# City of Norman



# Monthly Departmental Report

May 2025

## MONTHLY PROGRESS

### TABLE OF CONTENTS MONTHLY PROGRESS REPORTS

City Clerk	1
City Manager	2
Finance Accounting City Revenue Reports Utility	3 3A 3B 3C
Fire	4
Human Resources	5
Information Technology	6
Legal	. 7
Municipal Court	8
Parks Westwood/Norman Municipal Authority Facility Maintenance	9 9A 9B
Planning and community Development	10
Police Animal Control	11 11A
Public Works	12
Utilities	13

## CITY CLERK 1

## **CITY CLERK**

### MONTHLY PROGRESS REPORT May 2025

ACTION CENTER					
DEPARTMENT	CALLS	CALLS YTD	ADDITIONAL CONTACTS	ADDITIONAL CONTACTS YTD	
Animal Welfare	12	136	1	5	
Bus Service	0	5	1	3	
CDBG	2	10	0	3	
City Clerk	64	630	2	9	
City Manager/Mayor	0	37	1	7	
City Wide Garage Sale	0	0	0	0	
Code Enforcement	57	407	1	26	
Finance	3	16	0	0	
Fire/Civil Defense	5	46	1	6	
Human Resources	11	68	1	3	
I.T.	7	36	0	4	
Legal	7	51	0	4	
Line Maintenance	45	311	2	11	
Municipal Court	10	58	0	2	
Noise Complaint	0	0	0	2	
Norman Forward Questions	0	0	0	2	
Outreach	5	60	2	3	
Parks & Recreation	40	277	4	13	
Permits/Inspections	85	718	1	10	
Planning	16	139	2	5	
Police/Parking	32	367	2	14	
Public Works	11	156	4	9	
Recycling	0	3	0	0	
Sanitation	100	707	2	24	
Sidewalks	0	6	1	5	
Storm Debris	0	0	0	0	
Storm Water	18	110	5	15	
Streets	67	345	3	15	
Streets Lights	6	129	1	13	
Traffic	13	156	0	10	
Utilities	177	728	5	18	
WC Questions	0	0	0	0	
WC Violations	0	0	0	2	
May 2025 Total: 835	793	5712	42	243	

### **LICENSES**

16 new business licenses and 83 renewals were issued during the month of May. The following is a list of business license renewals issued in May and YTD totals:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	1	3	Retail Beer	2	75
Brewer	0	3	Retail Spirits Store	İ	14
Coin-Operated Devices	6	677	Retail Wine	1	56
Distiller	0	0	Salvage Yard	0	0
Food	46	529	Sidewalk Dining	0	11
Game Machines	0	0	Solicitor/Peddler (30 day)	0	6
Impoundment Yard	0	4	Solicitor/Peddler (60 day)	0	4
Kennel	2	22	Solicitor/Peddler (one day)	0	0
Medical Marijuana Dispensary	6	30	Special Event	0	0
Medical Marijuana Grower	2	14	Strong Beer & Wine/Winemaker	0	19
Medical Marijuana Processor	2	14	Taxi/Motorbus/Limousine	1	14
Medical Marijuana Testing Laboratory	0	1		:	
Mixed Beverage	3	59	Temp Food (one day)	0	5
Mixed Beverage/Caterer	5	72	Temp Food (30 day)	0	16
Pawnbroker	0	4	Temp Food (180 day)	0	11
Pedi cab	5	5	Transient Amusement	0	0
	78	1,437		5	231

N	EW ESTABLISHMENT LICENS	SES
NAME	ADDRESS	LICENSE TYPE(S)
Next Level Nutrition & "T" Bar	516 N. Porter	Food Service
Orange Smoke & Vape Shop	16209 Marigold	Food Service
Oklahoma Kush Outlet	912 N. Flood	Medical Marijuana Dispensary

	SOLICITOR/PEDDLER LICENS	SE
60 DAY	30 DAY	1 DAY
777 Roofing & Construction	Sooner Bloomers	
	Renewal by Anderson	

TEMPORARY FOOD PERMITS					
180 DAY	30 DAY	1 DAY			
Tacos Los Huaches	Frost Boss	The Corndog Cook			
Tacos Jalisco	The Crave Crue	Whoopie Wagon			
On The Hook Fish & Chips		Okie Bean & Coffee Co.			
Fattz					
Bagpipe Bites					

### RECORD REQUESTS RECEIVED

MONTH	NUMBER RECEIVED	YEAR-TO-DATE
July	26	26
August	39	65
September	23	88
October	45	133
November	42	175
December	16	191
January	25	216
February	30	246
March	40	286
April	38	324
May	43	367

### **LAW SUITS FILED**

DATE FILED	NAME	JUSTIFICATION	AMOUNT
05-15-25	First Bank & Trust Company	Claimant alleges, The City of Norman is enjoined from conducting the hearing for condemnation and demolition of the property located at 1000 E Interstate Drive Norman, OK, set for May 13, 2025, for 30 days.	N/A

## **CLAIMS FILED**

DATE FILED	NAME	JUSTIFICATION	AMO	UNT
05-01-25	Nancy Strickland	Claimant alleges, on April 22, 2025, a sanitation truck did not retract the arm of the truck and demolished her brick mailbox.	\$	2,000.00
05-01-25	Michelle Foreman	Claimant alleges, on January 16, 2024 and March 23, 2024, the City of Norman was doing sewer work, her toilets backed up and she needed plumbers both times.	\$	593.00
05-09-25	Jana Marie Bray Messex	Claimant alleges, on January 22, 2025, a City of Norman driver ran a stop sign and collided with their vehicle.	\$	16,787.76
05-09-25	Kassidy Croslin & Seth Barbour	Claimants allege, on April 5, 2025, she was driving down Wylie and a Sanitation truck came out of Sunset Drive and hit the back driver side of her car.	\$	7,330.17
05-12-25	Gema & Brandon Smartlowit	Claimants allege, on April 19, 2025, during the Spring Cleanup, a Sanitation truck damaged their mailbox.	\$	1,750.00
05-15-25	Ricky Fauchier	Claimant alleges, on April 29, 2025, in order to avoid a swerving car, he ran over a pothole near the curb which damaged both driver side tires.	\$	380.51
05-16-25	Walbert Beelman	Claimant alleges, on November 6, 2022, Norman filed charges on William Thomasen for sex texting video tapes and invasion of privacy.	\$1,	050,000.00
05-20-25	Elizabeth Heitz	Claimant alleges, on May 16, 2025, her home was involved in a sewer back up as a result of the City of Norman's main sewer line issue.	\$	148.50
05-20-25	John Maddox	Claimant alleges, on May 16, 2025, the plumbing in his house was stopped up due to a main city line being backed up.	\$	346.50
05-28-25	Amy Williams	Claimant alleges, on May 24, 2025, there was a leak in a city water pipe which resulted in two sink holes that damaged her property.	\$	540.00
05-29-25	Oklahoma Gas & Electric (OG&E) through CMR	Claimant alleges, on June 17, 2024, City of Norman damaged OG&E facilities in the area of Classen Blvd. and Shawnee St. while installing a sidewalk.	\$	1,384.89

Monthly Progress Report May 2025 Page 5

### **STUDY SESSION**

On May 6, 2025, City Council met in a Study Session to discuss on the FYE 2026 Capital Improvements Program Budget, FYE 2027-2030 Capital Improvements Plan, and proposed amendments to the Zoning Ordinance and subdivision regulations.

### **OVERSIGHT COMMITTEE**

On May 8, 2025, the Oversight Committee met for an update on the emergency shelter operation and a discussion regarding The Open Records Request Process for the City of Norman.

### **CONFERENCE**

On May 13, 2025, City Council met in a Conference for an update on the Central Oklahoma Long Range Transit Plan.

On May 27, 2025 City Council met in a Conference for a discussion regarding the Community Wildfire Protection Plan.

### **FINANCE COMMITTEE**

On May 15, 2025, the Finance Committee met to discuss the Monthly Revenue and Expenditure Reports.

### **SPECIAL MEETING**

On May 20, 2025, City Council met in a special meeting to discuss the Phasing Plan required by Rock Creek Entertainment District Economic Development Agreement and the proposed FYE 2026 City of Norman Budget – Enterprise Funds.

### **COMMUNITY PLANNING & TRANSPORTATION COMMITTEE**

On May 22, 2025, the Community Planning and Transportation Committee met for a presentation of the April Public Transit Report and discussions regarding the Visitability Pilot Program and the definition of family in the Zoning Ordinance.

## **CITY MANAGER**

2

No reports are being generated for the Monthly Department Report from the City Manager's Office, as of Jan 2023.

## FINANCE 3

### **CITY OF NORMAN**

### Department of Finance Monthly Report – May 2025

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects that were completed or initiated by the DOF in May are discussed below:

### Treasury Division:

In the month of May, the Treasury Division processed 41,535 payments in person and over the phone, an increase of 1% from last month. Paymentus (the City's 3<sup>rd</sup> party processor of online and automated telephone payments) processed 14,763 payments in May, an increase of 5% from last month.

### General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are below target for the month of May by -5.6%. Revenues from the City's largest single source of revenue, sales tax, are below target by -3.3% for the year to date and -1.5% below last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 25	FYE 25	FYE 24	FYE 23
	Budget To Date	Actual To Date	Actual To Date	Actual To Date
Sales Tax				
Revenue	\$51,592,976	\$49,888,072	\$50,665,728	\$50,912,152
General Fund				
Revenue	\$99,494,789	\$93,869,036	\$95,722,544	\$93,329,605
General Fund				
Expenses	\$105,555,814	\$98,687,810	\$100,192,571	\$87,572,247

## **Administration Division**

	FYE 2	<b>!</b> 5	FYE 2	4
	May	YTD	May	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours Total Furlough Hours	320.00 1.75 0.00 0.00 0.00	3,840.00 21.25 0.00 0.00 0.00	320.00 2.25 0.00 0.00 0.00	3,840.00 16.25 0.00 1.00 0.00
TOTAL HOURS AVAILABLE Benefit Hours Taken	321.75 137.50	3,861.25 743.75	322.25 33.50	3,857.25 557.50
TOTAL ACCOUNTABLE STAFF HOURS	184.25	3,117.50	288.75	3,299.75
PERMANENT PART-TIME				
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00
TOTAL HOURS AVAILABLE Benefit Hours Taken	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available Total Overtime Hours	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

## ACCOUNTING 3A

## **Accounting Division**

	FYE 25		FYE 2	FYE 24	
	May	YTD	May	YTD	
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours Total Furlough Hours	1,120.00 2.50 0.75 0.00 0.00	13,280.00 21.50 56.25 0.00 0.00	1,120.00 0.25 8.00 0.00 0.00	13,440.00 20.00 40.00 4.00 0.00	
TOTAL HOURS AVAILABLE Benefit Hours Taken	1,123.25 172.25	13,357.75 2,156.00	1,128.25 101.25	13,504.00 2,196.00	
TOTAL ACCOUNTABLE STAFF HOURS	951.00	11,201.75	1,027.00	11,308.00	
PERMANENT PART-TIME					
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	
TOTAL HOURS AVAILABLE Benefit Hours Taken	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00	
TEMPORARY					
Total Regular Hours Available Total Overtime Hours	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00	

## CITY REVENUE REPORTS

**3B** 

### **City Revenue Report**

	FY 25 April	FYE 25 May	Plus/Minus
Total Revenue Received (\$)	\$4,805,722	\$4,885,451	\$79,729
Utility Payments - Office (#)	41,112	41,535	423
Utility Payments - Office (\$)	\$4,527,686	\$4,644,345	\$116,659
Paymentus (#)	14,048	14,763	715
Paymentus (\$)	\$1,438,826	\$1,351,891	(\$86,935)
Lockbox (#)	7,631	7,756	125
Lockbox (\$)	\$1,155,211	\$1,139,304	(\$15,907)
E-Lockbox (#)	3,589	3,560	-29
E-Lockbox (\$)	297,960	313,323	\$15,363
Bank Draft Payments (#)	12659	12699	40
Bank Draft Payments (\$)	\$1,218,598	\$1,276,060	\$57,462
Utility Deposits (#) Utility Deposits (\$)			\$0 \$0
Fix Payments (#) Fix Payments (\$)			\$0 \$0
Processed Return Checks (#) Processed Return Checks (\$)	120	106	(14)
	(\$12,401)	(\$10,162)	\$2,239
Other Revenue Transactions (#) Other Revenue Received (\$)			\$0 \$0
Accounts Receivable Payments (\$)	57,344	163,457	\$106,113
Municipal Court - Fines/Bonds (\$)	277,763	241,106	(\$36,657)
Municipal Court - Credit Card (#)	682	557	(125)
Municipal Court - Credit Card (\$)	136,331	117,877	(18,454)
Building Permits Cash Report (\$)	0	0	\$0
Building Permits Credit Card (#)	0	0	0
Building Permits Credit Card (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. (\$) Occupational License - Bldg Insp. CC (#) Occupational License - Bldg Insp. CC (\$)	\$0	\$0	\$0
	0	0	0
	\$0	\$0	\$0
Business License - City Clerk (\$)	0	0	\$0
Accounts Receivable Billed (\$)	\$0	\$0	\$0

Building Permits/Planning/City Clerk went to a new system in the beginning of November, 2023. The reporting is not matching up with the deposits. We are still trying to figure out the best way to report it and subsequently I haven't got the info to include on my daily reports.

This affects the Total Revenue Received as well.

## **Budget Services Division**

	FYE 25		FYE 24		
	May	YTD	May	YTD	
PERSONNEL HOURS - FULL TIME					
Total Regular Hours Available	320.00	3,840.00	320.00	3,840.00	
Total Comp Time Available	0.50	1.75	0.25	1.50	
Total Overtime Hours	0.00	5.00	0.00	0.25	
Total Bonus Hours	0.00	0.00	0.00	0.00	
Total Furlough Hours	0.00	0.00	0.00	0.00	
TOTAL HOURS AVAILABLE	320.50	3,846.75	320.25	3,841.75	
Benefit Hours Taken	49.50	676.75	66.50	647.25	
TOTAL ACCOUNTABLE STAFF HOURS	271.00	3,170.00	253.75	3,194.50	
PERMANENT PART-TIME					
Total Regular Hours Available	0.00	0.00	0.00	0.00	
Total Comp Time Available	0.00	0.00	0.00	0.00	
Total Overtime Hours	0.00	0.00	0.00	0.00	
Total Bonus Hours	0.00	0.00	0.00	0.00	
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00	
Benefit Hours Taken	0.00	0.00	0.00	0.00	
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00	
TEMPORARY					
Total Regular Hours Available	0.00	0.00	0.00	0.00	
Total Overtime Hours	0.00	0.00	0.00	0.00	
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00	

## **Treasury Division**

	FYE 25		FYE 2	FYE 24	
	Мау	YTD	May	YTD	
PERSONNEL HOURS - FULL TIME					
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours Total Furlough Hours	640.00 0.00 48.25 0.00 0.00	9,369.00 108.25 334.00 0.00 0.00	800.00 5.75 41.75 0.00 0.00	9,453.00 104.25 381.00 0.00 0.00	
TOTAL HOURS AVAILABLE Benefit Hours Taken	688.25 100.50	9,811.25 2,095.50	847.50 91.25	9,938.25 1,881.50	
TOTAL ACCOUNTABLE STAFF HOURS	587.75	7,715.75	756.25	8,056.75	
PERMANENT PART-TIME					
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	
TOTAL HOURS AVAILABLE Benefit Hours Taken	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00	
TEMPORARY					
Total Regular Hours Available Total Overtime Hours	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00	

## UTILITY 3C

## **Utility Division**

	FYE 25		FYE 24		
	May	YTD	May	YTD	
PERSONNEL HOURS - FULL TIME					
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours Total Furlough Hours	1,120.00 6.25 19.75 0.00 0.00	13,021.00 124.00 624.50 0.00 0.00	1,120.00 0.25 35.75 0.00 0.00	13,220.00 215.00 524.25 0.00 0.00	
TOTAL HOURS AVAILABLE Benefit Hours Taken	1,146.00 98.75	13,769.50 1,893.50	1,156.00 81.25	13,959.25 2,033.25	
TOTAL ACCOUNTABLE STAFF HOURS	1,047.25	11,876.00	1,074.75	11,926.00	
PERMANENT PART-TIME					
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	
TOTAL HOURS AVAILABLE Benefit Hours Taken	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00	
TEMPORARY					
Total Regular Hours Available Total Overtime Hours	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00	

## **Drive-up Window and Mail Payments - FYE 2025**

	Apr, 2025	May, 2025
Mail Payments - Lockbox	7,631	7,756
Mail Payments - E-Lockbox	3,589	3,560
Mail Payments - Office	369	315
Total Mail Payments - Subtotal	11,589	11,631
Night Deposits	163	131
Paymentus Payments	14,048	14,763
Without assistance paymnts - Subtotal	14,211	14,894
Office Payments	2,120	2,126
With assistance payments - Subtotal	2,120	2,126
Total Payments Processed - Subtotal	27,920	28,651
Bank Draft (ACH) Payments	13162	12699
Total Payments (Utility)	41,082	41,350
Total Payments	55,840	57,302

## **Traffic Counter at Drive-up Facility**

Total Traffic Counter	0 0
8-5 Drive-up Window Customers *	Counter is broken
Night Drop *	Counter is broken

<sup>\*</sup> These figures are included in the above Total Customer Contact Payments.

## **Utility Division Activity Report - FYE 2025**

	FYE	25	FYE 24	
	May	YTD	May	YTD
STATUS REPORT				
Regular Utility Accounts Billed	45,380	499,292	46,682	492,546
New Deposit Ons Billed	920	7,977	948	7,631
Final Accounts Billed	601	7,071	889	7,376
TOTAL METERS READ	46,901	514,340	48,519	507,553

## FIRE DEPARTMENT

4













## NFD Monthly Progress Report May 2025

### **Incident Response Type Summary**

Incident Type	Total	% of Total
1 - Fire	28	1.65%
2 - Overpressure Rupture, explosion, Overheat - No Fire	2	0.12%
3 - Rescue & emergency	990	58.48%
4 - Hazardous Conditions (No Fire)	38	2.24%
5 - Service Call	144	8.51%
6 - Good Intent Call	411	24.28%
7 - False Alarm & False Call	69	4.08%
8 - Severe Weather & Natural Disaster	0	0.00%
9 - Special Incident Type	1	0.06%
Incomplete Reports	10	0.59%
Total Incident Count (Unique Calls)	1693	100.00%
Number of Total Unit Responses	2169	

## Total Fire Loss - \$342,602.00

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	399	285	0:04:45
Station #2	217	308	0:05:08
Station #3	281	340	0:05:40
Station #4	166	335	0:05:35
Station #5	55	550	0:09:10
Station #6	49	561	0:09:21
Station #7	163	364	0:06:04
Station #8	142	314	0:05:14
Station #9	219	346	0:05:46

### **Community Outreach**

		Wheels that work, OEC Wired for Safety, Library Summer Kickoff, Carry the Load Support, School
Tours and Community Events	18	special end of year events, Station Tours, Ride Alongs

### **Burn Permits**

	The second second	
Burn Permits Issued	417	Conditions were favorable for burning 18 days in May

### Training

Total Personnel Training Hours	2382	Mgmt/Supvsr, Hazmat, Wildland, Special Healthcare, Swiftwater, Peer Support, Elevator
		1 0 1 1 7 7 7 1 1 1 1 1 1 1 1 1 1 1 1 1

		NF		May 202		port				
			Tota	Calls By						
	Total # of Responses	District 1	District 2			District 5	District 6	District 7	District 8	District 9
Engine 1	385	364	2	8		A	3	6	0	2
Brush 1	5	4	0	0		0.0	1	0	0	0
Ladder 1	56	36	5	7	1		()	8	0	0
**Chief 301	58	9	12	11		2	2	16	2	4
Station 1 Total	504	100	100	Chettan.	XA COL	100		100		
DESTRUCTION OF THE PARTY.				Station :	2					
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 2	230	3	215	4	3	1	0	4	0	0
Brush 2	1	0	1	0	0		0	0	0	0
Ladder 2	21	3	6	7	0	6	6	5	0	0
HAZMAT	6	1	1	1	0.0	6	1	1	1	0
Station 2 Total	258		77.7-3	7-1-1					100	
				Station	3					
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 3	305	1	3	283	0	1	2	5	10-0-3	10
Brush 3	2	0	-0	0	(i	1	1	0	0	0
Station 3 Total	307		Department of the second		10,750,000,000,000,000					
				Station	4		SELECTION OF THE PARTY OF THE P			
	Total # of Responses	District 1	District 2			District 5	District 6	District 7	District 8	District 9
Engine 4	178	4	6	0	163	0	()	4	1	0.50
Brush 4	1	0	0	0	1	0			0	0
Station 4 Total	179						-11 34	HIGH STATE	MARKET TO	
Otation 4 rotal	1/5		10.07	Station	5		S. S. A. B. S.			
	Total # of Responses	District 1	District 2			District 5	District 6	District 7	District 8	District 9
Engine 5	16	0	0	0	n	13	3		0	0
Brush 5	59	0	0	0	n	56	2	()	0	1
Station 5 Total	75					30				-
Otation o Total	/3			Station	6					
	Total # of Responses	District 1	District 2			District 5	District 6	District 7	District 8	District 9
Engine 6		District	DISCHOLL	0	4.0	2	19		0	0
Engine 6 Brush 6	21 52			- Contract		2	49			1
Rescue Boat 6	2	0	0	0	Û	6 10	2	10	0	0
Station 6 Total	75							111111	TORROSON MANAGEMENT	
Station o rotar	/3			Station	7					4
	Total # of Responses	District 1	District 2		_	District 5	District 6	District 7	District 8	District 9
Rescue 7	3	District 1	Diodiotz	1	0				ri e	2
Squad 7	205	10	9	13	2			162	4	5
Rescue Boat 7	203	0	0	13	- 19 - 6	0.0		2	1800	0
Station 7 Total	210					BALLEY HARR		7 -		
Otation 7 Total	210			Station	8		William Di			
	Total # of Responses	District 1	District 2			District 5	District 6	District 7	District 8	District 9
Engine 8	Committee of the second of the	Name and Address of the Owner, when the Owner, which t	1	Districts	2	Biotifice	1	4	139	0
Tanker 8	148	1	1		2		3		133	
Station 8 Total	3	0		D. S.			3			
Station 6 lotal	151			Station	q				A STATE OF THE STATE OF	
	Total # of Responses	District 1	District 2			District 5	District 6	District 7	District 8	District 9
Engine 0	CONTROL OF THE PARTY OF THE PAR	Transfer Control of the Control of t	District 2			Districts				214
Engine 9	251	8	0	14	0		10	4	1	
Brush 9	5	10)	0		0	Charles and Charles	3			2
Tanker 9	5		1	0	70.46	2	5	6		7
**Chief 401	43	4	4	9	$\sim 0.7$	2	11	6	0	

Station 9 Total

304

#### **NFD Monthly Progress Report** May 2025 **Total Calls By Station** Fire Prevention Total # of Responses District 1 District 2 District 3 District 4 District 5 District 6 District 7 District 8 District 9 Fire Marshal 1 8 2 4 2 Fire Marshal 2 7 2 2 1 1 1 \*\*Fire Marshal 3 29 6 6 6 4 6 1 Fire Marshal 6 1 1 Prev. Totals 45 **Specialty Units** Total # of Responses | District 1 | District 2 | District 3 | District 4 | District 5 | District 6 | District 7 | District 8 District 9 EM<sub>3</sub> 2 8 2 2 1 1 EM4 11 4 3 1 1 1 1 **Specialty Totals** 19 **Notified Units** Total # of Responses District 1 District 2 District 3 District 4 District 5 District 6 District 7 **District 8** District 9 EM1\* 4 20 2 4 8 2 NFD3\* 7 22 **Notified Total** 42 **Total by District Totals** 171 81 136 2169 462 284 391 241 151 252

<sup>\*</sup>EM1, EMS1 and NFD3 are "notified" of certain calls. They may or may not actually go on scene.

<sup>\*\*</sup>As of 1/1/25 all All Assistant Chiefs will be designated 301, All Battalion Chiefs 401 and all On-Shift Fire Inspectors FM3

## **May 2025 Fire Prevention Activity Summary**

### **Prevention Department Update and Activities**

Training	18 hours	Interviews & Interrogations, Fatality Fire Investigations Hazmat and Medical	
Inspection/Re-Inspection	104	Occupancy Load, Daycare, Fire Alarm, Fire Suppression	
Activities	hours	System, General, Food Trucks, Schools, Fire Watch	
Smoke Detectors	11	Check/Install Smoke Detectors/Replace Batteries/Bed Shakers	
Investigations	55 hours	1 Joint, 11 Closed, 1 Complete, 1 Pending, 0 Closed Arrest	
Investigative Activities	97	Fire Investigations, Report Writing, Reviewing Video,	
	hours	Subpoena prep, etc	
Department Meetings	23	Department Meetings, Officers Meetings, Shift	
	(22 hours)	Briefings, Evaluations	
Station & Equipment	48 hours	Daily checks, supplies replenishing, cleaning &	
Maintenance	46 HOURS	organization, drone updates and maintenance	
Public Service/Education & Special Events	2 hours	Youth Firesetter education	

### **Planning Officer Activities**

Fire Planning Activities	Number	Staff Hours
Building Plan Reviews/ Fire Protection System Plan Reviews	37	56
Fire Inspections/Re-inspections	66	50
Meetings	5	10
Training (Target Solutions, Building Code)	6	10
Communication	N/A	10
Totals		136
Time Off (VAC, SICK, Holiday)	N/A	12

May 2025

### **Regular Monthly Scheduled Activities**

Meetings will be held at the Robinson EOC unless otherwise posted

### **Outdoor Warning System**

Each morning at 7:00 am, a silent test of the outdoor warning system is conducted. The test provides an operational snapshot of the status of the system. This information provides information if a unit needs maintenance and if it is operating properly. For special requests the audible test may not be completed. Such requests would be large event venues such as an OU home football game or the annual Medieval Fair.

The South Canadian Amateur Radio Society provided volunteering monitoring service of the system during the weekly audible test.

An audible test of the outdoor warning system is conducted for 60 seconds each Saturday if conditions are favorable. Three units are sounded for 20 seconds due to being a public park venue. They are located at Griffin Park, Reeves Park and the Animal Control facility.

### National Weather Service Weekly Weather Meetings

Each Monday morning at 10:00 am, the National Weather Service conducts a video call regarding the upcoming weekly weather. A mid-week call is done on Thursday afternoons at 2 pm. Special conference calls are made during times of severe weather as the NWS determines. This call has the option for video participation and telephone call in. It is primarily for the Emergency Management of jurisdictions, school, State offices involved in EM, Tribes and other entities tasked with severe weather operations. It is not intended for the general public nor is this just a weather forecast. This time allows for interaction with the NWS about concerns that directly affect the local jurisdiction so they may better prepare for incoming weather. National Weather Service Storm Spotter Training is located on their website at www.weather.gov/OUN

## South Canadian Amateur Radio Society SCARS (www5nor.org)

-SCARS is a vital preparedness partner with Emergency Management and are included in the City Emergency Operations Plan. They operate within the SKYWARN program for Norman, provide testing for amateur license, provide technical advice and service to the AUXCOM radio operation in the EOC. They participate in many community preparedness events throughout the year.

-Each Tuesday evening at 6:30 pm, ELMER night with the Amateur radio club. The club mentors other HAMS, works on projects and equipment, provides general support to the City and Public on Amateur operations. This is held at the Fire Training Center.

-Each Wednesday morning at 9:15 am a communication test with state emergency management partners is conducted by the various geographical areas. This tests the local and statewide capability for various communication means across the state in preparedness for disaster operations.

-Each first Thursday evening of the month is amateur radio testing night at 6:00 pm at the Fire Training Center. Open to the public, the club provides the opportunity for the community to test for their Amateur license or upgrade a license. Note: the FCC has been directed to start charging for testing.

-Each Saturday 12:00 Outdoor Warning audible test. This test is supported by the Amateur radio club to assist in identifying and verifying units needing maintenance.

May 2025

Residents can assist by "Adopting a Pole" and reporting the siren status they adopt at the website <a href="www.w5nor.org">www.w5nor.org</a>. The Club meeting is the second Saturday of each month, 9 am at the Fire Training Center.

### **Local Emergency Preparedness Committee**

Meets quarterly at the Wellness Center (The Well) under the management of the Cleveland County Emergency Management office. The public is welcome to address any concerns regarding emergency planning or SARA Title III information. The LEPC is part of the oversight for the Citizens CORPS Council of Norman. A report on activities is provided each meeting. Meetings occur on the first Wednesday of each quarter.

### **Emergency Management Activities**

### The Emergency Operations Plan

Norman EM received approval for funding for a third party vendor to conduct a comprehensive update to the City plan in FY 27. Currently the plan is formatted in the All Hazards County format. Consideration will be to maintain the format or follow the Community Planning Guide 101 format. The current plan is valid and provides the tasks duties and responsibilities for the City Departments during disaster operations. Emergency Management is responsible for maintenance of the plan.

Damage reporting during an event causing damages is critical for determination of needs and coordination of response. An internal meeting was held May 12, 2025 hosted by the City ACM. From that meeting it is clear the EOP is not being followed nor is the content well known. Over the years' technology has made reporting to state officials much easier but the process as a whole seems to be misunderstood. The realization of the broad personnel turn over in the City has identified training opportunities in Emergency Management. One such item is the PD attempt to inject an Incident Management Team without coordination of Emergency Management or the EM Director. As the plan is being updated training will be schedule to inform City Divisions of their roles and responsibilities in disaster response.

### The Mitigation Plan and Grants

The mitigation plan is current and a required update is in process. Norman Participates in a County plan. This format strengthens the justification for mitigation projects by showing common hazards of multiple jurisdictions.

- Critical facility generator review project. The grant for funding to review the critical facilities the City has to determine generator needs. The first draft is completed and awaiting the final approval to apply from state EM.

### **Open Disaster Operations**

Wildfire March 14. Norman received approval for a Fire Mutual Assistance Grant (FMAG). Initial documentation was provided for reimbursement and the process is ongoing. The FMAG will assist Norman in recovering funding that can be documented in direct support of active fires. This is different that the Public Assistance Grant, that normally assist the jurisdiction with infrastructure recovery. Individual assistance is not available under an FMAG.

In response to the wildfires in the state the Small Business Administration and FEMA approved Individual Assistance for those affected by the fires and straight line winds. EM coordinated a disaster recovery center at the Little Axe Middle school and several residents

May 2025

took advantage of the assistance. Note: This assistance is for those affected by the straight line winds also.

Much of May has seen numerous severe weather flooding throughout Norman. The Governor declared a state of emergency and a federal declaration is being sought. The Small Business Administration has offered low interest loans to residents of the wildfire and other disaster events in the state. No event resulted in a federal declaration but the State issued a declaration.

### **Norman Emergency Response Volunteers**

### Special Response Teams Available

There are several specialty teams available for response or community preparedness events. The Norman EM Unmanned Aerial Vehicle team, the Small Animal Response Team (SMart), The Oklahoma Large Animal Response Team (OLAFR), The MRC State Stress Response Team (OKSRT, a mental health asset) can support with coordination through Norman EM.

### **Red Cross Coordination**

We have dedicated volunteers that can respond quickly to the resident need for assistance. The primary task is to ensure a burnout family has assistance from the Red Cross if they request it and to stay involved until Red Cross is on scene or the family confirms connection with the Red Cross.

## Auxiliary Communications

(AUXCOM)

The AUXCOM capability is a work in progress. The Section is operational and developing new capacity for alternate communications means. Recruiting for operators is ongoing. Plans for future budget requests from PSST are being completed.

### **Events Planned**

Upcoming events are: SW EM workshop May 13-14 in Chickasha, Support of a Youth Preparedness Camp June 1-7, supporting SOONERCON, an amine venue at the Embassy Suites, June 19-22. FEMA Region 6 Community Preparedness Division has requested Norman EM Coordinator to take a lead role in planning a Preparedness Course for the Deaf at the State School in Pauls Valley, details TBD.

### **Events Supported**

The SW Workshop held in Chickasha was a huge success. A table top exercise was completed focusing on various disaster operations and hosted by David Hogg, Meteorologist and Social Engineer planner. Coordination with the group was made to include them in an exercise for the City of Norman as the EOP is updated.

