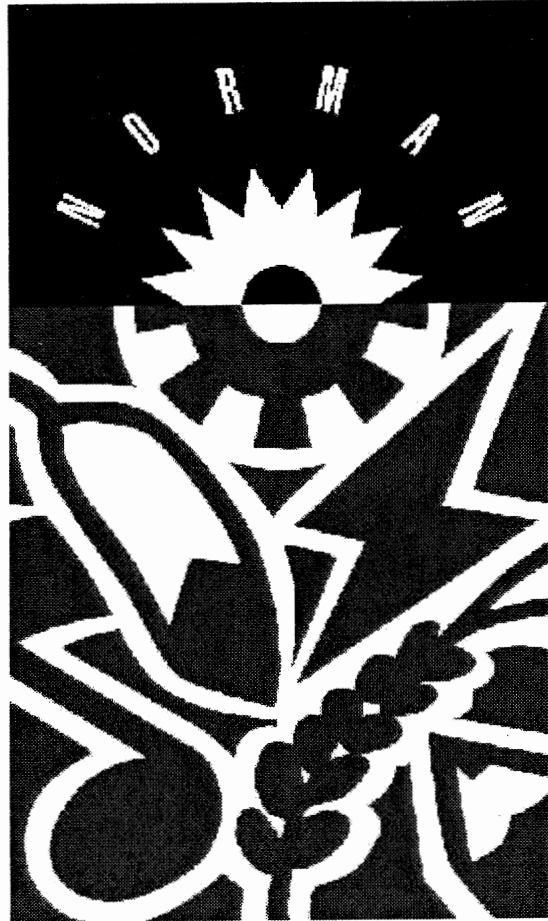


City of Norman



Monthly Departmental Report

January 2025

MONTHLY PROGRESS

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CITY CLERK 1

CITY CLERK

MONTHLY PROGRESS REPORT

January 2025

ACTION CENTER				
DEPARTMENT	CALLS	CALLS YTD	ADDITIONAL CONTACTS	ADDITIONAL CONTACTS YTD
Animal Welfare	12	90	0	2
Bus Service	0	0	0	0
CDBG	3	5	0	1
City Clerk	35	335	0	4
City Manager/Mayor	4	27	2	4
City Wide Garage Sale	0	0	0	0
Code Enforcement	19	249	1	21
Finance	0	6	0	0
Fire/Civil Defense	4	26	0	4
Human Resources	5	44	0	2
I.T.	3	20	0	2
Legal	2	36	0	1
Line Maintenance	21	170	3	8
Municipal Court	4	31	0	2
Noise Complaint	0	0	0	2
Norman Forward Questions	0	0	0	2
Outreach	1	38	0	1
Parks & Recreation	22	178	0	7
Permits/Inspections	67	421	5	7
Planning	13	80	1	2
Police/Parking	19	267	1	5
Public Works	13	111	0	3
Recycling	1	3	0	0
Sanitation	61	359	2	16
Sidewalks	0	6	0	3
Storm Debris	0	0	0	0
Storm Water	4	66	0	7
Streets	20	190	0	6
Streets Lights	3	108	0	12
Traffic	7	108	0	5
Utilities	47	271	2	11
WC Questions	0	0	0	0
WC Violations	0	0	0	2
January 2025 Total:	390	3240	7	142

LICENSES

Six New licenses were issued during the month of November. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	0	0	Retail Beer	0	2
Brewer	0	0	Retail Spirits Store	0	1
Coin-Operated Devices	0	6	Retail Wine	0	2
Distiller	0	0	Salvage Yard	0	0
Food	3	39	Sidewalk Dining	0	1
Game Machines	0	0	Solicitor/Peddler (30 day)	0	4
Impoundment Yard	0	0	Solicitor/Peddler (60 day)	0	3
Kennel	1	3	Solicitor/Peddler (one day)	0	0
Medical Marijuana Dispensary	1	8	Special Event	0	0
Medical Marijuana Grower	0	3	Strong Beer & Wine/Winemaker	0	1
Medical Marijuana Processor	1	2	Taxi/Motorbus/Limousine	0	2
Medical Marijuana Testing Laboratory	0	0			
Mixed Beverage	0	1	Temp Food (one day)	1	4
Mixed Beverage/Caterer	0	12	Temp Food (30 day)	0	15
Pawnbroker	0	0	Temp Food (180 day)	2	11
Pedi cab	0	7	Transient Amusement	0	0
YTD License Total:	6	81		3	46

