol	63571	63036	-535	miles	3/7/2022	Light Repair	PM-D	10/15/2019
1141	2017 Ford Interceptor	Patrol	63571	63036	-535	miles	3/7/2022	Light Repair	PM-G	10/15/2019
FIRE										
0001	2018 Ford F150	Prevention	44001	43434	-567	miles	3/21/2022	Light Repair	PM-C	10/4/2021
UTILITIES										
0557	2017 John Deere Gator	Water Treatment	4/1/2022	3/15/2022	-17	Days	3/22/2022	Light Repair	PM-C	9/15/2021
SANITATION										
281T	2019 Holt Trailer	Commercial	4/1/2022	1/28/2021	-428	hours	3/19/2021	Heavy Repair	PM-A	1/27/2020
0282	2014 Ford F350	Residential	130551	129417	-1134	hours	3/4/2022	Heavy Repair	PM-C	9/30/2021
0282	2014 Ford F350	Residential	6/7/2257	12/19/2242	-5284	days	3/4/2022	Heavy Repair	PM-N	4/8/2020
0281	2020 ford F150	Residential	11971	10132	-1839	miles	3/7/2022	Heavy Repair	PM-C	9/10/2021
PARK MAINTENANCE										
441BU	2020 Patriot Crane	Park Maintenance	4/1/2022	1/1/2022	-90	days	2/1/2022	Light Repair	PM-C	1/1/2021
434S	2012 Henderson Spreader	Park Maintenance	4/1/2022	3/17/2022	-15	days	3/22/2022	Light Repair	PM-B	9/17/2022
21444	2021 Ford F250	Park Maintenance	5696	4000	-1696	miles	2/16/2022	Light Repair	PM-C	N/A

PM Compliance Report January FYE 2022



- Finance
- Planning
- Public Works
- Police
- Fire
- Parks & Rec.
- PSST
- Human Resources
- Utilities

INNER RING - MONTHLY # SCHEDULED
OUTER RING - MONTHLY # MISSED/LATE

Department	Scheduled	Missed/Late	% Late
Finance	1	0	0.0%
Planning	1	0	0.0%
Public Works	29	1	3.4%
Police	41	10	24.4%
Fire	24	8	33.3%
Parks & Rec.	11	5	45.5%
PSST	15	10	66.7%
Human Resources	0	0	0.0%
Utilities	51	16	31.4%
Citywide Total	173	50	28.9%

PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT
March FYE 2022

Industry Standard Compliance: Not To Exceed 5%

Department/Division	Number of PMs Scheduled	Number of PMs Completed On Time	Number of PMs Completed LATE	Number of PMs Still Past Due	Current % PENDING	YearTo Date Non-Compliance Trend
CITY CLERK						
CITY COUNCIL					0%	0%
BUILDING ADMINISTRATION					0%	0%
MUNICIPAL COURT						
MUNICIPAL COURT	1	1			0%	0%
INFORMATION TECHNOLOGY						
INFORMATION TECHNOLOGY					0%	0%
HUMAN RESOURCES						
HUMAN RESOURCES					0%	67%
					0%	0%
FINANCE						
METER SERVICES	1	1			0%	0%
PLANNING						
PLANNING	1	1			0%	0%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE					0%	0%
PUBLIC WORKS						
ENGINEERING	2	2			0%	20%
STREETS	7	6	1		0%	43%
STORMWATER					0%	0%
TRAFFIC	5	5			0%	20%
STORMWATER QUALITY	1	1			0%	0%
FLEET	11	11			0%	0%
TRANSIT	3	3			0%	200%
POLICE						
ANIMAL CONTROL					0%	400%
POLICE ADMINISTRATION					0%	0%
POLICE STAFF SERVICES	3	2		1	33%	133%
POLICE CRIMINAL INVESTIGATIONS	4	4			0%	38%
POLICE PATROL	16	7	7	2	13%	81%
POLICE SPECIAL INVESTIGATIONS	1	1			0%	0%
POLICE EMERGENCY COMMUNICATIONS					0%	0%
FIRE						
FIRE ADMINISTRATION					0%	160%
FIRE TRAINING					0%	29%
FIRE PREVENTION	6		5	1	17%	27%
FIRE SUPPRESSION	5	3	2		0%	40%
FIRE DISASTER PREPAREDNESS	1	1			0%	1100%
PARKS & RECREATION						
PARK MAINTENANCE	9	4	4	1	11%	22%
PARKS & RECREATION					0%	0%
CUSTODIAL					0%	0%
FACILITY MAINTENANCE	2	2			0%	122%
PUBLIC SAFETY SALES TAX (PSST)						
PSST POLICE PATROL	14	4	10		0%	71%
PSST POLICE CRIMINAL INVESTIGATIONS					0%	0%
PSST FIRE SUPPRESSION	1	1			0%	0%
CDBG						
PLANNING CDBG					0%	0%
UTILITIES WATER						
UTILITIES ADMINISTRATION					0%	0%
WATER TREATMENT PLANT	3	2	1	0	0%	33%
WATER PLANT					0%	0%
WATER PLANT WELLS	1	1			0%	1500%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN.					0%	0%
WATER LINE MAINTENANCE	2	2			0%	0%
UTILITIES INSPECTOR					0%	0%
UTILITIES WRF						
WRF ADMIN					0%	0%
WRF INDUSTRIAL					0%	0%
WRF BIOSOLIDS	1		1		0%	100%
WRF OPERATIONS	1	1			0%	0%
SEWER LINE MAINTENANCE	5	3	2		0%	40%
UTILITIES SANITATION						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	17	10	4	3	18%	118%
SANITATION COMMERCIAL	12	9	2	1	8%	67%
SANITATION TRANSFER	4	1	3		0%	300%
SANITATION COMPOST					0%	0%
SANITATION RECYCLE	1	1			0%	0%
SANITATION YARD WASTE	4	2	2	1	25%	75%
CITYWIDE TOTAL	145	92	44	10	7%	19%

**FLEET MANAGEMENT
INVENTORY
March 2022**

FUEL

WESTWOOD GOLF	862.7	gallons	DIESEL	@	2.830	\$ 2,441.44
WESTWOOD GOLF	797.5	gallons	UNLEADED	@	2.790	\$ 2,225.03
NORTH BASE	4,534.6	gallons	UNLEADED	@	3.090	\$ 14,011.91
NORTH BASE	4,468.5	gallons	DIESEL	@	3.660	\$ 16,354.71
FIRE STATION #5	457.5	gallons	UNLEADED	@	3.260	\$ 1,491.45
FIRE STATION #5	286.4	gallons	DIESEL	@	3.760	\$ 1,076.86
FIRE STATION #6	349.6	gallons	DIESEL	@	3.760	\$ 1,314.50
FIRE STATION #6	536.3	gallons	UNLEADED	@	3.260	\$ 1,748.34
BULK TANKS	1,200.0	gallons	DIESEL	@	3.660	\$ 4,392.00

TOTAL	GALLONS:	DOLLAR:
UNLEADED	6,325.9	\$ 19,476.73
DIESEL	7,167.2	\$ 25,579.51

**PUBLIC WORKS
FLEET DIVISION
ACTIVITY REPORT**

March 2022

IN GALLONS		FYE 2022	FUEL REPORT	
		UNLEADED PURCHASED	DIESEL PURCHASED	CNG PURCHASED
Internal pumps		20,938.00	21,903.00	21,943.46
Outside - sublet		1,800.00	875.00	6,055.06
TOTAL		22,738.00	22,778.00	27,998.52
		UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED
Consumption		20,229.60	20,421.78	27,813.57
				PUBLIC CNG CONSUMED
				6,055.06

FYE 2022 TO DATE CONSUMPTION				
TOTAL	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED	PUBLIC CNG CONSUMED
Consumption	188,785.49	188,055.50	282,024.37	45,028.52

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$3.30	Low	\$2.85	UNLEADED	High	\$3.26	Low	\$3.07
DIESEL	High	\$3.83	Low	\$2.91	DIESEL	High	\$3.76	Low	\$3.24
CNG	High	\$0.84	Low	\$0.84	CNG	High	\$1.49	Low	\$1.49

FASTER CONSUMABLE PARTS PURCHASED			PUBLIC CNG SALES		
REPAIR PARTS	\$69,103.72		Month Total Public CNG Sales	\$9,006	
BATTERIES	\$698.15		FYE 2022 To Date Public Sales	\$60,655	
OILS/FLUIDS	\$10,105.82		LIFE TO DATE CNG GAS GALLON EQUIVALENT		
TIRES	\$12,693.16		Total Sold Gallons Life To Date	1,004,593	
SUBLET REPAIRS	\$33,757.15		Total Gross Sales Life To Date	\$1,442,261	
TOTAL SPENT ALL parts/sublet	\$126,358.00		Life To Date CNG Gas Gallon Equivalent		
			Total Public/City Through-Put CNG Gallons @ Station	2,775,655	

Light Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	2	2	5	50
EMERGENCY ROAD CALLS	2	5	3	57
PM SERVICES	73	75	90	1,003
INCLEMENT WEATHER	0	3	0	26
WORK ORDERS	241	215	238	2,792
SCHEDULED REPAIRS	80	90	100	1,136
NON SCHEDULED REPAIRS	100	72	70	836

Heavy Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	7	9	5	81
EMERGENCY ROAD CALLS	28	7	21	208
PM SERVICES	44	30	47	464
INCLEMENT WEATHER	2	30	1	64
WORK ORDERS	200	196	214	2,560
SCHEDULED REPAIRS	44	34	47	591
NON SCHEDULED REPAIRS	113	106	140	1,468

Transit Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	1	1	1	24
EMERGENCY ROAD CALLS	3	2	0	8
PM SERVICES	11	5	9	108
INCLEMENT WEATHER	0	2	0	6
WORK ORDERS	66	71	61	777
SCHEDULED REPAIRS	11	5	9	97
NON SCHEDULED REPAIRS	53	43	42	570

EVT Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	4	4	3	15
EMERGENCY ROAD CALLS	3	1	2	7
PM SERVICES	6	9	3	27
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	22	21	19	83
SCHEDULED REPAIRS	13	9	7	38
NON SCHEDULED REPAIRS	3	7	6	13

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	14	16	14	161
EMERGENCY ROAD CALLS	36	15	26	270
PM SERVICES	137	119	150	1599
INCLEMENT WEATHER	2	35	1	97
WORK ORDERS	545	514	546	6355
SCHEDULED REPAIRS	151	139	164	1882
NON SCHEDULED REPAIRS	275	231	265	2948

**PUBLIC WORKS
FLEET DIVISION**
Technician Productivity
Report

FYE 2022

March 2022

MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY	INDIVIDUAL PRODUCTIVITY	
		GOAL	ACTUAL	DIFFERENCE
# 001	105.33	72%	70.5%	-1.5%
# 002	88.06	72%	58.9%	-13.1%
# 003	199.34	72%	133.3%	61.3%
# 004	86.55	72%	57.9%	-14.1%
# 006	126.03	72%	84.3%	12.3%
# 007	140.78	72%	94.2%	22.2%
# 008	128.90	72%	86.2%	14.2%
# 009	124.23	72%	83.1%	11.1%
# 010	95.78	72%	64.1%	-7.9%
# 011	135.59	72%	90.7%	18.7%
# 012	159.08	72%	106.4%	34.4%
# 013	149.44	72%	100.0%	28.0%
# 018	115.36	72%	77.2%	5.2%
# 021	120.45	72%	80.6%	8.6%
# 028	151.56	72%	101.4%	29.4%
# 031	81.21	72%	54.3%	-17.7%
# 037	6.63	72%	18.5%	-53.5%

DIRECT LABOR HOURS		2014.32
TOTAL AVAILABLE HOURS		2613.00
PRODUCTIVITY GOAL		72.0%
ACTUAL PRODUCTIVITY		77.1%

CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT

MARCH 2022	PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
	Percentage	Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%	112	112	100%	693	693	100%
Provide information requested by citizens within 7 days	95%	112	112	100%	693	693	100%
Complete traffic engineering studies within 45 days.	99%	6	6	100%	24	24	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	27	27	100%	380	380	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		22	39	1.77	1688	599.75	0.36
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations		Crew Work Days	Total Installations	Average
		0.56	4	7.14	2.97	18	6.06
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		12	12	100%	117	117	100%
Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		35	35	100%	185	185	100%
Response to reports of sign damage:	Percentage						
High Priority Stop or Yield Signs within one hour	99%	18	18	100%	63	63	100%
Lower Priority all other signs within one day	90%	90	90	100%	357	357	100%
Street Name Signs within two weeks	90%	59	59	100%	195	195	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		3680	0	0.00	29480	16	0.00

Monthly Report

March 2022

LINE MAINTENANCE:

Waterline Capital Projects

- Beaumont Drive – 0%
- 1357 12th NE Avenue – 0%
- Crest Court – In Progress
- Barb Court – 100%

Barb Court: WA0358: - Staff replaced 445 feet of six-inch Ductile Iron with 6" C-900 PVC on Barb Court from Morren Drive to Crestland Drive. Staff completed concrete and asphalt repair. Crest Court project is now underway.