The third Youth Preparedness Day Camp is still planned in June. Amateur Radio Field Day is the last weekend in June. It is a great way to be introduced to amateur radio. SCARS will participate using the Fire Training Center.

### Response Provided

Severe weather response days: May 17-19, 2025.

Single family fires supported = 10

Commercial fires (Apts) = 4

Grass fires supported = 3

Water rescues supported = 3

### **EOC Operations and Facility**

Restating from last month: The new facility has presented various issues with operations in the EOC. The EOC Manager has no control of the screens and viewing platforms. The central

May 2025

control by communications is not the same needs of the EOC. This should be considered during the next PSST funding or modifications. Several walls do not have supporting outlets. Power was provided to screens but not extended down the wall for other use. Security for the room is nearly non-existent. The EM Manager does not have a key to the main EOC door and the main door does not secure properly. Radio reception for other than the Harris system needs extended to the EM offices. Some FOBS need modifications for access. Funding for external maintenance building should be provided to EM for shelving, storage cabinets and other items as needed. A report from EM will be provided for the FY 28 budget requests for modifications and improvements for Emergency Management. There should be a coordination meeting on the building use and various access. The CJIS requirements are being improperly applied and restriction from use of the amenities for EOC personnel continue. Potential violations can be found in numerous federal codes and policies. One of which is the CJIS Policy 5.1.1/5.5.

## HUMAN RESOURCES 5

# Monthly Report May 2025

### **HumFederal Budget Concerns:**

- The latest federal budget proposal threatens to eliminate funding for UCEDD, DD Council, and most of the P&A programs.
- Impact: Loss of vital services, reduced protections against abuse, and diminished support for individuals with developmental disabilities.

**Conclusion:** The presenters emphasized the critical role these programs play in supporting individuals with developmental disabilities

The next meeting is scheduled for Tuesday, June 3, 2025, at United Way.

### **CITY OF NORMAN EMPLOYEE DEMOGRAPHICS**

### **Total Population**

(Includes full-time, part-time, and temp/seasonal employees)

Gender	Total Population	% of Total Population
Female	321	28.3%
Male	813	71.7%
	1134	100.00%

Job Classification by Gender			
Job Classification	Female	Male	
Full-Time	186	679	
Part-Time	28	35	
Temporary	107	99	
	321	813	

### Full-Time Employee Population Only

Gender	Full-Time Population	% of Full-Time Population	
Female	186	21.5%	
Male	678	78.5%	
	864	100.00%	

Employee Population by Generations					
Generations	Birth Years	Current Age Range	Female	Male	
Silent Generation	1928-1945	80-97	0	2	
Baby Boomers	1946-1964	61-79	21	58	
Generation X	1965-1980	45-60	75	240	
Millennials (Gen Y)	1981-1996	29-44	65	295	
Generation Z	1997-2012	13-28	25	83	
		0.000	186	678	

# Monthly Report May 2025

**ADA Citizen's Advisory Committee** – The ADA Citizen's Advisory Committee's next quarterly meeting is scheduled for Monday, June 9, 2025, at City Hall.

Cleveland County disABILITY Coalition – The monthly meeting took place on Tuesday, May 6, 2025, at United Way. The purpose of the Cleveland County disABILITY Coalition is to increase awareness of all disabilities, to identify community needs and to develop solutions to those needs.

A joint presentation by Redlands Partners (UCEDD, P&A, DD Council) was given.

**Overview:** The presentation focused on the importance of funding for three key programs: UCEDD (University Center for Excellence in Developmental Disabilities), P&A (Protection and Advocacy), and DD Council (Developmental Disabilities Council). These programs are vital for supporting individuals with developmental disabilities and their families.

### **Key Points:**

### 1. UCEDD (University Center for Excellence in Developmental Disabilities):

- Mission: Build capacity across the state to support professionals, family members, individuals with developmental disabilities, and communities.
- Activities: Trainings, disseminating evidence-based information, and providing resources like the Guide to Community Services.
- **Programs:** Family Support 360, which supports families whose primary language is Spanish and those in urban areas.

### 2. DD Council (Developmental Disabilities Council):

- Mission: Fund and support projects that address the needs of people with developmental disabilities and their families.
- Programs: Youth Leadership Forum (YLF) for juniors and seniors with intellectual and developmental disabilities, Partners in Policymaking for adults to build advocacy skills.
- Impact: Initiatives like Sibshops, Tech Now, and capacity-building projects for communities.

### 3. P&A (Protection and Advocacy):

- Mission: Protect and advocate for the rights of people with disabilities, ensuring they are treated equally and with dignity.
- Activities: Special education work, abuse investigations (e.g., Greer case), discrimination work, and systemic impact cases like the Briggs case for timely competency evaluations.

# Monthly Report May 2025

#### SAFETY

#### RECORDABLE INJURIES - OSHA

Department/Division	Nature of Injury	How Sustained	Prognosis	Prevention Method
Fire Suppression	Lower Back	Deadlifting weights	Off Work	Awareness and proper lifting techniques
Police Department/Records	Left Ankle and both Knees	Tripped on a crack in the pavement.	Restrictions	Caution and awareness
Parks & Rec/Facility Maintenance	Left Knee	Kneeled down to remove something and heard a pop when standing back up	Off Work	Caution and proper bending, squatting, and standing techniques

#### CURRENT NUMBER OF "AT FAULT" VEHICLE COLLISIONS PER CALENDAR YEAR:

2025*	2024	2023
12	40	11

<sup>\*</sup>CY2024 is current YTD

#### CURRENT NUMBER OF "AT FAULT" VEHICLE COLLISIONS PER FISCAL YEAR:

2025	2024	2023
34	14	7

#### RECORDABLE INJURIES PER CALENDAR YEAR:

2025*	2024	2023
23	80	78

<sup>\*</sup>CY2024 is current YTD

#### **RECORDABLE INJURIES PER FISCAL YEAR:**

2025	2024	2023
69	62	67

#### ACCESSIBILITY

#### ADA:

Completed Project Scoping for a Newly Constructed Recreation Facility presented by BlueDAG.

#### Accessibility:

**Employee Resource Groups** (ERGs): LGBTQ+ Alliance's next meeting is to be determined. The Alliance of Black Employees (ABE) met and watched "A Soldier's Story" for the monthly meeting. The next meeting is to be determined.

Presented a "Mental Health Awareness Month" lunch and learn for employees. Ronald Wahkinney with the Employee Assistance Program (EAP) presented on what services are available to employees and their dependents.

#### **Committees:**

**Human Rights Commission (HRC)** – The monthly meeting was scheduled to take place on Monday, May 19, 2025, at City Hall, but was cancelled. The next meeting is scheduled to be held on Monday, June 23, at City Hall.

#### HUMAN RESOURCES Monthly Report May 2025

	may 2020	
Police		
Police Officer (4)		
	Public Works	
Capital Projects Engineer/Staff Engineer (1)	Emergency Vehicle Tech Mech II (1)	
Mechanic I (1)	Maintenance Worker II (2)	
PT* Intern	Public Works Supervisor (1)	
	Utilities	
Utility Collection Worker (1)	Plant Operator D (1)	
Laboratory Technician (1)		
	Planning	
Plans Examiner (1)		
	Human Resources	
PT* Intern	Safety Manager (1)	
Ci	ity Manager's Office	
PT* Intern		

#### **DAYS TO FILL**

Full Time Position	Date Posted	Offer Date	Days to fill
Assistant City Attorney IV	N/A	N/A	N/A
Utility Distribution Worker I (2)	4/9/25	4/24/25	30
Staff Engineer	9/3/24	4/21/25	Perpetual Posting

<sup>\*</sup>Offer Date reflected for accurate days to fill numbers, all started in current month

PT/Seasonal Position	Start Date	Date Posted	
Admissions Clerk I (6)	5/2/25	1/3/25	
Aquatic Facility Maintenance I	5/20/25	1/3/25	
Assistant Aquatic Manager	5/27/25	1/3/25	
Concession Cashier I	5/19/25	1/3/25	
Food & Beverage Technician I	5/27/25	1/3/25	
Golf Course Attendant	5/14/25	4/1/25	
Lifeguard (20)	5/2/25	1/3/25	
Mechanic Apprentice (3)	5/12/25	3/21/25	
Recreation Center Specialist	5/7/25	1/3/25	
Slide & Gate Attendant (6)	5/7/25	1/3/25	
Swim Instructor (5)	5/5/25	1/3/25	
Westwood Laborer	5/9/25	3/4/25	

<sup>\*599</sup> registrations/applications to our openings, 11 new requisitions opened.

# Monthly Report May 2025

Public Works/Fleet	Mechanic Apprentice	3
Utilities/Water Line Maintenance	Utility Distribution Worker I	2

#### PROMOTIONS - 1

Dept./Div.	Position	Number of Employees
Public Works/Fleet	Mechanic II	1

#### SEPARATIONS - 14

Dept./Div.	Position	Number of Employees
Human Resources/Safety	Safety Manager	1
Parks & Rec/Facilities	Facility Supervisor	1
Parks & Rec/Golf Course	Golf Course Attendant	1
Parks & Rec/Golf Shop	Golf Shop Assistant	1
Parks & Rec/Recreation	Slide & Gate Attendant	4
Planning & Comm Dev/Planning	Plans Examiner	1
Planning & Comm Dev/GIS	Intern	1
Public Works/Engineering	Capital Projects Engineer	1
Public Works/Streets	Maintenance Worker I	1
Utilities/WRF	Laboratory Technician	1
Utilities/Sanitation	Sanitation Worker II	1

#### **TURNOVER STATS**

Department	No. of Employees	No. of Terminated Employees	Turnover Rate
City Manager	15		0.00%
City Clerk	6		0.00%
Finance	23		0.00%
Fire	164		0.00%
Human Resources	10	1	10.00%
Information Technology	17		0.00%
Legal Department	9		0.00%
Municipal Court	12		0.00%
Parks & Recreation-Total	109	7	6.42%
Planning & Comm Dev.	38	2	5.26%
Police	261		0.00%
Public Works	125	2	1.60%
Utilities	163	2	1.23%

#### RECRUITMENT

Positions Requisitioned for Refill by Department/Division (# of vacancies) *included positions are Full Time unless otherwise indicated as Part Time (PT) or Seasonal PT*				
	Parks & Recreation			
Maintenance Worker I (1)	PT* All Locations – Recreation Center Specialist			
PT Recreation Leader PT* Golf Course Attendant				
PT* Westwood Pool Positions				

#### HUMAN RESOURCES Monthly Report May 2025

#### **HUMAN RESOURCES**

Total number of Employees: 1,125

Orientations: 3 - 51 new hires (4 FT, 48 Seasonal)

Terminations: 14

#### **ADMINISTRATION**

• FMLA cases – 2 new cases

• Processed invoices and reconciled expense accounts

• Coordinated Birthday/Anniversary post card mail outs

o 65 birthdays and 63 anniversary

#### **BENEFITS**

New Enrollments: 4

Benefit Participation					
	#	%			
Medical	809	93%			
Dental	807	93%			
Vision	618	71%			
Disability	416	48%			
Supplemental Life	445	51%			

Total Benefit Eligible Population: 872

Claims					
Rx Claims					
	ACTIVE	\$449,766.48			
	RETIREE	\$32,264.38			
	HSA	\$72.99			
Medical Claims		\$3,584,811.00			
Dental Claims		\$ 89,378.33			

#### **PERSONNEL ACTIONS**

#### New Hires - 52

Dept./Div.	Position	Number of Employees
City Manager	Intern	1
Legal Department/Administration	Assistant City Attorney IV	1
Parks & Rec/Golf	Golf Course Attendant	1
Parks & Rec/Golf	Golf Course Maintenance	1
Parks & Rec/Recreation	Recreation Center Specialist	1
Parks & Rec/WW Pool	Admissions Clerk I	6
Parks & Rec/WW Pool	Assistant Aquatic Manager	1
Parks & Rec/WW Pool	Maintenance Worker I	1
Parks & Rec/WW Pool	Concessions Cashier I	1
Parks & Rec/WW Pool	Food & Beverage Tech	1
Parks & Rec/WW Pool	Lifeguard	20
Parks & Rec/WW Pool	Slide & Gate Attendant	6
Parks & Rec/WW Pool	Swim Instructor	5
Public Works/Engineering	Staff Engineer	1

# INFORMATION TECHNOLOGY

6

#### **CITY OF NORMAN**

Information Technology Department Monthly Report –May 2025.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes.	Implementation Complete – Project refinement ongoing: The CoN team has completed implementation work on all major core software. However, work continues in Utility Billing, HR, and Planning to refine these new systems.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization. New equipment is being implemented to replace the old and increase security and speed requirements.	Ongoing: IT Network staff are in implementation and testing of major networking and security appliances, as well as virtual upgrades. This includes expansion of equipment for new buildings and replacement of old switch infrastructure. Funded through CIP.
Data storage migration	The IT Department through a grant has purchased new data storage for the city's critical data.	In Progress. Implementation of the hardware is complete, configuration is on going.

Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilites Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC incase of lost service from the main connection.	Awaiting Approval, Working with Utilities Department, land acquisition complete, right of way in negotiation
New Building construction/renovation support.	The IT Department is involved in all new building construction planning and will be responsible to map our networking infrastructure, building air for network closets, power for equipment and battery backups, network drops, wireless network coverage, hardware installation, and physical moves of staffs computer systems in all building projects (Norman Forward Driven)	In Progress – PD Moves and Mary Abbot House expansion. Complete – ECOC, HR/IT Building, Building Maintenance, YFAC, Sanitation, Line Maintenance Sr. Center, Development Center, Municipal Court, Bus Station
Jenkins Street Fiber Move	Move the city's fiber optics out of the way of construction during the Jenkins Street widening project.	In Progress – Finance Dept. has made funds available and the construction phase has begun.
IT Security training efforts for all network and email users at the City of Norman.	Increase awareness and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who utilizes the network for business.	Ongoing monthly training continues with our cybersecurity education suite, as well as Penetration testing of the city network and improvements from the Penetration test report.
Endpoint Security Review	Review current endpoint security appliances and software and make upgrades as necessary.	In Progress

Print consolidation	Work with outside vendor to consolidate all print, fax, copy machines in CoN facilities.	In Progress estimated full completion in 2027
Automated Meter Infrastructure	Implement and integrate AMI for meter reading and utility billing.	In Planning – customer portal configuration in progress. Communication radios installation in progress.
OS and software upgrade/migration	The city is moving to a new OS and software suite to replace older Microsoft OS and software.	In Progress: We are targeting the end of the calendar yr 2025 as completion date.
Network Infrastructure Improvements	Utilize Network Engineer who will work closely with the Network and Infrastructure Manager, to review and improve our cabling, switching, and network configuration.	In Progress: The IT Department has been granted access to 5% of the annual capital funds for business critical software and infrastructure needs.
Integration of Computer Aided Dispatch with OU PD	Create a software as a service model to share public safety software data with and between OU PD and Moore PD	Complete. Additional segmentation for OU and Moore PD presence with NPD during OU Football is in progress.
Move existing secondary IT Datacenter to new location.	Move all equipment from the current secondary site to a new more robust and secure site.	Physical and virtual moves for the data center began May 2024 – full move expected to be complete by December 2025 if all tests of the new facility functionality are successful.

#### Support Tickets:

The IT department is responsible for all technology needs throughout all city departments. Public safety is a high priority and the bulk of our support tickets come from public safety support. IT Table 1 below represents the number of support tickets opened by each department for last month. The IT Department monitors trends in these numbers and makes adjustments as needed to assure that all departments have the appropriate amount of support for daily operations.

#### **Users Supported:**

The following statistics represent the number of network users supported by the IT Department. The city network is important for all business initiatives for the city of Norman. The number of devices supported reflects the growth in dependence on technology for daily operations (see IT Table 2).

#### **Email Security Appliance:**

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 359,762 attempted incoming and 142,422 outgoing messages for the month of May 2025. Incoming messages totaling 161,103 were considered Spam or hazardous e-mails by our email-filtering appliance, and were quarantine or filtered (see **IT Table 3**). This number represents 44% of our inbound mail. This percentage has decreased from previous months for malicious email/spam. The IT Department has made the decision to block inbound traffic from specific sources with known malicious traffic that constantly try to affect our network. We continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

#### Web Site:

The City of Norman's web site is hosted, updated and maintained by the IT Department. In the month of May 2025, the City of Norman's web site had 121,688 individual web sessions access the web site for 213,726 total page views. Of those sessions, 68,132 were identified as Users to view content on the City web site (see IT Table 4a and 4b). In July of 2019, the IT Department kicked off a project with Interpersonal Frequency to overhaul the City website. Since its completion in June 2020, the site has had a few major upgrades including a new search feature and this has contributed to more relevant search results. The site boasts a build in engine that allows it to function as an app on mobile devices and tablets.

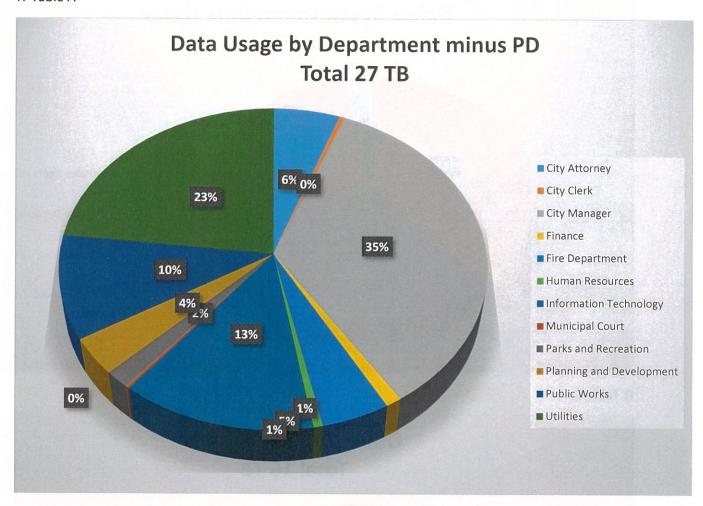
#### Data Storage:

The City of Norman's infrastructure depends on system availability and uptime. An important part of system availability is data storage and usage. The pie charts below (See IT Charts A,B, and C) represent where the bulk of IT data storage resides. The information stored in this infrastructure is important for daily operations, and public safety. This includes data that is protected in the case of a disaster that can be recovered to keep operations functional.

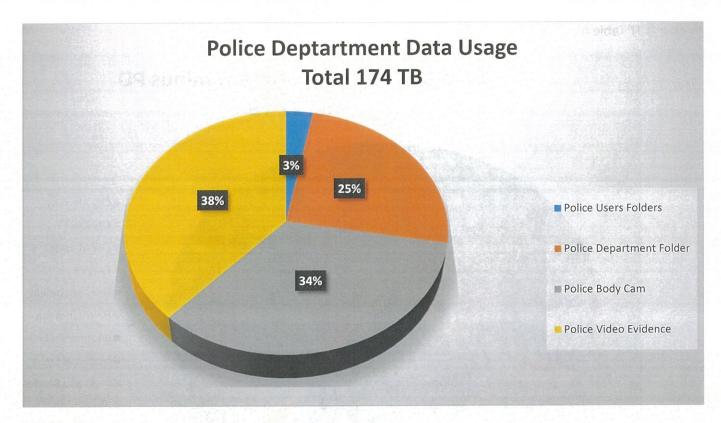
#### **ERP Project Implementation Progress:**

This project began in January of 2018 and was delayed for multiple reasons by the 2020 pandemic. The projects final implementations are complete as of March 2024. The City Council approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Once fully complete the city will have enhanced automated services and web services for our citizen base as well as the employees who conduct business and track their daily work with these systems. The IT Department completed implementation of all major pieces of the ERP business systems software packages. These include Parks and Rec software, Municipal Court software, Financial Systems software, Utility Billing software, Payroll, Human Resource Management, Work Orders (Tyler EAM), Time and Attendence, and Planning and Community Services software packages. Daily work continues on these systems as well as additional training, enhancements, and configuration. We will continue to evaluate and enhance each of these systems moving forward. Our current efforts include a review of the HR Systems, post launch troubleshooting of Planning and Community Dev software, an upgraded Parks and Rec software package to help with golf management, concessions, and food carts. We Are also preparing for AMI (Automatic Meter Infrastructure), and integration with a customer portal for Utility Billing Systems software as well as a review of the current time and attendance software.

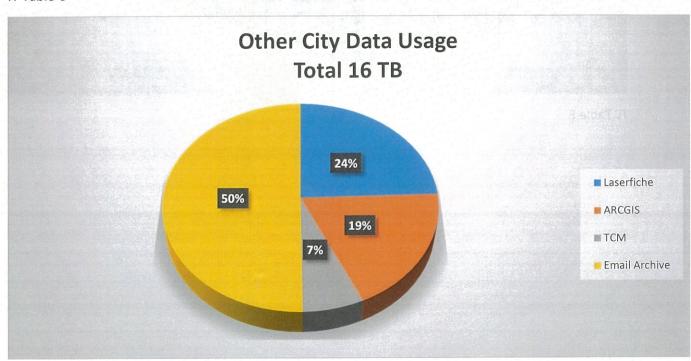
IT Table A



IT Table B



IT Table C



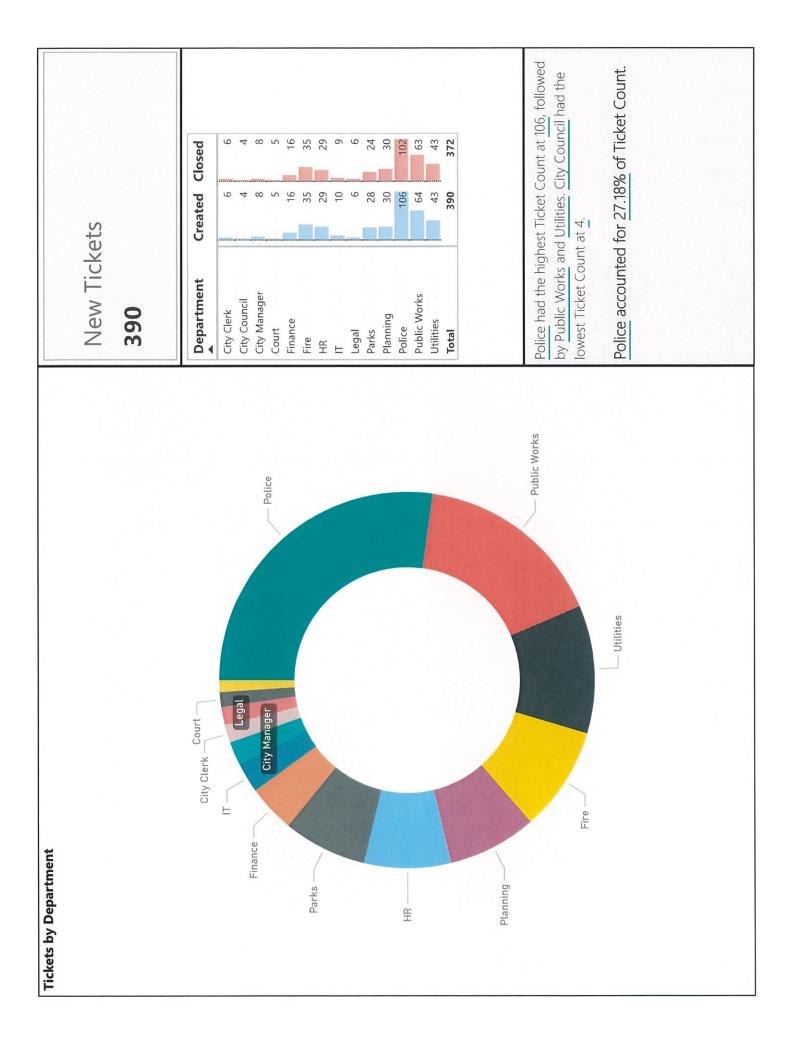
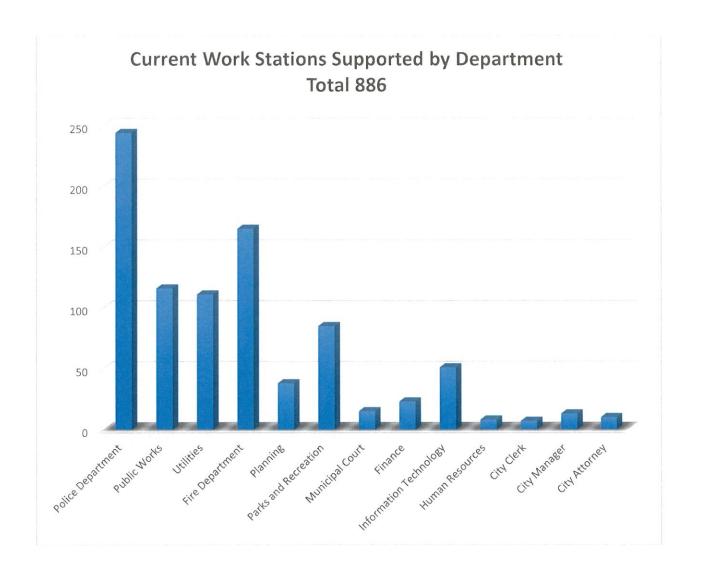


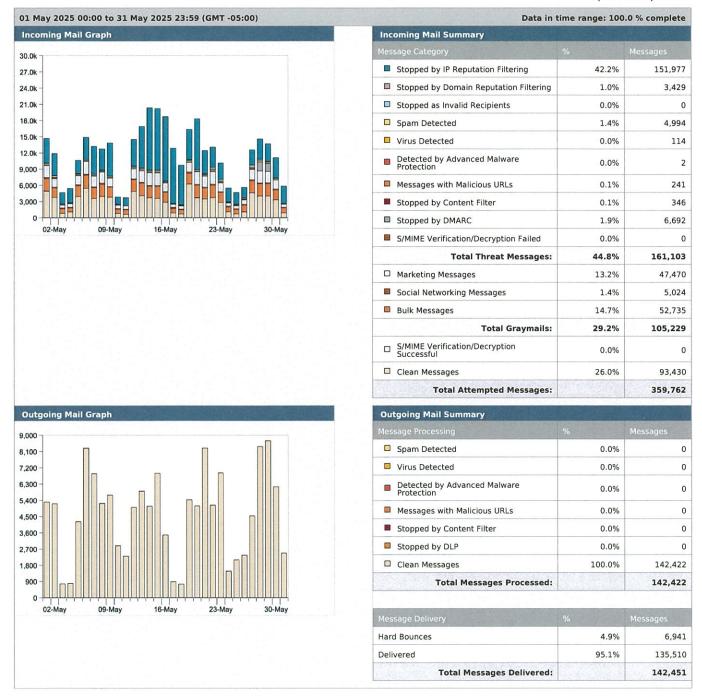
Table 2





#### **Executive Summary**

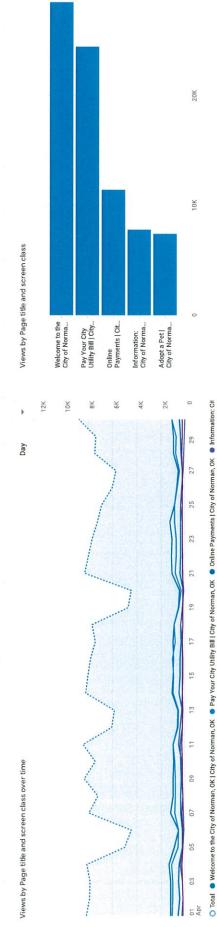
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< 1-10 of 1531 > 72,986 (11.43%) 86,949 (13.62%) 28,090 (4.4%) 20,723 (3.25%) 23,723 (3.72%) 21,920 (3.43%) 13,485 (2.11%) 13,962 (2.19%) 24,907 (3.9%) 8,537 (1.34%) 100% of total Event count All events 55s Avg 0% 215 148 118 32s 195 488 425 438 1m 01s Average engagement time per active user Go to: Rows per page: 3.14 Avg 0% 2.13 1.86 1.56 1.89 1.94 1.61 1.74 1.73 1.99 2.00 Views per active user 68,132 1,867 (2.74%) Active users 100% of total 13,378 (19.64%) 13,172 (19.33%) 7,343 (10.78%) 4,116 (6.04%) 3,826 (5.62%) 4,349 (6.38%) 2,783 (4.08%) 2,675 (3.93%) 1,944 (2.85%) **↓** Views 100% of total 213,726 28,530 (13.35%) 24,470 (11.45%) 11,425 (5.35%) 7,790 (3.64%) 7,404 (3.46%) 7,022 (3.29%) 4,841 (2.27%) 4,633 (2.17%) 3,874 (1.81%) 3,730 (1.75%) Information: City of Norman's 2025 Residential Spring Clean-Up | City of Norman, OK Welcome to the City of Norman, OK | City of Norman, OK Department Activity Reports | City of Norman, OK Pay Your City Utility Bill | City of Norman, OK Job Opportunities | City of Norman, OK Trash & Recycling | City of Norman, OK Online Payments | City of Norman, OK Animal Welfare | City of Norman, OK 10 Search Results | City of Norman, OK Adopt a Pet | City of Norman, OK Page title and screen class Q Search... Total

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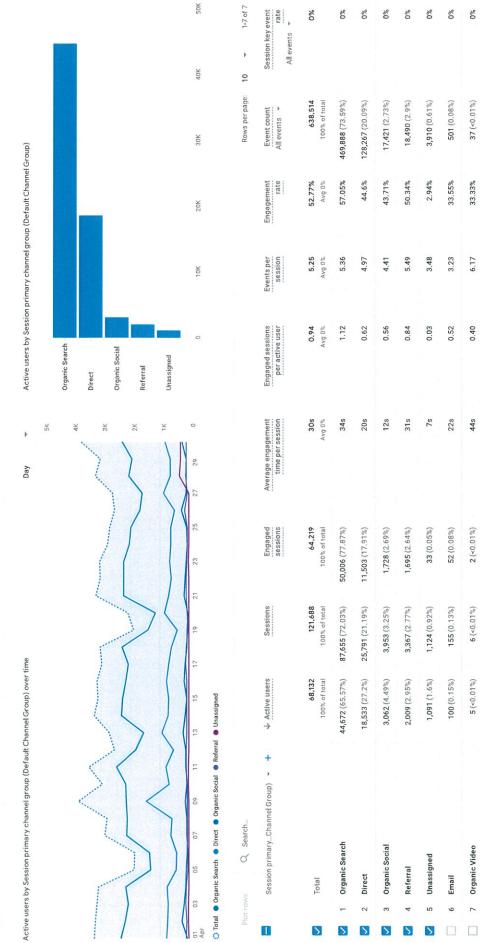
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# LEGAL 7

### MONTHLY REPORT - LEGAL DEPARTMENT

May 2025 Report (Submitted June 13, 2025)

#### **MONTHLY HIGHLIGHTS:**

Dollarhide v. Dennis Dickens, Oklahoma Highway Patrol, et al, CIV-2022-642 (K)

This case was filed on August 2, 2022, and arises out of the Plaintiff's arrest for assault on a police officer and obstructing a police officer. The City's participation in the Plaintiff's arrest was limited to transporting him to the Cleveland County Detention Center. On May 6, 2025, the federal district court granted the City's Motion to Dismiss the Plaintiff's claims against the City. The deadline for the Plaintiff to appeal the district court's decision expired on June 5, 2025. Consequently, this case will no longer appear on the Monthly Report.

#### LIST OF PENDING CASES:

#### UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

#### UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

#### UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Coulter v. Jared Butler, et al., Case No. CIV-24-835-R

#### OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

Dallas Norton v. City of Norman Police Department, et al., Case No. MA-123102

This request for the Supreme Court to Assume Original Jurisdiction and to issue a writ of mandamus was filed on May 15, 2025. It arises out of the Petitioner's conviction on 2 counts of lewd or indecent acts to a child under 16. The Petitioner asks the Court to assume original jurisdiction and issue a writ of mandamus that compels the Norman Police Department to comply with the Petitioner's open records request. A response has been filed and a decision by the Court is imminent.