NEW ESTABLISHMENT LICENSES		
NAME	ADDRESS	LICENSE TYPE(S)
Buddies Cannabis Co., LLC	1224 Alameda Street, Norman, OK	Medical Marijuana Dispensary
Anderson Commercial Kennel	5620 N Blue Lake Drive	Kennel (Commercial)
Pharside, LLC	1304 Lindsey Plaza Drive	Medical Marijuana Processor

SOLICITOR/PEDDLER LICENSE		
60 DAY	30 DAY	1 DAY

TEMPORARY FOOD PERMITS		
180 DAY	30 DAY	1 DAY
Mac Daddy Spud, LLC		
Viva Markets, LLC		
		The Fried Taco

LAW SUITS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
01-10-25	Geoffrey Arce Kristin Arce	<p>Claimant alleges, City of Norman violated the open meetings act, when a motion, made by the Mayor and approved by a majority vote of the council, sent their rezoning application back to the Planning Commission.</p> <p>Claimant alleges, the City Council Agenda stated the application was set for “Consideration of approval acceptance, rejection, amendment and/or postponement,” but did not specify “send the application back to the Planning Commission”, violating the Oklahoma Open Meeting Act.</p> <p>Claimant alleges the action resulted in delays, additional costs, and significant financial harm to them.</p>	-0-

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
01-03-25	Helen M. Todd	Claimant alleges, on December 23, 2024, Norman Police Department Officer Haley responded to a wellness check call at 1600 E. Imhoff Road, Norman. Claimant alleges that when she did not hear the doorbell or other attempts to wake her, the officer broke a tempered glass storm window on a screen door to gain entrance to the house.	\$ 79.93
01-06-25	Haley Stapleton	Claimant alleges, on January 5, 2024, she was going to work, driving on Boyd Street in the left lane and drove over an unmarked pot hole which busted her front passenger tire.	\$ 215.94
01-13-25	Stormie Antonvcci	Claimant alleges, on January 13, 2024, Civil Department put her in the wrong courtroom causing undue financial hardship. Claimant filed complaint with County Clerk and Court Clerk for investigation.	\$ 1,800.00
01-16-25	OG&E	Claimant alleges, on or about March 22, 2024, the City of Norman was doing work that caused damage to OG&E facilities at 3401 36 th Avenue NW, Norman, OK.	\$ 5,059.55
01-21-25	Karen D. McCarthy	Claimant alleges, on January 9, 2025, while driving on Webster, a City of Norman pickup driven by employee Miles Cotton, pulled out of the parking lot onto the street and hit the drivers rear side of her car.	\$ 4,975.11
01-24-25	Patrick Ross	Claimant alleges, on January 2, 2025, a City of Norman crew was working on a water line leak and demolished his brick mailbox which needs rebuilding.	\$ 2,400.00

BUSINESS AND COMMUNITY AFFAIRS COMMITTEE

On January 2, 2025, the Business and Community Affairs Committee met to continue discussion regarding the creation of a Tax Increment Finance (TIF) Master Plan and to discuss the expansion of the Central Norman Zoning Overlay District.

STUDY SESSION

On January 7, 2025, City Council met in a Study Session for an update on the AIM Norman Comprehensive Plan – Parks Master Plan and to discuss facility repairs and ownership of the Whittier Recreation Center.

On January 21, 2025, City Council met in a Study Session for an update on the AIM Norman Comprehensive Plan – Water and Wastewater Master Plan.

CONFERENCE

On January 14, 2025, the City Council met in a Conference to discuss the Central Oklahoma Long Range Transit Plan and a Litter Crew and Wrap Around Services update.

FINANCE COMMITTEE

On January 16, 2025, the Finance Committee met to discuss the Mid-Year Budget Review, the condition and ownership of the Whittier and Irving Recreation Centers, and the Monthly Revenue and Expenditure Reports.

COMMUNITY PLANNING & TRANSPORTATION COMMITTEE

On January 23, 2025, the Community Planning and Transportation Committee met for a presentation of the November and December Public Transit Reports, discussion regarding minimum lot sizes, and traffic calming on 48th Avenue N.W.