Water Line Breaks – 15 in March

Sewer Line Data

- Total obstruction service requests - 28
 - Private Plumbing: 28
 - City Infrastructure: 0
 - Sanitary Sewer Overflows: 1 on private side

Lift Station D Flows:

- Days - 31
- Average daily flow: 1.163 MGD
- Total Monthly flow: 36.05 MG

UTILITIES ENGINEERING:

Line Maintenance Building: Project will construct new building for Line Maintenance Division consisting of 49 staff; the existing 11,000 SF building is currently located on North Base property adjacent to the Fleet offices and vehicle servicing areas. This project assumes construction of a new 20,000 SF facility NW of the water treatment plant to house administrative offices, the employee breakroom, fire hydrant/meter repair area as well as areas for numerous water and sewer line repair parts, pump repair parts and a work area for pump repairs and testing. A preliminary meeting was held with City staff to discuss the project and what variances may be required. Additional funding will also be necessary due to the increased cost for the project to meet actual division needs now and into the future. Due to other department priorities, funding for the project was pushed back to FYE 23 so the project has essentially been pushed back one year. The same contractor for the Emergency Command and Operations Center will be used for this project.

Solar Arrays at WRF and WTP: Project will utilize areas in the vicinity of the Water Reclamation Facility and the Water Treatment Plant to install new solar arrays that will offset electrical use from the grid. This project moves the Utilities Department forward and closer to meeting the *Mayors Climate Protection Agreement* and the *Ready for 100* initiatives. This performance guaranty contract has requirements such that the City will be reimbursed if sufficient energy is not generated.

Design and permitting work is currently ongoing for the project. The Special Use Zoning was recommended for approval by Planning Commission. Floodplain permits were also obtained for both site locations. Council approved the zoning in November 2021. The next step is to complete the interconnection agreements with the utility companies. The required paperwork for the interconnections will be submitted after Council approval of items on January 18, 2022. Building permits have been approved for both sites and work has begun at the WTP.

WASTEWATER PROJECTS:

Sewer Maintenance Project FYE17 (WW0307): Annual project will replace 28,500 feet of deteriorated sewer lines with high density polyethylene (HDPE) pipe and rehabilitate or replace 161 manholes. Area is bounded by Cavecreek Street and Pinecrest Street to the north, Sequoyah Trail and Woodcrest Creek Drive to the west, Rock Creek Road to the south and 12th Avenue NE to the east. Change Order No. 1 was a no-cost change order approved with the contract award. Change Order No. 2 was approved and added approximately 1,000 feet of 12-inch pipe replacement along Chautauqua Avenue from Symmes Street north to just south of Main Street. Change Order No. 3 was added to the project to address unforeseen storm sewer conflicts along Chautauqua and to also eliminate cleanouts for sewer service lines. The contractor has replaced approximately 23,000 feet of line. All work has been completed except for two services to be installed.

Engineer: Staff with assistance from Lemke Surveying

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east.

Engineer: Staff with assistance from Lemke Surveying

Sewer Maintenance Project FYE19 (WW0321): Annual project may replace about 22,000 feet of residential sanitary sewer lines and rehabilitate or replace about 108 manholes in the area bounded by W Lindsey St. to the North, 24th Ave SW to the west, Westbrook Terrace to the south, and Berry Road to the East. Preliminary project layout and scope definition are in progress.

Engineer: Staff with assistance from local surveyor

12th Avenue NE Manhole Replacements (WW0330): This project will replace the existing 36 manholes on the existing 24-inch sanitary sewer line generally running along 12th Avenue NE from Alameda Street to north of Robinson Street. Due to the high hydrogen sulfide concentrations, rehabilitation was deemed to not be feasible for the project. The existing manholes have deteriorated such that replacement is warranted. Material delivery challenges have delayed the start of the project. The initial manhole deliveries were received on November 8, 2021. Manhole replacements began in December once all materials were received and fifteen manholes have been replaced to-date.

WRF Reuse Pilot Study (WW0317) – Project is considering treatment alternatives to produce highly treated effluent at the WRF suitable for discharge in Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, recommend best treatment technologies to allow reuse to be implemented. In July 2020, NUA approved Amendment No. 1 to Garver's contract which fully consolidated all pilot study tasks including procurement/rental of treatment equipment for alternative treatment trains, temporary installation and eventual removal of all pilot study equipment into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I treatment trains, which consists of one train using an Aqua Nereda patented process and one train using a modified University of Cape Town (mUCT) process was completed. During June 2021, WRF staff was able to commence operating both trains as intended and commenced full sampling and testing regimen as per Garver's pilot testing protocol. As of November 2021, the Phase II temporary skids for advanced tertiary treatment had been installed, tested, and placed into service. Phase I and Phase II of the study are currently running and sampling is ongoing. The skid with the final advanced tertiary treatment process, Phase III of the study, was delivered to the WRF in early January 2022, and will be placed into service in February 2022. Phases I, II, and III will then run concurrently with sampling ongoing on all three phases until at least June 2022. Garver's final report is expected to be submitted no later than December 2022.

In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to \$700,000 to assist in funding project. Grant contract was fully executed during September 2021. In early October 2021, NUA learned that it has been awarded a second grant from BOR, a green infrastructure grant to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water entering Lake Thunderbird as part of a future reuse program. This grant includes \$209,824 in funds for 2022 and can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. A kick-off meeting for the Green Infrastructure grant convened in early November 2021 and initial work (mostly research at this point) is ongoing.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace dewatering centrifuges at WRF. Current centrifuges are approaching the end of their useful lives, and thus require excessive maintenance and repairs, and, due to poor service provided by manufacturer, often require extended downtime before necessary repairs can be completed to keep them operational. NUA approved a Contract with Garver, LLC on December 8, 2020, and design for this project commenced immediately thereafter. During the first half of 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff. WRF and NUA Engineering staff also made several site visits at plants in the region to observe other manufacturers/technologies in operation. These demonstrations and observations generally showed that the various screw press technologies could not meet the minimum requirement of consistently producing 20% solids sludge. In response, one manufacturer, PW Tech using their Volute Dewatering Press performed a followup demonstration with a new mixing technology that was supposed to increase percent solids and reduce polymer demand. However, the demonstration failed to show either. Based on these results, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During December 2021 and early January 2022, Garver and NUA met with several reputable centrifuge manufactures to learn more about their equipment and, just as importantly, to learn about their manufacturing and service infrastructure. Based on these meetings, four (4) manufacturers have been approved for inclusion in the project specifications.

Based on feedback from the meetings with centrifuge manufacturers, it appears that the current lead time on centrifuge manufacture is approximately 7 months (1.5 months to produce shop drawings + 0.5 months to review and approve shop drawings + 5 months to manufacture). Based on this long lead time and its likely impact on a traditional design-bid-build construction schedule, various alternative project delivery methods have been considered, and early procurement of the centrifuge equipment has been deemed the most practical means to expedite delivery of the project. Early procurement will allow the shop drawing preparation and review to be completed followed by commencement of the fabrication process simultaneously with Garver completing final design (using details and input furnished by the selected manufacturer) and with the bid phase of the project. This should allow delivery of the equipment to be well-synchronized with the Award of the construction contract and completion of preliminary construction work by the contractor to accommodate the new equipment upon delivery. Under this schedule, procurement of centrifuges should commence in April 2022 and a manufacturer should be selected in May 2022. Shop drawings should then be approved and final design completed/construction project advertised in June 2022. Award of the construction contract and Notice to Proceed would then follow in July 2022. The first centrifuge should then be delivered and installed in the Autumn of 2022, and all construction should be complete in Spring 2023.

Engineer: Garver LLC (Michael "Cole" Niblett)

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff expects to bring a contract forward to NUA in August, 2021.

Bishop Creek Interceptor Project (WW0174): Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. Staff will soon prepare an RFP to select design consultant for this and other water/sewer projects.

Lift Station D Force Main Replacement (WW0091): Another portion of the Lift Station D 16" ductile iron force main along 12th Ave N.E. is severely deteriorated and in need of replacement. Approximately 3,500 feet of this force main to just south of Rock Creek Road was replaced with 20-inch PVC in 2009. The area needing replacement because of continued breaks is on the west side of 12th from the end of the previous project to the point where it begins to gravity flow near the 12th Avenue Recreation Center. The project is expected to require 2,300 feet of new 20-inch piping, three air release vaults, and a new receiving manhole. After discussions with the Parks Department, the City of Norman will continue to lease the property needed for this project and will not purchase the property outright. Therefore, the project was kicked back off to identify the best alignment and then move forward to final design, easement acquisition (as necessary), bidding and construction. Design is progressing based on field investigations and 90% plans were submitted in November. Staff has reviewed the plans and there are constructability concerns regarding the proposed alignment. Staff have reviewed the alternative alignment on the east side of 12th Avenue NE and this corridor appears to be more constructible due to reduced utility conflicts. Staff is working with the consultant for an amendment to the contract to complete this work.

Engineer: PEC, Inc. (Chris Grizer)

Class A Sludge / Co-Composting (WW0312): This Project includes evaluation of biosolids co-composting via the windrow method to achieve Class A Biosolids for the Norman Utilities Authority (Owner) in Norman, Oklahoma. An evaluation of sites near the Water Reclamation Facility (WRF) will be evaluated as well. This scope of services also includes modification and update to Norman Water Reclamation Facility's existing Sludge Management Plan. Technologies were screened and Windrow Composting was determined by the Engineer to be the best alternative due to capital cost and operational familiarity considerations. The project was put on hold pending further discussions with landowners for land application of bio-solids that is a lower cost option than co-composting.