#### **COURT OF CRIMINAL APPEALS**

#### CLEVELAND COUNTY DISTRICT COURT

#### A. General Lawsuits

115 W. Main LLC v. Sooner Emerald Dreams LLC, et al., CJ-2024-1318 Allison et al v. Post et al, CV-24-3374, SC 122946 Armstrong v. City of Norman, CJ-2012-1638 (K)

Bad Day Towing & Recovery v. City of Norman, CV-2024-2032 (K)

City v. Geoffrey and Kristin Arce, CV-2024-3662 (K, M, S)

Legal – May 2025 Monthly Report June 13, 2025 Page 2 of 6

City v. Haddock, CV-2010-357 TS (K, S)

City v. IAFF, CV-2011-48 L; DF-109447 (K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

Etter v. City of Norman, CJ-2021-731 (K)

Norman Municipal Authority and City of Norman v. Flintco, LLC, et al, CJ-2024-1343

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

FOP v. City of Norman, CV-2011-876 L (K)

Martin Flores v. City of Norman & John Doe, CJ-2021-1051 (K)

Kevin Hahn v. Norman Police Department, City of Norman, CJ-2021-210 (K)

City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)

City v. Lonnie Hodges, CV-2020-2922

The Norman Petition Initiative No. 2021-1, CV-2020-2384 (K)

McCarver v. City of Norman, CJ-2013-128 TS (K)

Remy v. Hall, et al., CV-2017-1853 (K, S)

Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)

Smith et al v. Norman Regional Health System v. City of Norman, CJ-2014-874 (K)

University Town Center, LLC v. City of Norman et al, CJ-2024-1405

#### B. Condemnation Proceedings

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)

City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)

City of Norman v. Tietsort Revocable Trust, et al., CJ-2013-775 (M)

City of Norman v Apex Properties, LLC, et al., CJ-2021-221 (M)

City of Norman v. D&J Land, LLC, et al., CJ-2022-251 (M):

City of Norman v. Harold and Diana Hansmeyer, et al., CJ-2024-498 (W)

# C. Lawsuits involving a City Claim/Interest in Property, Foreclosure Actions, and Applications to Vacate

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)

Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)

Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)

Katy Construction Co., CV-2024-2213

US Bank National Association v. Hudson et al., CJ-2024-996

US Bank National Association v. Vermillion et al., CJ-2024-1019

Orrklahoma Realty - Norman, LLC v. City of Norman et al., CV-2024-2824

First Bank & Trust Co. v. Norman Hospitality, Inc. et al., CJ-2025-749

This case was filed on May 6, 2025. It alleges a foreclosure action regarding the Norman Hotel.

#### D. Municipal Court Appeals

City of Norman v. Carisa McDonald, CM-2024-2317 (R)

Legal – May 2025 Monthly Report June 13, 2025 Page 3 of 6

#### E. Small Claims Court

None

#### F. Board of Adjustment Appeals

None

#### **LABOR / ADMINISTRATIVE PROCEEDINGS**

#### A. Grievance & Arbitration Proceedings (K)

This office has assisted with the following grievances:

AFSCME Grievance FYE 21-02 – (COVID-19 Leave)

AFSCME Grievance FYE 22-02 - (Jerry Younts and Bennie Gilmore - COVID-19 Leave)

AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave)

<u>AFSCME Grievance FYE 24-06</u> – (Malia Ross – Discipline)

AFSCME Grievance FYE-24-09 – (James Salley – Termination)

AFSCME Grievance FYE-25-3 - (Donald Cox - Termination)

<u>IAFF Grievance FYE 21</u> – (Carl Shanon Smith – Improper Compensation)

<u>IAFF Grievance FYE 23</u> – (Matt Ferris – Discipline)

IAFF Grievance FYE-24 – (Non-Emergency Call Back)

<u>IAFF Grievance FYE-24</u> – (Failure to Staff Personnel)

IAFF Grievance FYE-25 – (Failure to Follow Progressive Discipline)

<u>IAFF Grievance FYE-25</u> – (Paid Convention Leave)

#### B. Equal Employment Opportunity Commission (EEOC)

<u>Yoon v. City of Norman</u> – Charge No. 564-2024-00586 <u>Worthly v. City of Norman</u> – Charge No. 564-2025-01069

#### C. Contested Unemployment Claims (OESC)

Application of Austin L. Ball - Claim ID No. 347069420

Application of Donald Cox – Claim ID No. 866771528

Received 5/23/25, re: separation from employment as a result of discharge. Employer's response has been submitted and unemployment benefits have been denied by the OESC.

#### MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through May 2025. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

	<u>AD</u>	<u>ULT C</u>	<u>ASES</u>	<u>JUVE</u>	NILE C	<u>ASES</u>	COUR	T SESS	<u>IONS</u>
Month	FYE 23	FYE 24	FYE 25	FYE 23	FYE 24	FYE 25	FYE 23	FYE 24	FYE 25
JULY	165	464	359	7	11	25	9	10	11
AUG	241	341	493	10	7	6	13	16	13
SEPT	245	295	395	15	18	11	10	8	10
OCT	244	346	420	13	7	13	9	11	10
NOV	205	292	246	10	11	15	6	10	6
DEC	165	163	314	5	9	13	8	4	8
JAN	205	280	419	9	9	11	10	5	12
FEB	256	338	318	17	20	0	10	12	6
MAR	272	466	464	13	8	16	12	10	10
APR	322	443	621	9	11	3	9	14	11
MAY	395	430	546	17	26	10	13	10	12
JUNE	344	333		31	7		9	9	
TOTALS / YTD	3,059	4,191	4,395	156	144	123	118	119	109

#### **WORKERS' COMPENSATION COURT**

The total number cases pending as of May are 14. There were no new claims, settlements or court orders for consideration during the month of May. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE 25 CASES	FYE 24 CASES	FYE23 CASES	FYE22 CASES
Fire	Suppression	8	7	3	9	4
Fire	Prevention					1
Parks/Rec	Facility Maintenance		1			
Parks/Rec.	Park Maintenance					
Parks/Rec	Westwood Pool					1
Police	Criminal Investigation					1
Police	Patrol	3		2	1	4
Police	Administration			·		2
Public Works	Street Maintenance	I	1	***************************************		1
Public Works	Fleet	1	1	1		
Public Works	Storm Water	1		2		
Public Works	Traffic Control				1	
Utilities	Line Maintenance				1	
Utilities	Sanitation				1	
TOTALS		14	10	8	13	14

Legal – May 2025 Monthly Report June 13, 2025 Page 5 of 6

#### List of Pending Cases

Bernhardt, Kyle v. City of Norman, CM-2024-06289K

(FD/Suppression/Fire Driver Engineer, Left Shoulder)

Boxford, Steven Lee v. City of Norman, CM-2022-03698 N

(Police, Patrol, Master Police Officer, Left Shoulder, Neck, Left Hand, Left Arm, Left Hip, Right Knee)

Faught, David v. City of Norman, CM3-2025-02198A

(Fire, Suppression, Firefighter, Lower Back)

Hambrick, John v. City of Norman, CM-2023-02469K

(Fire, Suppression, Firefighter, Cancer, Body as Whole)

Hiett, Darin v. City of Norman, CM-2024-04540W

(Public Works, Streets, Heavy Equipment Operator, Neck, Left Shoulder, Left Arm)

Lewis, Brian K. V. City of Norman, CM-2022-02245 H

(Fire, Suppression, Fire Driver Engineer, Neck, Back UNS, Left Knee, Left Leg)

Massie, Nathan v. City of Norman, CM-2024-03408 H

(Public Works, Fleet, Service Technician, Neck+Neck, Lower Back, Ears+Neck, Bilateral Ears, Lumbar, Middle Back+Neck, Bilateral Ears, Lumbar, Middle Back, Both Shoulders, Both Arms)

Moring, Barry v. City of Norman, CM-25-00042 J

(Fire, Suppression, Fire Captain, Cancer, Body as a Whole

Newell, Richard v. City of Norman, CEC-2022-15014 H (Request to Reopen – Change in Condition for the Worse)

(Police, Narcotics, Master Police Officer-Sergeant, Right Knee)

Pierce, Daniel Ray v. City of Norman, CM-2024-02999 H

(Police, Patrol, Master Police Officer-Sergeant, Right Knee, Reinjured)

Shelton, Allen W. v. City of Norman, CM-2024-03110 X

(Public Works, Stormwater, Heavy Equipment Operator, Left Shoulder, Whole Back, Radicular Right Leg/Foot)

Simons, Michael v. City of Norman, CM-2024-04104 L

(Fire, Suppression, Firefighter, Right Knee)

Skelly, Gregory D., CM-2025-01674 M

(Fire, Suppression, Asst. Fire Chief, Lungs, Respiratory System, Heart, Trachea)

Wohrmann, Noel v. City of Norman, CM-2025-02034P

(Fire, Suppression, Fire Driver Engineer, L Shoulder, Left Arm & Left Hand)

#### **TORT CLAIMS**

The following is a breakdown of the Tort Claims activity through May 2025.

DEPARTMENT	FYE 25 Month	FYE 25 YTD	FYE 24 YTD	FYE 23 YTD	FYE 22 YTD
Animal Control	MORTH	1110	IID	2	2
Finance – IT		1			
Fire			2		2
Legal					
Other		4	5	5	6
Parks	1	8	2	1	2
Planning		2		1	2
Police	1	3	9	8	8
Public Works – other		2	2	5	2
Public Works – Stormwater					1
Public Works – Engineering		1			
Public Works – Streets	3	12	13	8	10
Utilities – other			2		
Utilities – Water	1	5	5	16	6
Utilities – Sanitation	2	10	11	7	6
Utilities – Sewer	3	7	10	3	4
TOTAL CLAIMS	11	55	61	56	51

CURRENT CLAIM STATUS	FYE 25 TO DATE	FYE 24	FYE 23	FYE 22
Claims Filed	55	61	56	51
Claims Open and Under Consideration	5	1	0	0
Claims Not Accepted Under Statute/Other	2	1	4	3
Claims Paid Administratively	17	26	25	15
Claims Paid Through Council Approval	6	4	2	2
Claims Resulting in a Lawsuit for FY	0	1	0	5
Claims Barred by Statute				
(No Further Action Allowed)	11	28	25	26
Claims in Denied Status				
(Still Subject to Lawsuit)	14	0	0	0

## MUNICIPAL COURT

8

#### MUNICIPAL COURT MONTHLY REPORT MAY - FY '25

#### **CASES FILED**

	j	FY 25		FY 24
	MAY	<u>Y-T-D</u>	MAY	<u>Y-T-D</u>
Traffic	1,542	11,146	1,138	9,409
Non-Traffic	289	3,009	223	2,937
SUB TOTAL	1,831	14,155	1,361	12,346
Parking	270	7,498	695	8,290
GRAND TOTAL	2,101	21,653	2,056	20,636

#### **CASES DISPOSED**

	<u>FY</u>	25	FY 24	1
	MAY	<u>Y-T-D</u>	MAY	<u>Y-T-D</u>
Traffic	1,202	10,233	1,064	8,603
Non-Traffic	290	2,981	256	2,435
SUB TOTAL	1,492	13,214	1,320	11,038
Parking	324	6,741	878	7,284
GRAND TOTAL	1,816	19,955	2,198	18,322

#### <u>REVENUE</u>

	FY 25		<u>FY</u>	24
	MAY	<u>Y-T-D</u>	MAY	<u>Y-T-D</u>
Traffic	\$ 125,507.21	\$ 1,072,223.43	\$ 116,936.60	\$ 981,010.74
Non-Traffic	\$ 18,789.12	\$ 211,292.59	\$ 19,718.45	\$ 218,011.73
SUB TOTAL	\$ 144,296.33	\$ 1,283,516.02	\$ 136,655.05	\$ 1,199,022.47
Parking	\$ 12,985.00	\$ 264,389.00	\$ 31,942.50	\$ 234,926.50
GRAND TOTAL	\$ 157,281.33	\$1,547,905.02	\$ 168,597.55	\$ 1,433,948.97

#### MUNICIPAL COURT - MONTHLY REPORT May 2025

#### JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

#### MEDIATION PROGRAM

The Early Settlement – Norman Mediation Program accepted 32 new cases and closed 28 cases during the month of May 2025. 9 Mediations were held.

# PARKS AND RECREATION

9

# Park Development Activities May 2025

#### **Neighborhood Parks:**



We are working to finish the renovation of William Morgan Park; with a ribbon-cutting scheduled for mid-June. A new boulder-themed playground has been completed to replace the old equipment which had reached the end of it's lifespan. We also placed a practice soccer goal in the park, to accompany the half-court basketball area for traditional sports. We have also worked to clear the edges of the walking

trails in the park along the pond and stream corridors; and replaced all of the park furniture with new materials (picnic tables, benches, trash cans). This unique neighborhood park has a long history of nature play and outdoor classroom opportunities, with educational signage, a boardwalk built by the Oklahoma Conservation Commission across the pond, and pollinator plantings installed by the Norman Department Of Environmental Resiliency (Norman DOER's) in recent years. We are also putting together a request for proposals for the new playground for Bluestem Park, which will be built this year on the land acquired years ago next to "The Links" apartment community in south Norman. The park was designed based off input we received from a survey of the residential area adjacent to the park; and will include a large playground, walking trails, a sand volleyball court, basketball court and large areas of native plantings, among other features. That work will continue through the summer, as weather permits.

#### YFAC Pickleball and Volleyball:

The new 6-court outdoor pickleball facility has been completed, including the new lights for those courts, as well as the 2-court sand volleyball and the synthetic turf football practice areas on the east side of the Young Family Athletic Center (YFAC). Work is still being wrapped up on final site cleanup and plaza construction between the two areas, including final site grading, concrete, earthwork, and landscaping. This work will also include installation of a perimeter fence and concrete walking path for visitors and members to use year-round while at the facility for any of the hundreds of events and tournaments scheduled for this popular new facility.

#### Forestry:

We presented a final draft of the Community Wildfire Protection Plan being developed by a consultant working with the Forester, in partnership with the Norman Fire Department and our peer land management organizations around town. This long-range plan is a key part of the process whereby the NFD can apply for funds controlled by the state and federal Forestry Service divisions to develop programs and projects that will help Norman to be prepared for wildfires in any setting (urban to rural, including the most at-risk areas where those two land types intermix). The plan will be presented for final adoption in June, once all final edits are made and all partners sign-off on the plan. Once in-place, our community will be able to start applying for grants and matching funds for outreach, education and physical action projects as they are made available each year. We will reference this plan for all projects of this type that are presented to council in future years.

**Native Plant Landscapes:** 



We are working with our Park Maintenance crews, landscape contractors and citizen groups to monitor the health and establishment of several native plant and pollinator areas in various parks. We are adding these types of landscapes to as many locations as we can, which are generally no-mow areas (except once a year, in late winter) that are allowed to go to seed each year and provide habitat for native wildlife and migrating pollinators (such as Monarch butterflies).

Residents often request these areas when we survey a neighborhood about what they want in their local parks. Some examples can be found at Cherry Creek, McGeorge, Bentley, Ruby Grant, Saxon and Sutton Wilderness parks. We are also working to convert our public landscapes in traffic islands and medians to these types of low-maintenance native plant areas, and will also look to add more in our neighborhood parks.

MAY 2025 PARK MAINTENANCE DIVISION				
	FY25	FY25	FY24	FY24
SAFETY REPORT	MTD	YTD	MTD	YTD
On-The-Job Injuries	0	6	0	6
Vehicle Accidents	0	3	0	0
Employee responsible	0	1	0	0
ROUTINE ACTIVITIES	Total Man Hours Total Man Hour		an Hours	
Ballfield Maintenance	126.75	965.50	32.00	101.00
Big Mowing	210	944.50	98.00	925.75
Bike Racks	70		0.00	0.00
Carpentry/Project Building	113	1918.75	63.00	1577.50
Chemical Spraying/Fertilization	63	961.50	54.50	1948.00
Christmas Setup/Repair/Removal	0	542.25	0.00	1146.00
Concrete/Masonry	22	102.00		0.00
Dirt/Sand/Mulch/Gravel Work	49	208.50		0.00
Equipment Maintenance/Service	260.5		222.50	2408.25
Equipment Repair	160.5		1	0.00
Equipment Transport	67.5			0.00
Events	199	1175.50	57.00	
Fence Repairs	6	374.00	0.00	384.75
Homeless Camp Cleanup	15	127.50		0.00
Landscape Maintenance	70.5	2664.50	141.50	
Material Hauling	74.75		37.75	634.50
Office Work/Planning/Supervision	319.25	1131.00		1019.50
Painting	10.5	154.50	8.00	138.00
Park Inspections	20	20.00		0.00
Park Tree Work	236.25	2236.75	106.75	1004.75
Playground Maintenance	120.75	1066.50	75.75	1279.50
Powerwashing	29	29.00		0.00
Purchasing Parts/Supplies	25	73.50		0.00
Recycling	24			0.00
Restroom Maintenance	22	204.00	9.00	783.00

C. C. Claranuma	48	314.25		0.00
Seasonal City Cleanups			0.00	
Seeding/Sodding	12	191.00	0.00	45.50
Sign Maintenance/Flags	24.25	160.25		0.00
Snow/Ice Removal/Ice Melt	0	537.00	0.00	297.00
Sprinkler Maintenance -	172.25	1598.00	104.00	1607.50
Street Tree Work/Storm Damage	101.5	467.50	0.00	16.00
Stump Grinding	8	66.00	0.00	0.00
Trail Maintenance	43	351.00	174.00	150.00
Training (Safety/CEU's)	12.75	328.75	615.50	0.00
Trash Maintenance	328.75	3281.75	4.00	4354.25
Trim Mowing	956.25	4941.75	7.00	5797.00
Vandalism Repair	0	245.25	0.00	385.00
Vector Control	7	118.00		144.00
Watering	3.5	116.00	0.00	73.00
Welding	0	25.00	0.00	0.00
Shopping Carts (by cart, not hours)	34	167.00	0	0
*Shop Time (No longer used)		86.00	63.00	539.25
*Special Projects (No longer used)		268.75	198.75	1387.75

# MAY 2025 RECREATION DIVISION MONTHLY REPORT

Little Axe Community Center: The afterschool had fifteen kids enrolled with an average nine kids attending and summer camp had 20 kids enrolled with an average of eight attending. The month of May was packed with end of the school year parties for our Afterschool Program. The center held its third Wednesday arts and active class with Little Axe High School. We are also working with the Little Axe High School in our WAT program {work adjustment training} twice a week. The center has a small food pantry we hold on Mondays for the Little Axe Community. The center hosted our monthly bingo and ice cream social and we had our monthly OHCE meeting. The center and Pioneer Library System offered free craft class (kite making) to the community and PLS offers story time as well as an on-hand librarian to take care of any library needs. Community Action out of Shawnee offers help to community members that need assistance and comes to the center on Fridays from 1pm to 4pm.

**12th Avenue Recreation Center:** 12<sup>th</sup> Avenue Recreation Center had an average of 33 campers each day in May. We had many events in May to include Mom Prom, Movies in the Park, Kids to Park Day, and our first Star Wars 5K run! Staff also had summer camp training and started our summer camp as well!

**Irving Recreation Center:** This month at Irving we had a total of 24 students enrolled in our After School Program and 20 in our Summer Program. We had an average of 19 students per day and 305 total visits. Irving moved into our new main room and started Summer Camp this month. All rentals now take place at 12<sup>th</sup> Avenue Recreation Center.

Whittier Recreation Center: This month at Whittier Recreation Center our After School Program continued with 23 students enrolled, and an average daily attendance of 14 children. The Recreation Center is still closed for renovations, so no activities or programs are being held currently.

FACILITY ATTENDANCE:	Month	Year to Date
Little Axe Community Center	512	8,298
12th Avenue Recreation Center	1,324	18,579
Irving Recreation Center	305	4,225
Whittier Recreation Center	225	3,876
Reaves Center	300	3,300
Tennis Center	2,990	33,335

# YOUNG FAMILY ATHLETIC CENTER APRIL 2025

	FYE 2025	FYE 2025
	MTD	YTD
YFAC Memberships	\$4,920.00	\$39,070.00
YFAC Day Passes	00.06\$	\$1,033.00
YFAC Gym Passes	\$2,268.00	\$26,726.00
YFAC Aqua Class/Camp	\$1,650.00	\$11,881.00
YFAC GYM Class/Camp	\$0.00	\$62,499.81
YFAC Misc Class/Camp	00.0\$	\$0.00
YFAC POOL Rental	\$7,272.50	\$131,522.00
YFAC GYM Rental	\$12,601.00	\$32,904.66
YFAC MISC Rental	\$450.00	\$2,525.00
YFAC POOL Tournament	00:0\$	\$0.00
YFAC GYM Tournament	\$53,200.00	\$247,410.66
YFAC Leases	00.0\$	\$42,447.73
YFAC Other Revenue/Advertising	\$30,297.77	\$93,688.48
YFAC Leagues	00.0\$	\$0.00
TOTAL INCOME	\$112,749.27	\$691,708.34
YFAC GYM Expenditures	\$12,665.91	\$147,253.61
YFAC POOL Expenditures	\$18,092.49	\$223,402.91
EXPENDITURES	\$30,758.40	\$370,656.52
Income vs. Expenditures	\$81,990.87	\$321,051.82

## WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



## **MAY 2025**

# Westwood Golf Course Division Monthly Progress Report

ACTIVITY	MAY FYE 25	MAY FYE 24
Regular Green Fees	1104	842
Senior Green Fees	473	477
Junior Fees	518	526
School Fees (high school golf team players)	8	11
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	427	1137
Employee Comp Rounds	175	363
Golf Passport Rounds	0	0
9-Hole Green Fee	236	255
2:00 Fees	470	248
Dusk Fees or 5:00 Fees	400	265
PGA Comp Rounds	6	9
*Rainchecks (not counted in total round count)	47	41
Misc Promo Fees (birthday, players cards, OU studen	51	112
Green Fee Adjustments (fee difference on rainchecks)	14	8
Total Rounds (*not included in total round count)	3882	4253
% change from FY '24	-8.72%	
Range Tokens	4115	2802
% change from FY '24	46.86%	
18 - Hole Carts	257	182
9 - Hole Carts	71	74
1 0 11010 Outto		
1/2 / 18 - Hole Carts	1419	1092
	1419 636	1092 474
½ / 18 - Hole Carts ½ / 9 - Hole Carts	636	474
1/2 / 18 - Hole Carts 1/2 / 9 - Hole Carts Total Carts	636 2383	
½ / 18 - Hole Carts ½ / 9 - Hole Carts	636	474
1/2 / 18 - Hole Carts 1/2 / 9 - Hole Carts Total Carts	636 2383	474 1822 0
1/2 / 18 - Hole Carts 1/2 / 9 - Hole Carts  Total Carts % change from FY '24	636 2383 30.79%	474 1822 0 0
1/2 / 18 - Hole Carts 1/2 / 9 - Hole Carts  Total Carts % change from FY '24  18 - Hole Trail Fees	2383 30.79%	474 1822 0
1/2 / 18 - Hole Carts 1/2 / 9 - Hole Carts  Total Carts % change from FY '24  18 - Hole Trail Fees 9 - Hole Trail Fees	2383 30.79% 0	474 1822 0 0
1/2 / 18 - Hole Carts 1/2 / 9 - Hole Carts  Total Carts % change from FY '24  18 - Hole Trail Fees 9 - Hole Trail Fees 18 - Hole Senior Trail Fees	636 2383 30.79% 0 0	474 1822 0 0 0
1/2 / 18 - Hole Carts 1/2 / 9 - Hole Carts  Total Carts % change from FY '24  18 - Hole Trail Fees 9 - Hole Trail Fees 18 - Hole Senior Trail Fees 9-Hole Senior Trail Fees	636 2383 30.79% 0 0 0	474 1822 0 0 0
1/2 / 18 - Hole Carts 1/2 / 9 - Hole Carts  Total Carts % change from FY '24  18 - Hole Trail Fees 9 - Hole Trail Fees 18 - Hole Senior Trail Fees 9-Hole Senior Trail Fees	636 2383 30.79% 0 0 0	474 1822 0 0 0
1/2 / 18 - Hole Carts 1/2 / 9 - Hole Carts  Total Carts % change from FY '24  18 - Hole Trail Fees 9 - Hole Trail Fees 18 - Hole Senior Trail Fees 9-Hole Senior Trail Fees	636 2383 30.79% 0 0 0	474 1822 0 0 0

# MAY 2025 WESTWOOD GOLF DIVISION MONTHLY PROGRESS REPORT

SAFETY REPORT				
	FY 2025	FY 2025	FY 2024	FY 2024
	MTD	YTD	MTD	YTD
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0
FINANCIAL INFORMATION			<u> </u>	
	FY 2025	FY 2025	FY 2024	FY 2024
	MTD	YTD	MTD	YTD
Green Fees	\$71,981.13	\$413,604.02	\$50,242.03	\$490,837.01
Driving Range	\$16,455.00	\$116,718.00	\$9,806.00	\$115,392.09
Cart Rental	\$37,385.61	\$221,514.15	\$26,618.98	\$248,566.97
Golf Classes	\$1,632.00	\$3,168.00	\$1,728.00	\$1,728.00
Golf Shop Rentals	\$336.91	\$3,114.51	\$1,054.15	\$3,710.81
USGA Handicap Fees	\$0.00	\$0.00	\$0.00	\$0.00
Golf Cart Capital	\$2,810.87	\$17,235.88	\$2,118.73	\$16,085.59
Golf Merchandise	\$22,819.20	\$176,584.83	\$16,326.61	\$167,993.81
Restaurant	\$23,729.45	\$152,274.20	\$15,675.46	\$148,142.48
Golf Membership	\$13,482.12	\$128,764.09	\$0.00	\$0.00
Interest Earnings	\$646.28	\$13,150.40	\$2,042.47	\$132,635.04
TOTAL INCOME	\$191,278.57	\$1,246,128.08	\$125,612.43	<b>\$1,068,589.76</b>
Expenditures	\$141,375.74	\$1,385,790.28	\$170,282.41	\$1,321,910.25
Income vs Expenditures	\$49,902.83	-\$139,662.20	-\$44,669.98	\$23,993.16
Rounds of Golf	3,882	30,571	4,253	26,516

Our weed control process is progressing as our focus to control, changes toward other species of weeds. (Saltmarsh Aster, etc) The greens are in good condition but, this quality rating refects the extremely wet spring. Rating is 89%. Tree trimming and dead tree removal is underway as time allows. Number 7 pond and drainage work is ready for sod, as weather allows for availability. After 2 mainline valve replacements, for the first time in the my 4 years working at Westwood Golf Course, the irrigation system is working properly in all areas. This has taken many repairs and adjustments (electrical, electronic and hydraulic). We continue to monitor and adjust as needed.

### MAY 2025 WESTWOOD FAMILY AQUATIC CENTER MONTHLY PROGRESS REPORT

FINANCIAL INFORMATION				
FINANCIAL INFORMATION	FY 2025 MTD	FY 2025 YTD	FY 2024 MTD	FY 2024 YTD
Swim Pool Passes	\$166,512.00	\$230,182.00	\$185,254.00	\$242,314.00
Swim Pool Gate Admission	\$18,786.00	\$208,375.00	\$22,300.00	\$208,935.00
Swim Lesson Fees	\$22,417.00	\$54,401.00	\$18,927.00	\$61,373.15
Swim Pool Rental	\$10,593.40	\$73,258.08	\$22,077.60	\$72,655.16
Swim Pool Classes	\$17,661.00	\$31,925.00	\$19,788.00	\$43,795.00
Swim Pool Merchandise Sales	\$57.00	\$393.58	\$194.02	\$430.46
Swim Pool Concessions	\$15,490.98	\$114,253.74	\$16,319.30	\$120,569.85
TOTAL INCOME	\$251,517.38	\$712,788.40	\$284,859.92	\$1,034,932.54
Expenditures	\$52,128.82	\$779,410.84	\$70,231.14	\$834,311.03
Income vs Expenditures	\$199,388.56	-\$66,622.44	\$214,628.78	\$200,621.51
ATTENDANCE INFORMATION	FY 2025 MTD	FY 2025 YTD		FY 2024 YTD
Pool Attendance	4643	56406	6394	37335
Adult Lap Swim Morning/Night	0	125	2	221
Water Walkers	3	3854	5	205
Toddler Time	5	678	3	396
Water Fitness	163	1817	2	188
Swim Team	136	196	28	38
Scuba Rentals	0	22	0	13
Scuba Participants	0	69	0	35
Swim Lesson	0	295	0	1275
Private Swim Lessons	0	30	0	35
Special Events	282	294	0	7
Party/Rentals	7	24	6	92
TOTAL FY 2025 ATTENDANCE	5239	63810	6440	39840
ATTENDANCE	INFORMATION	MAY 2024 TO N	OVEMBER 202	4
	Pool Attendance		99,996	
	Adult Lap Swim	Morning/Night	127	
	Water Walkers		3,886	
	Toddler Time		1,157	
	Water Fitness		1,793	
	Swim Team		118	
	Scuba Rentals		34	www.access.com
	Scuba Participa	nts	125	
	Swim Lesson		375	
	Private Swim		61	
	Special Events		16	
	Party/Rentals		50	
	TOTAL ATTENI	DANCE	107,738	

### FACILITY MAINTENANCE

9B



# Cost by Building with Maint Type

Building	Maint Type	Total Cost	Labor	Supplies	Equipment	Inventory	Outsourcing	Overhead
12TH AVE REC	HVAC	193.66	193.66	0.00	0.00	0.00	0.00	00.00
CENTER - 1701	Totals:	193.66	193.66	0.00	0.00	0.00	0.00	0.00
A - COURTS -	GENERAL	465.30	465.30	0.00	0.00	0.00	00.0	0.00
321 N WEBSTER	HVAC	154.93	154.93	0.00	0.00	0.00	0.00	0.00
	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	Totals:	701.10	701.10	0.00	0.00	0.00	0.00	00.00
ADULT	GENERAL	163.53	161.73	1.80	0.00	0.00	00.00	00.00
WELLNESS AND	HVAC	116.20	116.20	0.00	0.00	0.00	0.00	00.00
EDUCATION	Totals:	279.73	277.93	1.80	0.00	0.00	0.00	00.00
AGING	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	00:00
SERVICES - 329	HVAC	92.84	92.84	0.00	0.00	0.00	0.00	0.00
S PETERS	PLUMBING	84.47	80.87	3.60	0.00	0.00	0.00	00.00
	Totals:	217.74	214.14	3.60	00.00	0.00	0.00	0.00
ANIMAL	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00
<b>WELFARE - 3428</b>	Totals:	74.27	74.27	0.00	0.00	0.00	0.00	0.00
B - POLICE DEPT	GENERAL	387.73	387.73	0.00	0.00	0.00	0.00	0.00
-112 W DAWS	HVAC	171.10	171.10	0.00	0.00	0.00	0.00	0.00
	PLUMBING	319.51	303.25	16.26	0.00	0.00	0.00	0.00
	Totals:	878.34	862.08	16.26	0.00	0.00	0.00	0.00
C - HR, IT - 313	HVAC	903.01	903.01	0.00	0.00	0.00	0.00	0.00
N WEBSTER	PLUMBING	141.30	121.30	20.00	0.00	0.00	0.00	0.00
	Totals:	1,044.31	1,024.31	20.00	0.00	0.00	0.00	0.00
CALYPSO COVE	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00
RADIO TOWER -	Totals:	77.46	77.46	0.00	0.00	0.00	0.00	0.00
CITY HALL - 201	GENERAL	1,346.43	1,346.43	0.00	0.00	0.00	0.00	0.00
W GRAY	HVAC	55.70	55.70	0.00	0.00	0.00	00.00	000

