

Agreement Between
CITY OF NORMAN, OKLAHOMA
and
RDG Planning & Design, Inc.
for City of Norman Comprehensive Plan

This Amendment No. 2 to Contract No. K-2324-46, is made and entered into this _____ day of June, 2025, by and between the City of Norman, a municipal corporation ("**CLIENT**"), the Norman Utilities Authority, a Public Trust ("NUA," and the CITY and NUA collectively referred to as "**CLIENT**"), and **RDG Planning & Design, Inc.**, a Iowa corporation having a primary place of business at 301 Grand Avenue, Des Moines, IA 50309 ("**RDG**").

RECITALS

WHEREAS, CLIENT requires planning services in order to develop a Comprehensive Land Use Plan, Housing Market Analysis and Affordability Strategy, Comprehensive Transportation Plan Update, Stormwater Master Plan Update, Water Master Plan, Wastewater Master Plan, and Parks and Recreation Master Plan to guide future development in the City of Norman (hereinafter referred to as the "Project Services") and as more fully described in this Agreement and previously entered into on July 25, 2023 and amended by Amd. 1 to Contract K-2324-46 on September 26, 2023.

WHEREAS, CLIENT has since determined its need to extend the schedule and request RDG's further services, including meeting attendance, through and including June 24, 2025;

WHEREAS, RDG, itself and through its subcontractors, has offered to amend this agreement to add the requisite additional services and meeting attendance to the "Project Services" covered by K-2324-46 and Amd. 1 to K-2324-46;

NOW, THEREFORE, the parties hereby agree as follows:

AMENDMENT NO. 2

Pursuant to Attachment A, which is hereby incorporated by reference herein, the contract amount shall be increased by \$10,570.00 to a new contract total amount not to exceed TWO MILLION SEVEN HUNDRED SIXTEEN THOUSAND SEVEN HUNDRED THIRTY-SEVEN AND NO/100 DOLLARS (**\$2,716,737.00**).

In all other respects, Contract K-2324-46, and Amd. 1 to K-2324-46, shall remain unchanged and in full force and effect with respect to Project Services, including the services identified hereinabove and Attachment A hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment No. 2 to K-2324-46 as of the Effective Date.

RDG Planning & Design, Inc. (RDG):

By: 
Amy Haase, Board Chair

Dated: 6/17/2025

Attest: 
David Streebin, Treasurer

CLIENT:

City of Norman (CITY):

By: _____
Larry Heikkila, Mayor

Dated: _____

ATTEST: _____
Brenda Hall, City Clerk

Approved as to legality and form this _____
Day of _____, 2025.


City Attorney's Office

Norman Utilities Authority ("NUA")

By: _____
Larry Heikkila, Mayor

Dated: _____

ATTEST: _____
Brenda Hall, Board Secretary

Approved as to legality and form this _____
Day of _____, 2025.


General Counsel's Office






Amd. 2 to K-2324-46 - Extra Meetings

Final Audit Report

2025-06-17

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May 16, 2025

Elisabeth Muckala, Assistant City Attorney
City of Norman, Oklahoma
 201 West Gray
 PO Box 370
 Norman, OK 73070

RE: City of Norman, Oklahoma – Norman Comprehensive Plan
 RDG Planning & Design, Inc. No. R3005.831.00

Dear Elisabeth:

RDG is pleased to provide the following scope of services based on additional meetings for the Norman Comprehensive Plan project.

This scope incorporates the following:

Attendance at an additional City Council briefing dated April 22, 2025.

Attendance at the Planning Commission meeting dated May 8, 2025.

	Total Labor	Travel: Flight	Travel: Car	Travel: Food	Total
Trip 1 – 4/22/25	\$4,350.00	\$505.36	\$98.62	\$21.62	\$4,975.60
Trip 2 – 5/08/25	\$4,930.00	\$573.36	\$70.32	\$20.82	\$5,594.50

TOTAL: \$10,570

Sincerely,

Amy A. Haase, AICP
Principal

RDG Planning & Design
 ahaase@rdgusa.com

402.449.0840