

AMENDMENT NUMBER 1
to
PROFESSIONAL ARCHITECTURE SERVICES AGREEMENT

WHEREAS the parties, **The City of Norman**, (“**Owner**”), and **GSB, Inc.** (“**Architect**”), executed an Agreement for Professional Architecture Services (the “Agreement”) on May 28, 2024, regarding the creation of a master plan for the City’s Westwood Park located at 2400 Westport Drive, Norman, Oklahoma; and

WHEREAS, after initial public meetings and community input, design changes to the master plan were required that exceeded the scope of the Agreement; and

WHEREAS, this Amendment seeks to modify the compensation under the Agreement to account for the additional design services performed to reconfigure the master plan in accordance with the public feedback; and

WHEREAS this Amendment is effective this _____ day of _____, 2025 (the “**Effective Date**”).

NOW, THEREFORE, the parties desire to amend the Agreement as follows:

- I. Exhibit A, attached hereto and incorporated herein, shall be added to the Agreement’s Attachment C—Fee Schedule to account for the additional design services performed that exceeded the scope of such original Fee Schedule. With this addition of Exhibit A to Attachment C—Fee Schedule, the total compensation under the Agreement shall be \$62,731.00.

The Agreement shall only be amended as required to give full force and effect to these amendments. All other terms of the Agreement shall remain in full force and effect and if there should be any conflict, the terms of the Agreement shall prevail.

[Signatures on following page]

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the Effective Date. The parties agree that they may conduct the transaction by electronic means and hereby state that electronic signature is valid and shall have the same force and effect as an original signature.

The City of Norman
(Owner)

GSB Architects, Inc.
(Architect)

Signature _____

Signature _____

Name _____

Name _____

Title _____

Title _____

Date _____

Date _____

Attest:

Attest:

City Clerk

Secretary

Approved as to form and legality this ____ day of _____ 2025.

City Attorney

EXHIBIT A

K-2324-184-1

Date: June 3, 2025
 Proposal No. _____
 Scope Change No.: 1R-2

Project: Westwood Park Master Plan
 Project No.: 241961

Client: City of Norman
 Contact: James Briggs

Phone No.: _____
 Fax No.: _____

Scope Change Requested by: Owner

Scope Change Initiated by: Phil Elwell

Description of Scope Change:

GSB has utilized its allocated fee and is currently working at a deficit. This fee increase accounts for current and future design changes, master planning documentation, and participation in public and City of Norman meetings. Further, there is an additional fee for Skyline Ink, our rendering consultant, due to modifications to the site layout, specifically the reconfiguration of the tennis facility (flipping the facility). While minor rendering changes are typically included and considered part of the normal process, the scope of this reconfiguration exceeds the standard parameters. This additional scope is as directed by the Owner.

Fee for this Scope Change:

Rates as of 1/1/25

GSB, Inc.	Rate	Hours	Fees
Sr. Principal Architect	\$318.00 /hour	0	\$0.00
Principal Design Architect	\$210.00 /hour	24	\$5,040.00
Principal Architect	\$210.00 /hour	0	\$0.00
Principal/Contract Administrator	\$210.00 /hour	0.5	\$105.00
Project Director	\$193.00 /hour	0	\$0.00
Sr. Project Architect	\$172.00 /hour	0	\$0.00
Construction Coordinator	\$151.00 /hour	0	\$0.00
Specifications Architect	\$142.00 /hour	0	\$0.00
Controller	\$142.00 /hour	0.5	\$71.00
Architect	\$153.00 /hour	14.5	\$2,218.50
Staff Level 1	\$137.00 /hour	0	\$0.00
Staff Level 2	\$116.00 /hour	0	\$0.00
Staff Level 3	\$108.00 /hour	0	\$0.00
Staff Level 4	\$102.00 /hour	0	\$0.00
Staff Level 5	\$97.00 /hour	0	\$0.00
Construction Phase Administrator	\$107.00 /hour	0	\$0.00
Executive Assistant	\$113.00 /hour	0.5	\$56.50
Secretary	\$68.00 /hour	0	\$0.00
Production Aide	\$46.00 /hour	0	\$0.00
Non-Reimb. Expenses			\$0.00

GSB Fee Total \$7,491.00

Reimbursables:

Est. Reimb. Totals	\$0.00

Total Reimbursable Expenses \$0.00

Fees

Skyline (Rendering Updates)	\$1,000.00
Consultant Fee Totals	\$1,000.00

Total Fees for this Scope Change \$8,491.00

(Without Reimbursables)

Estimated Impact time to the Project
 Schedule after receipt of Approval: _____