



CITY OF NORMAN, OK
BOARD OF ADJUSTMENT MEETING
Development Center, Room A, 225 N. Webster Ave., Norman, OK 73069
Wednesday, February 26, 2025 at 4:30 PM

MINUTES

The Board of Adjustment of the City of Norman, Cleveland County, State of Oklahoma, will meet in Regular Session in the Conference Room A at the Development Center, on Wednesday, February 26, 2025 at 4:30 PM and notice of the agenda of the meeting was posted at the Development Center at 225 N Webster Ave, the Norman Municipal Building at 201 West Gray, and on the City website at least 24 hours prior to the beginning of the meeting.

Curtis McCarty called the meeting to order at 4:30 p.m.

ROLL CALL

PRESENT

Curtis McCarty
Micky Webb
James Howard
Brad Worster

ABSENT

Ben Bigelow

STAFF PRESENT

Justin Fish, Planner I
Beth Muckala, Assistant City Attorney
Whitney Kline, Admin Tech IV

GUESTS PRESENT

Mark Krittenbrink, 119 W. Main St.
Catherine Gilarranz, 119 W. Main St.

MINUTES

1. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

BOARD OF ADJUSTMENT MEETING MINUTES OF JANUARY 22, 2025.

Motion by Mr. Worster to approve the minutes from the January 22, 2025 Board of Adjustment regular meeting; **Second** by Mr. Howard

The motion passed with a vote of 3-0. Mr. Webb abstained.

ACTION ITEMS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BOA-2425-10: MICHELLE MILLER REQUEST A VARIANCE TO 36-514(C)(3) OF 5' TO THE 20' REAR YARD SETBACK TO ALLOW FOR AN ADDITION AT THE PROPERTY LOCATED AT 325 KEITH ST.

ITEMS SUBMITTED FOR THE RECORD

1. Staff Report
2. Location Map
3. Application with Attachments

Staff Presentation

Justin Fish, Planner I, reviewed the staff report.

Application Presentation

Mark Krittenbrink, Representative of Applicant, presented a presentation as well as site plans for the board to review.

Mr. Howard asked if there was a utilities easement. Mr. Krittenbrink explained it was located on the west side of the property.

Mr. McCarty asked what is located in the basement. Mr. Krittenbrink explained that it was unfinished and would be used for storage and a playroom.

Public Comments

There were no public comments.

Board of Adjustment Discussion

There was no additional discussion among the board.

Motion by Mr. Webb to approve BOA-2425-10; **Second** by Mr. Worster,

The motion passed unanimously with a vote of 4-0.

MISCELLANEOUS COMMENTS

Board members discussed the recent vote by City Council to increase the board to 7 seats.

ADJOURNMENT

The meeting was adjourned at 4:44 p.m.

Secretary, Board of Adjustment