


MEMORANDUM



DATE: February 6, 2025
TO: Clint Mercer, Chief Accountant
FROM: Sarah Encinias, Legal Admin Tech 
SUBJECT: City of Norman Debt Recovery – Damage to City Vehicles

The City of Norman has contracted with Alternative Claims Management (ACM) to provide damage recovery services for the City when a loss is caused by an at-fault party. At-fault parties are automobile drivers who are involved in a collision with a City vehicle and is found to be the cause, or at-fault, of the collision. ACM pursues payment from the at-fault party's insurance company and sends payment to the City.

Attached is check #9907992133 from ACM in the total amount of \$55,237.51. This payment represents damage reimbursement from an insurance company for the incidents described below.

Please advise if you need additional information regarding this payment.

Vehicle Unit	Date of Incident	Insured	Insurance	Payment Amount
1127	8/3/2024	J. Jenkins	State Farm	\$ 32,013.90
5-1906	2/3/2024	J. Johnson	USAA	\$ 23,223.61

Attachment

cc: Kevin Foster, Chief of Police
Chad Vincent, Major, Police Department
Lisa Tullius, PD Admin Tech
Monteshia Brakhage, PD Admin Tech

Scott Sturtz, Director of Public Works
Taylor Johnson, Transit and Parking Program Manager
Jason Huff, Transit Planner and Grants Specialist

Mike White, Fleet Program Manager
Mark Delgado, Light Repair Supervisor
Jeff Parker, Transit Repair Supervisor
Jennell James, Fleet Service Writer

Ryan Riddel, Assistant City Attorney
Barbara Andros, Revenue Collection Supervisor

Alternative Claims Management
8610 North New Braunfels Avenue
Ste 210
San Antonio, TX 78217
2103404400

JPMorgan Chase Bank, N.A.
Verify: 888-237-9615
90-7162/3222

9907992133

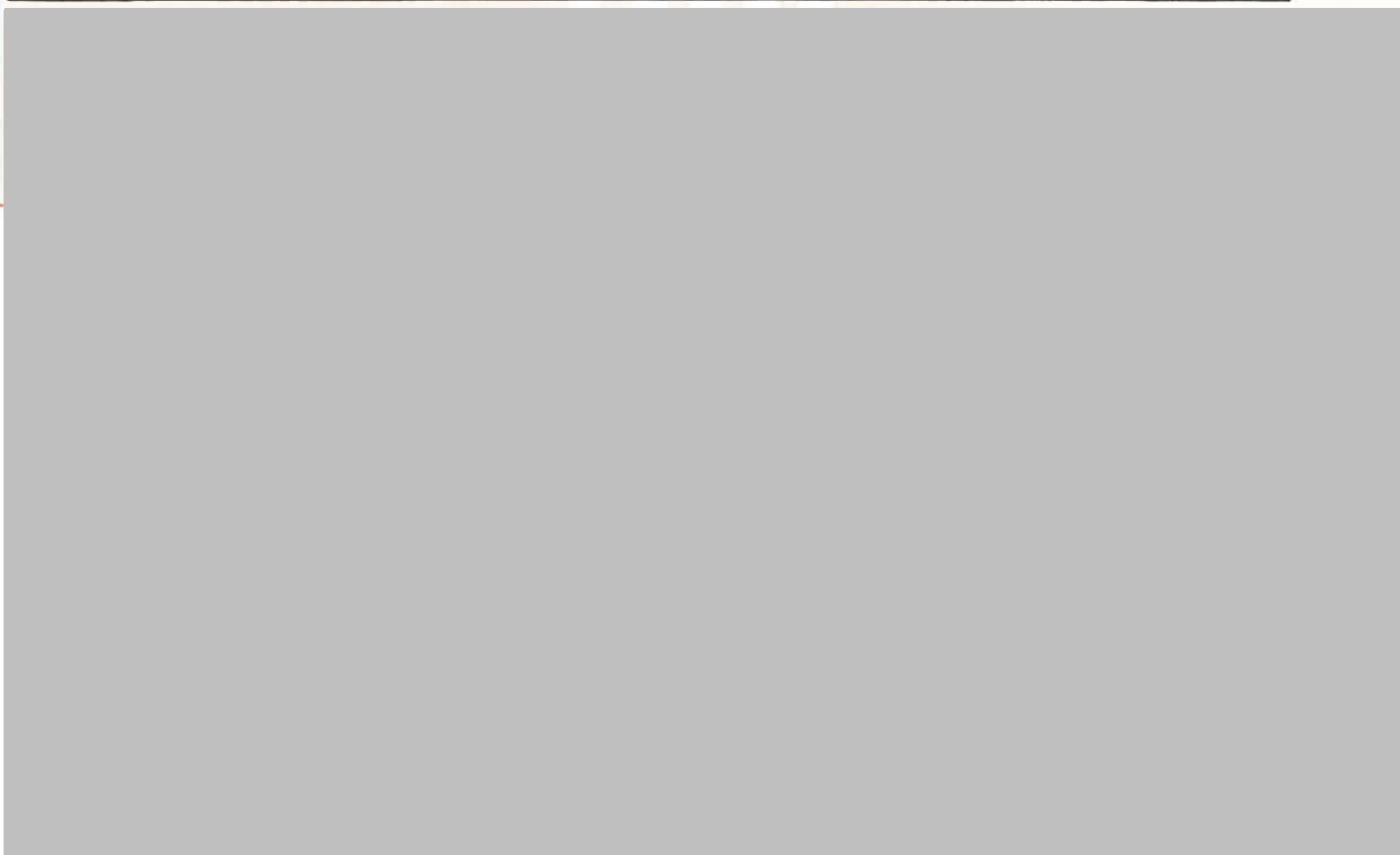
1/17/2025

PAY TO THE ORDER OF NORMAN POLICE DEPARTMENT

\$ 55237.51

Fifty-Five Thousand Two Hundred Thirty-Seven and 51/100

DOLLARS



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