Engineer: Garver, Inc. (Steve Rice)

Septage Receiving Facility (WW0319): The Water Reclamation Facility (WRF) is often contacted regarding the possibility of taking trucked wastewater from hauling companies. Delivery of trucked wastes is not typically approved due to the undocumented quality of the trucked waste. Oklahoma City is currently the only municipal location in the metropolitan area for haulers to dispose of septage. The WRF could potentially generate revenue from companies hauling septage (septic tank clean-outs) and other acceptable wastes. Additionally, City of Norman residents utilizing a private sewage system could benefit through their private haulers having a closer disposal solution. To allow for the new facility, the current WRF treatment processes must be protected which may require temporary storage of the trucked wastes delivered to the WRF while water quality testing is performed to verify its acceptability. Preparation of an engineering study and design is budgeted for FYE19 while construction is budgeted for FYE20. This project is not a high priority for service reliability and has been deferred due to funding availability.

Engineer: Olsson, Inc. (Kevin Rood)

WRF New Maintenance Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, either traditional design/bid/build or Construction Manager at Risk (CMaR) project so they will be covered as a single project here. Due to recent plant improvements projects, space formerly used for spare part storage has been incorporated into plant operations space, leaving a shortage of viable storage space. Project WW0318 will cover the construction of a new pre-engineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned. The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes as well as the main laboratory have not been replaced or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory.

Greeley Hansen was selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. A design kickoff meeting convened in late June. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA decided to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally being considered as the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design over the next few months but with the bid process deferred until Spring of 2023 with Notice to Proceed with construction occurring on or near July 1, 2023. Construction is then expected to take one calendar year.

Engineer: Greely and Hansen LLC (Ana Staggs)

WATER PROJECTS:

Waterline Relocation: I-35 Widening (WA0196): Unbudgeted project necessitated by ongoing widening of I-35. Total budget of about \$500,000 estimated for replacing three waterlines associated with the I-35 project (24-inch at Briggs Street, 12-inch at Brooks Street and 12-inch at 24th Avenue SW and Highway 9). Team of SAIC/Poe and Associates will prepare design plans as an amendment to the Lindsey Street widening project. ODOT expected to reimburse waterline relocation costs at end of project. NUA approved design contract with SAIC and ODOT relocation agreements on 10/22/13. ODOT required I-35 crossing at Briggs Street to be deepened to 28 feet below grade; construction costs will increase approximately \$450,000. Project advertised 04/29/14 and three bids were opened 05/22/14; Matthews Trenching was the low bidder at \$997,875. NUA approved contract on 06/10/14; work began 06/11/14. \$840,780 has been previously reimbursed by ODOT for this project. Staff requested reimbursement for the rest of the construction portion in December 2021 and received payment in the amount of \$215,320 from ODOT in February 2021. Staff received Audit Reports from ODOT in April 2021 for reimbursements in the amount of \$36,300 and \$8,700 for design agreements. A rebuttal letter with invoices were sent to ODOT on April 21, 2021 in order to receive reimbursement. However, after review, ODOT explained that they need the invoices to show how much of each invoice went towards each agreement. None of the invoices were broken up showing this distinction, so staff reached out to Benham (who took over SAIC) on June 9, 2021 so that they could provide us with that information. Staff has followed up with Benham and they are still in the process of getting the information needed.

Waterline Replacement: Interstate Drive (WA0245): Project will replace approximately 8,600 feet of failing ductile iron water lines with PVC pipe to reduce service disruptions to customers and damage to driveways and streets. The project is located along North Interstate Drive from Sooner Fashion Mall north to Northwest Boulevard and along Copperfield Drive from Northwest Blvd. to Interstate Drive with an extension west into Springbrook Addition. New piping will include about 8,600 feet of 6, 8, and 12-inch PVC pipe. The project was advertised and bids were opened on December 3, 2020. Cimarron Construction Co. was the lowest, responsible bidder and the contract was awarded on January 12, 2021. Public Notice letters were sent to home and business owners on February 24, 2021 and the contract started on March 3, 2021. Contractors started mobilization on March 10, 2021. The change order and final pay claim were approved by Council on March 8, 2022. Final payment was made this month.

Engineer: Cardinal Engineering/Parkhill Engineering

Waterline Transmission: Robinson Avenue Water Line Replacement (Phase III) – 24th Avenue NW to Flood Ave (WA0242): Project has installed approximately 6,800 feet of 30-inch PVC C900 along the north side of Robinson Avenue from just east of the 24th Avenue NW to Flood Avenue. The new 30-inch line replaced the existing 16-inch line. This project also replaced approximately 3,000 feet of 12-inch water line on the south side of Robinson in the same vicinity. The project was bid and the contract was awarded to Garney Companies, Inc. (Garney) in the amount of \$1,978,875.00 on July 14, 2020. As of the end of May 2021, all 12" and 30" water line was installed, tested, and placed into service with only restoration work remaining. On July 22, 2021, a final inspection convened with representatives from Garney,

City of Norman and OU Grounds staff in attendance, and a preliminary punchlist was generated. On October 8, 2021, a final punchlist was forwarded to Garney, and all work was deemed complete on November 2, 2021. Project was final accepted by City Council at February 22, 2022 Council Meeting.

Engineer: Alan Plummer and Associates, Inc. (Chris Ferguson)

Flood Avenue Waterline Replacement (WA0328):

Project will replace approximately 12,700 feet of 16-inch water line from Robinson Street to Tecumseh Road, and about 2,900 feet of 12-inch from Tecumseh to Venture Drive with 16-inch C900 PVC pipe. The existing ductile iron pipe is not compatible with the corrosive clay soils. It is failing, causing service disruptions to customers and damage to driveways, streets, and yards. In combination with this project, the potential for using existing wells along Flood for blending back into the water system using the existing pipe after rehabilitation will be evaluated. Total bids for construction ranged from \$2.9 million to \$3.8 million. Southwest Waterworks was determined to be the lowest responsible bidder at \$2,854,724.50. City Council approved the contract with Southwest Water Works on September 14, 2021 in the amount of \$2,854,724.50. A pre-construction meeting was held on October 6, 2021. Construction began November 3, 2021 and will continue for 330 calendar days. The James Garner waterline between Acres and Robinson was added onto the contract for this project in February, with an additional 75 days added onto the project and a revised contract amount of \$3,325,518.50. Contractors started on the north section of James Garner, south of Robinson, this month. They are working to complete this section in the next couple months so Public Works can start their streetscape work. In addition, the amendment to the BNSF permit was approved by Council this month. Staff has contacted BNSF and the bore at Lexington Street is set to begin sometime in April.

Engineer: CP&Y, Inc. (John Levitt/John Gjendem/Richard Taylor)

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. Staff are currently reviewing the draft report prior to finalizing the report. The procurement phase, specifically the generation of the Request for Proposal, will begin in November. With the failure of the rate increase proposition, staff is re-evaluating this project and its implementation.

Consultant: E Source (Alyssa Pourciau)

FYE15 Water Wells and Supply Lines: Staff issued RFP 08/18/15 for water rights permitting, well field design, test and production well design, well house design and distribution system improvements. 14 proposals were received 09/14/15; staff selected several consultants and followed with contract negotiations. On 02/09/16 the NUA approved APAI contract K-1516-85 to update of our city wide water model; NUA approved contract with Cowan to perform water right permitting through the OWRB on 02/26/16 and approved contract with Carollo to perform well field design, and test/production well design on 06/14/16. On 2/14/17 NUA approved contract with Garver to study pros and cons for utilizing horizontal well technologies for one of our wells. Each project is broken out below.

Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water

from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL₂) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for acquiring the land needed for the blending location which includes review of property records, survey and map, and negotiation assistance. A Purchase Order was created for \$16,200 for these services

Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole)
Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell)

Wellfield - Carollo and staff held a coordination meeting with ACOG the morning of July 18th and also held a kickoff meeting the afternoon of July 18, 2016. ACOG prepared a map showing potential thick sands that will be targeted for future wells. Carollo used this information along with GIS data and composed a more robust map to better define future well locations to pursue. Additionally, it was decided to stay with ½ mile spacing so that maximum yields can be achieved. Carollo received modeling information from APAI which allowed them to proceed with optimizing the best well sites based on proposed groundwater treatment plant sites. Carollo prepared a Draft Technical Memorandum (TM) and staff provided comments and 45 potential well sites were selected. Carollo performed an optimization model and 20 of the 45 well sites stand out as sites to begin with. Carollo and staff prepared an addendum to their contract and it was approved by NUA 2/13/18. The next step is to approach land owners to negotiate test well sites. A Frequently Asked Questions sheet has been drafted and will be utilized with potential well site land owners. Test wells are expected to begin in September 2018. Staff is working with Carollo and their sub-consultant to obtain necessary access agreements for potential well sites. Approximately 8 landowners are interested and staff is moving forward with securing documents for 5 of them. Well Construction bids were opened and read aloud October 18, 2018. Layne Christiansen was low bidder and a contract in the amount of \$4,714,421.72 was approved November 27, 2018 at NUA meeting. Held kick off meeting January 23, 2019 and again met February 27, 2019.

Layne has drilled all test holes and plan to begin final well drilling January 2020. All 11 well site easements and deeds were approved by NUA on October 22, 2019. The NUA also approved CO#1 December 10, 2019 for Layne's contract to add 3 additional wells to the original 6 as shown in the contract. This change order also added days to contract and completion date is now December 2020. Held kick off meeting January 23, 2019 and since Layne had drilled all test holes, the plan was to begin final well drilling January 2020. Layne's rig was under repair so final well drilling didn't begin until February 18, 2020. Crews have completed all wells and are now complete with all 6 monitoring wells. 1 deep monitor well failed and was re-drilled in September. Well house construction is complete and all wells are ready for pumping. Contractor finalized disinfection on well house lines and are in the final clean up stages. Project is substantially complete and final payment will be made upon final re-development of Park Well.

Engineer: Carollo Engineers (Rebecca Poole)

Master Meter Project – Bids to install 10 master meters were opened 7/24/14. An agenda item was taken to Council but suspended until written documentation was obtained from USPS, MNTC, JD McCarty, and Veterans Center. On 6/19/17, staff received approval from USPS to install one meter and vault to accommodate a water line project they had underway. This project was completed 7/27/17. The permission letter they provided allows staff to complete the two other sites for USPS. Staff has made contact with MNTC and is scheduling a meeting in April 2018 to obtain similar written documentation to allow for the 3 new meter vaults to be installed on their property. Staff contacted the State of Oklahoma to obtain similar letter for JD McCarty and Veterans Center which have 2 new meter vaults each to be installed. Staff met with State of Oklahoma Real Estate officials and they requested additional information but seem amenable to our project. Additional documents were sent for their review. They emailed they are currently reviewing documents as of 6/6/18. Staff is designing a project along Robinson that will front the J.D. McCarty Center and the Veteran's Center. Staff is planning to meet with State officials as part of that effort. Staff has been unable to establish a meeting with MNTC. Though MNTC,

JD McCarty, and Veterans Center are not onboard with installing master meters at this time, staff will work with USPS to install 2 additional meters at their facility. Our consultants for the Robinson water line project 24th NE to 12th NE have begun discussion with OMES and Department of Mental health regarding easements for both water line and meter vaults. Staff anticipates having an agreement established by December 2021.

Water Metering / Billing Audit Project – This project began in March 2018. Staff is working along with a meter consultant to randomly check approximately 130 domestic meters for accuracy. Meters were sent April 10, 2018 to a third party testing facility that will be used to verify accuracy of measurements. The consultant will compile findings within a report for staff review. Report was received October 2018 and after reviewing results, the ROI was not favorable on the meter inaccuracies alone but staff has contracted with E Source to lead Norman through the best path of obtaining Advanced Metering Infrastructure (AMI). This is the last report for this project and all reporting will be covered under the AMI project.