0.00	0.00	0.00	0.00	0.00	00.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	000	00.0	0.00	0.00	0.00	00.0	0.00	0.00	0.00	0.00	00.0	0.00	0.00
0.00	0.00	0.00	0.00	00.0	00.0	0.00	0.00	00.0	00.0	0.00	0.00	00.0	0.00	0.00	00.0	0.00	00.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	0.00	00.0	0.00
0.00	0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	0.00	0.00	00.0	00.0	00.0	0.00
00.00	0.00	00.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	0.00	0.00	00.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00.0	160.00	0.00	13.18	173.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	0.00	00.0	1,849.27	1,849.27	0.00	0.00	0.00	0.00	0.00	0.00	32.53	32.53	0.00	0.00	0.00	0.00
121.30	660.97	77.46	262.82	1,122.55	40.43	40.43	232.39	232.39	181.95	181.95	121.30	121.30	116.20	116.20	154.93	154.93	40.43	404.33	444.77	422.86	60.65	483.51	542.25	542.25	38.73	80.87	119.60	77.46	77.46	269.53	269.53
121.30	820.97	77.46	276.00	1,295.73	40.43	40.43	232.39	232.39	181.95	181.95	121.30	121.30	116.20	116.20	154.93	154.93	40.43	2,253.60	2,294.04	422.86	60.65	483.51	542.25	542.25	38.73	113.40	152.13	77.46	77.46	269.53	269.53
ELECTRICAL	GENERAL	HVAC	PLUMBING	Totals:	GENERAL	Totals:	HVAC	Totals:	PLUMBING	Totals:	ELECTRICAL	Totals:	HVAC	Totals:	HVAC	Totals:	GENERAL	PLUMBING	Totals:	HVAC	PLUMBING	Totals:	HVAC	Totals:	GENERAL	PLUMBING	Totals:	HVAC	Totals:	HVAC	Totals:
	MAINTENANCE -	1301 DAVINCI		A COMMA TA NAMESTATA (MATERIAL A MATERIAL A COMPACTA A MATERIAL A	IRVING REC	CENTER - 1920	JIM BLUE CREEK	RADIO TOWER -	LINDSEY YARD -	STREETS - 668 E	LINE	MAINTENANCE -	LITTLE AXE REC	CENTER - 1000	MOORE-	LINDSAY	NEIGHBORHOO	D PARKS	des a besta sudden de deles des de de la desta conference de la deles de la deles de la deles de la deles de l	NORMAN	INVESTIGATION	S CENTER -	NORMAN	PUBLIC LIBRARY	NORMAN	PUBLIC LIBRARY	- EAST - 3051	NORTH EAST	RADIO TOWER -	POLICE	SHOOTING

0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.00	0.00	0.00	0.00	00.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	0.00	0.00
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0	0	O	U		0			)
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0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	00.0	0.00	000	0.00	00.00	00.00	00.0	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	00'0	0.00	0.00	00.0	00:0	0.00	00.0	0.00	00.00	0.00	00.00	00.0	00.0	00.0	00.00	0.00	00.00	0.00	0.00	0.00	00.0	00.0	0.00	000	0.00	0.00
0.00	0.00	0.00	0.00	71.00	71.00	0.00	0.00	82.00	82.00	0.00	00.0	00.0	00.0	0.00	00.00	00.00	0.00	0.00	0.98	0.98	0.00	217.77	217.77	400.00	0.00	0.00	400.00	300.00	300.00	300.00	300.00
40.43	129.97	202.17	372.57	198.87	198.87	37.13	37.13	40.43	40.43	1,066.85	37.13	1,103.99	60.65	204.24	80.87	345.75	408,39	408.39	40.43	40.43	55.70	80.87	136.57	80.87	77.46	121.30	279.63	279.73	279.73	274.53	274.53
40.43	129.97	202.17	372.57	269.87	269.87	37.13	37.13	122.43	122.43	1,066.85	37.13	1,103.99	60.65	204.24	80.87	345.75	408.39	408.39	41.41	41.41	55.70	298.64	354.34	480.87	77.46	121.30	679.63	579.73	579.73	574.53	574.53
GENERAL	HVAC	PLUMBING	Totals:	ELECTRICAL	Totals:	HVAC	Totals:	PLUMBING	Totals:	GENERAL	HVAC	Totals:	GENERAL	HVAC	PLUMBING	Totals:	HVAC	Totals:	PLUMBING	Totals:	GENERAL	PLUMBING	Totals:	GENERAL	HVAC	PLUMBING	Totals:	GENERAL	Totals:	GENERAL	Totals:
REAVES	GARDEN	CENTER - 405 E	CONSTITUTION	REAVES PARK -	515 E	ROTARY PARK -	1501 W BOYD	SANITATION -	2301 GODDARD	SHOP TIME			SOONER	THEATRE - 101	EMAIN		SPECIAL OPS -	PD - 4323	TRAFFIC	CONTROL -	TRANSFER	STATION - 3901	CHAUTAUOUA	TRANSIT	CENTER - 320 E	COMANCHE	umber .	TRANSIT/PUBLI	C SAFETY - 1310	WARMING	SHELTER - 109

		Company of the Compan						
Report Category	Permit Number	Date Issued	Address	Sq Ft	Zoning	Ward	Subdivision	Contractor
Residential, Accessory Structure	PRAB202501467	2025-05-02	538 CHAUTAUQUA AVE	465	R-1	4 .	ROSS'S ADD	FIRST CONSTRUCTIC
	PRAB202501605	2025-05-21	3621 TIMBERIDGE DR	3600	RE	8	GRANDVIEW EST NORTH	BYRD BUILDING CONSULTING
	PRAB202501623	2025-05-05	13525 ROKA CIR	160	RE	2	ROKA ESTATES	BB & S PROPERTIES
	PRAB202501919	2025-05-27	9900 ALAMEDA DR	009	A-2	5	NOT SUBDIVIDED	BELL, LEIGH
2	PRAB202501938	2025-05-21	409 POPPY LN	216	R-1A	∞	POPPY GROVE ADDITION	BARE PROPERTY MANAGEMENT
	PRAB202502044	2025-05-30	13300 E DEER CREEK RD	400	A-2	2	NORTHFORK ESTATES COS MARK ALEXANDER	MARK ALEXANDER
	PRAB202502066	2025-05-30	11113 SPENCER CIR	185	A-2	22	PRIDE #003	PHIL TROTTER
	7							
Residential,	PRAD202501195	2025-05-01	400 FLINT RIDGE CT	1794	R-1	8	BROOKHAVEN NO. 35 ADD	KCI HOMES
	PRAD202501455	2025-05-12	812 CAREY DR	360	F-7	4	LEE CREST ADD	CONSTRUCTION
	PRAD202501483	2025-05-16	1219 LESLIE LN	750	R-1	2	HETHERINGTON HEIGHTS 2ND ADD	STEPHEN HILL/LESLIE
	PRAD202501512	2025-05-14	911 W TIMBERDELL RD	100	R-1	4	WETZLER ADD AMENDED PLAT	CONSTRUCTION EDG
	PRAD202501516	2025-05-02	805 PARSONS ST	740	R-1,	4	PARSONS ADDITION	1720 PROPERTIES, LI
	PRAD202501619	2025-05-01	1917 GRASSLAND DR	130	R-1	00	PRAIRIE CREEK ADD	CHAMPION OPCO, LL
	PRAD202501632	2025-05-05	427 GEORGE L CROSS CT	220	R-1	2	JENNINGS ESTATES #1	RUSSELL WADE HOM
	PRAD202501643	2025-05-05	3213 EPORA CT	200	PUD	9	MONTORO RIDGE SEC. 2	OMNI CONSTRUCTIO
	PRAD202501644	2025-05-08	2111 VANESSA DR	320	F-	9	CRESTLAND ESTATES 2ND	PROFESSIONAL RENOVATION LIVING
	PRAD202501799	2025-05-14	311 W TONHAWA ST	1870	R-3	4	NORMAN, O T	WINDSTONE
	PRAD202501850	2025-05-19	424 COLLEGE AVE	80	R-1	4	HOWE'S ADD	CHAD KING
	PRAD202501873	2025-05-14	4306 SHERBURNE RD	350	R-1	က	QUAILBROOK ADD #5	ARMORED ROOF CO,
	PRAD202501968	2025-05-22	800 MILLER AVE	420	R-1	4	CLASSEN-MILLER ADD	SCOTT HUSKEY
	PRAD202502013	2025-05-23	11900 E POST OAK RD	130	A-2	2	NOT SUBDIVIDED	MARY SAVOY
	14							
Residential, Carport	PRCP202501574	2025-05-07	2808 DALEWOOD PL	168	R-1	5	EAST RIDGE ADD #3	STEVEN K WILLINGH
					The state of the s			

50,000.00

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RUSSELL WADE HOMES

LLC OMNI CONSTRUCTION,

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CHAMPION OPCO, LLC

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CONSTRUCTION
CHAD KING
CONSTRUCTION, LLC
ARMORED ROOF CO, INC

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STEVEN K WILLINGHAM

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CONSULTING BB & S PROPERTIES, LLC

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FIRST CONSTRUCTION

Valuation

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1720 PROPERTIES, LLC

CONSTRUCTION EDGE

STEPHEN HILL/LESLIE LANE, LLC

Residential, Fire	-								
Residential, Manufactured Home Replacement	PRMF202500827	2025-05-06	2201 108TH AVE NE	2560	A-2	5 ROUND TREE		HUBBARD, JACOB T & KYLIE M HILL	
	1								
Residential, New Single Family	PRSF202501052	2025-05-16	3824 ABINGDON DR	2570	R-1	5 BELLATONA ADD SEC	DD SEC 1	HOME CREATIONS, INC	
	PRSF202501185	2025-05-13	14006 MESQUITE RD	1500	RE	5 THUNDERBIRD HILLS	HILLS	VALENTIN PACHECO- CERVANTES	
	PRSF202501188	2025-05-08	4950 168TH AVE NE	5621	A-2	5 NOT SUBDIVIDED	ED	CHRIS SANDERS	
	PRSF202501290	2025-05-01	609 SHADOW CREST CT	4203	R-1	3 SHADOWRIDGE ADD	E ADD	HOMES OF DISTINCTION,	
	PRSF202501545	2025-05-14	5350 120TH AVE SE	4128	A-2	5 NOT SUBDIVIDED	ED	KEVIN OXSEN	1
	PRSF202501676	2025-05-06	4225 DUSTY TRL	3041	PUD	3 GLENRIDGE ADD SEC	DD SEC 3	D.R. HORTON	
	PRSF202501681	2025-05-06	4316 DUSTY TRL	3247	PUD	3 GLENRIDGE ADD SEC	DD SEC 3	D.R. HORTON	
	PRSF202501682	2025-05-06	4320 DUSTY TRL	3604	PUD	3 GLENRIDGE ADD SEC	DD SEC 3	D.R. HORTON	
	PRSF202501683	2025-05-06	4324 DUSTY TRL	2927	DND	3 GLENRIDGE ADD SEC	DD SEC 3	D.R. HORTON	
	PRSF202501684	2025-05-06	4328 DUSTY TRL	2887	PUD	3 GLENRIDGE ADD SEC	DD SEC 3	D.R. HORTON	
	PRSF202501774	2025-05-14	1914 ROLLING STONE DR	3146	F-7	1 OAKHURST ADD SEC 06- REPLAT	D SEC 06-	AYLI FELIPE RAMIREZ- FELIPE	
	PRSF202501797	2025-05-12	3807 MESA RD	3602	PUD	6 RED CANYON RANCH SEC	RANCH SEC 8	IDEAL HOMES OF NORMAN, LP	
	PRSF202501813	2025-05-16	4114 CARAWAY LN	2600	R-1	5 BELLATONA ADD SEC	DD SEC 4	BELLATONA PROPERTIES, LLC	
	PRSF202501815	2025-05-14	6417 ROSE ROCK HILL	5840	A-2	5 MILLER PINES COS	cos	JIM BOWERS CONSTRUCTION	
	PRSF202501827	2025-05-22	2211 WOLFORD WAY	1964	PUD	1 THE VILLAGES		LENNAR HOMES OF OKLAHOMA, LLC	
	PRSF202501838	2025-05-23	3820 LEGACY DR	3662	PUD	6 VINTAGE CREEK ADDITION	EK ADDITION	STONEWALL HOMES, LLC	<u> </u>
	PRSF202501844	2025-05-22	2215 WOLFORD WAY	1591	PUD	1 THE VILLAGES	6	LENNAR HOMES OF OKLAHOMA, LLC	
	PRSF202501846	2025-05-22	2219 WOLFORD WAY	1591	PUD	1 THE VILLAGES		LENNAR HOMES OF OKLAHOMA, LLC	
	PRSF202501876	2025-05-14	4319 DUSTY TRL	2999	PUD	3 GLENRIDGE ADD SEC 3	DD SEC 3	JAMIE CRIDER	
	PRSF202501912	2025-05-23	2111 OAKVILLE PL	2872	R-1	5 SUMMIT VALLEY SEC	EY SEC 2	DP GAMBLE HOMES, INC	
	PRSF202501913	2025-05-23	2115 OAKVILLE PL	3139	R-1	5 SUMMIT VALLEY SEC 2	EY SEC 2	DP GAMBLE HOMES, INC	()
	PRSF202501931	2025-05-23	1818 INGLENOOK DR	3139	R-1	5 SUMMIT VALLEY ADD SEC	EY ADD SEC 3	DP GAMBLE HOMES, INC	()
	DDCESOSEOSOOG	2025-05-23	623 SIENA SPRINGS DR	3448	Cild	1 SIFNA SPRING	SIENA SPRINGS ADD SEC 2	DP GAMBI E HOMES INC	1

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			May 2025 Resi	Residential	Permit Activity	Acti	/ity			
	PRSF202502050	2025-05-28	3925 CARAWAY LN	2057	R-1	5	BELLATONA ADD SEC 4	HOME CREATIONS, INC	69	288,000.00
	PRSF202502058	2025-05-28	3922 CARAWAY LN	2075	R-1	ις	BELLATONA ADD SEC 4	HOME CREATIONS, INC	69	282,750.00
	PRSF202502067	2025-05-28	3753 MESA RD	3092	PUD	9	RED CANYON RANCH SEC 8	IDEAL HOMES OF NORMAN, LP	69	331,800.00
	PRSF202502068	2025-05-28	3901 SKYLER WAY	3350	R-1	7	CEDAR LANE SEC III	HOMES, LLC	€	571,000.00
	PRSF202502071	2025-05-29	3905 SKYLER WAY	3460	R-1	7	CEDAR LANE SEC III	TABER BUILT HOMES, LLC	€	484,000.00
	PRSF202502073	2025-05-29	3909 SKYLER WAY	4155	R-1	7	CEDAR LANE SEC III	TABER BUILT HOMES, LLC \$	40	542,000.00
	PRSF202502075	2025-05-29	1821 TAINES TURN	2055	R-1	7	CEDAR LANE SEC III	TABER BUILT HOMES, LLC \$	40	328,000.00
	PRSF202502077	2025-05-29	1826 TAINES TURN	2120	R-1	7	CEDAR LANE SEC III	TABER BUILT HOMES, LLC \$	40	342,000.00
	PRSF202502079	2025-05-29	1805 SAMUELS CT	1975	R-1	7	CEDAR LANE SEC III	TABER BUILT HOMES, LLC \$	10	322,000.00
	PRSF202502081	2025-05-29	1809 SAMUELS CT	2240	R-1	7	CEDAR LANE SE III	TABER BUILT HOMES, LLC \$	10	347,000.00
	PRSF202502083	2025-05-29	3914 LLEYTON DR	2730	R-1	7	CEDAR LANE SEC III	TABER BUILT HOMES, LLC \$	/0	386,000.00
	PRSF202502085	2025-05-29	3910 LLEYTON DR	2620	R-1	7	CEDAR LANE SEC III	TABER BUILT HOMES, LLC \$		378,000.00
	PRSF202502088	2025-05-29	3906 LLEYTON DR	3255	R-1	7	CEDAR LANE SEC III	TABER BUILT HOMES, LLC \$		447,000.00
	PRSF202502123	2025-05-29	3803 MESA RD	3330	PUD	9	RED CANYON RANCH SEC 8	IDEAL HOMES OF SHOOK NORMAN, L.P		233,000.00
	PRSF202502133	2025-05-30	3714 HARDY DR	2333	PUD	00	SPRINGS AT FLINT HILLS SEC 1	LANDMARK FINE HOMES, \$ LP		340,000.00
	PRSF202502167	2025-05-30	7805 E POST OAK RD	3522	A-2	2	LOVETT RANCH	LOVETT, DANNY GENE & \$ CONNIE GAYLE		380,000.00
	39						THE REAL PROPERTY.	S		13,597,190.00
Residential, Pool	PRPO202501227	2025-05-12	4509 FARM HILL RD	356	R-1	80	FOUNTAIN VIEW ADD SEC 1 LOCHNESS POOLS	LOCHNESS POOLS \$		00.000.09
	PRPO202501371	2025-05-05	5706 JOHN DALTON RD	580	A-2	2	JOHN DALTON RIDGE COS	ROBIN ALLEN \$		100,000.00
	PRPO202501626	2025-05-23	4513 BELLINGHAM LN	495	R-1	00	CARRINGTON PLACE ADD SEC 14	ALCHEMY EXTERIORS \$		75,000.00
	PRPO202501724	2025-05-12	4004 GRANGE HILL WAY	260	R-1	00	CARRINGTON PLACE ADD SEC 4	ARTISTIC POOLS \$		104,000.00
	PRPO202501836	2025-05-22	2800 CASTLEWOOD DR	49	A-2	00	CASTLEROCK ADD #2	SPARTAN POOLS & PATIO \$		160,000.00
	PRPO202501949	2025-05-20	1704 ATTICUS AVE	300	구.	~	CEDAR LANE SEC. III	PLEASANT POOLS \$		76,500.00
	PRPO202502094	2025-05-30	1720 QUAIL CREEK DR	450	RE	2	QUAIL CREEK ACRES #1	PMH CONSTRUCTION, \$		60,000.00
	7							\$		641,500.00

Residential, Solar	PRSO202501413	2025-05-01	208 OVERTON DR	R-1	9	LAKEVIEW TERRACE 3	GREEN LIGHT SOLAR	S	23,980.00
	PRSO202501713	2025-05-07	10301 GLAD LN	A-2	S	NOT SUBDIVIDED	LEMLEY, SOLOMON JR & DEANNA R	S	57,334.00
	PRSO202501872	2025-05-13	1808 OAKHOLLOW DR	R-1	-	OAKHURST ADD SEC 12	PUENTE, NICOLAS	S	21,600.00
	PRSO202501967	2025-05-16	9911 DARWIN ST	RE	2	PRIDE #032	UTSLER, DENNIS DEAN	69	53,000.00
	PRSO202502004	2025-05-22	1710 AVONDALE DR	R-7	2	LYDICKS SECOND ADD	AFFORDABLE SOLAR	69	20,900.00
	PRSO202502065	2025-05-27	3408 REMINGTON ST	R-1	00	PRAIRIE CREEK ADD SEC 2	GALIMORE, MICHAEL L & ASHLEY A	69	74,608.00
	9							s	251,422.00
Residential, Storm	PRSS202501196	2025-05-09	2130 HENDERSON CT	R-1	2	PEARSON EST #1	OKLAHOMA SHELTERS	S	4,300.00
	PRSS202501318	2025-05-30	309 STARSHINE DR	R-1	-	SUMMIT LAKES ADD SEC 10	EF5 TORNADO SHELTERS	69	6,300.00
	PRSS202501551	2025-05-13	2828 DALEWOOD PL	R-1	5	EAST RIDGE ADD #3	STORM SAFE SHELTERS	69	4,400.00
	PRSS202501636	2025-05-02	1427 SPOONWOOD DR	R-1	9	PARK PLACE SEC 7	SPRAGUES BACKHOE	69	6,050.00
	PRSS202501660	2025-05-01	1719 RIDGEMONT CIR	R-7	9	HIGH MEADOWS ADD #4	GROUND ZERO SHELTERS	69	3,295.00
	PRSS202501687	2025-05-12	1613 BEVERLY HILLS ST	R-1	2	HOLLYWOOD ADD	OZ SAFEROOMS	69	10,500.00
	PRSS202501689	2025-05-07	1108 WOODROW CT	PUD	4	BUNGALOWS AT WOODS ROW	GROUND ZERO SHELTERS	69	3,295.00
	PRSS202501696	2025-05-02	1902 ELMHURST DR	~	-	OAKHURST ADD	GROUND ZERO SHELTERS	S	3,295.00
	PRSS202501699	2025-05-02	124 HORIZON VIEW CT	R-1	-	SUMMIT LAKES ADD SEC 9	FLATSAFE TORNADO SHELTERS	69	3,000.00
	PRSS202501701	2025-05-02	1812 OAKCREEK DR	R-1	-	OAKHURST ADD SEC 12	STORM SAFE SHELTERS	69	4,500.00
	PRSS202501705	2025-05-05	3710 CASSIDY DR	DUD	∞	FLINT HILLS SEC1	MORHAN QUINNEY	69	3,800.00
	PRSS202501727	2025-05-15	10509 E INDIAN HILLS RD	A-2	ro	CLINKENBEARD ACRES	STORM SAFE SHELTER, LLC	69	4,000.00
	PRSS202501734	2025-05-20	721 VILLAVERDE DR	PUD	9	MONTORO RIDGE SEC 1	ERIC NGUYEN	69	3,900.00
	PRSS202501738	2025-05-07	417 SUMMIT WAY	R-1	-	SUMMIT LAKES ADD SEC 6	KAY MERRELL	ss.	3,600.00
	PRSS202501842	2025-05-14	2349 BLUE CREEK DR	A-2	2	NOT SUBDIVIDED	OZ SAFEROOMS TECHNOLOGIES. INC	S	34,750.00
	PRSS202501868	2025-05-23	714 RICHMOND DR	R-7	-	COLONIAL EST	GROUND ZERO SHELTERS	69	2,895.00
	PRSS202501939	2025-05-15	1515 OAKHURST AVE	R-1	-	OAKHURST ADD SEC 02	STORM SAFE SHELTERS	69	3,999.00
	PRSS202501940	2025-05-21	7337 BRENDA CIR	RE	2	EAST OAKS #1	M&D ENTERPRISES	69	3,800.00
	PRSS202501962	2025-05-21	207 W VIDA WAY	R-1	00	TULL'S ADD #1	HUNTER ASKEW	S	5,000.00

# May 2025 Residential Permit Activity

PRSS202501969	2025-05-16	1128 OSPREY DR	R-1	7	EAGLE CLIFF SOUTH ADD SEC 7	BIGGS BACKHOE	69	4,000.00
PRSS202501971	2025-05-16	2718 CLIFTON TER	<u>4</u>	-	VARENNA LANDING ADD SEC 2	GROUND ZERO SHELTERS	S	2,945.00
PRSS202501973	2025-05-16	2632 LERKIM LN	PUD	<sub>∞</sub>	TRAILWOODS ADDITION SEC 6	STORM SAFE SHELTERS	€9	3,000.00
PRSS202501974	2025-05-16	2715 VARENNA CT	R-1	-	VARENNA LANDING ADD SEC 2	GROUND ZERO SHELTERS	49	2,945.00
PRSS202501986	2025-05-19	1750 60TH AVE SE	A-2	2	NOT SUBDIVIDED	PITT, RYAN	69	3,500.00
PRSS202501988	2025-05-19	1615 N CRAWFORD AVE	R-1	00	CRYSTAL HEIGHTS #2	SILVIA RAMIREZ	69	3,900.00
PRSS202501990	2025-05-19	4404 SPOTTED OWL CIR	R-7	7	EAGLE CLIFF SOUTH ADD SEC 1	FLAT SAFE TORNADO SHELTERS	€9	3,800.00
PRSS202502002	2025-05-20	5508 RAWHIDE RD	PUD	က	GLENRIDGE ADD SEC 3	MICHELLE WISHNUCK	69	3,000.00
PRSS202502032	2025-05-20	2714 CLIFTON TER	R-1	-	VARENNA LANDING ADD SEC 2	GROUND ZERO SHELTERS	69	2,945.00
PRSS202502035	2025-05-20	2719 VARENNA CT	R-1	-	VARENNA LANDING ADD SEC 2	GROUND ZERO SHELTERS	69	3,095.00
PRSS202502055	2025-05-21	13965 E STELLA RD	A-2	2	NOT SUBDIVIDED	GROUND ZERO SHELTERS	69	4,695.00
PRSS202502069	2025-05-22	3901 SKYLER WAY	R-1	7	CEDAR LANE SEC III	TABER BUILT HOMES, LLC	69	2,500.00
PRSS202502072	2025-05-22	3905 SKYLER WAY	F-7	7	CEDAR LANE SEC III	STORM SAFE SHELTERS	69	2,500.00
PRSS202502074	2025-05-22	3909 SKYLER WAY	R-7	7	CEDAR LANE SEC III	TABER BUILT HOMES, LLC	€9	2,500.00
PRSS202502076	2025-05-22	1821 TAINES TURN	R-7	7	CEDAR LANE SEC III	STORM SAFE SHELTERS	69	2,500.00
PRSS202502078	2025-05-22	1826 TAINES TURN	K-7	7	CEDAR LANE SEC III	TABER BUILT HOMES, LLC	S	2,500.00
PRSS202502080	2025-05-22	1805 SAMUELS CT	F-7	7	CEDAR LANE SEC III	TABER BUILT HOMES, LLC	69	2,500.00
PRSS202502082	2025-05-22	1809 SAMUELS CT	F-7	7	CEDAR LANE SEC III	TABER BUILT HOMES, LLC	69	2,500.00
PRSS202502084	2025-05-22	3914 LLEYTON DR	R-1	7	CEDAR LANE SEC III	TABER BUILT HOMES, LLC	69	2,500.00
PRSS202502087	2025-05-22	3910 LLEYTON DR	R-7	7	CEDAR LANE SEC III	TABER BUILT HOMES, LLC	69	2,500.00
PRSS202502089	2025-05-22	3906 LLEYTON DR	F-R	7	CEDAR LANE SEC III	STORM SAFE SHELTERS	69	2,500.00
PRSS202502095	2025-05-22	1917 RISING HILL DR	RM-2	2	SOUTHLAKE ADDITION 2	PREFERRED SHELTERS	69	3,900.00
PRSS202502106	2025-05-30	1507 EISENHOWER RD	R-7	00	NORTH ACRES REPLAT	SPRAGUES BACKHOE	69	4,500.00
PRSS202502132	2025-05-27	319 POTOMAC DR	RM-6	m	HERITAGE PLACE II SEC 2	ATLAS SAFE ROOMS	€9	4,000.00
PRSS202502152	2025-05-30	530 BOULDER CT	R-1	8	WESTERN VIEW SEC 2	RED DIRT SEPTIC	69	6,400.00



			May 2025 Residential Permit Activity	itial Permit	Acti	vity			
ATA O	PRSS202502154	2025-05-30	3406 WOODSBORO DR	R-1	00	8 CROSSROADS WEST #3	THANH H LU	69	3,700.00
	PRSS202502214	2025-05-29	2240 BRETFORD WAY	R-1	2	ST. JAMES PARK SEC 6	SHERIDAN HOMES LLC	69	2,945.00
	PRSS20250251	2025-05-30	1905 OAKVILLE PL	F-7	2	SUMMIT VALLEY ADD SEC 3 GROUND ZERO SHELTERS	GROUND ZERO SHELTERS	69	4,000.00
	47							s	206,949.00
Residential, Water Well	PRWL202501368	2025-05-23	2121 84TH AVE SE	A-2	2	5 NOT SUBDIVIDED	CLINT T MCGREGOR		N/A
	-								N/A
Total	124							\$	\$ 16,030,712.00

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### **May 2025 Residential Activity**

Category	Permits	Valuation
Residential, Accessory Structure	7	\$ 215,450.00
Residential, Addition / Alteration	14	\$ 935,200.00
Residential, Carport	1	\$ 3,001.00
Residential, Fire	1	\$ 10,000.00
Residential, Manufactured Home	1	\$ 170,000.00
Replacement Residential, New Single Family Dwelling	39	\$ 13,597,190.00
Residential, Pool	7	\$ 641,500.00
Residential, Solar	6	\$ 251,422.00
Residential, Storm Shelter	47	\$ 206,949.00
Residential, Water Well	1	N/A
Total	124	\$ 16,030,712.00

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Category	Permit	Date Issued	Address	Sq Ft	Zoning	Ward	Subdivision	Contractor	Tenant		Valuation
Commercial, Accessory	PRAB202501777	2025-05-19	309 S PETERS AVE	809	85	4	NORMAN, O T	TITAN BUILDING CO	LEVITY BREAKFAST	S	13,010.00
	1									S	13,010.00
Commercial,	PRAD202500932	2025-05-07	2345 INDUSTRIAL BLVD	20000	1-2	80	NORMAN INDUSTRIAL	JIM COOLEY CONSTRUCTION	D-BAT OF NORMAN	S	1,700,000,00
ition/Alteration	PRAD202501041	2025-05-22	3500 CHARLESTON RD	1050	7	00	TRACT CHARLESTON HGTS	GENE CAPI E	FNVISION RAPID	v	80 000 08
							INDUSTRIAL TR		CUTTING		
	PRAD202501093	2025-05-07	831 SONOMA PARK DR	1400	2	9	SONOMA PARK SEC 5	BECKER, JOHN	ROSE ROCK HABITAT	S	15,000.00
	PRAD202501362	2025-05-06	1501 24TH AVE NE	23229	R-1	9	HALL PARK #4	MILLER TIPPENS	WILDWOOD	s	4,109,004.95
	PRAD202501479	2025-05-16	718 N PORTER AVE	3108	RM-2	4	JONES ADD, J.A.	LG CONTRACTING & BUILDING, LLC	SERVICE OKLAHOMA	w	250,000.00
	PRAD202501480	2025-05-12	631 E ROBINSON ST	2890	R-1	9	NOT SUBDIVIDED	LG CONTRACTING & BUILDING, LLC	CLEVELAND COUNTY	S	150,000.00
	PRAD202501481	2025-05-19	631 E ROBINSON ST	7129	R-1	9	NOT SUBDIVIDED	JULIE COFFEY	CLEVELAND COUNTY	w	1,500,000.00
	PRAD202501650	2025-05-19	3733 W MAIN ST	1500	C-2	8	RIVER OAKS SEC 5	DO, MINH	ELECTION BOARD PHO 39	S	20,000.00
	80									S	7,824,004.95
Commercial, Demolition	PRDE202501301	2025-05-06	1331 ALAMEDA ST		25	9	LAKEVIEW TERRACE 6	CRYSTAL TIDWELL			A/N
											NA
Commercial, Fire	3									s	100,831.00
Commercial, Foundation Only	y PRF0202404969	2025-05-05	3800 36TH AVE NW	20000	PUD	00	3800 NW 36TH STORAGE	DEAN ANDERSON	G2 SOK INVESTMENTS,	S	150,000.00
	PRFO202501874	2025-05-19	1712 N PORTER AVE	22787	SPUD	00	VARIETY CARE	GROTE CASTON CONSTRUCTION	VARIETY CARE	s	764,597.00
	2									s	914,597.00
Commercial, New	PRNR202404425	2025-05-28	418 N INTERSTATE DR	44317	PUD	60	STIDHAM	CLARK CONSTRUCTION, INC.	SOONER KIA	S	4,500,000.00
	PRNR202404888	2025-05-27	3301 CLASSEN BLVD	40000	2	2	SOUTH LAKE ADD SEC 12	JC CURTIS CONSTRUCTION	BRAKES PLUS	s	1,000,000.00
	PRNR202404937	2025-05-05	3800 36TH AVE NW	21758	PUD	00	3800 NW 36TH STORAGE	DEAN ANDERSON	STORAGE OKLAHOMA	S	1,012,000.00
	PRNR202404939	2025-05-06	3800 36TH AVE NW	1000	PUD	00	3800 NW 36TH STORAGE	DEAN ANDERSON	STORAGE OKLAHOMA	S	38,000,00
	PRNR202404940	2025-05-05	3800 36TH AVE NW	4400	PUD	80	3800 NW 36TH STORAGE	DEAN ANDERSON	STORAGE OKLAHOMA	s	159,000.00
	PRNR202404941	2025-05-05	3800 36TH AVE NW	4200	PUD	00	3800 NW 36TH STORAGE	DEAN ANDERSON	STORAGE OKLAHOMA	S	153,000.00
	PRNR202404943	2025-05-05	3800 36TH AVE NW	0099	PUD	80	3800 NW 36TH STORAGE	DEAN ANDERSON	STORAGE OKLAHOMA	s	232,000.00
	PRNR202404967	2025-05-05	3800 36TH AVE NW	4200	PUD	00	3800 NW 36TH STORAGE	DEAN ANDERSON	STORAGE OKLAHOMA	vs	153,000.00
	PRNR202404972	2025-05-05	3800 36TH AVE NW	22100	PUD	00	3800 NW 36TH STORAGE	DEAN ANDERSON	STORAGE OKLAHOMA	w	888,000.00
	PRNR202404973	2025-05-05	3800 36TH AVE NW	4600	PUD	00	3800 NW 36TH STORAGE	DEAN ANDERSON	STORAGE OKLAHOMA	S	166,000.00
	PRNR202404974	2025-05-05	3800 36TH AVE NW	2600	PUD	00	3800 NW 36TH STORAGE	DEAN ANDERSON	STORAGE OKLAHOMA	v)	96,000.00
	PRNR202500651	2025-05-13	911 W MAIN ST	760	R-1	4	NOT SUBDIVIDED (NORMAN HIGH SCHOOL)	NOT SUBDIVIDED (NORMAN MANHATTAN CONSTRUCTION HIGH SCHOOL)	NORMAN PUBLIC SCHOOLS CONCESSION	vs	700,000,007
	PRNR202501345	2025-05-06	1501 24TH AVE NE	12970	R-1	9	HALL PARK #4		WILDWOOD	w	3,307,448.1
	PRNR202501538	2025-05-07	631 E ROBINSON ST	2237	R-1	9	NOT SUBDIVIDED	SUN CONSTRUCTION SERVICES	CLEVELAND COUNTY ELECTION BOARD	S	200,000.00
	14									s	12,604,448.11
Commercial, RCF/RDCF	1										NIA
Institutional, Fire	1									s	140,000.00