SPECIAL MEETING

On January 28, 2025, the City Council met in a special meeting to discuss the possible sale and/or development of real property in the 100 block of West Gray Street and to consider adjourning into an Executive Session to discuss a pending tort claim submitted by Tyiree Hyatt.

CITY MANAGER 2

No reports are being generated for the Monthly Department Report from the City Manager's Office, as of Jan 2023.

CITY OF NORMAN

Department of Finance
Monthly Report – January 2025

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects that were completed or initiated by the DOF in January are discussed below:

Treasury Division:

In the month of January, the Treasury Division processed 41,106 payments in person and over the phone, a decrease of -9.7% from last month. Paymentus (the City's 3rd party processor of online and automated telephone payments) processed 14,924 payments in January, a decrease of -9% from last month.

General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are below target for the month of January by -6.3%. Revenues from the City's largest single source of revenue, sales tax, are below target by -0.8% for the year to date and -0.3% below last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 25 Budget To Date	FYE 25 Actual To Date	FYE 24 Actual To Date	FYE 23 Actual To Date
Sales Tax Revenue	\$32,831,894	\$32,558,725	\$32,668,517	\$32,776,086
General Fund Revenue	\$63,314,574	\$59,274,771	\$59,642,386	\$57,924,509
General Fund Expenses	\$66,607,430	\$65,507,384	\$63,746,634	\$54,495,068

Administration Division

	FYE 25		FYE 24	
	January	YTD	January	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	480.00	2,560.00	320.00	2,400.00
Total Comp Time Available	0.25	16.00	0.75	9.50
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	480.25	2,576.00	320.75	2,409.50
Benefit Hours Taken	154.50	414.00	120.00	407.00
TOTAL ACCOUNTABLE STAFF HOURS	325.75	2,162.00	200.75	2,002.50
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 25		FYE 24	
	January	YTD	January	YTD
Total Regular Hours Available	1,680.00	8,800.00	1,120.00	8,400.00
Total Comp Time Available	1.00	16.25	0.00	14.75
Total Overtime Hours	4.00	50.75	7.75	17.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,685.00	8,867.00	1,127.75	8,432.00
Benefit Hours Taken	423.25	1,520.75	342.50	1,623.75
TOTAL ACCOUNTABLE STAFF HOURS	1,261.75	7,346.25	785.25	6,808.25
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

CITY REVENUE REPORTS

3B

City Revenue Report

	FY 25 December	FYE 25 January	Plus/Minus
Total Revenue Received (\$)	\$6,207,019	\$4,908,301	(\$1,298,718)
Utility Payments - Office (#)	45,546	41,106	(4,440)
Utility Payments - Office (\$)	\$5,743,316	\$4,698,047	(\$1,045,269)
Paymentus (#)	16,407	14,924	(1,483)
Paymentus (\$)	\$1,758,025	\$1,362,135	(\$395,890)
Lockbox (#)	8,699	7,551	(1,148)
Lockbox (\$)	\$1,641,884	\$1,088,567	(\$553,317)
E-Lockbox (#)	3,989	5,687	1698
E-Lockbox (\$)	435,140	281,734	(\$153,406)
Bank Draft Payments (#)	13052	12379	(673)
Bank Draft Payments (\$)	\$1,491,672	\$1,267,294	(\$224,378)
Utility Deposits (#)			\$0
Utility Deposits (\$)			\$0
Fix Payments (#)			\$0
Fix Payments (\$)			\$0
Processed Return Checks (#)	108	101	(7)
Processed Return Checks (\$)	(\$11,301)	(\$11,502)	(\$201)
Other Revenue Transactions (#)			\$0
Other Revenue Received (\$)			\$0
Accounts Receivable Payments (\$)	299,920	43,349	(\$256,571)
Municipal Court - Fines/Bonds (\$)	180,453	214,760	\$34,307
Municipal Court - Credit Card (#)	439	464	25
Municipal Court - Credit Card (\$)	87,917	95,298	7,381
Building Permits Cash Report (\$)	0	0	\$0
Building Permits Credit Card (#)	0	0	0
Building Permits Credit Card (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. CC (#)	0	0	0
Occupational License - Bldg Insp. CC (\$)	\$0	\$0	\$0
Business License - City Clerk (\$)	0	0	\$0
Accounts Receivable Billed (\$)	\$0	\$362,093	\$362,093

Building Permits/Planning/City Clerk went to a new system in the beginning of November, 2023. The reporting is not matching up with the deposits. We are still trying to figure out the best way to report it and subsequently I haven't got the info to include on my daily reports.