Robinson Water Line: 24th Ave NE to 12th Ave NE – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24th Ave NE to 12th Ave NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14th, 2020. On May 6, 2020, a preliminary plan review meeting convened with NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 2021, 65% plans and specifications were submitted for NUA review, and, during March 2021, several Zoom calls convened to review NUA comments and address questions that arose from the comments. Based on these discussions and further review of existing conditions, Jacobs proposed a fairly substantial revision to the alignment, which includes an open cut crossing of 12th Ave N.E. and relocating approximately 900 LF of the line into the traffic lanes of Robinson. NUA staff and Norman Public Works staff have reviewed the alignment and deemed it acceptable with some minor conditions. NUA has compiled list of these conditions and forwarded to Jacobs, and Jacobs has commenced detailed design and easement acquisition.

Two large property owners with whom easement agreements must be negotiated, J.D. McCarty and U.S. Department of Veterans Affairs, are also customers with multiple meters with whom NUA intends to negotiate an agreement on master metering. The current intent is to negotiate both concurrently and to incorporate master meter installation for both into this project. Assuming no major delays in easement acquisition, project should be ready for bidding in June 2022 with Contract Award in July 2022 and construction starting immediately thereafter. Project completion would then be anticipated in July 2023.

Engineer: Jacobs Engineering (Arun Srinivasan)

Water Line Replacement, Parsons Addition (WA0246): A contract (K-1819-87) with Cabiness Engineering, LLC was approved by NUA 12/11/18 to design the replacement of approximately 4,500 lineal feet of water line in the Parsons addition. Due to the project's close proximity to campus, the design process included public input from University of Oklahoma (OU), OU's sororities and fraternities, homeowners and landlords, and, based on that input and discussions with consultant and potential contractors, it was determined that the best of course of action would be to divide the project into two phases that would proceed generally during summer months when OU is not in regular session. As part of this process, it was also decided to install replacement mains in the streets rather than sidewalks wherever possible. Phase I was scheduled to begin July 1, 2019, and Phase II was originally scheduled for the summer of 2020.

Bids were opened for Phase I on June 13, 2019 and SW Water Works was low bidder at \$828,112. NUA approved contract June 25, 2019 and construction began July 8, 2019. Crews completed last concrete pours November 5, 2019. A final walk through by staff was performed on November 8, 2019, and NUA approved final as-bid to as-built quantities change order on January 28, 2020.

In March 2020, 2021, and 2022, Phase II was delayed until Spring of 2021, 2022 and 2023, respectively. Assuming the project is not deferred again for budgetary reasons, it is now scheduled to advertise during the early Spring of 2023 in order for the Low Bidder to start ordering long-lead materials in April 2023 (to offset potential supply chain-related delays), ensuring that Contractor can start pipe installation work promptly when Notice to Proceed is issued immediately upon the end of OU's spring 2023 semester in mid-May 2023. Assuming this schedule is maintained, it is anticipated that construction would continue through summer and major work would be completed before the start of the fall semester in August 2023.

Engineer: Garver/Cabbiness Engineering, LLC (Sean Price)

Water Wells Water Line: 108th & Tecumseh – Cardinal Engineering was selected as the consultant for one of the well water line projects, and NUA approved their contract November 12, 2019. Project design was completed during the first half of 2020, and project was advertised for bid on July 23 and July 30, 2020. Bids were opened August 13, 2020 and Hammer Construction was deemed lowest and best bidder. NUA approved Contract K-2021-11 with Hammer on September 8, 2020. Notice to Proceed with construction was issued on October 10, 2020. On October 6, 2021, a final inspection convened and all pipe, appurtenances and restoration on the project were deemed complete except for final testing of pipelines, which was ongoing as of the inspection date. The final pipeline section was successfully bacteriologically-tested on November 30, 2021 and all project work has been deemed complete as of that date. A final change order has since been negotiated and Hammer has submitted their final payment request. Project will be final accepted by City Council on April 12, 2022.

Engineer: Cardinal Engineering (Josh Risley)

Water Wells Water Line: 60th and Franklin – Garver Engineers were selected as the consultant for one of the well water line projects, and NUA approved their contract November 26, 2019. Design was completed during the first half of 2020, and project was advertised for bid on July 16 and July 23, 2020. Bids were opened August 6, 2020, and SMC Utility Construction was deemed lowest and best bidder at \$1,082,550. NUA approved Contract K-2021-12 with SMC on August 25, 2020, and Notice to Proceed with construction was issued on September 10, 2020. As of June 18, 2021, all 12" diameter well water lines had been installed, tested and were ready for service when needed by NUA. During June and July 2021, SMC worked on restoration of the project. Informal punchlist inspections were made in July 2021 and November 2021, with partial inspections regularly occurring in between.

Engineer: Garver Engineers (Jeff Chavez)

Lindsey Water Tower Rehabilitation and Non-Potable Water Expansion Study - Lindsey Tower was decommissioned several years ago because it is not high enough to act as viable potable water system storage at current system operating pressures. Recently the coatings on the tower have begun to show signs of deterioration. For this reason, Dunham Engineering evaluated the condition of the tank in the Fall of 2020, and they determined that the underlying steel was in good condition and the tank could be repainted and recommissioned for many years of additional service if needed. In July 2021, NUA requested that Dunham provide a proposed scope and fee for Lindsey Water Tower rehabilitation. Dunham submitted their proposed scope and fee in early October 2021. Scope and fees were negotiated, However, before submitting Contract for City Council approval, NUA will await outcome of ongoing study being performed by Plummer Engineering, which is described in the following paragraphs and will directly impact future usage, if any, for Lindsey Tank.

In October 2021, NUA requested that Plummer Engineering furnish a proposed scope and fee to analyze the possibility of extending a non-potable reuse system from the Norman Water Reclamation Facility (WRF) to Reaves Park on the University of Oklahoma (OU) campus and to 10 to 15 other potential customers to the east of the WRF and Reaves Park, generally on or near Highway 9, as described Norman's 2060 Strategic Water Supply Plan. This reuse system would necessarily run in close proximity to Lindsey Tower so, as part of their analysis, Plummer has also been directed to assess the possibility of repurposing Lindsey Tower as dedicated storage for the new reuse system. Plummer's scope and fee was finalized in November 2021 and their Contract was approved by City Council on December 14, 2021. A kickoff meeting convened on January 6, 2022 and Plummer has commenced work on the study. The study should be completed by April 2022.

Assuming the Plummer study affirms repurposing Lindsey Tower as dedicated non-potable storage, a Contract for Dunham to prepare bidding documents for, and to inspect construction of, rehabilitation work on Lindsey Tower would be immediately submitted to Council in April 2022. Bidding Documents would then be completed and project advertised in May 2022, and Bids would be opened, Contracts awarded, and Notice to Proceed issued in June 2022. Rehabilitation work would then proceed through summer (which, given the tank's proximity to OU's campus, is the recommended time frame for the work). Project would then be complete by September 2022.

If Plummer's report does not recommend repurposing Lindsey Tank for non-potable storage, tank will be further evaluated to determine if it can be recommissioned and viably used for potable water storage. Depending on the outcome of this

final evaluation, there is a range of possibilities for the future of Lindsey Tank. If no viable use can be found for Lindsey Tower at this point, it may be recommended for demolition. If it is determined that construction of additional infrastructure (for example a booster station) could make Lindsey Tower viable as potable water storage for the Norman system again, it could be part of a future project that combines rehabilitation of Lindsey Tower with construction of the identified new infrastructure that would see the rehabilitated tower returned to service upon completion of construction.

Engineer: Dunham Engineering for Lindsey Tower (Joe Seiter) and Plummer (Dexter May) for Non-potable Water System Study.

Water Treatment Plant Filter Effluent Pipe Improvements – During construction of the Phase II improvements at the Water Treatment Plant, staff discovered that the existing filter effluent line at the plant did not include an isolation valve, and, as a result, any future inspections or repair work on the 60+ year old line would require shutting down the entire treatment plant. To address this, a valve and inspection port will be cut into the existing filter effluent line that would allow portions of the plant to remain in service even if filter effluent line must be inspected and/or repaired in the future. NUA approved a Contract with Carollo Engineers on November 24, 2020. Bids were opened on December 18, 2020, and Contract was awarded to W.E.B. Construction (W.E.B.) on January 12, 2021. Notice to Proceed was issued on January 25, 2021 and W.E.B. mobilized to the project site in February 2021. Final inspection convened on July 14, 2021 with representatives from W.E.B., Carollo and NUA in attendance, and all parties agreed work was complete. Water Treatment Filter Effluent Pipe Improvements project is complete and was final accepted by NUA on August 24, 2021.

Engineer: Carollo Engineers (Tom Crowley)

Water Distribution System Sampling Stations (WA0350): Project will install 43 sampling stations throughout the water distribution system in order to meet federal and state requirements of the Revised Total Coliform Rule. The number of sites and location of each site is approved by the Oklahoma Department of Environmental Quality (ODEQ). These stations will allow staff to collect samples representing the entire distribution system at all times, rather than staff collecting samples from homes and businesses which may not be accessible at certain times of the year. In addition, each station will be tapped directly into a main water line, which will give us a better representation of the water supplied by the City. Each station will be constructed of stainless steel, surrounded by a cover with Norman logo and cyber lock, with a concrete pad. NUA will purchase stations directly from vendor, who will send the stations directly to the approved contractor for storage and installation. Staff obtained 4 quotes for stations and Ferguson Waterworks was the low bidder. Invitation to bid was published on March 4 and March 11, 2021. Staff received 8 bids that ranged from \$85,100 – \$264,400; the low bidder being Sooner Sight Utility & Construction. City Council approved the contract with Sooner Sight Utility on April 27, 2021. The contract transmittal was sent on May 27, 2021 with a start date of June 29, 2021. Contractors started work on August 4, 2021. Final payment was made this month. GIS staff is finalizing the map that will be used for monthly sampling.

As-Built Linking Project: Project is an engineering effort to develop a system for linking as-built records to a GIS interface to allow for staff to more efficiently find as-built records. Contract K-2021-72 was awarded to Meshek & Associates on December 1, 2020. The project will allow users to click on a water or sanitary sewer asset in a GIS viewer which will then provide the as-built record document in a new window for viewing or downloading. Additional internal staff discussion was required to determine naming conventions for the consultant to use that would create a standardized system that could be used for this project and any future projects. As such, the project deadlines were set back a couple of months. All existing as-built information was provided to the consultant for their use. Pilot area information has been received and staff are currently reviewing the deliverable.

Blending of Wells 5, 6, and 52 at the Water Treatment Plant (WA0369): This project will blend wells 5, 6, and 52, at the Water Treatment Plant (WTP) before entering the distribution system. Blending these wells will only require samples be taken at the blending site as opposed to each well, which will minimize time and money spent on sampling each month. This project will require approximately 2,200 feet of 8-inch waterline to bring well 52 to the 36th Avenue NE and Robinson Street intersection where it will combine with the line coming from well 5. An existing 12-inch waterline will then be converted to a non-potable line as it moves west on Robinson Street before it combines with well 6 and the distribution system at the WTP. In addition, two bores consisting of approximately 260 linear feet of 8-inch and 6-inch waterline under Robinson Street will be required to connect the neighborhoods on the north side of Robinson Street with the existing high

pressure line on the south side of Robinson Street. An existing 10-inch waterline and old 24-inch concrete line at the WTP will be abandoned as part of this project. As part of a previous project, Freese and Nichols, Inc. recently designed the project to extend water transmission lines from the WTP to 24th Avenue NE. Since they are familiar with the lines in the area and the interconnection requirements at the WTP and would be able to provide design services for this project, staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this project as well. City Council approved the contract with Freese and Nichols, Inc. on May 11, 2021 for \$47,850. Staff had a project kick-off meeting with engineers on May 27, 2021. Staff received final plans on March 24, 2022. Staff will review and make any final edits.

