

# **City of Norman, Oklahoma**

Single Audit Reports

June 30, 2021

**City of Norman, Oklahoma**  
**June 30, 2021**

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**City of Norman, Oklahoma**  
**Schedule of Expenditures of Federal Awards**  
**Year Ended June 30, 2021**

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Grant or Other Identifying Number	Passed Through to Subrecipients	Total Federal Expenditures
<b>U.S. Department of Housing and Urban Development</b>					
<i>CDBG – Entitlement Cluster</i>					
Community Development Block Grants/Entitlement Grants	14.218	None	#B-16 MC-40-0002	\$ -	\$ 36,040
Community Development Block Grants/Entitlement Grants		None	#B-17 MC-40-0002	-	14,186
Community Development Block Grants/Entitlement Grants		None	#B-18 MC-40-0002	-	76,392
Community Development Block Grants/Entitlement Grants		None	#B-19 MC-40-0002	-	24,620
Community Development Block Grants/Entitlement Grants		None	#B-20 MC-40-0002	-	533,760
COVID-19 – Entitlement Grants		None	#B-20 MW-40-0002 (CARES)	-	616,100
<i>Total CDBG – Entitlement Cluster</i>				-	<u>1,301,098</u>
HOME Investment Partnerships Program	14.239	None	#M-14 MC-40-0204	-	35
HOME Investment Partnerships Program		None	#M-17 MC-40-0204	-	216,585
HOME Investment Partnerships Program		None	#M-18 MC-40-0204	-	194,569
HOME Investment Partnerships Program		None	#M-19 MC-40-0204	-	110,047
HOME Investment Partnerships Program		None	#M-20 MC-40-0204	-	76,886
<i>Total CFDA 14.239</i>				-	<u>598,122</u>
Pass-Through City of Oklahoma City Continuum of Care (CoC) Program	14.267	OK0156L6I041900	None	-	12,587
Pass-Through Oklahoma Department of Commerce Emergency Solutions Grant – ESG-CR	14.231	17924 EGCR 20	None	-	186,547
Emergency Solutions Grant		18083 ESG 20	None	-	25,657
<i>Total CFDA 14.231</i>				-	<u>212,204</u>
<b>Total U.S. Department of Housing and Urban Development</b>				-	<b><u>2,124,011</u></b>
<b>U.S. Department of Interior</b>					
Cooperative Watershed Management – Lake Thunderbird	15.554	R19AP00241	None	-	74,523
Pass-Through Oklahoma State Historic Preservation Office Historic Preservation Fund Grants-in-Aid	15.904	19-612	None	-	505
Historic Preservation Fund Grants-in-Aid		20-612	None	-	23,484
<i>Total CFDA 15.904</i>				-	<u>23,989</u>
<b>Total U.S. Department of Interior</b>				-	<b><u>98,512</u></b>
<b>U.S. Department of Justice</b>					
COVID-19 – Coronavirus Emergency Supplemental Funding Program	16.034	None	2020-VD-BX-0127	-	22,929
Edward Byrne Memorial Justice Assistance Grant (JAG)	16.738	None	2019-DJ-BX-0786	-	4,956
<b>Total U.S. Department of Justice</b>				-	<b><u>27,885</u></b>
<b>U.S. Department of Transportation</b>					
<i>Highway Planning and Construction Cluster</i>					
Association of Central Oklahoma Governments/ Highway Planning and Construction	20.205	J/P 11767(35)	None	-	10,400
<i>Total Highway Planning and Construction Cluster</i>				-	<u>10,400</u>
<i>Highway Safety Cluster</i>					
Oklahoma State Highway Safety Office/ State and Community Highway Safety	20.600	PT-20-03-06-12	None	-	16,720
State and Community Highway Safety		PT-21-03-19-13	None	-	41,413
<i>Total CFDA 20.600</i>				-	<u>58,133</u>
<i>Federal Transit Cluster</i>					
Federal Transit – Formula Grants	20.507	None	OK-2020-005-00	-	898
Federal Transit – Formula Grants			OK-2020-026-00	-	1,861,857
COVID-19 – Federal Transit – Formula Grants			OK-2020-031-00	-	1,811,402
<i>Total Federal Transit Cluster</i>				-	<u>3,674,157</u>
<b>Total U.S. Department of Transportation</b>				-	<b><u>3,742,690</u></b>
<b>Environmental Protection Agency</b>					
<i>Drinking Water State Revolving Funds Cluster</i>					
Oklahoma Water Resources Board/Capitalization Grants for Drinking Water State Revolving Fund	66.468	ORF-17-0005-DW	None	-	1,778,573
<b>Total Environmental Protection Agency</b>				-	<b><u>1,778,573</u></b>

The accompanying notes are an integral part of this Schedule.

