



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 06/24/2025

**REQUESTER:** Taylor Johnson, AICP, Transit and Parking Program Manager

**PRESENTER:** Scott Sturtz, P.E., Public Works Director

**ITEM TITLE:** CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2425-134: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN AUTHORIZING A CAPITAL PROJECT FOR THE REPAIR AND REPLACEMENT OF ASPHALT WITH CONCRETE AT THE NORMAN TRANSIT CENTER, AND TRANSFERRING \$197,357 FROM TRANSIT OPERATIONS TO A NEW TRANSIT CENTER PAVING PROJECT, OF WHICH EIGHTY PERCENT (80%), OR UP TO \$157,885, WILL BE REIMBURSABLE USING PREVIOUSLY ALLOCATED FEDERAL TRANSIT ADMINISTRATION GRANT FUNDING.

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### **BACKGROUND:**

The City of Norman is a designated recipient for the Norman Urbanized Area for Department of Transportation (USDOT) federal grant funds under 49 U.S.C.: Section 5307, Public Transit Systems in Urbanized Areas; and Section 5339, Bus and Bus Facilities. Subject to funding from Congress, the Federal Transit Administration (FTA) annually allocates funds to assist transit agencies in the United States. These funds were appropriated by the U.S. Congress as part of the Fixing America's Surface Transportation (FAST) Act, which was originally passed in 2015 and reauthorized in 2021, as well as the Bipartisan Infrastructure Law of 2021.

The initial remodel of 320 East Comanche Street, a former drive through bank, into the Norman Transit Center occurred between March 2023 and October 2023. Due to budget constraints, a determination was made that the current asphalt paving would remain but should be replaced in approximately 3-5 years. Some basic repairs and re-sealing of the asphalt was completed at the end of the remodel in 2023. Unfortunately, the large size and weight of the busses and the constant usage of the paving surface has resulted in faster deterioration than was anticipated. This deterioration has resulted in multiple repairs in the twenty months since opening the Transit Center.

### **DISCUSSION:**

Due to the size of the vehicles and amount of usage the surface currently sustains and will continue to sustain, staff recommends replacing the asphalt with portland cement concrete. This is due to concrete, while more expensive, being more durable, requiring less maintenance and

generally having a life expectancy at least twice as long as asphalt. City staff developed a total cost estimate in July 2024 of \$197,357, including a 10% contingency, to replace the asphalt with concrete paving. This includes some of the concrete driveway approaches and the concrete that is directly adjacent to Comanche Street that has also deteriorated during the same timeframe.

The City of Norman has Section 5339 Bus and Bus Facilities funding available, which is allocated through the Oklahoma Department of Transportation. Of the funding available, City staff have identified and programmed \$157,885 into grant OK-2025-009 as shown below for this project:

- Fiscal Year 2020-2021 (FYE 21) Section 5339 apportionment for Norman urbanized area totaling \$49,323 (partial/*lapsing*)
- FYE 22 Section 5339 apportionment for Norman urbanized area totaling \$108,562 (partial)

The grant funding available does require local matching funds of at least 20% to be contributed; for this project that would be a total of at least \$39,472 as outlined below:

- \$12,331 to match the FYE 21 Section 5339 apportionment for Norman urbanized area totaling \$49,323 (partial/*lapsing*)
- \$27,141 to match the FYE 22 Section 5339 apportionment for Norman urbanized area totaling \$108,562 (partial)

This would result in an overall budget of \$197,357 with a funding contribution split of 80% grant funding (\$157,885) and 20% local matching funds (\$39,472). The City would be reimbursed 80%, or up to \$157,885, after project completion. \$197,357 in unencumbered funds are available for this project in the Transit and Parking Fund (27), Transit Operations (account 27550277-44766). Through a future formal bidding process, a private contractor will be hired to complete the construction project.

## **RECOMMENDATION:**

Staff recommends the approval of Resolution R-2425-134 authorizing a capital project for the concrete paving work at the Norman Transit Center, and transferring \$197,357 from Miscellaneous Services-Transit Operations (account 27550277-44766) to Transit Center Concrete Pavement Project, Construction (Account 27550277-46101; Project TR0128) of which 80%, or up to \$157,885, will be reimbursable using previously allocated Federal Transit Administration grant funding.