Engineer: Freese and Nichols, Inc. (Clay Herndon)

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water master plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project kick-off meeting with engineers on May 27, 2021. Engineers are waiting for the roadway plans to be finished before sending 50% plans for this project so that the roadway and waterlines don't conflict with each other.

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements would ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacements work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of \$93,800 on June 22, 2021. A contract transmittal was sent with a start date of June 29, 2021. A kick-off meeting was held February 15, 2022 after 60% streetscape plans were completed. Funding for the streetscape work will be determined in March, which will determine when the waterline project needs to begin. The waterline will need to be completed before the roadway work begins. Staff will send Notice-to-Proceed to the Engineers once the roadway funding is determined.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

Phase II – Porter Avenue Waterline Replacement (WA0354):

This project will replace approximately 1,500 feet of aging 8-inch and 5,000 feet of 12-inch waterline along Porter Avenue from Robinson Street to Alameda Street in conjunction with the Public Works Department Porter and Avenue Streetscape project. Part of this project (Main Street to Rich Street) was already completed as part of Public Work's ODOT funded Transportation Bond project. Replacement of these waterlines prior to the surface improvements will ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacement work. NUA entered into a contract with Cabiness Engineering, LLC (Garver Engineering) in February 2021 in the amount of \$58,100. Staff received final design plans and sent an invitation to bid to the *Norman Transcript* for publication on December 23, 2021 and December 30, 2021. A mandatory pre-bid was held on January 4, 2022 and the bid opening will be held on January 20, 2022. Bids were opened on February 3, 2022 and four contractors submitted bids. Cimarron Construction Company, LLC submitted the lowest and best bid for the Base Bid and Alternate B at \$2,039,328. The Contract and Bonds were signed and approved by Council on February 22, 2022. A kick-off meeting was held on March 4, 2022. City staff and the Engineer are in the process of reviewing submittals provided by the Contractor. The Engineer is also working on getting a final conformed set of plans together showing the alternate bid that was awarded. Construction start date for the Notice-to-Proceed will be March 14, 2022. Rather than a number of days for construction completion, this project has an end date for construction of July 15, 2022. This is to ensure the waterline work is finished prior to the streetscape work. Work began on March 14, 2022. Contractors have started on the south end of the project and are working their way north. Contractors caused some displacement to the existing asphalt and concrete between

Alameda and Apache due to their HDD bore. They will be required to fix anything they changed before the project is over. In addition, hot soil was found on the NE corner of Porter and Eufaula. Contractors are disposing of this soil in a lined area and a sample has been taken. Contractors will need to use different fittings for the waterline in this area to accommodate the soil.

Engineer: Garver Engineering (Bret Cabbiness/Sean Price)

Water Treatment Plant Carbon Dioxide Tank Replacement Tank (WA0374):

The existing carbon dioxide tank at the City's Water Treatment Plant is aging and vendors are not able to supply replacement parts to the model any longer. Carbon Dioxide is used to adjust the pH of the drinking water which effects its scaling and corrosivity potential, so a new tank is necessary. This project will involve removal of the existing 30-ton carbon dioxide tank at the water treatment plant, complete installation of new tank 30-ton tank of correct make and model specified or approved equal, demonstrating correct operation and dosages both manually and remotely, and training water treatment staff on operation and maintenance. Staff awarded the removal and installation to Wynn Construction Co. for \$75,000. Staff awarded the purchase and delivery of the tank to Tomco Systems in the amount of \$228,975 in December. The purchase authorization was approved by Council on January 18, 2022. Submittals for this project were received this month. Staff are reviewing these submittals before final approval. Once approved, Tomco will put an order in for the tank. It's expected that the tank will be received in June or July.

Southlake Addition Waterline Replacement (WA0352):

This project will replace approximately 7,500 linear feet of aging waterlines within the Southlake Addition, which is located between Cedar Lane and State Highway 9, just east of Classen Blvd (SH 77). The existing lines are ductile iron pipe that were installed in the 1980s and have experienced a significant amount of corrosion, causing a significant number of breaks impacting water service to the neighborhood. This project will install replacement 8-inch mains to replace the existing lines, along with minimal amounts of 6-inch for small streets and short dead-end lines, and will then reconnect services for the residents. A Request for Proposals (RFP) for this project was published in the Norman Transcript on July 15, 2021. Staff received 18 proposals on August 5, 2021. Staff reviewed each proposal and selected a firm using the ranking criteria listed in the RFP. Smith Roberts Baldischwiler (SRB) ranked the highest and was selected for the project. Staff held a kick-off meeting with Engineers to discuss edits to the 65% plans on February 16, 2022. 95% plans will be received in April.

Engineer: SRB (Bryan Mitchell)

Water Treatment Plant Clarifier 1 and 2 Rehabilitation (WA0375):

Clarifiers 1 and 2 at the Water Treatment Plant (WTP) were installed in 1965 and have experienced deterioration warranting replacement of gearboxes and motors, in addition to new coats of paint. After 55 years in service, it's expected that the structural integrity of these clarifiers will have decreased. In July 2021, staff hired Suez Water Technology Solutions Services, Inc., who currently own the "Accelator" technology employed by these two clarifiers, to perform a visual inspection on one of the clarifiers. They found pitting and corrosion of steel and indicated the need to repair/replace the launder and outer wall brackets, in addition to realignment for the hood structure and circular deckplate, and re-painting the structure. This project will first entail a more in-depth condition assessment of both clarifiers 1 and 2 by Carollo Engineers, Inc, including visual and non-destructive testing of the concrete to determine areas of possible concern and ultrasonic thickness testing for metal structures. A final technical memorandum will be provided with their findings in addition to estimated costs for needed repairs in order to obtain reliable capacity from the clarifiers for the next 20-40 years. A contract with schedule, scope, and fee of \$73,991.00 was obtained with Carollo and was awarded on December 14, 2021. Staff held a kickoff meeting with Carollo on December 22, 2021. An inspection and metal thickness testing was held on January 27, 2022. Paint samples were collected on February 8, 2022 for lead testing. Staff received preliminary budget estimates and life cycle cost analyses of three scenarios for rehabbing these clarifiers, which ranged from \$3-4 million for both clarifiers. Engineers are going to adjust these values with alternates that could potentially lower the base budget amount needed. Staff will determine which rehabilitation scenario fits the needs of the division once the technical memo is obtained.

SANITATION CAPITAL PROJECTS:

Truck Wash Facility (SA0015)/ Container Maintenance Facility (SA0009) / Household Hazardous Waste Facility (SA0012): Project will provide an automated truck wash facility at the sanitation storage yard north of the WRF and will provide a new enlarged maintenance, and regulatory compliant welding and painting facility for solid waste collection containers. The Truck Wash Facility will be available to all City vehicles, but designed primarily for large equipment. For the container maintenance facility, the proposed location is adjacent to the Truck Wash Facility to allow for efficient operations by staff. Upon learning of the potential bus wash facility to be constructed at the North Base Campus, Utilities and Public Works have begun discussions regarding coordination of the facilities and the potential to combine efforts into facility capable of meeting needs for both departments and the City.

A Household Hazardous Waste Facility will also be included within this project. This Facility is necessary to allow for City residents a timely disposal option for household wastes that cannot be disposed using their normal polycart service. Currently, an annual collection day is held for City residents to dispose of their items but this has proven to be challenging in recent years.

Preliminary design efforts have identified potential improvements to the final product that warrant modifications to the project scope that required a contract amendment with the Architect. Amendment No. 1 was approved by City Council in February 2020 and included changes to the site for the Household Hazardous Waste and Container Maintenance facilities and entry drive modifications to the Transfer Station facility to improve accessibility and safety for vehicles entering and leaving the facility.

The property has been rezoned to add Municipal Use for the property to meet current code requirements. The final plans were completed and advertised. Bids were opened and contract K-2021-10 was awarded to the Landmark Construction Group on January 12, 2021. The Household Hazardous Waste building is complete and the ribbon cutting was held on February 1, 2022. All finals have been obtained for the Container Maintenance building and the Certificate of Occupancy should be issued in February. Both projects are complete and in operation. Minor items of work still remain but should be completed in June.

Architect: Studio Architects, LLC (George Winters)

New Sanitation Office Building: The Sanitation Department has outgrown their current office space. Because their existing facility cannot be readily expanded and because it is not laid out in a way that would allow for renovations to create a more efficient workspace, a new facility must be constructed. On January 12, 2021, Norman Municipal Utilities Authority (NMUA) approved a design contract with The McKinney Partnership Architects PC (TMP) to design this new facility, and design commenced immediately thereafter. TMP completed Design Development level plans and specifications in April 2021 and final plans and specifications in January 2022.

Project was advertised on February 10 and 17, 2022 and bids will be opened on March 3, 2022. TCS Construction was the apparent low bidder, but a review of their bid package revealed several flaws including an inability to meet experience requirements and a failure to provide an irrevocable guarantee from their surety. For these reasons, NUA has deemed the second low bidder, Crossland Construction, to be Lowest and Best Bidder in accordance with City of Norman regulations and the State of Oklahoma Competitive Bidding Act. Contract Award is scheduled for April 26, 2022 with Notice to Proceed to follow in May 2022. Construction should be complete in Spring 2023.

Architect: The McKinney Partnership Architects PC (Toni Bragg)

Compost Facility Scale House (SA0019):