This affects the Total Revenue Received as well.

Budget Services Division

	FYE 25		FYE 24	
	January	YTD	January	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	480.00	2,560.00	320.00	2,080.00
Total Comp Time Available	0.00	0.50	0.00	0.50
Total Overtime Hours	0.00	1.25	0.25	0.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	480.00	2,561.75	320.25	2,080.75
Benefit Hours Taken	151.25	497.75	167.00	473.75
TOTAL ACCOUNTABLE STAFF HOURS	328.75	2,064.00	153.25	1,607.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 25		FYE 24	
	January	YTD	January	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,200.00	6,400.00	800.00	5,912.00
Total Comp Time Available	6.75	83.50	6.75	51.25
Total Overtime Hours	47.25	185.75	26.25	234.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,254.00	6,669.25	833.00	6,197.50
Benefit Hours Taken	411.50	1,562.75	302.75	1,275.25
TOTAL ACCOUNTABLE STAFF HOURS	842.50	5,106.50	530.25	4,922.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

UTILITY 3C

Utility Division

	FYE 25		FYE 24	
	January	YTD	January	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,680.00	8,541.00	1,120.00	7,280.00
Total Comp Time Available	4.25	47.75	16.75	119.50
Total Overtime Hours	47.75	485.00	42.25	316.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,732.00	9,073.75	1,179.00	7,716.25
Benefit Hours Taken	482.00	1,420.25	324.50	1,550.50
TOTAL ACCOUNTABLE STAFF HOURS	1,250.00	7,653.50	854.50	6,165.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Drive-up Window and Mail Payments - FYE 2025

	Dec, 2024	Jan, 2025
Mail Payments - Lockbox	8,699	7,551
Mail Payments - E-Lockbox	3,989	5,687
Mail Payments - Office	197	328
Total Mail Payments - Subtotal	12,885	13,566
Night Deposits	211	183
Paymentus Payments	16,407	14,924
Without assistance paymnts - Subtotal	16,618	15,107
Office Payments	2,336	2,243
With assistance payments - Subtotal	2,336	2,243
Total Payments Processed - Subtotal	31,839	30,916
Bank Draft (ACH) Payments	13052	12379
Total Payments (Utility)	44,891	43,295
Total Payments	63,678	61,832

Traffic Counter at Drive-up Facility

Night Drop *	Counter is broken	
8-5 Drive-up Window Customers *	Counter is broken	
Total Traffic Counter	0	0

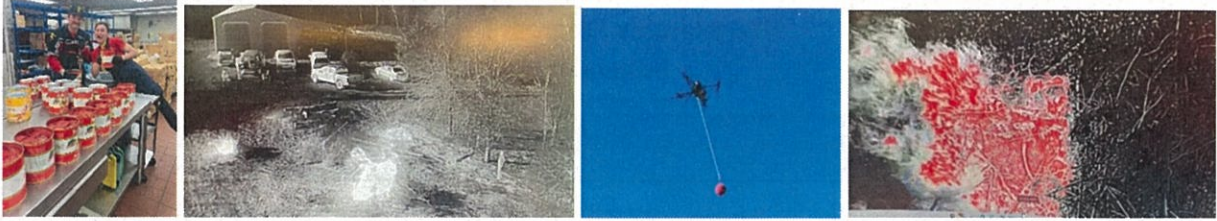
* These figures are included in the above Total Customer Contact Payments.