May 2025 Non-Residential Permit Activ	vity
---------------------------------------	------

Category	Count		Valuation
Commercial, Accessory Structure	1	\$	13,010.00
Commercial, Addition / Alteration	8	\$	7,824,004.95
Commercial, Demolition	1	500	N/A
Commercial, Fire	3	\$	100,831.00
Commercial, Foundation Only	2	\$	914,597.00
Commercial, New Commercial Building	14	\$	12,604,448.11
Commercial, RCF/RDCF	1		N/A
Institutional, Fire	1	\$	140,000.00
Total	31	\$	21,596,891.06

	Monthly Permit Acti	vity Summa	ry - May 2025		
			2025		2024
iroup	Category	Permits	Valuation	Permits	Valuation
	Multi-Family, Addition / Alteration			7	\$584,752.0
	Multi-Family, Demolition			1	\$13,000.0
	Multi-Family, Fire	2	\$253,300.00	5	\$50,978.2
	Multi-Family, Foundation Only		100000000000000000000000000000000000000	2	\$930,000.0
	Multi-Family, New Multi-Unit Residential	2	\$10,057,734.00	2	\$3,100,000.00
	Multi-Family, Repair	2	\$220,000.00	3	\$800,792.0
	Residential, Accessory Dwelling Unit	3	\$355,000.00	8	\$686,000.0
	Residential, Accessory Structure	43	\$1,830,592.99	104	\$4,329,180.2
	Residential, Addition / Alteration	50	\$4,877,084.51	113	\$10,060,764.2
R	Residential, CarPort	5	\$49,801.00	35	\$238,739.30
RESIDENTIAL	Residential, Demolition	10		38	\$135,500.0
Ë	Residential, Fire	2	\$27,700.00	2	\$187,000.00
AIT	Residential, Manufactured Home	6	\$894,000.00	8	\$818,078.00
г	Residential, Manufactured Home Replacement	2	\$270,000.00		
	Residential, New Single Family Dwelling	124	\$49,645,860.00	425	\$163,733,278.82
	Residential, New Two Family (duplex)	2	\$1,228,000.00	2	\$1,170,000.00
	Residential, Pool	36	\$2,938,492.00	80	\$7,215,726.00
	Residential, Repair	5	\$228,808.09	15	\$1,249,221.00
	Residential, Solar	25	\$757,971.68	150	\$4,450,262.5
	Residential, Storm Shelter	189	\$1,135,439.00	282	\$1,197,965.00
	Residential, Water Well	6	\$1,135,439.00	10	\$1,197,905.00
	Total	514	\$74,773,733.27	1,292	\$200,951,237.5
		STATE OF THE PERSON NAMED IN		1,292	\$200,951,237.5
	Commercial, Accessory Structure	1	\$13,010.00		
	Commercial, Addition / Alteration	48	\$24,278,272.95	118	\$51,016,076.00
	Commercial, Demolition	1		15	\$295,000.00
	Commercial, Fire	39	\$3,758,551.63	63	\$1,609,119.1
	Commercial, Foundation Only	2	\$914,597.00	3	\$3,200,000.00
	Commercial, New Commercial Building	26	\$42,208,448.11	31	\$60,780,677.00
O	Commercial, Pool			1	\$250,000.00
NON-RESIDENTIAL	Commercial, RCF/RDCF	1		5	
ES	Commercial, Repair	2	\$328,835.40	15	\$8,918,929.00
Ē	Commercial, Solar	2	\$139,980.00	4	\$777,603.00
Z	Industrial, Addition / Alteration			1	\$550,000.00
A	Industrial, Fire	2	\$2,700.00	1	\$92,000.00
	Industrial, Foundation Only			1	\$450,000.00
	Industrial, New Commercial Building			. 1	\$200,000.00
	Institutional, Addition / Alteration			2	\$2,350,000.00
	Institutional, Demolition			1	
	Institutional, Fire	6	\$165,445.00	8	\$244,475.0
	Total	130	\$71,809,840.09	270	\$130,733,879.1
	# of New Dwelling Units	196		457	
	All Field Inspections	8,352		22,658	
	Certificate of Completion (CC)	1,317		3,188	
	Certificate of Occupancy (CO)	285		627	
	Demo # of Dwelling Units	9		37	
	Demolition	3			
	PRODUCTION OF THE PRODUCT OF THE PRO	054		6	
0	Electrical Permit	351		1,380	
쿺	Fire			1	
OTHER ACTIVITY	Garage Sale	320		843	
AC	Mechanical Permit	313		1,342	
¥	Paving (PRIVATE PROPERTY)	30	\$2,267,931.00	93	\$743,735.5
₹	Plumbing Permit	495		1,605	1 2 12 12
2005	Public Works	106	\$4,022,161.16	175	\$3,366,959.5
	Sign	54	\$56,400.00	242	\$748,765.0
	Street Closure(Not Event)			2	
	Structure Moving	17	\$150,000.00	15	
	Temporary Structure	11		23	
	Utilities WM	2			
	Total	11,858	\$6,496,492.16	32,694	\$4,859,460.0
	prior and interest that and a telephone the second state of the second state of the second se	12,504	\$153,080,065.52	34,256	\$336,544,576.7

Section 1

### POLICE

11



### NORMAN POLICE DEPARTMENT

MONTHLY DEPARTMENT OVERVIEW

@normanokpd

MAY | 2025

### MONTHLY ACTIVITY OVERVIEW

SUMMARY OF REPORTED OFFENSES	2025	5-YEAR AVERAGE	2024
MURDER	0	0	0
SEXUAL ASSAULTS	12	18	13
ROBBERY	7	3	0
AGGRAVATED ASSAULTS	23	24	31
BURGLARY OF BUILDING	24	36	44
LARCENY/THEFT	205	223	198
MOTOR VEHICLE THEFT	16	29	32
ARSON	3	1	0
KIDNAPPING	2	2	4
FRAUD/FORGERY	55	74	68
DUI/APC	29	30	35
PUBLIC INTOXICATION	52	45	53
RUNAWAYS	44	40	48
DRUG VIOLATIONS	86	63	68
THREATS/HARASSMENT	43	44	34
VANDALISM	49	79	90
OTHER	674	639	661
TOTAL REPORTED OFFENSES	1,324	1,349	1,379
TOTAL ARRESTS:	795	723	783
PROTECTIVE CUSTODY:	57	91	93
TOTAL CASE REPORTS*	994	1,069	1,089
COLLISIONS	171	176	201
FATALITY	0	0	0
INJURY	23	23	33
NON-INJURY	148	152	168
NUMBER OF PEOPLE INJURED	31	32	45
CITATIONS & WARNINGS	3,801	2,816	3,594
TRAFFIC CITATIONS	1,501	909	1,114
TRAFFIC WARNINGS	2,032	1,388	1,793
PARKING CITATIONS & WARNINGS	268	518	687

### COMMUNICATIONS CENTER ACTIVITY OVERVIEW

911 CALLS TAKEN: 6,035

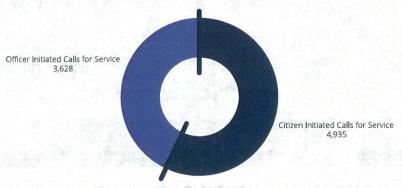
NON-EMERGENCY CALLS TAKEN: 16,964

**TOTAL INCOMING CALLS: 22,999** 

**TOTAL CALLS FOR SERVICE GENERATED: 12,331** 

POLICE CALLS FOR SERVICE: 8,563 OFFICER INITIATED: 3,628 CITIZEN INITIATED: 4,935

OTHER CAD ACTIVITY:
NORMAN FIRE: 1,689
EMSSTAT: 2.079



### INVESTIGATIONS ACTIVITY

CASES OPEN DURING REPORTING PERIOD: 180

CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 64

CASES CLOSED DURING REPORTING PERIOD: 444

CLEARED BY ARREST / WARRANT: 6

CLEARED BY EXCEPTION: 15

COP FOLLOW-UP: 13 DEACTIVATED: 350

DEACTIVATED DUE TO STAFFING: 19 MISSING PERSONS RECOVERED: 7

REFERRED INTERNALLY: 31

UNFOUNDED: 3

### **ANIMAL WELFARE**

INTAKES: 339

LIVE RELEASES: 308

LIVE OUTCOME RATE: 92% ANIMALS FOSTERED: 117 VOLUNTEER HOURS: 360

### RECORDS

CUSTOMER SERVICE CONTACTS: 2,229

IN-PERSON CONTACTS: 877
PHONE CONTACTS: 684
EMAIL CONTACTS: 668

### DEPARTMENT STAFFING

AUTHORIZED COMMISSIONED: 184

ACTUAL EMPLOYED: 180

AVAILABLE FOR ASSIGNMENT: 160\*\*

AUTHORIZED NON-COMMISSIONED: 77 ACTUAL NON-COMMISSIONED: 75 AVAILABLE FOR ASSIGNMENT: 75\*\*

<sup>\*</sup>This number is less than reported crime due to multiple offenses occurring or being reported as part of one case report.

\*\*This number reflects personnel available for assignment. This does not include individuals on non-discretionary leave, in the police academy, or in field training.

### ANIMAL CONTROL 11A

### Norman Animal Welfare Monthly Statistical Report May 2025



### IN SHELTER ANIMAL COUNTS

		2024			2025		Compa	risons
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	61	87	148	88	73	161	13	9%
Ending	94	110	204	64	161	225	21	10%

### ANIMAL INTAKES

		2024			2025		Compa	arisons
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percen
Stray at Large	113	118	231	94	174	268	37	16%
Owner Relinquish	16	28	44	5	43	48	4	9%
Owner Intended Euth	5	0	5	6	0	6	1	20%
Transfer In	0	0	0	1	0	1	1	#DIV/0
Other Intakes*	4	1	5	8	0	8	3	60%
Returned Animal	7	3	10	5	3	8	(2)	-20%
TOTAL LIVE INTAKES	145	150	295	119	220	339	44	15%

### OTHER STATISTICS

					Compa	ırisons
	2024	Total	2025	Total	Difference	Percen
Wildlife Collected (DOA)	0	0	0	0	0	#DIV/0
Dog Collected (DOA)	1	1	2	2	1	100%
Cat Collected (DOA)	0	0	3	3	3	- #DIV/0
Wildlife Transferred	0	0	0	0	0	#D[V/0
Intake Horses	0	0	0	0	0	- #DIV/0
Intake Cows	0	0	0	0	0	#DIV#)
Intake Goats	0	0	0	0	0	:#DIV/0
Intake Sheep	0	0	0	0	0	- #DIV/0
Intake Rabbits	2	2	0	0	(2)	-100%
Intake Pigs	0	0	0	0	0	". #DIV/0
Intake Other	3	3	3	3	0	0%
TOTAL OTHER ITEMS	6	6	8	8	2	33%

### LENGTH OF STAY (DAYS)

	2024	2025
Dog	17.8	23
Cat	10.8	18

### OWNER SURRENDER PENDING INTAKE

(	Canine	Feline	Other	Total
Animals	250	27	0	277

### Norman Animal Welfare Monthly Statistical Report May 2025



### LIVE ANIMAL OUTCOMES

	2024		
	Canine	Feline	Total
Adoption	58	89	147
Return To Owner	37	6	43
Transferred Out	5	2	7
Returned to Field	0	14	14
Returned to Owner in Field	30	0	30
TOTAL LIVE OUTCOMES	130	111	241

2025		
Canine	Feline	Total
52	72	124
47	5	52
38	34	72
0	47	47
13	0	13
150	158	308

ırisons	
Percent	
-16%	
21%	
929%	
236%	
28%	

### OTHER ANIMAL OUTCOMES

	2024		
	Canine	Feline	Total
Died in Care	0	2	2
Lost in Care	0	0	0
Shelter Euth	7	13	20
Owner Intended Euth	6	0	6
TOTAL OTHER OUTCOMES	13	15	28

	2025	
Canine	Feline	Total
2	10	12
0	0	0
2	11	13
5	0	5
9	21	30

Comparisons		
Difference	Percent	
10	500%	
0	#DIV/0!	
(7)	-35%	
(1)	-17%	
2	7%	

### TOTAL OUTCOMES

	2024		
	Canine	Feline	Total
Total Live Outcomes	130	111	241
Total Other Outcomes	13	15	28
TOTAL OUTCOMES	143	126	269

Canine	2025 Feline	Total
150	158	308
9	21	30
159	179	338

Comparisons		
Difference	Percent	
67	28%	
2	7%	
69	26%	

### SHELTER EUTHANASIA DATA

요 하다 나는데 아이를 하다 말	Canine	Feline	Other
Medical - Sick	0	10	0
Medical - Injured	0	1	0
Behavior - Aggressive	2	0	0
Behavior - Other	0	0	0
TOTAL EUTHANASIA	2	11	0

Total	Percentage
10	77%
1	8%
2	15%
0	0%
13	Market Co.

### MONTHLY LIVE RELEASE RATE

2024	2025	
91.6%	92.5%	

### **PUBLIC WORKS**

**12** 

# DEPARTMENT OF PUBLIC WORKS MONTHLY PROGRESS REPORT CITY OF NORMAN, OKLAHOMA May 2025

ENGINEERING DIVISION

### DEVELOPMENT

The Development Manager processed two (2) Certificate of Survey for Planning Commission; three (3) Final Plats for the Development Committee. The Development Engineer reviewed 44 sets of construction plans and three (3) punch lists. There were 196 permits reviewed and/or issued. Fees were collected in the amount of \$4.614.90.

### **CAPITAL PROJECTS:**

### Gray Street Two-Way Conversion – University Boulevard to Porter Avenue:

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of 19 transportation improvement projects. The Gray Street Two-Way 2019 Bond Project consists of the conversion of Gray Street from a one-way street to a two-way street between University Avenue and Porter Avenue, and the installation of streetscape elements along Gray Street. The intersection with James Garner Avenue will be entirely reconstructed to accommodate the future James Garner Phase 3 2019 Bond Project. In addition to the roadway and streetscape work, improvements are required to the railroad crossing just east of James Garner Avenue. The total construction cost for the project is approximately \$7.5 million. Of that, approximately \$4.9 million will be paid by federal grants. The remaining \$2.6 million will be paid for through the City of Noman 2019 Bond Program.

The Oklahoma Department of Transportation (ODOT) conducted a bid opening on March 21, 2024, for the Gray Street Two-Way 2019 Bond Project. The low bidder was Ellsworth Construction, LLC of Oklahoma City, Oklahoma. ODOT awarded the project on April 1, 2024. Construction started on Monday, August 5, 2024, and there are 360 calendar days in the project. This timeframe will likely require just over a year to complete. ODOT is administering the construction of this project, with the assistance of WSB.

Proposed improvements include:

- New sidewalks
- Conversion to reverse angle parking for on-street spaces
- New decorative roadway lighting
- Landscaping
- · Decorative paving elements
- New curb and gutter
- Modified decorative traffic signals
- Pedestrian safety improvements
- Revised signing and striping for two-way operation
- Reconstruction of the James Garner Avenue intersection
- New gates and controls for two-way operation of the railroad crossing

As of the last pay application on 5/15/25, 32.42% of the total contract amount has been expended. Through 5/15/25, 60.56% of the contract time has expired.

The contractor's activities this month were as follows:

- Completion of storm drainage at Webster Avenue on the north side of Gray Street
- Cleanup of planting beds continued on north side of Gray Street.
- · Began installing irrigation on north side of Gray Street
- All major parking, driveway, and sidewalk paving is complete on north side of Gray Street.

### Imhoff Road Widening at Oakhurst Avenue - Crimson Flats Addition:

On November 14, 2023, Norman City Council entered into a Disposition and Development Agreement (DDA) with Milestone Property Development LLC to sell real property located on the NE Corner of Imhoff and Oakhurst to be developed as an affordable housing development (Crimson Flats). The City is utilizing both Federal SLFTF funds and local funds for the project. As part of the DDA, the City agreed to complete certain site work and public improvements to the property.

One of the public improvements identified to be completed using this funding was the widening of Imhoff road, which abuts the development to the south. The City contracted with SMC Consulting Engineers to complete the engineering for the public infrastructure and improvements, which included professional services related to the Imhoff widening portion of the project.

Monthly Progress Report

Public Works (May 2025)

Construction began on May 12, 2025, and will take approximately 2 months to complete. Imhoff Road will have at minimum one lane open in each direction throughout construction.

### Proposed improvements include:

- Add an additional lane westbound on Imhoff Road along the proposed Crimson Flats development
- New curb and gutter
- · Revised signing and striping

As of 5/31/25, 18% of the total contract amount has been expended. Through 5/31/25, 35% of the contract time has expired.

The contractor's activities this month were as follows:

- Demolition of Pavement
- · Clearing and grubbing of vegetation
- Rough grading, and subgrade preparation

### Jenkins Avenue 2019 Bond Project:

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of nineteen (19) transportation improvement projects. The Jenkins Avenue 2019 Bond Project consists of widening and reconstruction of Jenkins Avenue between Imhoff Road and Lindsey Street.

The total construction cost for the project is approximately \$15.52 million. Of that, approximately \$10.25 million will be paid by federal grants and the remaining \$5.27 million will come from the City of Noman 2019 Bond Program.

The Oklahoma Department of Transportation conducted a bid opening on October 10, 2024, for the Jenkins Avenue 2019 Bond Project. The low bidder was Silver Star Construction Company, Inc. of Moore, Oklahoma. ODOT awarded the project on November 4, 2024. Construction started on Monday, March 3, 2025. There are 540 calendar days in the project, which will likely require approximately 2 years to complete, taking into account weather days. The Oklahoma Department of Transportation is administering the construction of this project.

### Proposed improvements include:

- New 4-lane roadway with raised median
- Realignment of Imhoff Road and Constitution Street with a new roundabout
- Realigned Timberdell Road intersection
- New 4-legged intersection at Stinson Street
- New decorative traffic signals at Timberdell Road and Stinson Street intersections
- New 10-foot multi-use trails and sidewalks
- Landscaping
- Pedestrian safety improvements
- Improved storm drainage pipeline system

### The contractor's activities this month were as follows:

- Finished grading for temporary widening along Jenkins
- Finished installing the temporary drainage solutions for the temporary widening along Jenkins Avenue
- Finished stabilizing the soft areas in temporary widening along Jenkins
- Rain continues to delay completing the temporary asphalt surface installation

12<sup>th</sup> Ave NE and W Brooks Street Sidewalk Project This project is 80% funded through an ACOG grant and is being facilitated by ODOT for construction. This project will include new and replacement sidewalks, ramps, and driveways along 12<sup>th</sup> Avenue NE from East Robinson Street to East Rock Creek Road and West Brooks Street from South Pickard Avenue to Wylie Road. Plans are complete and bids were advertised by ODOT. Parathon Construction was selected as the contractor for this project and construction is scheduled to start in September with project oversight provided by ODOT.

Monthly Progress Report Public Works (May 2025)

FYE 2025 Sidewalk Concrete Projects This project was awarded to Arroyo's Concrete LLC on July 23, 2024 and is currently in the closeout process for FY25. This contract included Citywide Sidewalk Reconstruction Projects, Sidewalk Accessibility Projects, Sidewalk Program for Schools and Arterials Projects, Downtown Area Sidewalks and Sidewalks and Trails.

Flood Multimodal Path This project was awarded to Parathon Construction and is currently under construction. This contract includes a 10' wide multi use path along the west side of Flood Avenue from Robinson Street to Tecumseh Road. The contractor has completed all of the major items and is working on punch list items at this time. The contract is for 180 days the start date was 9/3/2024 and this project is substantially complete.

State Highway 9 Multi Use Path This project is 80% funded through an ACOG grant and is currently in design, 90% plans have been completed and are in review at this time. This project will include the construction of a 10' wide Multi Use Path from 48th Ave SE to 72nd Ave SE along the north side of State Highway 9. Construction is anticipated to start in the winter of 2025.ODOT is scheduling a September letting for construction.

### **Street Maintenance Bond Programs:**

### FYE 2025 Street Maintenance Bond – Urban Concrete 1

Urban Concrete 2 bids were opened on June 13, 2024. 8 bids were received and the contract was awarded on July 9, 2024 to Ellsworth Construction in the amount of \$1,191,250.50. The project consists of select panel replacement on existing concrete streets. The project is anticipated to be completed by June 2025. The contractor mobilized on September 30, 2024. During the month of May, the contractor shifted crews over to aid in the construction of Berry Road.

### FYE 2025 Street Maintenance Bond - Urban Concrete 2

Urban Concrete Bid 2 bids were opened on June 13, 2024. 8 bids were received and the contract was awarded on July 9, 2024 to Ellsworth Construction in the amount of \$1,272,530.00. The project consists of select panel replacement on existing concrete streets. The project is anticipated to be completed by June 2025. During the month of May, the contractor began work in the Westwood Estates addition on Berry Road.

### FYE 2020 Street Maintenance Bond - Urban Reconstruction Projects

The FYE 2025 urban road reconstruction project bids were opened on March 3, 2025. 7 bids were received and the contract was awarded on April 22, 2025 to Ellsworth Construction in the amount of \$940,547.29. The project consists of roadway reconstruction for the following locations: South Pickard Avenue from West Imhoff Road to 2719 South Pickard Avenue, Oakbrook Drive from Fairfield Drive to South Pickard Avenue, and North Base Avenue from West Main Street to Kansas Street. All three streets are located in established residential neighborhoods. The current roadways are constructed of concrete pavement. The concrete pavement is in poor condition and the substructure has failed in several locations. The reconstruction project involves removal of the existing pavement and curb, stabilizing the subgrade, and placing new concrete panels. During the month of May, the contractor began the reconstruction of Pickard Avenue between West Imhoff Road and 2719 South Pickard Avenue.

### TRANSIT AND PARKING DIVISION

### **PUBLIC TRANSIT**

### Go Norman Transit Plan (City of Norman Transit Long Range Plan Update)

The Go Norman Transit Plan was approved by resolution by Council on June 22, 2021. On December 13, 2022 Council approved a resolution to alter transit bus service as recommended in the Plan. The route changes were effective October 16, 2023 after many months of implementation work, including the remodel of 320 E. Comanche into the Norman Transit Center. Staff are continuing to move forward on the next steps as recommended in the plan. Recent work includes:

### Fleet Maintenance & Vehicle Procurement (upgrades and standardization)

- City Fleet Maintenance staff continue to ensure that the transit fleet is in operational condition each morning for line up.
  - Of the City's 27 revenue vehicles in the Transit Fleet, there are only 3 vehicles remaining which were received from the University and have surpassed their useful life and are eligible to be retired according to FTA standards, all of which are in fixed route service. One additional unit in the paratransit fleet is also eligible to be retired and replaced.

Public Works (May 2025)

### Vehicle Procurement

The City has completed the process of purchasing 6 CNG cutaway transit buses for the paratransit fleet. These vehicles are expected to have completed all of the aftermarket technology upgrades required and be put into service during the month of June.

### Service Expansion Priorities

Following implementation of the new route network in October 2023, and then increasing the frequency of service on Route 112 (West Lindsey) from 60 minutes to 30 minutes (*priority 2*), City Transit staff continue to review the next priorities recommended by the Go Norman Transit Plan:

- Priority 1: Sunday Service Proposed Sunday service span and trip frequencies would match current
  Saturday service levels. Sunday transit service is currently being offered and evaluated as part of the
  Norman On-Demand microtransit pilot program.
- Priority 3: Increased Frequency on Route 110 This service expansion upgrades the trip frequency of Route 110 (Main St/24th Ave NW) from 60 minutes to 30 minutes. Staff are re-evaluating the timing of this priority in relation to current ridership, rate of development along the route, and other transit needs.
- O Priority 4: Implementation of New Route 113 This service expansion would add a new route in Southeast Norman operating with a 30-minute frequency. The proposed route, as recommended in the plan, would operate along Classen Blvd, Constitution St, Oak Tree Ave, 12th Ave SE, Cedar Ln and then turnaround near Cedar Ln and Classen Blvd.

### Microtransit Pilot Program with Via Transportation - Norman On-Demand

On July 9, 2024, Council approved contract amendments with both Via Transportation and the University of Oklahoma to extend the expanded service through the end of summer 2025. The service entered its second year of operation on August 20, 2024. Funding for fiscal year ending 2026 was approved as a budget amendment, and staff have begun working with our contacts at both Via Transportation and the University of Oklahoma to draft contract amendments to extend the service through June 30, 2026. Staff expect to have these contact amendments ready for the first meeting of the new fiscal year. More details regarding operations can be found in the attached monthly performance report for this service, named Norman On-Demand.

### **Transit Monthly Performance Reports**

Attached are both the EMBARK Norman Performance Report and the Norman On-Demand Performance Reports for April 2024.

### STREETS DIVISION

### CAPITAL PROJECTS

- Streets Crew worked Boardwalk Street: Interstate Drive to Median replacing concrete panels. The repairs required 92 cubic yards of concrete and resulted in over 304 square yards repaired
- Streets Crew worked 325 E Comanche Street replacing concrete panels. The repairs required 71 cubic yards of concrete and resulted in over 226 square yards repaired
- Streets Crew worked 144th Avenue NE: Bethel Road to Indian Hills Road to complete an asphalt repair. The asphalt deep patch required 1,554.87 tons to complete the repair.

### **ASPHALT PROJECTS**

- Streets paving crew worked Vista Springs to complete an asphalt repair. The asphalt deep patch required 4.06 tons to complete the repair.
- Streets paving crew worked 48th Avenue NE Rock Creek Road and Tecumseh to complete an asphalt repair. The asphalt deep patch required 30.27 tons to complete the repair.
- Streets paving crew worked Indian Hills Road between 12th and 24th Avenue NE to complete an asphalt repair. The asphalt deep patch required 31.38 tons to complete the repair.

### ROADSIDE OPERATIONS

- Routine pothole patching operations used approximately 93.91 tons of asphalt.
- We continue to get multiple calls per week reporting potholes. Many of these locations may be attributed to the rainfall accumulations from April to present.

### **STORMWATER DIVISION**

### **Boyd Street Storm Sewer Replacement**

On November 8, 2023, the Action Center received an email from a citizen expressing concerns over an area of settlement located on Boyd Street near the South Lahoma Street intersection. On November 13, 2024, Staff mobilized the Stormwater camera truck to investigate the complaint. Upon review of the camera footage, it was found that a section of the existing stormwater line had detached at a joint and fallen approximately 18 inches. This failure led to a loss of backfill material, which caused the roadway above to sink.

On December 19, 2023, City crews completed repairs of the failed line. When the area was excavated, City crews determined that the existing line was 20 inch clay pipe that was installed in 3 foot sections. A final asphalt patch was completed on January 10, 2024. After the repairs were completed, Staff discussed the necessary next steps. City crews remobilized the camera truck to determine the extents of the clay pipe beneath Boyd Street. It was discovered that the 20 inch clay pipe runs from College Avenue to South Pickard Avenue. This project is to reconstruct that section of storm sewer beneath Boyd Street. During the month of May, the contractor began work on Boyd Street between Flood Avenue and Pickard Avenue.

### WORK ORDER RESPONSE

Stormwater Division received 50 work order requests and closed 42 work orders.

### INFRASTRUCTURE MAINTENANCE

The Infrastructure Maintenance Crew

- Sealed leaking pipe joints at 112 and 116 Highland Terrace, 240 Telstar Street, 3209 Summit Crossing, 410 W Tecumseh Avenue, and 4904 Wellman Drive.
- Finished installing 100 feet of 48-inch HDP pipe 36th Avenue NW and Rock Creek Road.
- Filled a sinkhole in the back yard at 4700 Foxborough Court with material.

### **CHANNEL MAINTENANCE**

The Channel Maintenance Crew

- Removed vegetation and a fallen tree from Bishop Creek Channel at Creekside Drive.
- Sprayed and removed poison ivy at 3130 Walnut Road.
- Trimmed tree limbs and removed vegetation along the walk bridge at Imhoff Creek.
- Cleaned flumes at the following locations: Saddleback Boulevard, Midway Drive, Sundance Court, and Armory Flume at Oakwood Drive.
- Removed drifts from the following locations: Brooks Street and I-35, Brooks Street at Bishop Creek, Hollywood Street and McGee Street, Berry Road, Crossroads, Willow Grove, and Colonial Estates Park Channels.
- Mowed 921,300 square feet of drainage areas.

### **URBAN STREET SWEEPING/CAMERA VAN OPERATIONS**

The Street Sweeping/Camera Crew

- 217 lane miles were swept in May resulting in the removal of approximately 79.29 tons of debris from various curb-lined streets throughout the city.
- The Camera Crew was able to camera 4,491 linear feet of Stormwater infrastructure before the camera went down for repairs.

### **INLET CLEARING OPERATIONS**

Stormwater crews checked 1,644 inlets and cleaned 309 inlets, totaling 8 tons of debris removed in Wards 2, 3, 4, and 8

### STORMWATER OKIE LOCATES

During the month of May, 2,654 Call 811 Okie Spots were received. Of those requests, 94 were marked Stormwater pipe locates.

### **FLEET DIVISION**

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into three subgroups: Fuel Report, Maintenance Report, and Productivity Report.

### **FUEL REPORT**

<u>Purchases:</u> The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

<u>Price Per Gallon</u>: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into AssetWorks system. The AssetWorks program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

### MAINTENANCE REPORT

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

<u>Preventative Maintenance Services:</u> This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

### PRODUCTIVITY REPORT

<u>Direct Labor Hours:</u> Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

<u>Productivity Goal:</u> When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities. <u>Actual Productivity:</u> This is the average percent of all the mechanics' total productivity during the available working hours for the month.

### **MAY 2025**

### **DEVELOPMENT COORDINATION, ENGINEERING** AND PERMIT REVIEW

### **Subdivision Development:**

FYE 2025 Associated Fees

Planning Commission/Dev Comm Review:		This Month	Last Month	FY Total
*Norman Rural Cert of Survey  *Final Plats  *Preliminary Plats  *Short Form Plat  *Center City Form Based Code  *Concurrent Constr. Request	2 0 0 0 0	PARAMETER		
City Council Review:				
Certificate of Survey Preliminary Plat Final Plats Certificate of Plat Correction Encroachment Easements Closure Release of Deferral	0 1 4 0 0 0 0	\$1,500.00		
Development Committee:				
Final Plats	3			
Fee-In-Lieu of Detention	0	\$0.00		
Subtotal:		\$1,500.00	\$5,110.00	\$65,739.00
Permits Reviewed/Issued: (includes Offsite Construction fees)  **Single Family  ***Commercial  Multi-Family  Addition/Alteration  House Moving  Paving Only  Storage Building  Swimming Pool  Storm Shelters  Public Improvements  Temporary Encroachments  Fire Line Pits/Misc  Franchise Utilities  Other revenue	39 31 0 14 5 14 7 8 47 2 1 7	\$0.00	\$0.00	
Flood Plain (@\$100.00 each)	2	\$200.00	\$200.00	\$0.00
Total Permits	196	\$3,114.90	\$12,685.83	\$60,757.88
Grand Total	196	\$4,614.90	\$17,795.83	\$109,478.31
****Construction Plan Review Occurrence		44	25	270
****Punch Lists Prepared		3	3	23
* All Final Plat review completed with	in ten da	ys	PI # 13	

* All Final Plat review completed within ten days F	'I #	1	3	i
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<sup>\*\*</sup> All Single Family Permits were reviewed and completed within three days....Pl # 10

<sup>\*\*\*</sup> All Commercial Permits were reviewed and completed within seven days..... PI # 11

<sup>\*\*\*\*\*</sup>All Punch Lists prepared within one day of Final Inspection......PI # 8

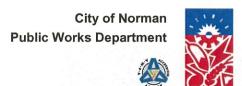
### **MAY 2025**

## DEVELOPMENT COORDINATION, ENGINEERING, AND PERMIT REVIEW

### KEN DANNER/TODD McLELLAN/LANDON GUM

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
PI #8 PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	3	100%
PI #10 SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	39	100%
PI #11 COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	31	100%
<i>PI #12</i> CONSTRUCTION PLAN REVIEW W/I 10 DAYS	44	100%
PI #13 FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	2	100%





Summary of Services Table: April 2025

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.