**City of Norman, Oklahoma**  
**Schedule of Expenditures of Federal Awards, continued**  
**Year Ended June 30, 2021**

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Grant or Other Identifying Number	Passed Through to Subrecipients	Total Federal Expenditures
<b>U.S. Department of Homeland Security</b>					
Oklahoma Office of Homeland Security/ Homeland Security Grant Program	97.067	1060.013	None	\$ -	\$ 43,692
<b>Total U.S. Department of Homeland Security</b>				<u>-</u>	<u>43,692</u>
<b>U.S. Department of Treasury</b>					
Oklahoma Office of Management & Enterprise Services COVID-19 – Coronavirus Relief Fund	21.019	SA-0095	None	-	8,868,909
Oklahoma Department of Human Services COVID-19 – Coronavirus Relief Fund		21003841	None	-	233,781
Oklahoma Department of Emergency Management COVID-19 – Coronavirus Relief Fund		SUP-EMPG EMT-2020-EP-00009-S01	None	-	13,888
<b>Total U.S. Department of Treasury</b>				<u>-</u>	<u>9,116,578</u>
<b>U.S. Department of Health and Human Services</b>					
National Association of County and City Health Officials/ Medical Reserve Corps Small Grant Program	93.008	MRC 21-0333	None	-	5,000
<b>Total U.S. Department of Health and Human Services</b>				<u>-</u>	<u>5,000</u>
<b>Total Expenditures of Federal Awards</b>				<u>\$ -</u>	<u>\$ 16,936,941</u>

**City of Norman, Oklahoma**  
**Notes to Schedule of Expenditures of Federal Awards**  
**Year Ended June 30, 2021**

**Notes to Schedule**

1. The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of the City of Norman, Oklahoma (the City) under programs of the federal government for the year ended June 30, 2021. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the City, it is not intended to and does not present the financial position, changes in net position, or cash flows of the City.
2. Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance or other regulatory requirements, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The City has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.
3. Federal Assistance Listing Number 21.019 includes \$7,376,628 of expenditures incurred during the year ended June 30, 2020. However, because the financial assistance was not awarded to the City until fiscal year ended June 30, 2021, the expenditures are included in the current year schedule of expenditures of federal awards.

**Report on Internal Control over Financial Reporting and on  
Compliance and Other Matters Based on an Audit of  
Financial Statements Performed in Accordance with  
Government Auditing Standards**

**Independent Auditor's Report**

Honorable Mayor and City Council  
City of Norman, Oklahoma  
Norman, Oklahoma

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Norman, Oklahoma (the City), as of and for the year ended June 30, 2021, and the related notes to the financial statements, which comprise the City's basic financial statements, and have issued our report thereon dated December 9, 2021.

***Internal Control over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Honorable Mayor and City Council  
City of Norman, Oklahoma

***Report on Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Purpose of This Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

**BKD, LLP**

Oklahoma City, Oklahoma  
December 9, 2021

**Report on Compliance for Each Major Federal Program;  
Report on Internal Control over Compliance; and Report  
on Schedule of Expenditures of Federal Awards Required  
by the Uniform Guidance**

**Independent Auditor's Report**

Honorable Mayor and City Council  
City of Norman, Oklahoma  
Norman, Oklahoma

**Report on Compliance for Each Major Federal Program**

We have audited the City of Norman, Oklahoma's (the City) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the year ended June 30, 2021. The City's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of the City's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City's compliance.



Honorable Mayor and City Council  
City of Norman, Oklahoma

### ***Opinion on Each Major Federal Program***

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

### **Report on Internal Control over Compliance**

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

### **Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the City's basic financial statements. We have issued our report thereon dated December 9, 2021, which contained unmodified opinions on those financial statements. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such

Honorable Mayor and City Council  
City of Norman, Oklahoma

information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

*BKD, LLP*

Oklahoma City, Oklahoma  
April 4, 2022



**City of Norman, Oklahoma**  
**Schedule of Findings and Questioned Costs, continued**  
**Year Ended June 30, 2021**

**Findings Required to be Reported by *Government Auditing Standards***

<b>Reference Number</b>	<b>Finding</b>
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No matters are reportable.

**Findings Required to be Reported by the Uniform Guidance**

<b>Reference Number</b>	<b>Finding</b>
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No matters are reportable.

**City of Norman, Oklahoma**  
**Summary Schedule of Prior Audit Findings**  
**Year Ended June 30, 2021**

<b>Reference Number</b>	<b>Summary of Finding</b>	<b>Status</b>
2020-001	Federal Program – Federal Transit Cluster: Federal Transit – Formula Grants CFDA #20.507  Criteria or Specific Requirement – Cash Management – 2 CFR §215.22.	Resolved