Utility Division Activity Report - FYE 2025

	FYE 25		FYE 24	
	January	YTD	January	YTD
STATUS REPORT				
Regular Utility Accounts Billed	45,632	318,408	40,867	307,284
New Deposit Ons Billed	558	5,221	506	4,618
Final Accounts Billed	470	4,572	576	4,666
TOTAL METERS READ	46,660	328,201	41,949	316,568

FIRE DEPARTMENT

4



NFD Monthly Progress Report January 2025

Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	25	1.35%
2 - Overpressure Rupture, explosion, Overheat - No Fire	2	0.11%
3 - Rescue & emergency	1129	61.06%
4 - Hazardous Conditions (No Fire)	24	1.30%
5 - Service Call	160	8.65%
6 - Good Intent Call	419	22.66%
7 - False Alarm & False Call	80	4.33%
8 - Severe Weather & Natural Disaster	0	0.00%
9 - Special Incident Type	0	0.00%
Incomplete Reports	10	0.54%
Total Incident Count (Unique Calls)	1849	100.00%
Number of Total Unit Responses	2444	

Total Fire Loss \$81,502.00

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	418	297	0:04:57
Station #2	223	346	0:05:46
Station #3	301	346	0:05:46
Station #4	204	348	0:05:48
Station #5	77	673	0:11:13
Station #6	60	530	0:08:50
Station #7	173	378	0:06:18
Station #8	156	356	0:05:56
Station #9	234	385	0:06:25

Community Outreach

Tours and Special Events	7	Station Tours, Polar Plunge Support, Chili Supper
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Burn Permits

Burn Permits Issued	104	Conditions were favorable for burning 12 days in January
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Training

Total Personnel Training Hours	2070	Mgmt/Supvsr, Hazmat, Wildland, Special Healthcare, Swiftwater, Peer Support, Elevator
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NFD Monthly Progress Report

January 2025

Total Calls By Station

Fire Prevention										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Fire Marshal 1	2	2	0	0	0	0	0	0	0	0
Fire Marshal 2	4	0	1	1	0	1	0	1	0	0
**Fire Marshal 3	44	4	7	6	2	2	5	6	6	6
Fire Marshal 6	1	0	0	0	0	0	0	0	0	1
Prev. Totals	51									
Notified Units										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
EM1*	19	3	4	2	1	1	0	5	0	3
EMS1*	21	3	4	2	1	1	0	5	1	4
NFD3*	11	3	1	2	0	1	0	3	0	1
Notified Total	51									
	Totals	Total by District								
	2444	508	301	385	244	121	124	269	195	299

*EM1, EMS1 and NFD3 are "notified" of certain calls. They may or may not actually go on scene.

**As of 1/1/25 all All Assistant Chiefs will be designated 301, All Battalion Chiefs 401 and all On-Shift Fire Inspectors FM3

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Division

January 2025

Regular Monthly Scheduled Activities	Meetings will be held at the Cleveland County Wellness Center unless otherwise noted.
Each morning at 7:00 am, a silent test of the outdoor warning system is conducted	The test provides an operational snapshot of the status of the system. This information provides information if a unit needs maintenance and if it is operating properly
Each Monday morning at 10:00 am, the National Weather Service conducts a video call regarding the upcoming weekly weather.	This call has the option for video participation and telephone call in. It is primarily for the Emergency Management of jurisdictions, school, State offices involved in EM, Tribes and other entities tasked with severe weather operations. It is not intended for the general public nor is this just a weather forecast. This time allows for interaction with the NWS about concerns that directly affect the local jurisdiction so they may better prepare for incoming weather.
Each Tuesday evening at 6:30 pm, ELMER night with the Amateur radio club (SCARS, www.w5nor.org) at the Fire Training Center (South Canadian Amateur Radio Society)	
Each Wednesday Morning 9:15 am	The club mentors other HAMS, works on projects and equipment, provides general support to the City and Public on Amateur operations
Each first Thursday evening of the month is amateur radio testing night at 6:00 pm	Radio test with State Emergency Management. This tests the local and statewide capability for voice communication to the State office and to other jurisdictions.
	Open to the public, the club provides the opportunity for the