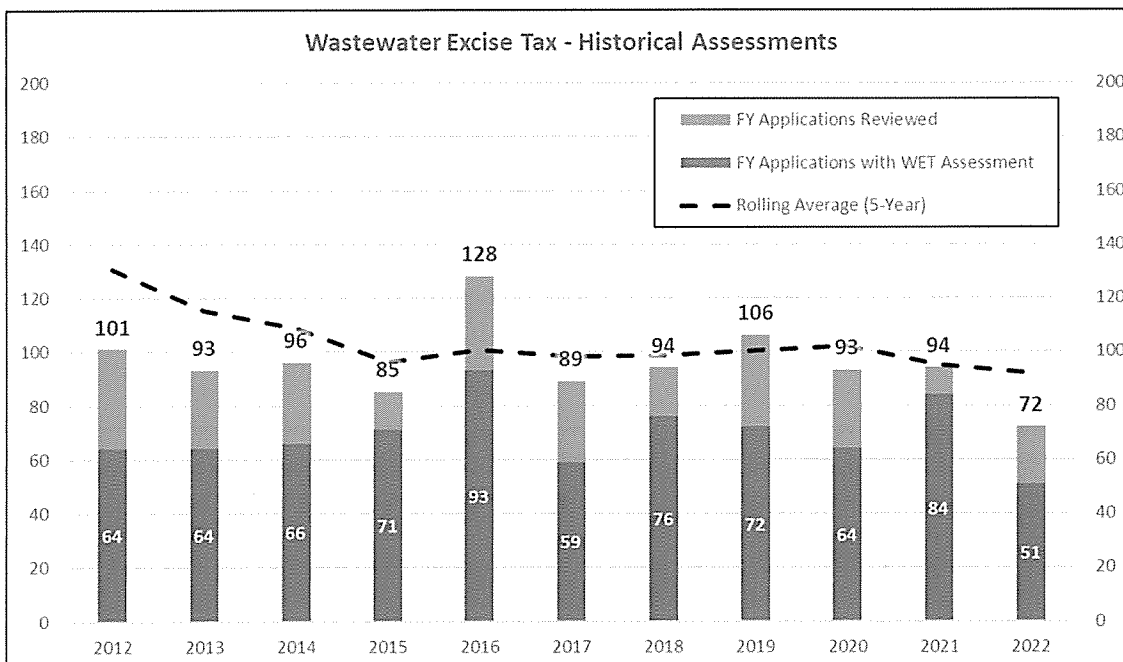
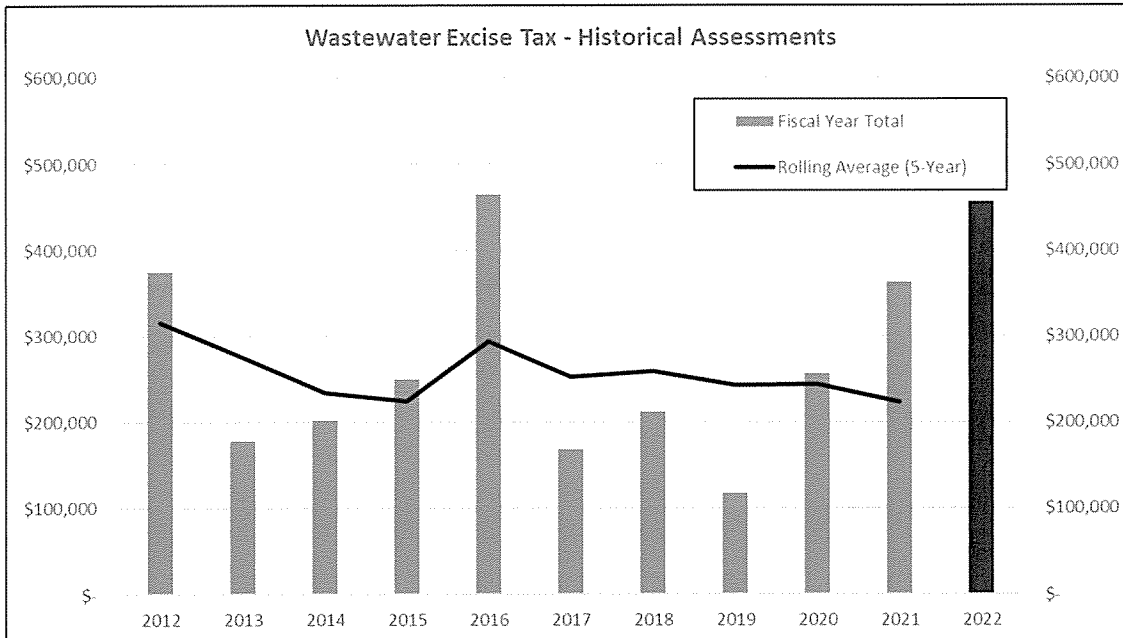
This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of \$30,500. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this, Engineers will

need to obtain an architect for the design of the building. Once an architect is subcontracted, an updated schedule will be made for the project. An amendment to the contract for architectural services is set to be approved by Council on April 12, 2022.

Engineer: TriCore Group, LLC (Greg Vance)

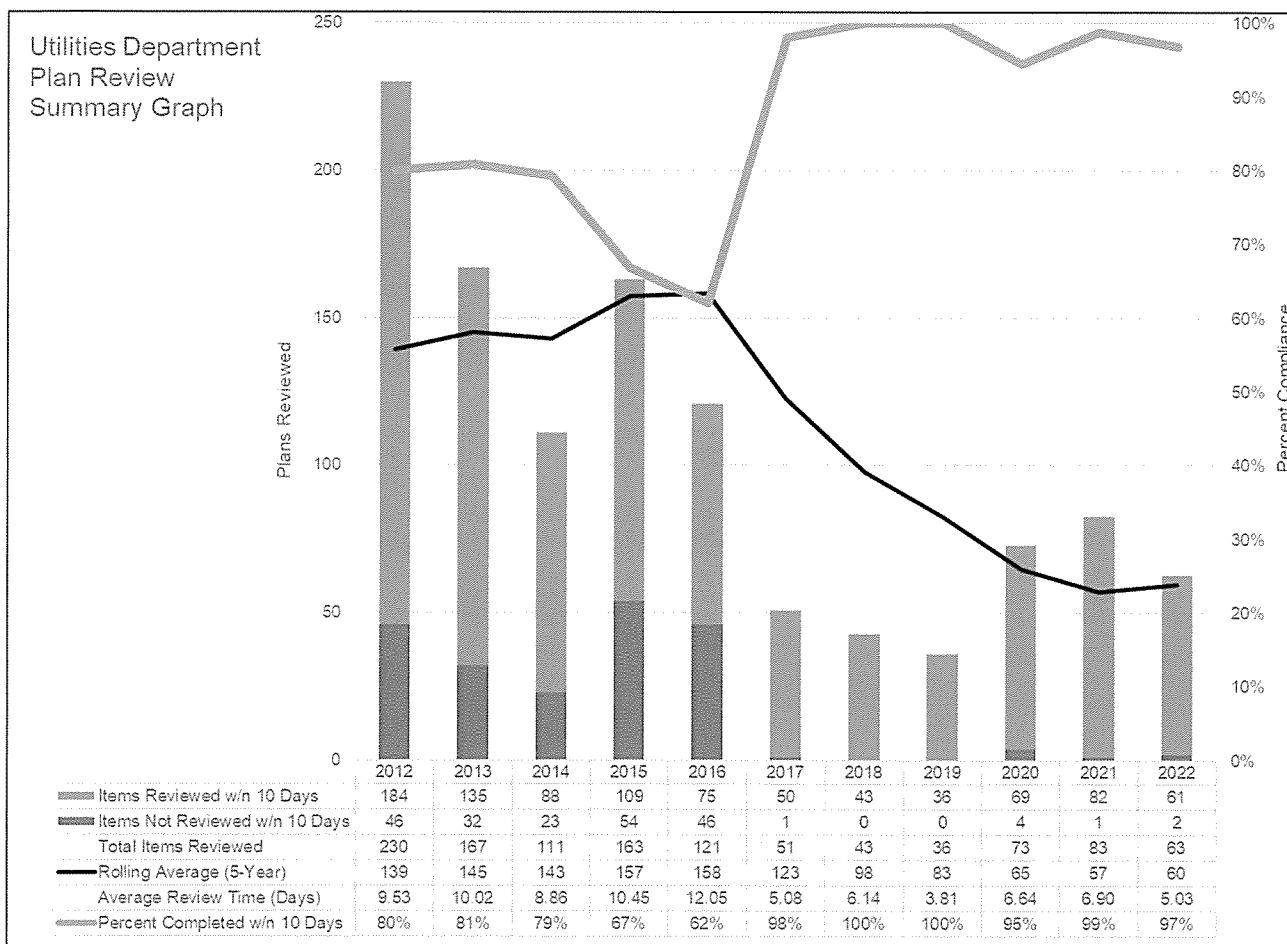
Wastewater Excise Tax – Non-Residential:

WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on 10 commercial entities last month. Of the 10 applications, 7 applications were assessed since the applications were determined to increase wastewater flows over the previous use of the site. Through March, 71 commercial properties were reviewed and a total of \$455,600.40 was assessed to the 50 entities that will increase wastewater flows for the respective property. Below are graphs showing the amount assessed and the number reviewed.



PLAN REVIEW:

Twelve plan sets were reviewed during March. Staff have reviewed 63 plans for FYE2022 with an average review time of 5.03 days and with 97 percent of plans reviewed within 10 days.



RECOUPMENT PROJECTS:

1. NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
2. Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
3. North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.
4. 36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.
5. 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.

6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.
7. Interstate Drive Waterline Payback: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.
8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

Private Water Well Permits Issued

0 Water Well Permits were issued for the month of March.

March 2022
ENVIRONMENTAL SERVICES DIVISION
MONTHLY REPORT

INSPECTIONS

	March	Year to date
Fats, oil and grease (FOG) program	34	68
Food license approval	2	2
Significant Industrial Users	5	26
Total inspections	41	96

ROUTINE ACTIVITIES

	March	Year to date
Significant Industrial User sites sampled	4	26
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	100%	100%
Required quarterly 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	25%	100%
HHWF: cars served	77	108
Pounds of Material Collected	9306 lbs	11862

REVENUE

	March	Year to date
FOG Program	\$2,100.00	\$27,850.00
Surcharge	\$9,875.92	\$76,486.30
Lab Analysis Recovery	\$39.07	\$2,776.30
Industrial Discharge Permit	\$0.00	\$500.00
Total revenue	\$12,014.99	\$107,612.60

ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)

- 1 Provided staff liaison support including agenda setting, meeting attendance, minutes preparation, and issue research.
- 2 Hosting Cleanup event with OU for Big Event
- 3 Facilitating Yard by Yard Program
- 4 ECAB will have educational stations during the installation of Artful Inlets and have ordered hackey sacks
- 5 Created the ECAB James O. Harp Environmental Recognition Award and awarded it to James Harp posthumously; Council Proclamation on Ma
- 6 Judged Waters Worth It Poster Contest.
- 6 Created questionnaire over landscape spraying and sent it to relevant Depts./groups

MISCELLANEOUS ACTIVITIES

- 1 Staff maintain and loan out recycling containers for special events. Containers are routinely used at the OKC Memorial Marathon, Earth Day, May Fair, Summer Breeze concerts, Midsummer Nights Fair, Groovefest, and 2nd Friday Art Walks.
- 2 Working on Phase II of the Fats, Oils and Grease Program (FOG) - to include OU businesses, fraternities, sororities, and long-term care facilities.
- 3 Staff is working with other departments to increase energy efficiency - i.e. turning off computers, duplex printing, anti-idling, methane recovery, and retrofitting pumps with variable speed drives.
- 4 Hosted HHWF Open House, Styrofoam Collection and Clean-up Event on March 19
- 5 Hosted Cleanup Event at Saxon Park on March 26
- 6 Pretreatment Audit with no Findings on March 30 and 31.
- 7 Acts as President of LTWA providing support including agenda setting, issue research and collaboration

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 2022		FYE 2021	
March 2022	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	0	10	5	19
Property Owner Responsibility	28	162	15	205
TOTAL	28	172	20	224
Number of Feet of Sewer Cleaned:				
Cleaned	100,185	927,661	157,647	768,775
Rodded	2,260	25,462	11,635	42,758
Foamed	0	74,476	0	81,695
SL-RAT	1,186	22,830	0	112,739
TOTAL	103,631	1,050,429	169,282	1,005,967
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	0	0	0
Obstruction	0	4	1	5
Private	1	9	1	6
Other (Lift Station, Line Break, etc.)	0	0	0	1
Total Overflows	1	13	2	12
Feet of Sewer Lines Televised	17,462	175,663	36,248	183,863
Locates Completed	447	2,589	305	2,359
Manholes:				
Inspected	1,293	9,078	1,404	9,454
New	0	2	0	0
Rebuilt	0	0	0	0
Repaired	7	32	0	0
Feet of Sewer Lines Replaced/Repaired	4.00	51.00	27	69
Hours Worked at Lift Station	115.65	832.92	82	1,316
Hours Worked for Other Departments	2.12	232.37	6.01	451.95
OJI's	1	2	0	0
Square Feet of Concrete	0	0	0	324
Average Response Time (Hours)	0.42	0.43	0.37	0.41
Number of Claims	0.00	0.00	0.00	0.00