EMBARK Norman Service Summary	ADP Apr FY25	FY25 YTD	FY24 YTD	Service Profile	Apr FY25	Apr FY24
Fixed Routes (M-F)	1,850	364,341	290,246	Weekdays	22	22
Fixed Routes (Sat)	756	35,184	28,811	Saturdays	4	4
PLUS (M-F)	95	20,139	18,452	Gamedays	0	1
-Zone 1*	95	15,566	13,627	Holidays	0	0
-Zone 2**	0	4,573	4,825	Weather	5	4
PLUS (Sat)***	15	785	861	Fiscal YTD Days	256	255
				Cal. YTD Days	103	102

<sup>\*</sup>Requires ¾ mile

### **Strategic Performance Measures**

MEACURE	FY 25	FY 25	
MEASURE	YTD	Targets	
# of Norman fixed-route passenger trips provided	399,525	400,000	
# of Norman paratransit trips provided	19,156	23,800	
% of on-time Norman paratransit pick-ups	95.23%	98.58%	
# of Norman bus passengers per service hour, cumulative	20.04	21.14	
# of Norman bus passengers per day, average	1,655*	800*	
% of Norman required paratransit pick-ups denied due to capacity	0.79%*	0.00%	
% of on-time fixed-route arrivals	69.36%	75.00%	

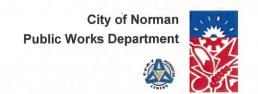
<sup>\*</sup>These targets are not being tracked in LFR but can be found in the KPI spreadsheet.

<sup>\*\*</sup>Operates only on Weekdays until 7:00 pm

<sup>\*\*\*</sup>Operates only in Zone 1



### **Performance Report**



### **Microtransit Pilot Program Performance Report**

April 2025

### **Purpose**

This report provides a summary of service performance measures used to evaluate the performance of the Norman On-Demand microtransit transportation system for the City of Norman. The key performance indicator goals were outlined in the request for proposals (RFP) and include average walking distance, maximum walking distance, average rider wait time, maximum rider wait time, and the percentage of ride requests picked up within 20 minutes.

### Service Profile, Hours, and Pricing

Norman On-Demand is a pilot microtransit service which launched for late night and Sunday service in core Norman on August 21, 2023. Norman On-Demand is a turnkey service provided by TransitTech provider Via. The Norman On-

Demand app is available on the Apple App Store and the Google Play Store. This service provides access to safe and affordable public transportation through technology, particularly during evening hours and on Sundays when other public transit options are limited. Through a collaboration with the University of Oklahoma, the Norman On-Demand Program also operates the University's SafeRide

Service Hours		Pricing		
Monday-Wednesday	Wednesday 7pm – 1am First Passenger		\$2.00	
Thursday-Saturday	7pm – 3am*	Each Additional Passenger	\$1.00	
OU SafeRide: Thursday-Saturday	10pm – 3am*	OU SafeRide (OU Students using OU email	Free	
Sunday	10am – 6pm	address during SafeRide hours)		

ADA/Wheelchair Accessible Vehicles available upon request.
\*Outside of the OU fall and spring semesters, Thursday-Saturday service ends at 1am

Program, which is designed to provide safe and free late night transportation to OU students. Because this is a pilot program, there may be changes to service area, hours of operations, or other aspects of the service while the City focuses the program to efficiently serve the needs and desires of our community.

### **Key Performance Indicator Measures**

Measure	Target	Fiscal Year to Date	April		Year Over Year	
		(7/01/24 – 4/30/25)	2025	2024	Service	
Average Walking Distance	<0.10 miles	0.06 miles	0.06 miles	0.06 miles	0% (no change)	
Maximum Walking Distance	0.25 miles	0.37 miles	0.26 miles	0.29 miles	-11.54%	
Average Rider Wait Time*	<15 min	24.6 min	29.0 min	26.6 min	+8.28%	
Maximum Rider Wait Time*	20 min	79.8 min*	47.0 min*	61.3 min*	-23.33%	
Percent of Ride Requests Picked Up in 20min	>80%	41.86%**	31.99%**	43.30%**	-26.12%	

<sup>\*</sup>OU has requested longer available wait times for OU students during SafeRide hours (up to a 2 hour max). This affects the original goal of 20 minutes that was identified in the original Request for Proposals.

<sup>\*\*</sup>Number of ride requests with 'Completed' status that have a wait time of 20 minutes or less as a percentage of the total number of ride requests with 'Completed' status. This data is skewed by longer available wait times for OU students during SafeRide hours.

#### Additional Performance Measures

#### Ridership

Norman On-Demand completed 3,724 rides in April 2025, which is a 2.97% decrease from the March 2025 total of 3,838. There were a total of 30 completed trips requesting a WAV or wheelchair accessible vehicle in April 2025. Ridership per service hour (RPSH) is a

Ridership	Fiscal Year to Date	Aŗ	oril	Year Over Year	
Commence than the second of the	(7/01/24 – 4/30/25)	2025	2024	Service	
Total Number of Riders	38,721	3,724	2,539	+31.82%	
Total # of Completed Trips	25,491	2,522	1,686	+33.15%	
# of Completed Trips Requesting WAV	344	30	15	+50.00%	
Ridership Per Service Hour (RPSH)	6.1	6.0	5.9	+1.67	

ratio of the number of riders making use of the service in relation to how much service is being provided (i.e. one vehicle providing one hour of service would be one 'service hour').

#### Rider Experience

Approximately 12.3% of all completed rides during FYE25 received a rating, of which 96.5% were rated five out of five stars. The system includes an

Rider Experience	Fiscal Year to Date	April		Year Over Year	
	(7/01/24 – 4/30/25)	2025	2024	Service	
Average Ride Duration (in minutes)	11.1 minutes	10.8	10.0	+7.41%	
Average Ride Distance (in miles)	3.3 miles	3.1	2.9	+6.45%	
Average Ride Rating (5 stars scale)	4.9 stars	4.9	4.9	0% (no change)	

automated feed-back process where all ride ratings with four stars or fewer that have actual written feedback attached are reviewed by customer support agents. Poor ride ratings alone are not categorized as complaints. Three complaints were reported to Via in the month of April, representing 0.8 complaints per 1000 rides provided. Two complaints were disputing the amount charged and one complaint was regarding routing concerns.

#### Program Engagement and Rider Growth

Since the Norman On-Demand App launched on August 16, 2023, a total of 11,479 individual accounts have been created, which is a 3.75% increase over the March 2025 service to date total of 11,048 and a 56.94% increase over the April 2024 service to date total of 4,943. Of these accounts more than half of them (53.55%) have utilized the service at least once and almost a third of completed more than five rides. Riders are also able to call 405-643-8638 to schedule rides without using the App.

Engagement – Service to Date (8/16/23 – 4/30/2025)					
App Accounts Created Since Launch	11,479				
OU Accounts (as of 4/27/2025)	2,818	24.55%			
Active Accounts*	8,199	71.43%			
Rider Accounts**	6,147	53.55%			
Repeat Rider Accounts***	5,031	43.82%			

\*accounts with user engaging w/ ride requests at least once
\*\*accounts with at least 1 completed ride

#### **Accidents and Vehicles**

No accidents or incidents were reported in the month of April. Six of seven vehicles were in active service during the month of April, which meets the target fleet availability.

<sup>\*\*\*</sup>accounts with at least 2 completed rides

#### SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2025

	STORMWA	TER DIVISION			
	FYE 2025 MAY, 2025	FYE 2025 MAY, 2025	Year to Date	Year to Date	FYE25
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Respond to stormwater complaints and drainage concerns within 24 hours of the time reported.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (6,000 Annually)	217.00	43%	3,895.00	65%	85%
Inspect and clean 100% of the urban drainage inlets three times per year.	1,644.00	132%	11,291.00	75%	65%
Mow 2,271,548 square-feet (52 acres) of open drainage ways, six times per year.	921,300.00	81%	6,693,800.50	49%	70%
Permit all floodplain activities as appropriate.	2.00	100%	26.00	100%	95%
Camera stormwater infrastructure to inspect and identify. (4 map grids per month)	-	0%	5.25	11%	85%
*Camera map grids identified in FY24 and program transitioning to proactive inspection.					

#### SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2025

	STI	REET DIVISI	ON		
	FYE 2025 May 2025	FYE 2025 May 2025	Year to Date	Year to Date	FYE 2025
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	100%	100%
Patch potholes smaller than one cubic foot within 24 hours	100%	100%	100%	100%	95%
(tons of material used)	93.91		378.34		
Overlay/pave 10 miles per year.	**	0%	5.80	58%	100%
Replace 2,000 square yards of concrete pavement panels	530.00	27%	4,580.57	229%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)		0%	22.00	5%	100%
Mow 15 ROW-miles (1,584,000 sf) of Urban right-of-way, eight times per year	2,566,685.00	20%	19,459,250.00	154%	100%
Mow 148 miles of Rural Right-of- way three times per year	321.00	72%	1,947.00	439%	100%
Debris Removal – pre-positioned contractor on notice 24 hours prior to storm event		0%	-	0%	100%
Debris Removal - Issue Notice to Proceed/Task Order with 48 hours of storm event	-	0%	•	0%	100%
Bridge - Maintain 5 non-deficient bridges in a year	5	180%	9	180%	100%
Bridge - Rehab 7 structurally deficient bridges per year through outside contract		0%	-	0%	100%
Bridge - Replace one functionally obsolete bridge per year	-	50%	_	0%	100%
Bond Program - Contract all selected projects for the bond year within the same fiscal year				65%	100%
Capital Program – Complete all selected projects within the same fiscal year			-	40%	100%

#### **PUBLIC WORKS** FLEET DIVISION ACTIVITY REPORT

May 2025

IN GALLONS	FYE 2025	FUEL REPORT		
I	INLEADED PURCHASED	DIESEL PURCHASED	CNC	G PURCHASED
Internal pumps	25,524.00	25,159.00		30,120.43
Outside - sublet	1,074.00	848.00		1,687.35
TOTAL	26,598.00	26,007.00		31,807.78
TOTAL I	JNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED	PUBLIC CNG CONSUMED
Consumption	23,301.70	24,317.80	30,120.43	1,687.35

		FYE 2025 TO DATE C	ONSUMPTION	Marie and the second has
TOTAL	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED PU	BLIC CNG CONSUMED
Consumption	261.573.53	280,177.34	396,122.63	14,636.05

INTERNAL PRIC	E PER GALLON	V:	19.7 - 19.7	EXTERNAL PR	RICE PER	GALLON:		
UNLEADED	High	\$2.45	Low	\$2.20 UNLEADED	High	\$2.41	Low	\$2.38
DIESEL	High	\$2.30	Low	\$2.11 DIESEL	High	\$2.38	Low	\$2.38
CNG	High	\$0.63	Low	\$0.17 CNG	High	\$2.10	Low	\$2.10

CONSUMABLE PARTS PURCHA	SED	PUBLIC CNG SALES  Month Total Public CNG Sales	\$3,396
REPAIR PARTS	\$185,104.10	FYE 2025 To Date Public Sales	\$28,918
OILS/FLUIDS	\$10,871.29	LIFE TO DATE CNG GAS GALLO	N EQUIVALENT
TIRES	\$35,692.52	Total Sold Gallons Life To Date	1,138,228
SUBLET REPAIRS	\$34,461.20	Total Gross Sales Life To Date	\$1,711,763
		Life To Date CNG Gas Gallon Equival	
TOTAL SPENT ALL Parts/Sublet	\$266,129.11	Total Public/City Through-Put CNG Gallon	ns @ Station: 3,947,720

Light Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	10	1 1	4	23
EMERGENCY ROAD CALLS	13	15	7	144
PM SERVICES	65	84	105	894
INCLEMENT WEATHER	0	0	0	1
WORK ORDERS	145	184	179	2,334
SCHEDULED REPAIRS	87	121	126	1,216
NON SCHEDULED REPAIRS	58	47	53	882
Heavy Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE

Heavy Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	20	7	14	92
EMERGENCY ROAD CALLS	16	14	19	68
PM SERVICES	29	38	51	513
INCLEMENT WEATHER	0	4	2	6
WORK ORDERS	134	158	131	1,834
SCHEDULED REPAIRS	43	49	65	794
NON SCHEDULED REPAIRS	91	84	66	962

Transit Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	1
EMERGENCY ROAD CALLS	1	3	3	8
PM SERVICES	9	4	8	119
INCLEMENT WEATHER	0	0	0	1
WORK ORDERS	39	43	48	552
SCHEDULED REPAIRS	36	38	46	593
NON SCHEDULED REPAIRS	3	1	2	32

EVT Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	0
EMERGENCY ROAD CALLS	0	1	1	5
PM SERVICES	3	4	5	102
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	25	34	33	391
SCHEDULED REPAIRS	24	31	27	354
NON SCHEDULED REPAIRS	1	2	6	95
COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	30	8	18	106
EMERGENCY ROAD CALLS	30	33	30	345
PM SERVICES	106	130	169	1,372
INCLEMENT WEATHER	0	4	2	4
WORK ORDERS	343	419	391	5,250
SCHEDULED REPAIRS	190	239	264	3.107

153

SCHEDULED REPAIRS

NON SCHEDULED REPAIRS

134

127

2,063

#### FLEET DIVISION INVENTORY May 2025

#### FUEL

WESTWOOD GOLF	987.8	gallons	UNLEADED	(a)	2.290	\$ 2,262.06
WESTWOOD GOLF	836.9	gallons	DIESEL	<u>@</u>	2.210	\$ 1,849.55
NORTH BASE	8,935.5	gallons	UNLEADED	<u>a</u>	2.320	\$ 20,730.36
NORTH BASE	6,032.4	gallons	DIESEL	@	2.190	\$ 13,211.02
FIRE STATION #5	370.1	gallons	<b>UNLEADED</b>	$\alpha$	2.410	\$ 891.94
FIRE STATION #5	274.4	gallons	DIESEL	<u>@</u>	2.380	\$ 653.07
FIRE STATION #6	248.7	gallons	UNLEADED	<u>@</u>	2.400	\$ 596.88
FIRE STATION #6	147.1	gallons	DIESEL	<u>@</u>	2.380	\$ 350.10
BULK TANKS	1,200.0	gallons	DIESEL	<u>@</u>	2.190	\$ 2,628.00

TOTAL	GALLONS:	DO	LLAR:
UNLEADED	10,542.1	\$	24,481.24
DIESEL	8,490.8	\$	18,691.74

#### PUBLIC WORKS FLEET DIVISION PM COMPLIANCE REPORT

MAY FYE 2025 Industry Standard Compliance: Not To Exceed 5%

			YE 2025	Industry St	andard Compliance	: Not To Exceed 5%
Democratical (Division	Number of PMs Scheduled	Number of PMs Completed On Time	Number of PMs Completed LATE	Number of PMs Missed	Current % PENDING	YearToDate Non- Compliance Trend
Department/Division	Scheduled	On Time	Completed EATE	A CONTRACTOR OF THE CONTRACTOR	TANDANG	
CITY COUNCIL				Street Supplied and Second	0%	0%
BUILDING ADMINISTRATION	RANGE OF STREET	STATE OF STREET			0%	0%
MUNICIPAL COURT						
MUNICIPAL COURT					0%	0%
NFORMATION TECHNOLOGY					0%	0%
NFORMATION TECHNOLOGY					0%	0%
					0%	0%
HUMAN RESOURCES HUMAN RESOURCES					0%	0%
IUMAN RESOURCES					0%	0%
PLANNING						N. S. C.
LANNING		1000000		THE STATE OF THE S	0%	0%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE	1	1			0%	200%
PUBLIC WORKS						
W ADMIN					0%	0%
ENGINEERING					0%	0%
TREETS	2	2			0%	100%
TORMWATER	1	1		1	100%	400%
RAFFIC	1	1			0%	200%
TORMWATER QUALITY					0%	0%
LEET	13	13			0%	0%
TRANSIT					0%	0%
				NAME OF TAXABLE PARTY.		
POLICE	_	2			0%	100%
ANIMAL CONTROL	2	2			0%	0%
OLICE ADMINISTRATION OLICE STAFF SERVICES	1	2	1	1	100%	500%
OLICE STAFF SERVICES OLICE CRIMINAL INVESTIGATIONS		1		i i	100%	800%
OLICE CRIMINAL INVESTIGATIONS OLICE PATROL	19	15	7	5	26%	195%
OLICE PATROL OLICE SPECIAL INVESTIGATIONS	2	2			0%	50%
OLICE EMERGENCY COMMUNICATIONS					0%	0%
OLICE ENEROLICE CONTROL OF THE PROPERTY OF THE						MERCHANIST STREET
FIRE	7					
TRE ADMINISTRATION					0%	0%
TRE TRAINING					0%	0%
TRE PREVENTION	3		2	2	67%	200%
TRE SUPPRESSION					0%	0%
TRE DISASTER PREPAREDNESS	1		1	1	100%	1%
	A land to the same					
PARKS & RECREATION						1/70/
PARK MAINTENANCE	3	1	2	1	33%	167%
PARKS & RECREATION					0%	0% 0%
CUSTODIAL					0%	0%
FACILITY MAINTENANCE					0%	0%
PARKS FORESTRY				minimum minut	076	076
TOTAL CONTROL OF THE PARTY OF T						
PUBLIC SAFETY SALES TAX (PSST) PSST POLICE PATROL	7	12			0%	71%
PSST POLICE CRIMINAL INVESTIGATIONS		12			0%	0%
PSST FIRE SUPPRESION	1	1		PART PROPERTY	0%	0%
PSST SRO		*			0%	0%
551 580					0%	0%
CDBG						
PLANNING CDBG					0%	0%
						Control of the Contro
UTILITIES WATER						
JTILITIES ADMINISTRATION					0%	0%
WATER TREATMENT PLANT					0%	0%
WATER PLANT					0%	0%
WATER PLANT WELLS					0%	0%
WATER PLANT LAB					0%	0%
INE MAINTENANCE ADMIN					0%	0%
WATER LINE MAINTENANCE	8	8	Harris and the Control of the Contro	1	13%	13%
JTILITIES INSPECTOR					0%	0% 0%
METER SERVICES				A STATE OF THE STA	0%	076
THE LIPE WAR					Marin Control of the Control	
UTILITIES WRF WRF ADMIN		CANADA MARINE			0%	0%
WRF ADMIN WRF INDUSTRIAL					0%	0%
WRF BIOSOLIDS	000000000000000000000000000000000000000				0%	0%
WRF OPERATIONS	1	1			0%	0%
SEWER LINE MAINTENANCE	3	3			0%	0%
UTILITIES SANITATION						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	12	7	5	1	8%	50%
SANITATION COMMERCIAL	4	4			0%	0%
SANITATION TRANSFER	4	4		1	25%	50%
SANITATION COMPOST	1	1			0%	400%
SANITATION RECYCLE	3	4			0%	0%
SANITATION YARD WASTE	1	1			0%	0%
					0%	0%
					ORC	00/
UTILITIES EVIROMENTAL ENVIROMENTAL & SUSTAINABILITY	1	1			0% 0%	0% 0%

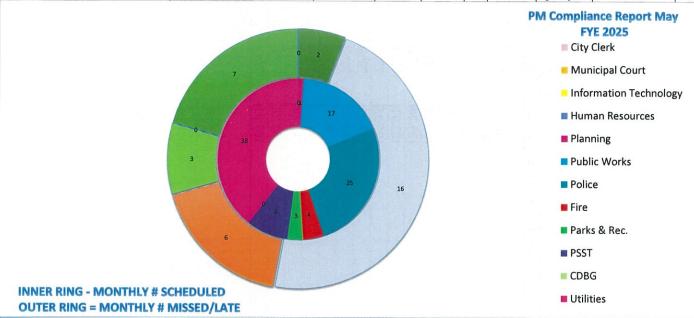
#### Fleet Management Division PM Past Due Report

#### PUBLIC WORKS FLEET DIVISION PM COMPLIANCE REPORT

MAY FYE 2025

Current	y Past	Due:
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		11	Current				ORIGINAL			
Unit #	Unit Description	Department Division	Odometer	scheduled	Meter		Scheduled			LAST PM
	Unit Description	Department Division	Reading	date	Past	-	DATE	SHOP	Type of SERVICE	DONE
FIRE							-		and the second s	
0016	2019 Ford F150	Fire Prevention	6/1/2025	4/17/2024	-410	Days	4/23/2025	Light Repair	PM-B	4/17/2024
0001	2018 Ford F150	Fire Prevention	91304	95934	4630	Miles	5/20/2025	Light Repair	PM-D	12/23/2024
POLICE								13,44		
51127	2013 Ford Interceptor	PD Patrol	120666	122525	1859	Miles	5/14/2025	Light Repair	PM-D	1/10/2025
1131	2021 Ford Interceptor	PD Patrol	61192	61662	470	Miles	5/16/2025	Light Repair	PM-C	6/27/2024
UTILITI	ES									
291T	2024 Travis Trailer	Sanitation Waste Disposal (transfer)	6/1/2025	4/15/2025	-47	Days	4/17/2025	Heavy Repair	PM-A	11/15/2024
292T	2018 Titan 48-2TWWF	Sanitation Waste Disposal (transfer)	6/1/2025	3/1/2025	-92	Days	4/28/2025	Heavy Repair	PM-A	10/2/2024
328A	2021 Ingersoll Air Compressor	Waterline Maintenance	6/1/2025	5/13/2025	-19	Days	4/28/2025	Heavy Repair	PM-A	5/13/2024
22266	2022 Peterbuilt 520	Sanitation Residential	7368	7201	-167	Hours	5/1/2025	Heavy Repair	PM-C & PM-S	1/22/2025
0061	2014 Ford F150	Waterline Maintenance	74068	74296	228	Miles	5/15/2025	Light Repair	PM-C	4/25/2024



Department	Scheduled	Missed/Late	% Late	
City Clerk	0	0	0.0%	
Municipal Court	0	0	0.0%	
Information Technology	0	0	0.0%	
Human Resources	0	0	0.0%	
Planning	1	0	0.0%	1
Public Works	17	2	11.8%	
Police	25	16	64.0%	
Fire	4	6	150.0%	
Parks & Rec.	3	3	100.0%	
PSST	8	0	0.0%	
CDBG	0	0	0.0%	
Utilities	38	7	18.4%	
Citywide Total	96	34	35.4%	

# PUBLIC WORKS FLEET DIVISION Technician Productivity Report

FYE 2025

May 2025

INDIVIDUAL PRODUCTIVITY

	d	RODUCTIVITY IN	PRODUCTIVITY INDIVIDUAL PRODUCTIVITY	UCIIVIIT	
MECHANIC	DIRECT LABOR HOURS GOAL ACTUAL	GOAL AC		DIFFERENCE   TOTAL HOURS	<b>JTAL HOURS</b>
497	142.11	72%	%8.62	7.8%	178.00
1554	100.33	72%	56.4%	-15.6%	178.00
1676	154.01	72%	91.7%	19.7%	168.00
2098	108.491	72%	64.6%	-7.4%	168.00
2495	137.10	72%	77.0%	5.0%	178.00
2745	120.37	72%	71.6%	-0.4%	168.00
3001	125.74	72%	74.8%	2.8%	168.00
3151	122.31	72%	72.8%	0.8%	168.00
3167	125.35	72%	74.6%	2.6%	168.00
3502	111.421	72%	66.3%	-5.7%	168.00
3572	134.72	72%	80.2%	8.2%	168.00
3968	18.89	72%	58.6%	-13.4%	168.00
4033	131.03	72%	78.0%	6.0%	168.00
4303	140.48	72%	83.6%	11.6%	168.00
4310	92.78	72%	55.2%	-16.8%	168.00
4316	107.82	72%]	64.2%	-7.8%	168.00

DIRECT LABOR HOURS	1952.57
ABLE HOURS	1/7
PRODUCTIVITY GOAL ACTUAL PRODUCTIVITY	71.8%

# CITY OF NORMAN

# DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION MONTHLY PROGRESS REPORT

	THE THE THE	TWO ITM GOTTON I	THE CALL				
MAY 2025	PROJECTED		THIS MONTH		Y	YEAR TO DATE	ы
	Percentage	Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%	16	91	100%	1222	1222	100%
Provide information requested by citizens within 7 days	%56	91	16	100%	1222	1222	100%
Complete traffic engineering studies within 45 days.	%66	1	1	100%	27	24	86%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	%\$6	41	41	100%	348	348	100%
Worker Hours Per Gallon of Paint Installed.	08.0	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		520	104.5	0.20	1385	591.5	0.43
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		1.19	12	10.08	24.88	195	7.84
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		13	13	100%	159	159	100%
Response to reports on traffic signal malfunctions within one hour.	%66	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		80	8	100%	158	158	100%
Response to reports of sign damage:	Percentage						
High Priority Stop or Yield Signs within one hour	%66	8	8	100%	177	177	100%
Lower Priority all other signs within one day	%06	30	30	100%	889	889	100%
Street Name Signs within two weeks	%06	26	26	100%	282	282	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work	Work	Percentage	Total Work	Total Work Work Hours	Per
		Hours	Hours Lost	Met 0 00%	34721	Lost	Met 0.00%
		2007		0,000	24/44		2000

#### **UTILITIES**

13

#### Monthly Report May 2025

#### **LINE MAINTENANCE:**

#### Waterline Capital Projects

- Beaumont Drive 100%
- 1357 12th NE Avenue 100%
- Crest Court 100%
- Barb Court 100%
- Page Street 100%
- Crail Drive 0% Hold Pending Lead Survey

Staff has completed the Crest Court project. Staff has completed the 12th AVE NE project. Staff has completed the Beaumont project. Staff has completed the Page Street project. Crail Project materials have been ordered – project on hold pending lead surveys. Ashton Grove project has been completed. Sutton Place project has been completed. Park Hill lift station pumps have been installed.

Water Line Breaks Total – 5 in May Water Lines Hit by Contractors – 1

#### Sewer Line Data

Total obstruction service requests – 22

Private Plumbing: 18City Infrastructure: 4

Sanitary Sewer Overflows: 1 on private side, 2 on city side

#### Lift Station D Flows:

Days – 31

Average daily flow: 1.910 MGD
 Total Monthly flow: 59.210 MG

#### **UTILITIES ENGINEERING:**

AlM Water and Wastewater Master Planning Effort: In combination with the overall comprehensive land use plan, Water and Wastewater master planning efforts are being done to evaluate the current infrastructure, provide input on future development locations, and determine infrastructure needed to support the selected land use alternative(s). RDG, with Garver performing the engineering for water and wastewater efforts, was selected as the consultant for the project. Contract K-2324-46 was awarded to RDG (with Garver as a subconsultant) in July 2023. The W/WW Subcommittee approved the overall plan concepts during the final meeting January 28, 2025. Plans were unanimously recommended for approval by the Committee. Planning Committee unanimously recommended the plans for approval on May 8, 2025. Plans will go to Council for approval on June 24, 2025.

#### **WASTEWATER PROJECTS:**

Bishop Creek Emergency Sewer Line Repair (WW0212): On May 7, 2025, Utilities Department Line Maintenance staff were advised that an 18-inch sewer aerial crossing over Bishop Creek in the general vicinity of 730 Stinson Street had failed and sewage was discharging into the creek. Due to the risk to the environment, the City Manager authorized emergency repairs to prevent further sewage discharge. Under this emergency declaration, staff first received verbal price quotes to lease bypass pumps and appurtenances for temporarily diverting flow and verbal bids to mobilize a contractor for an immediate, but temporary, reconnection of the piping. This work was completed at 10:00 p.m. on May 7, 2025, which eliminated the discharge for the short term. It did not, however, restore the structural integrity of the crossing.

1

Subsequent to completion of this temporary repair, staff mobilized Garver Engineers under their current on-call contract to prepare an expedited design to replace the existing, failed aerial crossing, while Utilities Department Staff prepared Bidding Documents. Drawings and Bidding Documents were completed and issued to potential bidders on May 19, 2025. On May 20, 2025 Bids were opened and the lowest and best bidder was deemed to be Krapff-Reynolds Construction Co. with a bid of \$748,550.00. Contract was executed, Notice to Proceed was Issued, and clearing and procurement activities commenced during the last week of May 2025. City Council is expected to ratify the emergency declaration and all resulting actions at their June 10, 2025 meeting.

Reinforcing steel should be delivered and drilling of concrete piers for new aerial crossing should commence during June 2025, and work is currently scheduled to be complete in July 2025.

Engineer: Garver LLC (Michael Nguyen)/Norman Utilities Staff

WRF Reuse Pilot Study (WW0317) - Project is a pilot study designed to consider treatment alternatives to produce highly treated effluent at the WRF suitable for Indirect Potable Reuse (IPR) by discharging it into Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, to recommend the best and most economic treatment technologies for the implementation of a reuse program. In July 2020, NUA approved Amendment No. 1 to Garver's contract which consolidated all pilot study tasks, including procurement/rental of treatment equipment for alternative treatment trains, temporary construction/installation of pilot study equipment and eventual removal of all pilot study equipment, into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I treatment trains, which consisted of one train using an Agua Nereda patented process and one train using a modified University of Cape Town (mUCT) process was completed. By June 2021, both trains had been commissioned and were operating as intended. As a result, WRF and Garver staff were able to commence the Phase I testing and sampling regimens. In November 2021 and February 2022, skids and trailers containing advanced tertiary processes that were to be pilot tested as part of Phase II and Phase III, respectively, were delivered; temporary construction needed to place them into service was completed; and Phase II and Phase III testing and sampling regimens commenced. Phases I, II, and III and all associated testing and sampling were completed as of June 1, 2022, and Garver's construction subcontractor completed removal of all temporary process equipment by late summer 2022. A first draft copy of the engineering report was submitted for review in December 2022. A second draft was submitted to NUA and, informally, to Oklahoma Department of Environmental Quality (ODEQ) in March 2023. For the rest of 2023, Garver convened regular meetings with ODEQ to review the draft report findings and conclusions in detail, and on March 18, 2024, ODEQ issued a letter of "support" for the results of the pilot study. Upon receiving ODEQ's letter and as per their Contract, Garver submitted their draft final report to an "Independent Advisory Panel" consisting of independent industry experts who will review results and recommendations, deliberate among themselves, and, finally, issue recommendations regarding the report and its conclusions. A technical orientation with the panel members, NUA, and Garver convened on August 28, 2024. This was followed by a half-day workshop on December 17, 2024 during which Garver described the finer details of the pilot test, the data obtained, and their conclusions, and ended with an extended question and answer session. On March 4, 2025, NWRI submitted their final report in the form of a technical memorandum. The report generally concurred with Garver's conclusions but included some recommendations for making any future IPR process as robust as practical. Neither Garver nor NUA had any comments on NWRI's final report so this project is now considered complete.

In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to \$700,000 that would pay up to 25% of all costs incurred on this project. Grant contract was approved by NUA and BOR and fully executed in September 2021. As of March 2023, all funds authorized by this Grant have been received by City of Norman.