CITY OF NORMAN
DEPARTMENT OF UTILITIES
LINE MAINTENANCE DIVISION

MONTHLY PROGRESS REPORT
WATER MAINTENANCE

	FYE 2022		FYE 2021	
March 2022	MONTH	YTD	MONTH	YTD
New Meter Sets:	43	400	62	445
Number Short Sets	37	386	62	443
Number Long Sets	6	14	0	2
Average Meter Set Time	5.95	4.11	4.33	4.67
Number of Work Orders:				
Service Calls	489	3,887	559	4,135
Meter Resets	1	3	4	9
Meter Removals	3	23	4	21
Meter Changes	46	329	90	540
Locates Completed	395	7,388	1,345	5,128
Number of Water Main Breaks	15	129	24	154
Average Time Water Off	121.33	15.83	2.01	2.00
Fire Hydrants:				
New	0	2	0	2
Replaced	2	5	0	7
Maintained	75	1,093	119	822
Number of Valves Exercised	197	1,583	276	1,724
Feet of Main Construction	0	912	0	1,839
Hours of Main Construction	475	1,782	0	1,989
Meter Changeovers	3	10	0	32
OJI's	0	1	0	1
Hours Flushing/Testing New Mains	970.00	1,652	52	487
Hours Worked Outside of Division	198.75	425.83	11	598

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
March 1-31, 2022

Flow Statistics

	FYE 2022		FYE 2021	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	331.0	2938.8	384.2	3102.6
Total Effluent Flow (M.G.)	305.8	2741.2	381.4	3048.7
Influent Peak Flow (MGD)	16.7	25.5	20.3	20.3
Effluent Peak Flow (MGD)	16.1	25.5	20.3	20.3
Daily Avg. Influent Flow (MGD)	10.7	10.9	12.4	11.3
Daily Avg. Effluent Flow (MGD)	9.9	10.0	12.3	11.1
Precipitation (inches)	2.0	12.1	2.7	18.3

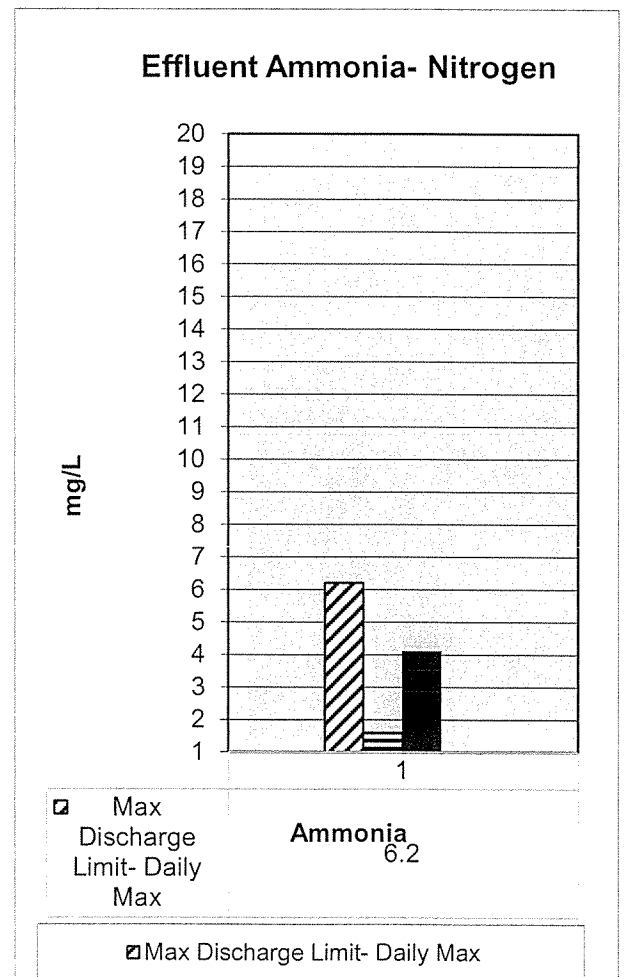
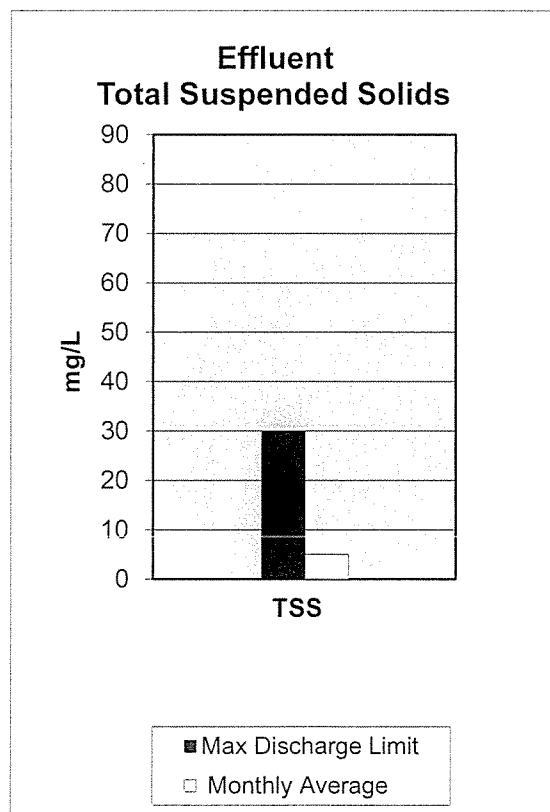
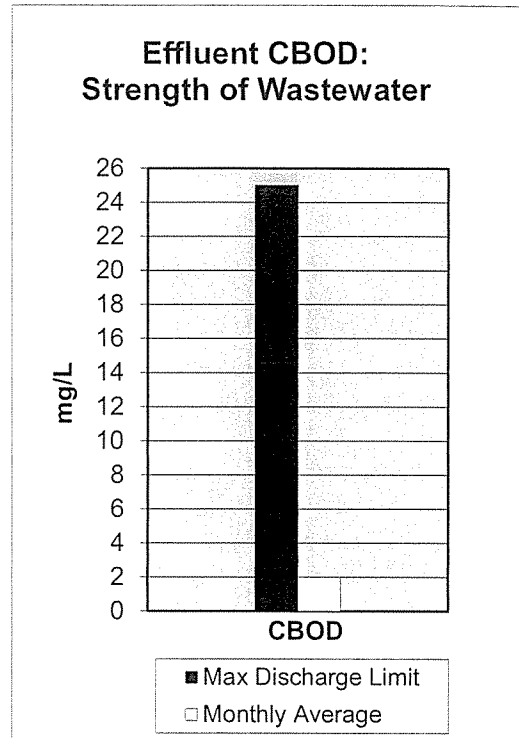
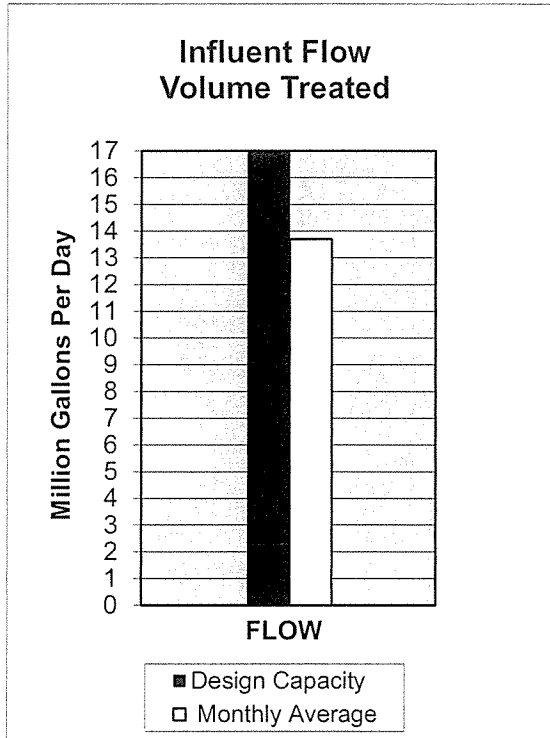
Discharge Monitoring Report Stats

5 day BOD:	EPA minimum percentage removal 85%			
	Avg.		Avg.	
Influent Total (mg/l)	239.0		171.0	
Effluent Carbonaceous Total	2.0		3.0	
Percent Removal	99.2		98.3	
Total Suspended Solids:				
Influent (mg/L)	297.0		259.0	
Effluent (mg/L)	5.0		6.0	
Percent Removal	98.3		97.7	
Dissolved Oxygen:				
Influent (min)	1.2		0.5	
Effluent (min)	6.3		6.5	
pH				
Influent (Low)	6.8		6.9	
(High)	7.7		7.4	
Effluent (Low)	6.9		6.8	
(High)	7.1		7.1	
Ammonia Nitrogen				
Influent (mg/L)	30.8		23.8	
Effluent (mg/L)	0.1		2.0	
Percent Removal	99.7		91.6	

Utilities

Electrical				
Total kWh Used (Plant wide)	625,941	4,994,261	524,100	4,551,680
Aeration Blowers	216,000	2,135,640	196,500	1,602,000
UV Facility	31,400	506,100	29,600	481,800
Natural Gas				
Total cubic feet/day (plant wide)	630,000	3,994,000	599,000	4,593,000
Public Education (Tours)	0	0	0	0
Total Attendees for FYE 22		58		34
Reclaimed Water System (MG)		0.0		0.0
OU Golf Course	0.6	50.8	2.9	46.6
E. coli average for March 2022	42 MPN (Limit is 630)			