In October 2021, NUA learned that it has been awarded a second grant from BOR, a green infrastructure grant to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water entering Lake Thunderbird as part of the future reuse program that is the subject of the pilot study. This grant includes \$209,824 worth of in-kind funds from various federal agency resources to be expended in (Federal) Fiscal Years 2022 through 2024 for research and investigations, and grant can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. The

project was officially kicked off in early November 2021, and work (research and data gathering) is ongoing. A workshop to review alternatives and select the best convened in August 2024. No additional funding has authorized for FYE 2025 so project work will not progress to a pilot sized wetland or a wetland design, but some funding in the original grant has not yet been exhausted and compilation of deliverables including a final report and conclusions is still ongoing so the team continues to meet on a semi-regular basis to discuss and coordinate. During the month of May, staff assisted with preparation of maps and graphics for final project report.

In April 2022, NUA learned that a third grant from BOR associated with possible IPR had been authorized. The third grant was an applied science grant for \$148,339 to create a Predictive Lake Optimization Tool (PLOT) for Lake Thunderbird. The PLOT will use weather and climatological data and forecasts and data specific to Lake Thunderbird and its watershed to create a preliminary model that will furnish predictions on the theoretical best times, quantities, and manner for adding supplemental IPR flows to the lake. This would allow both for the best possible economic evaluation of infrastructure alternatives for a future IPR program but also for the efficient management of such a future IPR program if/when one is implemented. A resolution authorizing acceptance of the grant was approved by City Council in September 2022, and a Contract with Garver in the amount of \$196,190 (of which \$148,339,00 would be reimbursable from BOR Applied Science Grant) was approved by City Council on March 14, 2023. During the remainder of 2023 and continuing into the Spring of 2024, Garver and their subconsultants completed research and created the PLOT, and, on June 11, 2024, they convened a workshop presenting the preliminary conclusions. Based on the workshop. Norman requested that additional information and analysis be provided to clarify some minor questions. Once these questions were resolved, an additional workshop with Bureau of Reclamation (BOR) and Central Oklahoma Master Conservancy District (COMCD) staff convened on August 15, 2024. Garver addressed all questions raised in this workshop and made a standing offer to BOR and COMCD for them to use the PLOT tool to analyze historical droughts that are part of an unrelated grant project on which they are working. All direct work on this project is complete, and the PLOT tool remains available for NUA use as needed.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) — Project will replace dewatering centrifuges at WRF. Existing centrifuges are approaching the end of their useful lives, and, consequently, they need excessive maintenance, regular major repairs and increasing polymer feed rates to achieve necessary sludge quality. Moreover, poor service provided by manufacturer often results in extended downtime before necessary repairs are completed. NUA approved a Contract with Garver, LLC on December 8, 2020 to prepare a design to replace centrifuges, and design for this project commenced immediately thereafter. Throughout 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff, and WRF and NUA Engineering staff also made several site visits to wastewater treatment plants in the region to observe equipment by other manufacturers/technologies in operation. Based on these demonstrations and site visits, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During winter and spring 2022, Garver and NUA met with representatives from most of the reputable centrifuge manufacturers in the industry to learn more about their equipment and, just as importantly, to learn about their manufacturing and service infrastructure. Based on these meetings, three (3) manufacturers were approved for inclusion in the bidding documents.

Garver completed and submitted 60% design documents for review in August 2022 and 90% design documents in January 2023 with design review meetings convening two weeks after each submission. In March 2023, ODEQ Permit to Construct application was submitted to ODEQ and the permit was issued in April 2023. Also, in April 2023, NUA learned that it has been approved for a federal community funding grant for FYE September 30, 2024 in the amount of \$5,000,000.00 for this project. However, because the Federal Budget for FY 2024 is not yet approved, funds for the grant have not been earmarked and EPA has not allocated them, and there is no certainty on when or if these funds will be approved. Because of the critical nature of this project and based on conversations with EPA and with grant experts at Garver, it has been determined that the best course of action for Norman Utilities Authority is to bid the project now and include all requirements for EPA Community Grant projects in the bidding documents. EPA has advised that, as long as the contract meets their requirements for the grant, we can apply for the funds at whatever time in the future they are officially allocated. EPA should then be able to approve "after the fact" and Norman Utilities can seek reimbursement for funds already spent at that point.

Based on further discussions, an additional concern arose based on the fact that until funding is approved by Congress, exact details is grant requirements will remain uncertain. Garver advised and EPA Community Grant staff affirmed that, for grants issued up to and including Fiscal Year 2024, if project is receiving funding via another Federal Program and project meets requirements of that program, EPA Community Grants will approve project on that basis. As a result, NUA has applied for and received a Clean Water State Revolving Fund (CWSRF) loan from Oklahoma Water Resources Board (OWRB). The loan request was worded to also cover other planned projects at the WRF so, assuming EPA Community Grant is eventually made, the CWSRF loan funds will be directed to those other projects as well. OWRB has advised that, as with the EPA Community Grant, the project could start before the loan was granted. Then, once approved, NUA could immediately start seeking reimbursement for all work completed on the project prior to loan approval. It should also be noted that the use of CWSRF loans for upcoming capital projects at the WRF was recommended by the Raftelis report for upcoming wastewater capital spending.

Based on the above-described EPA Community Grant and CWSRF loan processes and timing and the critical nature of this project, NUA chose to proceed with bidding and obtain reimbursement from EPA and/or CWSRF when those financial instruments were approved. As a result, project was advertised on August 30, 2023 and bids were opened on Thursday, October 19, 2023. Crossland Heavy Contractors were deemed the lowest and best Bidder with a base bid in the amount of \$3,320,000, and Contract was awarded at the November 28, 2023 Council Meeting. Pre-Work Meeting convened in December 2023. Notice to Proceed was issued in January 2024, and shop drawing approval and procurement processes commenced immediately thereafter.

In March 2024, NUA received confirmation that the EPA Community Funding Grant in the amount of \$5,000,000 had been officially authorized and funded. However, the grant included a strict Buy America Build America (BABA) clause while the project bidding documents and thus the resultant contract with Crossland Heavy Contractors did not include this requirement. Between April and June 2024, NUA convened numerous meetings with EPA and Garver to determine the appropriate path forward that would allow NUA to accept this grant. Based on EPA input, NUA requested a "Technical Correction" from EPA that would allow some or all funding from the grant to be expended on other critical projects at the WRF, and, in September 2024, EPA officially approved the "Technical Correction". This will allow the grant funds to be expended on the WRF Blower Replacement and WRF Laboratory Renovation, and New Maintenance Facility projects (details on both projects are updated elsewhere in this report), while this project will now be funded using a combination of internally-generated funds and the CWSRF loan.

During May 2025, Crossland and their subcontractors completed wiring and piping up Centrifuge No. 1. A representative of the centrifuge manufacturer, GEA, completed review and checkout of the installation along with functional testing of basic operation of the unit. During June 2025, GEA and Crossland will completing testing, commissioning and training with Centrifuge No. 1. Assuming this commissioning process goes smoothly, Crossland should be given approval to demolish existing Centrifuge No. 2 and commence installation of new Centrifuge No. 2. Both Centrifuges should be operational and project complete in August 2025.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF New Maintenance Storage Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, so they will be updated as a single project as well. Due to plant improvements projects over the past two decades, space formerly used for spare part storage and maintenance work has gradually been incorporated into plant operations space, leaving a shortage of viable storage and work space. Project WW0318 will cover the construction of a new preengineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned.

The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes and fixtures as well as the main laboratory have not been replaced, updated, or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory to meet current standards.

Greeley Hansen was selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. A design kickoff meeting convened in late June 2021. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA elected to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally being considered as the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design during the remainder of 2022 but project will not bid until Spring 2023.

During August 2022, Greeley Hansen submitted 95% design documents. At time of submittal, it was agreed that a design review meeting would convene in February/March 2023 so that all comments and corrections noted can be addressed at one time just prior to advertisement, which was then projected to occur in May 2023. Since that time, the decision was made to defer construction of this project for two additional years, until FY 2026. However, as noted above in the discussion for WRF Dewatering Centrifuge Replacement (WW0326) project, NUA received an EPA Community Grant in the amount of \$5,000,000 for that project. However, for several reasons, a request for a "Technical Correction" was made to EPA that would allow for the grant funds to be used for this project (and the WRF Blower Replacement project which is discussed elsewhere in this report). This request was approved by EPA in September 2024, which means that funds for the construction of this project are now available and project can be advertised and awarded as soon as practical.

During April 2025, Greeley and Hansen continued updating and finalizing plans and specifications for permitting and EPA approval (as part of Community Funding Grant award process) and for bidding. Current tentative schedule calls for bidding and awarding this project this summer. Construction would then continue through the rest of 2025 and should be complete during the third quarter of 2026.

Also in April 2025, review and negotiation of Greeley and Hansen's proposed Amendment No. 2 to their design contract for additional services associated with changes to Construction Administration requirements, which were not covered by Amendment No. 1 continued, and are nearly complete. A final negotiated version of Amendment No. 2 is likely to be submitted to City Council for approval in May or June 2025.

Engineer: TYLin (formerly Greely and Hansen LLC) (John Schmidt)

Sewer Maintenance Project FYE19 (WW0321): In 2001, the citizens of Norman approved a five-dollar per month sewer maintenance fee to provide for the systematic replacement of aged and deteriorating neighborhood sewer lines. The FYE 2019 study area is generally bounded by Lindsey Street and Timberdell Road and 24th Avenue SW and South Berry Road. Project will replace approximately 31,000 LF of 8" and 12" sanitary sewer lines using pipe-bursting techniques, and rehabilitate an additional 1,000 LF of 8" sanitary sewer lines using cast-in-place pipe lining techniques along with rehabilitation or replacement of 160 manholes and 610 services.

On November 30, 2021, City Council approved the use of on-call Contracts of Parkhill and Lemke Land Surveying to prepare bidding documents for this project. During May 2023, a preliminary set of plans was submitted for City of Norman review and a review meeting convened and in July 2023, 95% plans were submitted and a review meeting convened. Final Plans and Bidding Documents were completed and project was advertised on September 14, 2023. Bids were opened on October 5, 2023, and Krapff-Reynolds Construction Co. (KRCC) has been deemed the lowest and best bidder with a base bid plus bid alternate cost of \$5,468,900.50. City Council approved Contract Award on November 14, 2023. A Pre-Work Meeting convened in January 2024. After an extended procurement process, KRCC mobilized to the project in late March 2024, and sanitary sewer replacement and manhole rehabilitation is ongoing. As of the end of May 2025, current contract price after two amendment/change orders is \$5,420,990.50 and 98% of that amount has been completed. A punchlist inspection will likely be completed in June or early July, and project remains on schedule for final completion by the Contract Completion Date of August 18, 2025.

Engineer: Parkhill (Sara Senyondo)

WRF Digester #3 Roof Replacement (WW0336): The existing roof for Digester 3 has reached the end of its useful life and has experienced high rates of failure that warrant a project to upgrade the existing facility. Funding in FYE 24 is for an evaluation of Digester 3 and the roof. Future funding will be used to upgrade and rehabilitate the digester to extend the useful life of the asset. The operating impact of this project is that a full rehabilitation or replacement of the digester roof will more efficiently use funds rather than reactively repairing the roof when it fails.

As of May 2024, there will no longer be an exterior plate of metal welded over the leak in the roof of the digester due to safety concerns with respect to the gases escaping the leak. Garver, a consulting engineering firm, is preparing a work order for the internal assessment of the digester.

As of July 2024, the contractor onsite cleaning out another digester will be moving on to removing solids from the storm holding pond at the WRF after the current project, as they were the winning bidder for that project. In June 2024, we were going to solicit a quote for cleaning out Digester #3 after their current project concluded (cleaning out the digester they were originally contracted to clean). This Digester #3 cleanout would have been followed by an internal assessment of the structure's floating roof.

Instead, the WRF has hired staff who are experienced in welding. To save significant costs, we are currently developing a plan to drain the digester over the course of a week. Once the digester is drained, a minimum of two hydrogen sulfide and methane gas detectors (one interior near the proposed welding area and one exterior near the proposed welding area) would be placed as a safety precaution prior to any welding. Once the weld site is deemed safe from hazardous gases, WRF staff would then weld a steel plate on the exterior of the floating roof's crack to seal the roof again. Sealing the roof would allow for it to be repressurized and "float" once again.

This would be considered a temporary solution with an anticipated lifespan through 2028, when it is anticipated that more funds will be available to develop a more permanent solution, such as a roof replacement.

Following CIP discussions in January 2025, Digester #3 has been moved ahead of Digester #1 in digester cleanout projects. Digester #3 will be cleaned out as early as July 2025 for internal structural assessment of the digester and its roof, as well as to prepare the interior portion of the roof for a temporary fix. July 2025 is the beginning of FY 2026, which is when the next digester cleanout is scheduled. The temporary fix will be welding a metal plate over the exterior portion of the crack in the roof. The permanent roof replacement will likely happen in 2028 when more funds are available for the WRF to execute the full replacement for this CIP project. No changes were made in February with regard to executing the repair. Digester #3 will be cleaned out instead of Digester #1 as early as July. It will not happen earlier than July as the next digester cleanout project is budgeted for FY 26.

In April 2025, a scope and fee for the condition assessment of Digester No. 3's roof was received from Garver. The condition assessment includes an internal visual assessment of the digester roof, and will be used to determine the extent of the repair required.

Engineer: Garver - On-Call services

<u>Sewer Maintenance Project FYE18 (WW0316)</u>: Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east.

From an email from Parkhill on 12-05-24 the preliminary SMP-18 plans for review are expected before January 1, 2025.

NUA staff had a meeting with the new engineering team assigned to this project at Parkhill on January 30, 2025. From this meeting, plans are expected to be in-hand by mid-February 2025.

In late May, staff decided to separate the line-work and manhole rehabilitation portions of this project. The line-work element of this project is now expected to be ready for bid in June, with the manhole rebabilitation portion following close behind.

Engineer: Staff with assistance from Lemke Surveying

Water Reclamation Facility (WRF) PFAS and Microplastics Fate and Transport: New regulations for PFAS are being promulgated by the EPA for drinking water but future regulations for wastewater effluent and biosolids are envisioned as well. To get information ahead of future rules for wastewater, this project will sample for PFAS and microplastics at locations throughout the WRF to determine levels through each process, PFAS formation or removal, and percentages of materials within liquid effluent or biosolids. Funding for this work will be from a loan from the Oklahoma Water Resources Board with 100 percent loan forgiveness (i.e., no ratepayer funds to be used).

The project Kickoff Meeting occurred 7/11/24 at the WRF. Garver to develop a sampling plan based on data received by WRF staff. NUA is also holding meetings with the USGS in August and September to explore additional CEC sampling at no cost to the NUA.

As of the end of November 2024, the sampling plan is in development. Equipment for the biosolids holding bins and plumbing to be acquired in February, after sampling plan review.

In August, NUA staff organized a meeting with USGS Research Hydrologists Michelle Lorah and Jason Masoner, and OU Professor of Civil Engineering and Environmental Sciences Bob Nairn regarding sampling.

As of December 2024, the WRF land application permit and soil testing is being reviewed by Garver to begin finalizing the sampling plan. A review of sampling needs will take place in January 2025.

An onsite meeting with Garver was conducted in January 2025. During this meeting, Garver announced plans to conduct baseline sampling for the liquid and solid treatment trains at the WRF in February 2025. Also occurring in February 2025, NUA staff will begin mixing biosolids and yard clippings to create Class-A compost, specifically for use in the biosolids troughs that will be created and regularly sampled throughout the duration of this project.

Delays in receiving sampling bottles have pushed sampling of the liquid and solid treatment trains to mid April. Materials for the class-A compost sampling troughs are being procured as the compost develops.

Initial sampling of the solid and liquid trains began in late April and is expected to conclude in May. The Class-A compost being developed for this project is near completion and should be fully developed by the end of May, which is also when the equipment for the Class-A compost troughs is expected to arrive on-site.

The initial sampling is expected to conclude in June with sampling of the solids treatment train. Delivery of materials for construction of the pilot beds is also expected in the month of June 2025.

Engineer: Garver (Bryce Callies)

<u>Water Reclamation Facility (WRF) Aeration Blower Replacements</u>: The WRF has been in need of replacing two turbo blowers and outdated centrifugal blowers that supply the aeration basin with air for multiple years. The current turbo blowers have significant issues operating during the hottest portion of the year, and their replacements are already onsite. It is expected for the winning contractor to quickly install the new turbo blowers, but it could take upwards of a year or more to procure the other centrifugal blowers being replaced. This project also includes intake improvements for the turbo blowers and point repairs for leaks along the aeration main. Garver is the consultant on this project, and as of May 30 2024 bid opening, Crossland Heavy submitted the lowest bid, but bid award is still pending review.

In June 2024, EPA funding was authorized for this project. The authorization of the funding source is significant as this project must now meet all of the EPA requirements for funding. The project was bid with anticipation of using these funds, and now that funding is secured the project may proceed as anticipated.

Preconstruction meeting occurred on July 30, 2024 at the WRF. Crossland Construction Contractors produced a schedule of work beginning in late Fall for the install of the Turbo Blowers. Lead times for electrical components for the centrifugal blowers are a driving factor for their installation not beginning until Winter of 2025. Crossland will be onsite at the WRF in August to verify measurements and confirm their construction sequence planning.

As of August 2024, installation of the turbo blowers is expected to begin in late November or early December in 2024.

This project is expected to be funded with EPA funds and a Resolution before the Norman City Council on October 8, 2024 will be presented to convert this project to be fully funded by the EPA (80% EPA, 20% City fund match required).

On October 14, 2024 Crossland Heavy repaired the leak in the blower main line, which was a base bid item. This was originally expected to be done in November, and this expedient repair has put them ahead of schedule. Crossland is currently working on removal and replacement of the first turbo blower, which may be completed in November instead of December.

As of the end of November 2024, the first turbo blower has been placed on its concrete pedestal and delays in electrical equipment has prevented finalization of the installation of the blower. Even with this delay, the project is still expected to be on schedule, with both turbo blowers installed by the end of February 2025.

As of December 2024, the project has experienced no further delays and the first turbo blower is still on pace to have its installation completed by the end of February 2025.

As of January 2025, the complete installation of the first turbo blower and WRF staff blower training is expected to occur in mid to late February 2025.

As of March 2025, installation of Turbo Blower No. 5 is nearly complete. Turbo Blowers No. 5 and 6 will be tied into the WRF's Supervisory Control and Data Acquisition System (SCADA) in April 2025, and will be followed by testing, training, and then release.

As of April 2025, the network tie-in of Turbo Blowers No. 5 and 6 require an additional site visit from Atlas Copco to complete the work. Once this work is performed, Garver will then perform a site visit to connect Turbo Blowers No. 5 and 6 to the WRF's SCADA system.

Atlas Copco performed their final site visit in May, and Garver is expected to complete the SCADA Integration in June 2025. Final commissioning of the turbo blowers is expected to be done following this integration.

Engineer: Garver (Michael Nguyen)

Ashton Grove Lift Station Basin Study (WW0341): On April 9, 2024, the Norman Utilities Authority approved Contract K-2324-168 with Dukes Root Control, Inc. for \$118,794.72 to assess sewer line conditions in the Ashton Grove Lift Station Basin, located east of 48th Avenue NW and south of West Rock Creek Road. The study includes several forms of assessment, including utilizing a sewer line rapid assessment tool (SLRAT) for line assessment, manhole inspections, and flow tracking using 36 iTrackers to be placed in manholes throughout the project area. All assessments and field work completed in May 2024. During the 60-day iTracker period, the City has experienced several heavy rainfall events and will only need a 60-day period for the study instead of a 90-day period to gather sufficient inflow data.

As of July 18, all field work has been completed and iTrackers collected. Project report anticipated in late August or early September.

As of August 2024, deliverables are expected in early September with a follow-up deliverables presentation by Duke's soon after in September.

Deliverables presentation occurred on September 24, 2024. Deliverables presentation included SLRAT, manhole inspection, and iTracker results. City Staff to review deliverables and identify future actions for identified problem areas in October 2024.

During the Southwest American Water Works Association Conference, Peter met with Brian Conroy from Duke's in regard to inadequate data produced from several iTrackers in the project period. A follow-up meeting will be held in November to discuss what Duke's will do to resolve the gap in data.

Following discussion with Duke's staff, NUA produced a spreadsheet detailing the data issues with specific iTracker units. A follow-up meeting will be held with Duke's to determine how this issue may be compensated.

In a discussion regarding the meeting needs, a discrepancy between the Duke's iTracker flow out of the Ashton Grove Basin and NUA flow monitoring devices very near to the Ashton Grove Basin was discussed. The NUA flow values are to be given to Duke's for their evaluation and included in a January 2025 meeting.

Following the January 2025 meeting, Duke's reviewed the provided flow data and requested a February follow-up meeting so they can provide more details on the data provided and the study's performance. The goal of a more detailed data analysis is to identify specific areas in Ashton Grove for smoke testing to detect infiltration and inflow issues. In the second meeting with Duke's they identified two keys areas that are candidates for smoke testing.

Smoke testing areas to be evaluated and scheduled in June 2025.

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff has placed this project on hold as they work through new Comp Plan.

<u>Bishop Creek Interceptor Project (WW0174):</u> Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. Staff has placed this project on hold as they work through new Comp Plan.

#### **WATER PROJECTS:**

Robinson Water Line: 24<sup>th</sup> Ave NE to 12<sup>th</sup> Ave NE — Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24<sup>th</sup>Ave NE to 12<sup>th</sup>Ave NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14<sup>th</sup>, 2020. On May 6, 2020, a preliminary plan review meeting convened with NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 2021, 65% plans and specifications were submitted, and, after review by NUA and additional investigations by Jacobs, the 65% plans were approved in late 2021 with a revised alignment that included 900 LF of pipeline being installed in the southernmost traffic lane of E. Robinson Avenue.

During April 2022, the decision was made to defer construction on this project until at least Fiscal Year 2023/24. From that point, it was agreed that Jacobs could schedule final design work and easement acquisition at a pace intended to synchronize completion of final design, receipt of permit, and purchase of all easements with this revised construction schedule. However, Jacobs encountered issues with their chosen alignment, largely associated with a previously-unidentified and currently-unused OG&E easement along Robinson Avenue in front of large, adjacent properties owned by the United States Department of Veterans Affairs and J.D. McCarty. OG&E has now given formal authorization for Norman Utilities to encroach on their easement as needed for this project so preparation of final plans and easement acquisitions can now proceed.

Due to the critical nature of the project and the delayed progress in finalizing design for bid, meetings convened between NUA and Jacobs on January 6 and February 20, 2025. In these meetings, Jacobs and NUA committed to close coordination and working together toward the goal of completing final design as well as obtaining easements and permits in order to advertise the project in Summer of 2025. During April 2025, engineering and line maintenance staff reviewed current design documents and a review meeting convened on April 18, 2025. The major recommendation arising from this review was to move as much of the alignment as practical and acceptable into Robinson Avenue. As a result, a meeting has tentatively been scheduled with Public Works in mid-June 2025 to review the current design and the proposal to move more of alignment into Robinson. After meeting with Public Works, final comments will be transmitted to Jacobs and, once Jacobs can incorporate comments resulting from these two meetings into the design, Jacobs will proceed with easement acquisition and permit applications. Assuming Summer 2025 bid advertisement date is met, Contract Award and Notice to Proceed with Construction would follow thereafter in late summer/early autumn 2025. Construction should then continue until summer 2026.

Engineer: Jacobs Engineering (Arun Srinivasan)

Tecumseh Water Line Replacement (WA0380): The existing 24-inch water line along Tecumseh Road is a vital component of the Norman water distribution system. The crossing of Interstate 35 is a portion that is extremely deep and is not able to be worked on by City staff due to this depth. This project will replace the pipe generally from Flood Avenue to Journey Parkway to provide more reliable and maintainable water service to the area and for transmission of water under Interstate 35. This project will also replace several ductile iron laterals along this corridor. Contract was executed on February 27, 2024. Proposed alignment was reviewed and comments sent back to Plummer in May 2024. Next steps are to meet with Public Works on the timing of Tecumseh Road Widening Project from 24th to Flood, in an effort to determine the best window to replace the waterline along that section of road.

A meeting with ODOT occurred in June 2024, with ODOT accepting the proposed alignment. The next steps in this project are to execute the alignment survey and begin geotechnical assessment of the soil near I-35.

As of July 2024, the alignment survey is to be scheduled in September, with 30% plan development to follow the survey.

The alignment survey was completed in September 2024, and the 30% plans are currently in development. The survey yielded no unexpected findings.

In October 2024, Peter was informed that the Plummer engineers on the project, Alan Swartz and Tayler Kent, were leaving Plummer. A follow-up meeting was held to discuss the status of the project, and Robert Weinert, the engineer replacing Alan Swartz as the lead was introduced. Robert is a seasoned engineer and has worked on large projects for NUA in the past (Robinson Phase I and II WL Replacement).

A technical memorandum is expected in late November, with the 30% plans pushed back to early December.

The technical memorandum was received in December with 35% plans, and is being reviewed by NUA staff.

As of January 2025, the 35% plans are still under review. Utilities staff met with Public Works in February 2025 to ensure there are no future conflicts with projects Public Works has planned in the same area.

NUA staff to meet with Plummer in early April to review Plummer's response to NUA's comments on 30% plans. Following this meeting, Plummer will begin working on 60% plan set.

As of April 2025, Plummer continues to work on the 60% plans.

In late May 2025, Utilities staff received the final Technical Memorandum from Plummer. 60% plans are expected in June or July 2025.

Engineer: Plummer (Robert Weinert)

Danfield Water Line Replacement (WA0379): This project will replace the existing 6 and 8-inch lines running along Danfield from where it intersects Brookhaven Blvd on the south the north to where it intersects the same street to the north. The existing lines are ductile iron pipe that are 40-50 years old and have experienced a significant amount of corrosion that have impacted water service to the development. The project is approximately 4,000 linear feet. The final design will also include waterline replacement of all five cul-de-sacs located in this section of Danfield. As of the first week in February, design for the Master Alignment has been completed. As of the first week in March 2024, design is underway. Design phase completion is expected in late April 2024. Follow-up with Parkihill on May 7, 2024 has design phase expected completion on May 17.

Plans were received on Monday October 7, 2024 and are currently under review by Norman Utilities Staff.

Staff has completed review of plans and bid documents are being prepared while Parkhill addresses NUA comments on the design.

From a 12-5-24 update email, NUA expects to receive the completed plans by January 1, 2025.

The Parkhill engineer on this project has moved to a different company and a meeting with the new project manager at Parkhill will take place in January 2025. As the initial plans were already received by NUA and returned to Parkhill with NUA comments to address, the final plans are expected to come in January or February 2025. NUA staff will meet with the new project manager in January to determine how close Parkhill is to tendering final plans.

During the meeting with the new Parkhill team assigned to this project, Parkhill determined the final plans will be ready by mid-February. Bid specifications are being prepared and bidding is slated to be advertised in March.

Bids were received and opened on May 1, 2025. The lowest bid received was from Southwest Water Works, LLC in the amount of \$1,585,350. The contract is expected to be awarded at the City Council regular meeting on June 10.

Engineer: Parkhill (Sean Price)

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. The procurement phase, specifically the generation of the Request for Proposal, began in November. In May 2022, the Bureau of Reclamation notified staff that the City was awarded a \$500,000 grant under the Watersmart program or a \$2,000,000 grant under the Bipartisan Infrastructure Law program. Upon direction from City Council, staff is moving forward with this project to fully implement the project. Request for Proposal (RFP) 2223-13 was issued on August 25, 2022. Proposals were received. Three vendors were short-listed and interviews were completed November 15-17, 2022. The top-ranked vendor was selected and contract negotiations are underway. A waiver from the BOR was received and the project is now moving forward with contracts awarded on April 9, 2024. The formal implementation kickoff was held in June. Radio network is installed and meters are communicating and reading on the system. Integration work for software is ongoing. Meter upgrades are approximately 35 percent complete and approximately 15,000 meters have been upgraded to-date. Importing reads into production for billing will be slowly implemented in June with numerous checks for accuracy to ensure that customers are getting correctly billed and the systems are working as intended.

Consultant: E Source (Alyssa Pourciau)

Lead Service Line Inventory and Replacement (WA0384): The recent Lead and Copper Rule Revision will require new measures for utilities to comply with the rule. Specifically included within this proposed funding are 1) Inventory of approximately 5,000 service lines, 2) Distribution of pitchers to 20,000 locations, and 3) testing of 20,000 locations resulting from any disturbance. Costs for the inventory continue until completed. Reduced costs for the pitchers and testing are proposed in later years since the Advanced Water Metering project will be completed. Line Maintenance has continued to complete service line inventories and, based on the results of the surveys and discussions with the ODEQ, the estimated number of unknowns was reduced to approximately 4,500 services. The final inventory was submitted to the DEQ on October 16, 2024. Service line verification was completed for Norman schools and is currently ongoing for locations recommended by Voda.Al.

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements will ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacement work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of \$93,800 on June 22, 2021. A kick-off meeting was held on February 15, 2022 after 60% streetscape plans were completed. Additional items were added to the project so an amendment will be brought to City Council for approval. This project will be completed in combination with the Public Works project to reduce overall restoration costs and impacts to the public. Project was bid but was over budget for the roadway portion of the work. Staff will work to amend the contract with the Engineer to bid the water line portion separately.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water mater plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project kick-off meeting with engineers on May 27, 2021. Public Works will be combining the waterline work into the ODOT streetscape project. This will save money in restoration costs and allow for a shorter construction period for the entire project. ODOT has bid the project and awarded contract. The Pre-Work meeting was held on February 12, 2025. Work began in March though the water line portion is expected to start in May.

Water Line Desktop Condition Assessment (WA0337): This contract provides for our consultant, Voda.AI, to complete a desktop condition assessment of the water lines within the distribution system. Each segment of water line within the City's database will be evaluated and scored for both likelihood and consequence of failure using information from GIS databases such as pipe age, material, soil conditions, and other factors relevant to pipe reliability. To prove their model's validity for our system, the model will be set up using historical data and the analysis will then be performed and compared against actual results for a test year. Staff have been working with the consultant to provide data and working through data cleanup. Initial results were provided in November. Staff reviewed the information in December and had modifications/corrections. Updated information provided and staff have reviewed the information. The project will be continued for the next 4 years with the information used as an input to identify future projects.

#### Southlake Addition Waterline Replacement (WA0352):

This project will replace approximately 7,500 linear feet of aging waterlines within the Southlake Addition, which is located between Cedar Lane and State Highway 9, just east of Classen Blvd (SH 77). The existing lines are ductile iron pipe that were installed in the 1980s and have experienced a significant amount of corrosion, causing a significant number of breaks impacting water service to the neighborhood. This project will install replacement 8-inch mains to replace the existing lines, along with minimal amounts of 6-inch for small streets and short dead-end lines, and will then reconnect services for the residents. A Request for Proposals (RFP) for this project was published in the Norman Transcript on July 15, 2021. Staff received 18 proposals on August 5, 2021. Staff reviewed each proposal and selected a firm using the ranking criteria listed in the RFP. Smith Roberts Baldischwiler (SRB) ranked the highest and was selected for the project and a contract in the amount of \$59,000 was awarded on November 9, 2021. Line Maintenance potholed 27 locations (approximately 20%) in this neighborhood to determine if lead service line replacement will be necessary. All service lines potholed were found to be made of copper. Bids were opened on July 13, 2023 where Cimarron Construction Company was the low bidder at \$2,631,347.00. This number includes replacement of Southlake Addition waterlines as well as waterlines at 1932 E Lindsey Street that have had frequent breaks in the last fiscal year, for which Line Maintenance has had to temporarily repair. A contract with Cimarron Construction Co. was approved by City Council on August 8, 2023. A pre-construction meeting was held on August 29, 2023. All punch list items have been completed at the apartment complex. Contractor has completed the installation of all the lines within the Southlake development. Remaining items of work will be cleanup as weather conditions permit. The final change order for the project will be taken to Council on the first docket in July 2025 for project closeout.

#### Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL<sub>2</sub>) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment

for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for acquiring the land needed for the blending location which includes review of property records, survey and map, and negotiation assistance. A Purchase Order was created for \$16,200 for these services, and a 28-acre parcel of land was approved to be purchased by Council on February 22, 2022 in the amount of \$800,000. This 28-acres, which became for sale in 2021, is located near a potential site that was evaluated as being in a more favorable location based on the layout of our wellfield, as indicated by a hydraulic model conducted by Plummer Associates, LLC. A final Technical Memo was received from Carollo in August 2022 and was sent to Plummer. This memo will be utilized by Plummer to determine the layout and modeling needed for the preliminary disinfection system. The engineering contract with Plummer for design of the disinfection system was approved by Council on October 11, 2022 in the amount of \$528,900. Staff had a kick-off meeting on November 1, 2022 with engineers. Staff held the chlorine demand and disinfection byproducts testing on December 19, 2022 at the WTP. No DBPs were detected and demand was very low. as expected. An additional sum of \$49,286 was added to the contract for work needed to improve the design following public comments. The Planning Committee approved the revised platting/zoning for the location. Staff are reviewing the 90% submittal and staff is working on revisions to proposed Amendment 2 of the engineering contract.

Site Evaluation Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole)

Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell)
Disinfection System Engineer: Plummer Associates (Alan Swartz)

#### Water Treatment Plant Clarifier 1 and 2 Rehabilitation (WA0375):

Clarifiers 1 and 2 at the Water Treatment Plant (WTP) were installed in 1965 and have experienced deterioration warranting replacement of gearboxes and motors, in addition to new coats of paint. After 55 years in service, it's expected that the structural integrity of these clarifiers will have decreased. In July 2021, staff hired Suez Water Technology Solutions Services, Inc., who currently own the "Accelator" technology employed by these two clarifiers, to perform a visual inspection on one of the clarifiers. They found pitting and corrosion of steel and indicated the need to repair/replace the launder and outer wall brackets, in addition to realignment for the hood structure and circular deckplate, and re-painting the structure. This project will first entail a more in-depth condition assessment of both clarifiers 1 and 2 by Carollo Engineers, Inc, including visual and non-destructive testing of the concrete to determine areas of possible concern and ultrasonic thickness testing for metal structures. A final technical memorandum will be provided with their findings in addition to estimated costs for needed repairs in order to obtain reliable capacity from the clarifiers for the next 20-40 years. A contract with schedule, scope, and fee of \$73,991.00 was obtained with Carollo and was awarded on December 14, 2021. Staff held a kickoff meeting with Carollo on December 22, 2021. An inspection and metal thickness testing was held on January 27, 2022. Paint samples were collected on February 8, 2022 for lead testing. A final Technical Memo was received in June 2022 which explained the most necessary repairs needed on clarifiers 1 and 2 are structural and electrical elements. To repair these elements only, the cost would be about \$551,096. In addition, alternates were provided for additional repair/replacements that aren't as dire. Alternate 1 consists of structural and electrical repairs in addition to metal repairs and recoating. Alternate 2 consists of structural and electrical repairs in addition to replacing both clarifiers with new carbon steel tanks. Alternate 3 consists of structural and electrical repairs in addition to replacing both clarifiers with stainless steel tanks. Cost for these alternates are \$2,306,254, \$2,742,868, and \$2,887,684, respectively. Life cycle costs decrease with each alternate. In addition, repairs and recoating to clarifier 3 were included at a cost of \$502,695. WTP staff are reviewing what they would like to do moving forward based on funding and timeline. Staff has determined that clarifier 3 is in most dire need for recoating/potential metal repairs and would like this to be accomplished with funds for this project. Repairs to clarifiers 1 and 2 would be completed at a later date if funding allows. Staff met with Carollo on July 19, 2023 to discuss combining this work with other WTP projects that need to be completed.

#### **SANITATION CAPITAL PROJECTS:**

#### Compost Facility Scale House (SA0019):

This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with

customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of \$30,500 on May 11, 2021. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this. Engineers had to subcontract an architect for the design of the building. An amendment to the contract for architectural services was approved by Council on April 12, 2022, which increased the cost of engineering services to \$39,000. The engineer requested an increase of \$4,000 to the contract in order to pay for redesign of the architectural plans. Staff is working on revisions to the contract to approve a final contract amount of \$43,000. Staff received final plans and specifications from the engineers on September 6, 2022 and are reviewing before starting the bid process. Planning reviewed the current set of plans and sent their comments on June 23, 2023. These were forwarded to the Engineer for incorporation to the final plan set. A quote for access control and cameras (Convergint) and low voltage (TransTel) was obtained by IT in June. The Engineer sent a revised set of plans this month. Upon review, there are pay items missing for concrete and asphalt work, as well as details and specifications missing for the storm shelter and other important components. Comments from Planning were not incorporated and a revised specifications book has not been sent. Updated plans and specifications are currently being prepared by TriCore. As of the first week in March 2024. City of Norman comments on the plans and specifications are currently being addressed by TriCore prior to entering the bidding phase of this project.

A discussion with Tricore took place on October 2, 2024 and they requested for Norman Utilities Staff to begin compiling bid documents. Bid documents are expected to be completed in November with the bidding process beginning in December. This project doesn't have the same priority as projects with federal or state funding window constraints such as the WRF Aeration Blowers and Biosolids CEC project, or projects that will have a greater impact on Norman residents such as the Danfield WL Replacement and SMP-18, which have all required significant input from the NUA in the period originally designated for producing the bid documents in October.

This project is expected to go out for bid in January or early February 2025. A request was made for Tricore to tender plans to Development Services for review while the bidding documents are finalized and the bidding process begins.

The project went out for bid in January and bid opening will be on March 20, 2025. As of March 2025, received bids are being evaluated before proceeding.

Following the evaluation of bids, Contract and Bonds have been sent to the lowest bidder WL McNatt & Company in the amount of \$1,787,506. This exceeds the budget for this project, and a change order has been negotiated and sent to WL McNatt & Co., reducing the scope of work on this project to bring costs into alignment with budgetary constraints. The contract and change order for this project is expected to be awarded and approved in the last City Council regular meeting in May.

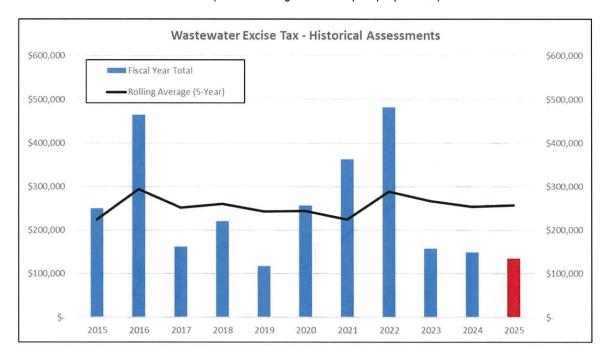
Contract was awarded at the May 27, 2025 City Council Regular Meeting and contract documents signed by CoN personnel were received on June 4, 2025. A preconstruction meeting will be held in June 2025 where a construction schedule will be set.

Engineer: TriCore Group, LLC (Greg Vance)

Sanitation Cost-of-Service Study (SA0025): This study will complete a financial evaluation of the Sanitation Fund. Raftelis, who has performed several financial studies for the Utilities Department, was selected to complete this work. Under this contract, Raftelis will evaluate the overall financial condition of the Sanitation fund amidst increasing costs. In summary, this study will develop a financial plan based on historical revenues and anticipated operating and capital expenditures, assess costs for service for various customer classes and services provided to sanitation customers, evaluate the current rate structure and prepare recommended modifications or increases to eliminate customer class subsidies and/or meet requirements for the financial plan; and present information to City Council. Contract was awarded by City Council on January 23, 2024. Raftelis is currently working through the data to ensure that the billing and revenue models are correctly configured.

#### Wastewater Excise Tax - Non-Residential:

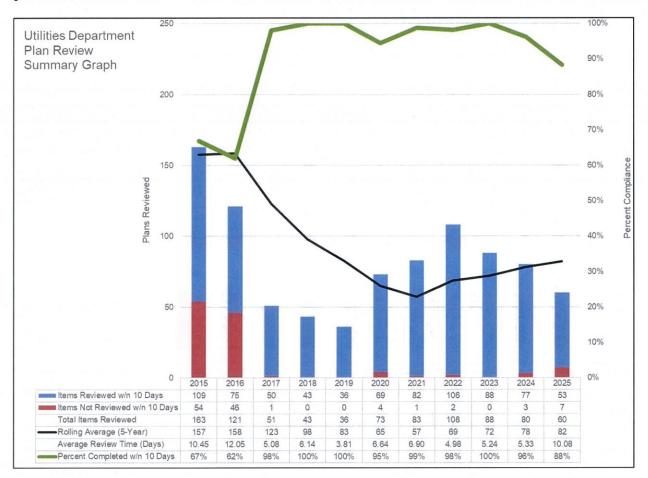
WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on four commercial entities last month. Three applications were determined to increase wastewater flows over the previous use of the site. For the fiscal year, 64 commercial properties have been reviewed and a total of \$124,126. has been assessed to the entities that will increase wastewater flows for their respective property. Below are graphs showing the amount assessed and the number reviewed (current through date of report preparation).





#### PLAN REVIEW:

Four plan sets were reviewed this past month. Staff has reviewed 60 plans for the current fiscal year with an average review time of 10.08 days and with 88 percent of plans reviewed within 10 days. *Graph current through date or report generation.* 



#### RECOUPMENT PROJECTS:

- NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
- 2. <u>Sewer Service Area 5 Payback</u>: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
- 3. North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.
- 4. <u>36<sup>th</sup> Avenue NW Waterline Payback</u>: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.

- 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.
- 6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.
- 7. <u>Interstate Drive Waterline Payback</u>: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.
- 8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

#### **Private Water Well Permits Issued**

1 water well permit (PWRL202501368) was issued for the month of May.

#### DIVISION OF ENVIRONMENTAL RESILIENCE AND SUSTAINABILITY May 2025 SUMMARY

	MONTHLY	YEAR-TO-DATE
STORMWATER C	<b>ONSTRUCTION SW</b>	
INSPECTIONS	94	852
ACTIVE SITES	84	808
CITATIONS	0	0
NOVS	0	0
CDOS	0	0
swos	0	0
ECPS	1	23

STORMWATER M	S4 OPERATIONS	
ACTION CENTER	3	19
PWSTORMWATER	2	8
CALLS	8	56
OTHER	7	69
TOTAL INQUIRIES	20	138
OUTFALL INSPECTIONS	0	56
MCM 5 INSPECTIONS	3	125
MCM 6/P2 INSPECTIONS	0	13

PRETREATMENT/FATS, OILS, A	ND GREASE (FOG	) PROGRAM
FOG INSPECTIONS	1.8	194
FOOD LICENSE APPROVAL	3	29
SIU INSPECTIONS	6	15
SIU SITES SAMPLED	0	26
TABLE II MONITORING (%)	0%	100%
TABLE III MONITORING (%)	0%	50%

HOUSEHOLD HA	ZARDOUS WASTE	
HHWF: CARS SERVED	116	652
SWAP SHOP VISITS	5	53
OIL DISPOSED	4690	41482
ANTIFREEZE DISPOSED	1125	5895
TIRES DISPOSED	12825	111330
HHW MATERIAL COLLECTED	7208.5	38325
E-WASTE: CARS SERVED	712	1082
E-WASTE COLLECTED	48890	68979
TOTAL CARS SERVED	828	1758
TOTAL MATERIAL COLLECTED	56098.5	107888

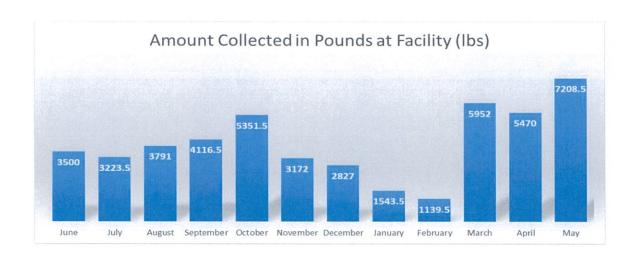
R	EVENL	IE	
FOG PROGRAM	\$	2,130.00	\$ 31,782.00
SURCHARGE	\$	4,597.55	\$ 113,000.02
LAB ANALYSIS RECOVERY	\$	-	\$ -
IND. Dischg. Permit fee	\$	-	\$ 36,554.52
TOTAL	\$	6,727.55	\$ 181,336.54

ACTIVITIES
ECAB
Provided staff liaison support including attending meetings, preparation of minutes, speaker scheduling and issue research.
Participated in Earth Day Festival
Considering new advocacy topics
Working on efforts to reduce contamination in recycling
DoERS
On May 1, Boteler, Chao, Epperson, Gates, Haynes, and Loudenback joined Brandon McLendon and Dianna Cade on a tour o
the Hutchinson KS MRF
On May 3, the largest ewaste event yet was held at Reaves Park with 713 participants bringing 48,890 pounds of electronics
to be recycled
On May 4, DoERS facilitated a hands-on Hugelkultur workshop
On May 5, Chao and Boteler facilitated the international compost awareness week lunch and learn
On May 9, DoERS facilitated an operator certificaiton renewal class with ORWA
On May 7, Loudenback was interviewd for BioCycle magazine
On May 7, a WTP Taste Test was held in the Development Center
On May 9, the kickoff media event for ABWOK occurred.
On May 10, DoERS facilitated bug picking for Blue Thumb
On May 13, Loudenback was intereviewed by KFOR for ABWOK
On May 18, DoERS facilitated the spring bee workshop at LEAF
On May 18, Loudenback spoke to members of St. Stephens congregation about resilience and sustainability
On May 20, Loudenback spoke to the Oklahome Renewable Energy Council about Norman programs
On May 21, Loudenback, Chao, Boteler, Epperson and Wright facilitated Water Limbo at PW week at Cleveland Elem.
On May 23, the Environmental Compliance section met with NOLA CCC coordinator to learn about their program

On May 27, Epperson and Chao accomplished the May Blue Thumb monitoring of Dave Blue Creek

#### Pollinaotr Week 6/26/2025 REG Sierra Club and DoERS Bee Hotels 7/12/2025 Habitat and All That





# CITY OF NORMAN DEPARTMENT OF UTILITIES LINE MAINTENANCE DIVISION

## MONTHLY PROGRESS REPORT WATER MAINTENANCE

	FYE 2025		FYE 2024	
May 2025	MONTH	YTD	MONTH	YTD
New Meter Sets:	20	356	33	240
Number Short Sets	20	338	33	348
Number Long Sets	0	18	0	338 10
Average Meter Set Time	8.20	6.32	5.67	6.19
Number of Work Orders:	6.20	0.32	5.67	6.19
Service Calls	574	5,787	484	5 207
Meter Resets	3/4	5,767	0	5,287
Meter Removals	4	32	2	40
Meter Changes	25	514	42	649
Locates Completed	605	6,201	475	
Number of Water Main Breaks	5	158	16	4,576 138
Average Time Water Off	0.80	1.48	1.11	
Number of Water Leaks	59	538	40	1.53
Fire Hydrants:	59	330	40	517
New	0	1	0	0
Replaced	0	9	1	<u>ل</u>
Maintained	31	471	47	541
Number of Valves Exercised	78	1,203	88	912
Feet of Main Construction	0	1,203	0	500
Hours of Main Construction	0	0	0	1,631
Meter Changeovers	0	0	0	1,001
OJI's	0	0	0	1
Hours Flushing/Testing New Mains	16.75	127	2	146
Hours Worked Outside of Division	0.00	0.00	0	0

# CITY OF NORMAN DEPARTMENT OF UTILITIES LINE MAINTENANCE DIVISION

### MONTHLY PROGRESS REPORT SEWER MAINTENANCE

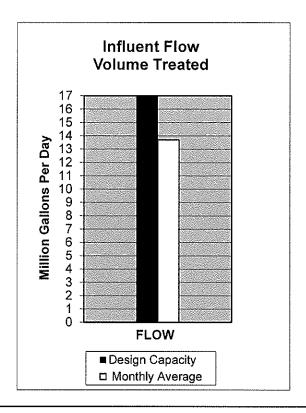
	FYE 2025		FYE 2024	
May 2025	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	4	25	2	19
Property Owner Responsibility	18	222	15	218
TOTAL	22	247	17	237
Number of Feet of Sewer Cleaned:				
Cleaned	86,080	1,125,745	90,256	923,998
Rodded	4,475	44,642	7,529	37,545
Foamed	13,359	100,216	0	101,572
SL-RAT	0	26,696	6,109	32,876
TOTAL	103,914	1,297,299	103,894	1,095,991
Sewer Overflows:				
Rainwater	0	2	0	0
Grease/Paper/Roots	1	4	0	1
Obstruction	0	1	1	1
Private	1	4	0	11
Other (Lift Station, Line Break, etc.)	1	1	0	0
Total Overflows	3	12	1	13
Feet of Sewer Lines Televised	35,322	408,709	41,620	290,970
Locates Completed	259	2,897	272	3,359
Manholes:				
Inspected	1,160	13,094	1,237	12,762
New	0	0	0	0
Raised	8	29	2	19
Repaired	3	23	1	22
Feet of Sewer Lines Replaced/Repaired	18.00	47.50	0	106
Hours Worked at Lift Station	63.58	605.01	41	455
Hours Worked for Other Departments	13.87	80.03	3.75	43.38
OJI's	0	2	0	0
Square Feet of Concrete	0	0	0	0
Average Response Time (Minutes)	27.00	22.35	27.00	26.65
Number of Claims	2.00	0.00	1.00	

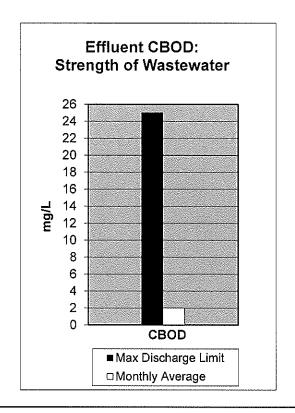
#### City of Norman, Oklahoma Department of Utilities

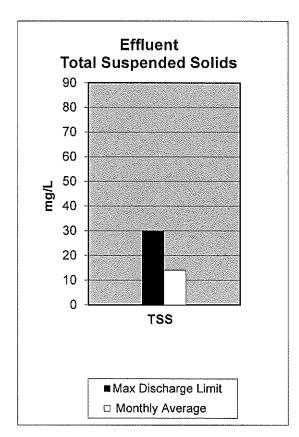
Monthly Progress Report Water Reclamation Facility May 1-31, 2025 Flow Statistics

Total Influent FI Total Effluent F Influent Peak F Effluent Peak F Daily Avg. Influent Daily Avg. Effluent Precipitation (in	iow (M.G.) low (M.G.) low (MGD) low (MGD) ent Flow (MGD) ent Flow (MGD)	FYE 2025 This Month 485.8 476.8 25.3 25.0 15.7 15.3 4.6	YTD 3950.4 3878.0 40.5 42.3 11.9 11.5 83.4	FYE 2024 This Month 382.5 381.7 17.3 16.3 12.3 12.1 4.9	YTD 3833.9 3630.5 28.3 27.7 11.3 10.6 39.5
Discharge Mor	nitoring Report Stats	EPA mini	mum percent	age removal 85%	
5 day BOD:		Avg.	•	Avg.	
Influ	ent Total (mg/l)	ັ 89		ĭ116	
	ient Carbonaceous Total	2		2	
Pero	cent Removal	97.8		98.3	
Total Suspende	ed Solids:				
-	ient (mg/L)	166		208	
	ıent (mg/L)	13.8		4.1	
	cent Removal	91.7		98	
Dissolved Oxyg	en:				
	ent (min)	0.6		0.88	
	ıent (min)	6.1		6.11	
pН	,				
*	ent (Low)	6.9		6.8	
(Hig		7.4		7.9	
, -	ient (Low)	6.8		6.7	
(Hig		7.5		7.1	
Ammonia Nitrog				•••	
	ent (mg/L)	21.6		27.9	
	uent (mg/L)	1.3		0.72	
	cent Removal	94.0		97.4	
Utilities		0.1,0		01.11	
Electrical					
	al kWh Used (Plant wide)	373,140	5,364,520	345,460	4,756,960
	ition Blowers	117,600	1,395,800	117,800	1,342,500
	Facility	53,400	755,400	45,600	657,600
Natural Gas	<b>-</b>	1		.0,000	331,333
	al cubic feet/day (plant wide)	456,000	5,078,000	234,000	3,295,000
Public Educatio		0	0	0	0,200,000
Total Attendees f			203		203
OU Golf Course		4.9	99.3	2.1	85.9
	for May 2025 63 MPN/100				00.0

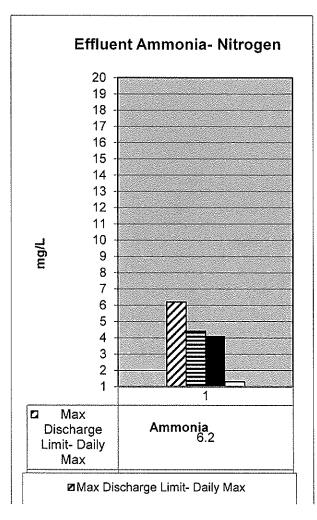
# CITY OF NORMAN WATER RECLAMATION FACILITY May 2025







Comments here



#### CITY OF NORMAN, OKLAHOMA DEPARTMENT OF UTILITIES

#### MONTHLY PROGRESS REPORT

MONTH: May-2025

#### WATER TREATMENT DIVISION

	FYE 2		FYE 2	
Water Supply	This month	Year to date	This month	Year to date
Plant Production (MG)	341,49	3735.77	316.05	3429.44
Well Production (MG)	29.09	848.34	98.48	1223.97
Oklahoma City Water Used (MG)	31.36	331.41	30.93	334.97
Total Water Produced (MG) Average Daily Production	401.94 12.97	4915.52 14.67	445.46 14.37	4988.38 14.85
Average Daily Froduction	12.37	14.07	14.57	14,00
Peak Day Demand				
Million Gallons	17.11	23.15	17.75	23.32
Date	5/21/2025	8/6/2024	5/27/2024	9/4/2023
System Capacity (see note 1)	30.34	30.34	30.34	30.34
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00
Note 1: 2024- system capacity updated to reflect	actual firm capacity	from all sources		
Costs Plant	\$724,603.49	¢7 604 770 70	PSG4 SQ4 4Q	67 E40 E74 07
Wells	\$214,697.75	\$7,691,779.72 \$2,537,535.85	\$664,694.10 \$225,421.00	\$7,513,571.87 \$2,685,695.16
OKC	\$119,862.11	\$1,130,008.28	\$107,905.37	\$1,062,198.99
Total	\$1,059,163.35	\$11,359,323.85	\$998,020.47	\$11,261,466.02
Cost per Million Gallons				
Plant	\$2,121.91	\$2,058.95	\$2,103.16	\$2,190.91
Wells	\$7,379.70	\$2,991.18	\$2,289.10	\$2,194.25
OKC	\$3,822.62	\$3,409.72	\$3,488.25	\$3,171.06
Total	\$2,635.15	\$2,310.91	\$2,240.45	\$2,257.54
Water Quality				
Bacterial Samples in Compliance	100	1,101	97	1,105
Bacterial Samples out of Compliance	0	2	3	. 5
Total number of inquiries (Note 2)	1	12	1	20
Total number of complaints (Note 2)	1	34	1	50
Number of complaints per 1000 service connections	0.02	0.79	0.02	1.22
		- H C-I-I	.1.*-t I ( -1*-C	
Note 2: Prior to April 2016 complaints and inquis	nes were grouped to	getner, listed as com	piaints, and not disting	guisnea.
Hours lost to OJI	0	0	0	0
Hours lost to TTD	ŏ	ŏ	ŏ	Ö
Total Hours Lost	0	0	Ō	Ö
Safety Training Sessions Held	1	1	1	10
Public Education				
Number of tours conducted	2	20	3	17
Number of people on tours	0		4	178

#### Notes:

Valve replacement on SCC 4 is complete. Replaced flow meter at well 38.

Replaced LAS flow meter. Repaired Lime silo 4 level signal.

FLOW, MILLION GALLONS

## MONTHLY TRANSFER STATION REPORT May 2025

	TONS PER MONTH	REVENUE PER MONTH
O.U.	454.85	\$25,929.63
STANDARD GATE	1,211.16	\$135,652.44
RESIDENTIAL	308.00	\$14,438.00
MATTRESS		\$3,125.00
TOTALS:	1,974.01	\$179,145.07

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL	503.00
BY TRANSFER STATION TRUCKS.	
# OF TONS TRANSPORTED TO OKC LANDFILL	10012 65
BY TRANSFER STATION TRUCKS.	10013.65
DI TRANSPER STATION TROCKS.	
# OF LOADS TRANSPORTED TO OKC LANDFILL	0.00
BY INDIVIDUAL SANITATION TRUCKS.	
# OF TONS TRANSPORTED TO OKC LANDFILL	0.00
BY INDIVIDUAL SANITATION TRUCKS:	
TOTAL LOADS BROUGHT TO LANDFILLS:	503.00
GRAND TOTAL TONS TO LANDFILLS	10,013.65
DYCDOG LY COCK DED TON COVO	
DISPOSAL COST PER TON (OKC) TIPPING FEE'S FOR DUMPING AT OKC:	\$21.75
	\$217,796.89
GRAND TOTAL TIPPING FEE'S	\$217,796.89
# OF LOADS BROUGHT TO TRANSFER STATION	638.00
COMMERCIAL SANITATION TRUCKS:	000.00
# OF TONS BROUGHT TO TRANSFER STATION	4351.05
COMMERCIAL SANITATION TRUCKS:	
# OF LOADS BROUGHT TO TRANSFER STATION	489.00
RESIDENTIAL SANITATION TRUCKS:	
# OF TONS BROUGHT TO TRANSFER STATION	3322.96
RESIDENTIAL SANITATION TRUCKS:	3322.70
TOTAL LOADS BROUGHT TO TRANSFER STATION:	1127,00
TOTAL TONS BROUGHT TO TRANSFER STATION:	7674.01
MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	75.90
TOTAL TONS RECEIVED AT TRANSFER STATION	2049.91

#### SANITATION DIVISION PROGRESS REPORT

SUMMARY 2025

Vehicle Accidents

On The Job Injuries

Refuse Complaints

New Polycarts Requests

Additional Polycart Requests

Replaced Damaged Polycarts

Replaced Stolen Polycarts

Polycarts Repaired

Polycarts Exchanges

**Bulk Pickups** 

#### MONTH YR-TO-DATE

MONTH	YK-10-DATE
0	24
0	6
40	221
90	729
91	562
2	95
78	630
27	230
67	949
47	430

#### FYE 25

MONTH	YR-TO-DATE
2	21
0	8
62	641
120	1217
79	600
3	53
77	821
49	358
57	648
23	331

#### **COMPOST MONTHLY REPORT**

#### MAY 2025

		<u>MONTH</u>
TONS BROUGHT IN BY COMPOST CREWS:		547.65
LANDFILL TIPPING FEE'S		\$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:		\$ 11,911.39
TONS BROUGHT IN BY PUBLIC:		1,253.00
TONS BROUGHT IN BY CONTRACTORS:		8,016.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENT	S:	190.00
LANDFILL TIPPING FEE'S		\$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:		\$ 205,733.25
TOTAL SAVINGS FROM NOT DUMPING AT LANDFII	LL:	\$ 217,644.64
REVENUE COLLECTED FROM COMPOST SALES:		\$900.00
REVENUE COLLECTED FROM GATE SALES:		\$10,020.00
TOTAL TONS COLLECTED		10,006.65
	MULCH CUBIC YDS MONTH	COMPOST CUBIC YDS MONTH
PARKS DEPT.		COMPOST CUBIC YDS
PARKS DEPT. ROAD & CHANNEL		COMPOST CUBIC YDS
		COMPOST CUBIC YDS
ROAD & CHANNEL		COMPOST CUBIC YDS
ROAD & CHANNEL LINE MAINTENANCE		COMPOST CUBIC YDS
ROAD & CHANNEL LINE MAINTENANCE STREET DEPT.		COMPOST CUBIC YDS
ROAD & CHANNEL LINE MAINTENANCE STREET DEPT. WATER TREATMENT		COMPOST CUBIC YDS
ROAD & CHANNEL LINE MAINTENANCE STREET DEPT. WATER TREATMENT MURPHY PRODUCTS OKC		COMPOST CUBIC YDS MONTH
ROAD & CHANNEL LINE MAINTENANCE STREET DEPT. WATER TREATMENT MURPHY PRODUCTS OKC SELF LOADING BIN		COMPOST CUBIC YDS MONTH
ROAD & CHANNEL LINE MAINTENANCE STREET DEPT. WATER TREATMENT MURPHY PRODUCTS OKC SELF LOADING BIN DRYING BEDS		COMPOST CUBIC YDS MONTH

#### **CURBSIDE MONTHLY RECYCLING REPORT**

#### May-25

PROGRAM S	TATISTICS
	AVERAGE
	MONTH
SET OUT/PARTICIPATION RATE:	83%
AVERAGE TONS PER DAY :	17.32
POUNDS PER HOME:	20.44

COMMODITY BY TON		
	% of Total	TONS
ALUMINUM BEVERAGE CAN	2.10%	10.86
#1 PET	5.50%	28.44
NEWS	0.00%	0
GLASS CONTAINERS	5.72%	29.58
MIX PAPER	33.40%	172.71
PLASTIC FILM	0.57%	2.95
#2 NATURAL	0.90%	4.65
#2 COLOR	1.10%	5.69
#3-#7	0.00%	0
METAL	0.82%	4.24
RIGIDS	0.89%	4.6
TIN-STEEL SCRAP	3.30%	17.06
TRASH	28.30%	146.34
occ	17.40%	89.97
TOTAL	100.00%	517.09

	MONTH
SERVICE CALLS (MISSES)	10
HOUSESIDE	1
REMINDER	0
SCATTERED	0
MISC.	1
REPAIR	7
NEW	57
ADD	6
MISSING	[8]
EXCHANGE	0
REPLACE	3
PICK UP	27
TOTAL CALLS	130.00

	MONTH
LANDFILL COST AVOIDANCE	\$11,246.71

May 2025	101
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MONTHLY UNIT PRICES	Revenue per ton	Proc. Fee	LBs Rejected	Tons Rejected	%	LNDFL Fee	Tons Diverted	\$ Diverted
ALUMINUM:	\$1,150.00	\$0.00	0	0 (0	%0	\$21.75	175.26	\$3,811.91
PLASTICS:	\$0.00	\$0.00						
STEEL CANS:	\$0.00	\$0.00						
MIXED OFFICE PAPER:	\$5.00	\$0.00						
CARDBOARD:	\$45.00	\$0.00						
RECYCLING CENTER DATA:	6#	Westwood	Hollywood	Transfer				
	TONS	TONS	Tons	Tons	Total Tons	PRO/FEE	Revenues	Net
ALUMINUM:	0.45	0.15	0.65	0	1.25	\$0.00	\$1,437.50	\$1,437.50
PLASTICS:	4.53	66:0	3.85	0	9.37	\$0.00	\$0.00	\$0.00
STEEL CANS:	0.45	0.15	0.65	0	1.25	\$0.00	\$0.00	\$0.00
MIXED OFFICE PAPER:	3.74	1.62	62.9	0	12.15	\$0.00	\$60.75	\$60.75
CARDBOARD:	24.37	12.75	37.84	2.36	77.32	\$0.00	\$3,479.40	\$3,479.40
RECYCLING CENTER TOTALS:	33.54	15.66	49.78	2.36	101.34	\$0.00	\$4,977.65	\$4,977.65

Commercial Cardboard Containers		Compactors		Wood		Glass		Metal	
TONS	Revenues	LONS	Revenues	SNOL	Revenues	TONS	Revenues	TONS	Revenues
34.04	\$1,531.80	2.92	\$131.40		)\$ 0	\$0.00	00:0\$	)	\$0.00
								Cost	\$0.00
								Profit	\$0.00

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Expenses	Average hrly+ benefi	its		\$26.78		
	Cage Rolloff	Cardboard Occ Compact	Occ Compact	Σ	MXD Office Total	Total
Hours	05	195		2	20	267
Labor \$	\$1,339.00	\$5,222.10		\$53.56	\$535.60	\$7,150.26
Vehicle cost	\$839.00	\$2,609.57		\$33.56	\$335.60	\$3,817.73

Total All Recycle and Cardboard			Total Recycle Only	
Tons	Revenues		Tons	Revenues
138.30	\$6,640.85		24.02	\$1,498.
		•		
Revenue	Income	Expense	Net	
		,		

\$5,142.60

114.28

\$1,498.25

Revenues

Tons

Total Cardboard

Income	Expense	Net
\$19,132.36	\$10,967.99	\$ 8,164.37