CITY OF NORMAN
WATER RECLAMATION FACILITY
March 2022



Comments here

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

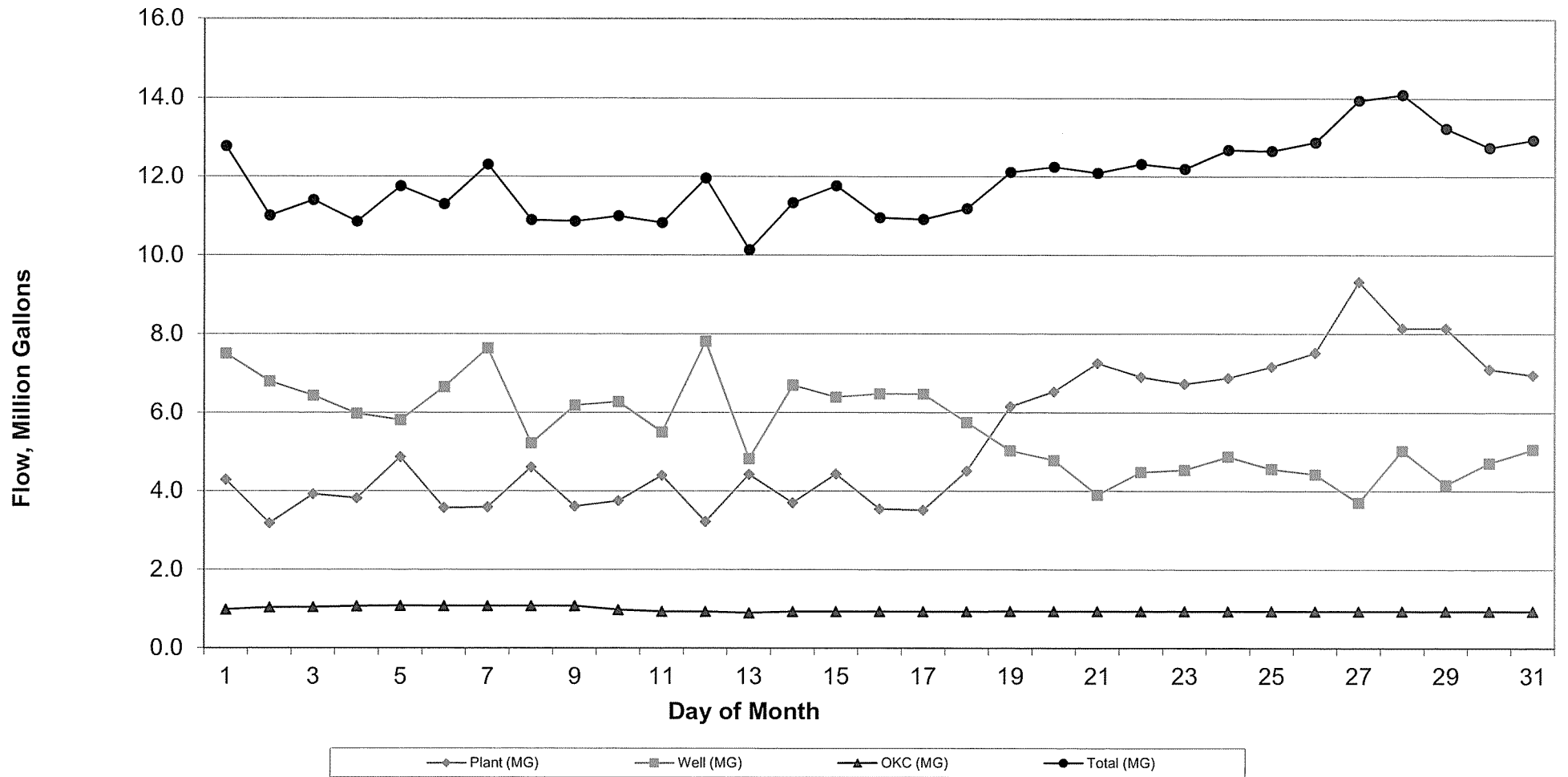
MONTH: March-2022

	<u>FYE 2022</u>		<u>FYE 2021</u>	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	165.66	2635.50	280.89	2846.04
Well Production (MG)	174.89	972.14	57.18	712.65
Oklahoma City Water Used (MG)	30.00	278.22	32.19	276.23
Total Water Produced (MG)	370.56	3885.86	370.25	3834.92
Average Daily Production	11.95	14.18	11.94	14.00
Peak Day Demand				
Million Gallons	15.43	26.00	13.08	26.00
Date	03/02/2022	8/23/2020	3/29/2021	8/23/2020
System Capacity (see note 1)	25.78	25.78	23.35	23.35
Demand Above Capacity (Peak Day)	0.00	0.22	0.00	2.65
Note 1: Beginning June 2016 the System Capacity includes the Oklahoma City water line. (Plant + Wells + OKC)				
Costs				
Plant	\$639,071.35	\$6,042,910.29	\$822,933.31	\$6,683,419.96
Wells	\$243,091.15	\$2,042,797.16	\$240,051.24	\$1,951,871.02
OKC	\$76,205.22	\$721,347.41	\$94,335.68	\$754,392.46
Total	\$958,367.72	\$8,807,054.86	\$1,157,320.23	\$9,389,683.44
Cost per Million Gallons				
Plant	\$3,857.64	\$2,292.89	\$2,929.77	\$2,348.32
Wells	\$1,389.96	\$2,101.35	\$4,198.02	\$2,738.90
OKC	\$2,539.84	\$2,592.70	\$2,931.04	\$2,731.04
Total	\$2,586.28	\$2,266.44	\$3,125.75	\$2,448.47
Water Quality				
Total Number of Bacterial Samples	94	856	90	802
Bacterial Samples out of Compliance	2	12	0	2
Total number of inquiries (Note 2)	4	29	1	25
Total number of complaints (Note 2)	6	33	1	34
Number of complaints per 1000 service connections	0.15	0.82	0.02	0.84
Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.				
Safety				
Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	0	3	0	1
Public Education				
Number of tours conducted	1	13	0	0
Number of people on tours	10	173	0	0

Notes:

Well 38 motor failed and is being replace. Staff working on Tier II report
Staff replace PRV on Ferric Day tank. Upgraded Antero software to version 7
Universal roofing evaluated admin bldg roof. Restarted Ozone system.

Water Production for March 2022



MONTHLY TRANSFER STATION REPORT

March 2022

	TONS PER MONTH	REVENUE PER MONTH
O.U. TONS	285.16	\$14,388.01
STANDARD TONS	2,348.74	\$134,951.43
CASH TONS:	438.54	\$17,901.80
TOTALS:	3,072.44	\$167,241.24

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	521.00

# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	10097.00
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# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	2.00
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# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	740.00
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TOTAL LOADS BROUGHT TO LANDFILLS:	523.00
GRAND TOTAL TONS TO LANDFILLS	10,837.00

DISPOSAL COST PER TON (OKC)	\$21.47
TIPPING FEE'S FOR DUMPING AT OKC:	\$232,670.39
GRAND TOTAL TIPPING FEE'S	\$232,670.39

# OF LOADS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	775.00
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# OF TONS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	4105.91
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# OF LOADS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	449.00
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# OF TONS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	2823.98
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TOTAL LOADS BROUGHT TO TRANSFER STATION:	1224.00
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TOTAL TONS BROUGHT TO TRANSFER STATION:	6929.89
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MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	236.46
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TOTAL TONS RECEIVED AT TRANSFER STATION	21075.79
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Drop Center Report MARCH 2022

MONTHLY UNIT PRICES	Revenue per ton	Proc. Fee	LBs Rejected	Tons Rejected	%	LNDFL Fee	Tons Diverted	\$ Diverted
ALUMINUM:	\$1,780.00	\$0.00		6380	3.19	3%	\$21.47	\$2,454.24
PLASTICS:	\$15.00	\$0.00		\$	319.00			
STEEL CANS:	\$0.00	\$0.00						
MIXED OFFICE PAPER:	\$55.00	\$0.00						
CARDBOARD:	\$140.00	\$0.00						

RECYCLING CENTER DATA:	#9	Westwood	Hollywood	Transfer					
	TONS	TONS	Tons	Tons	Total Tons	PRO/FEE	Revenues	Net	
ALUMINUM:	0.41	0.3	0.72	0.11	1.54	\$0.00	\$2,741.20	\$2,741.20	
PLASTICS:	2.26	1.67	4.53	0.21	8.67	\$0.00	\$130.05	\$130.05	
STEEL CANS:	0.45	0.18	0.53	0.1	1.26	\$0.00	\$0.00	\$0.00	
MIXED OFFICE PAPER:	3.39	0	13.86	0	17.25	\$0.00	\$948.75	\$948.75	
CARDBOARD:	15.83	10.21	29.16	0.95	56.15	\$0.00	\$7,861.00	\$7,861.00	
RECYCLING CENTER TOTALS:	22.34	12.36	48.8	1.37	84.87	\$0.00	\$11,681.00	\$11,681.00	

Other Cardboard Containers		Compactors		Wood		Glass		Metal	
TONS	Revenues	TONS	Revenues	TONS	Revenues	TONS	Revenues	TONS	Revenues
59.67	\$8,353.80	6.21	\$869.40	0	\$0.00	48.44	\$0.00	3.18	\$381.60
								Cost	\$170.00
								Profit	\$211.60

Expenses	Average hrly+ benefits					
	Cage Rolloff	Cardboard	Occ Compact	MXD Office	Total	
Hours	48	215.75	6	14	283.75	
Labor \$	\$1,285.44	\$5,777.79	\$160.68	\$374.92	\$7,598.83	
Vehicle cost	\$3,684.31	\$3,093.81	\$460.50	\$1,074.50	\$8,313.12	

Revenue	Income	Expense	Net	Customer Revenue
	\$32,941.63	\$16,230.95	\$16,710.69	\$11,825.83

Total All Recycle and Cardboard	
Tons	Revenues
202.37	\$21,115.80

Total Recycle Only	
Tons	Revenues
80.34	\$4,031.60

Total Cardboard	
Tons	Revenues
122.03	\$17,084.20

CURBSIDE MONTHLY RECYCLING REPORT**MARCH****PROGRAM STATISTICS**

	AVERAGE
	MONTH
SET OUT/PARTICIPATION RATE:	91%
AVERAGE TONS PER DAY :	12.75
POUNDS PER HOME:	23.43

COMMODITY BY TON

	% of Total	TONS
ALUMINUM BEVERAGE CAN	1.96%	7.5
#1 PET	4.08%	15.61
NEWS	0.00%	0
GLASS CONTAINERS	10.07%	38.53
MIX PAPER	29.67%	113.51
PLASTIC FILM	0.60%	2.3
#2 NATURAL	1.11%	4.25
#2 COLOR	1.66%	6.35
#3-#7	0.00%	0
METAL	0.30%	1.15
RIGIDS	0.26%	0.99
TIN-STEEL SCRAP	2.14%	8.19
TRASH	27.91%	106.78
OCC	20.24%	77.44
TOTAL	100.00%	382.60

	MONTH
SERVICE CALLS (MISSES)	60
HOUSESIDE	7
REMINDER	2
SCATTERED	0
MISC.	0
REPAIR	27
NEW	44
ADD	5
MISSING	16
EXCHANGE	0
REPLACE	7
PICK UP	10
TOTAL CALLS	178.00

	MONTH
LANDFILL COST AVOIDANCE	\$7,556.35

SANITATION DIVISION PROGRESS REPORT

SUMMARY 2022

	FYE 21		FYE 22	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	0	5	2	10
<u>On The Job Injuries</u>	0	8	0	5
<u>Bulk Pickups</u>	36	256	38	291
<u>Refuse Complaints</u>	120	890	130	930
<u>New Polycarts Requests</u>	83	631	57	501
<u>Polycarts Exchanges</u>	15	77	7	88
<u>Additional Polycart Requests</u>	117	630	103	803
<u>Replaced Stolen Polycarts</u>	4	172	25	225
<u>Replaced Damaged Polycarts</u>	105	784	77	702
<u>Polycarts Repaired</u>	55	342	35	370

COMPOST MONTHLY REPORT

MARCH

	MONTH
TONS BROUGHT IN BY COMPOST CREWS:	227.45
LANDFILL TIPPING FEE'S	\$ 21.47
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 4,883.35
TONS BROUGHT IN BY PUBLIC:	615.00
TONS BROUGHT IN BY CONTRACTORS :	1,680.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	65.00
LANDFILL TIPPING FEE'S	\$ 21.47
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 50,669.20
TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 55,552.55
REVENUE COLLECTED FROM COMPOST SALES:	\$2,220.00
REVENUE COLLECTED FROM GATE SALES:	\$21,130.00
TOTAL TONS COLLECTED	2,587.45
TOTAL REVENUE COLLECTED	\$23,350.00

	MULCH CUBIC YDS MONTH	COMPOST CUBIC YDS MONTH
PARKS DEPT.		
ROAD & CHANNEL		
LINE MAINTENANCE		
STREET DEPT.		
WATER TREATMENT		
MURPHY PRODUCTS OKC		
SELF LOADING BIN	40	
DRYING BEDS	1,800	
COMPOST SOLD BY CUBIC YARDS		606
MULCH SOLD BY CUBIC YARDS	2,840	
TOTAL:	4,680	606