<p>Each Saturday 12:00 Outdoor Warning audible test. This test is supported by the Amateur radio club to assist in identifying and verifying units needing maintenance. Residents can assist by "Adopting a Pole" and reporting the siren status they adopt at the website www.w5nor.org</p>	<p>community to test for their Amateur license or upgrade a license. Note: the FCC has been directed to start charging for testing. Effective date is TBD</p> <p>Audible test of the outdoor warning system is conducted for 60 seconds. Three units are sounded for 20 seconds due to being a public park venue.</p>
<p>Second Thursday of each month is the Norman Emergency Response Team Volunteers and the Medical Reserve CORPS members to meet, network and discuss preparedness support and collaboration with the Cleveland County Health Department on use of the Medical Reserve Corps. This meeting has been moved to the Cleveland County Wellness Center. Limited meetings may move to the new EOC facility.</p>	<p>The Volunteer meeting at 6:30 pm. At 6 pm we meet for social time before the meeting. Usually we have snacks and drinks. This networking allows for camaraderie and building relationships during different organizations. City staff is always welcome.</p>
<p>Each Third Thursday of the month is reserved for Division Staff duties and collaboration with the Disaster Assistance Teams (DAT) of the American Red Cross</p>	<p>Meetings are conducted at the Fire Training Center and usually held on an as needed basis.</p>
<p>Local Emergency Preparedness Committee</p>	<p>Meets quarterly (Meets at the Well) under the management of the Cleveland County Emergency Management office. The public is welcome to address any concerns regarding emergency planning or SARA Title III information. Also, the LEPC is part of the oversight for the Citizens CORPS Council of Norman. A report on activities is provided each meeting.</p>

Other Emergency Management Activities	
Planning Meeting for Upcoming Events each first Friday of the month	The new year has already begun with new and returning requests for support to various events. From OU football, to Medieval Fair to SoonerCon we will be in full support as needed assisting and preparing Residents of Norman
Local Response	
Red Cross Coordination for burnouts. We have dedicated volunteers roughly in each quadrant of the City that can respond quickly to the resident need for assistance. Our primary mission is to ensure a burnout family has assistance from the Red Cross if they request it and to stay involved until Red Cross is on scene or the family confirms connection with the Red Cross. January 4 responses were conducted.	With the reorganization in the Red Cross and the turmoil of having an in-home fire, the volunteers or I, when called, will respond to the scene, (physically or by phone and assist the family in coordination with the Red Cross to provide immediate assistance.
Medical Reserve CORPS	Norman EM was requested to become part of the revisited State Animal Response Team. NEM will continue the long term relationship with the health dept., and accept duties with the new SmART (Small Animal Response Team) unit 433. The City will not be the housing unit agent for this unit.
Separation of MRC Unit 333	With the anticipated changing leadership, actions are being taken to separate the Unit 333 from the City and transfer to a new housing unit. Inventories being conducted will ensure MRC equipment is accounted for and accountability for all property is completed
Radio project for the outdoor warning system.	The PD Dispatch division has proposed to place the siren system on the Harris radio system. While there are some advantages there are also some disadvantages. One is an increase in operating cost and

maintenance. Over ten years the system has performed outstanding with an average of over 95% functionality utilizing the existing VHF system. Further, with this project the operational control of the system is being sought by dispatch. This will need to be staffed and thoroughly worked through. Dispatches purpose is to communicate response for public safety. They are not staffed for the responsibility of operating and maintaining the sirens. Any increase in manning or budget for a division should go to EM. The EM Division has justified numerous times the addition of 1 to 2 full time positions. Recently a study was completed that confirmed at least one position was recommended, however, the unconscionable decision to not make the availability of the position until the 2034 budget year is unfathomable.

Planning for the new EOC with the amateur Radio Club	The new AUXCOM room is near completion. The operational expected date of February 15 for the systems has been set.
Future Projects are being planned for PSST funding, legal opinion for Emergency Management to receive PSST money was positive	Logistical support for the EM Div. is funded by the FD budget for all needs in the new EOC.
	EM continues to have to fund most of the need from budget funding. Continual movement has been made in configuration of equipment on network vs off network. Appreciation to IT for their flexible support and helping to build out equipment.
New maintenance facility	The Robinson EOC is expected to take a bay from the new maintenance facility being constructed. Once again EM was not provided for in the PSST process and operational expenses will continue to come from the Fire Depart\EM budget to support items needed. Operational aspects of the EOC and ancillary issues are not coordinated with the EM Coordinator.
Training	Robinson EOC is available for training and meetings. Coordination should be through Norman EM Coordinator. The monthly Public Safety Meeting is held at the EOC.
Community Preparedness Events	
Medical Reserve CORPS	The 2025 Operational Readiness Grant request was not approved this year.
Venue Support for Norman Response Volunteers.	The Response Volunteers continue to receive positive

	reviews for their assistance in various venues. Large event venues have already contacted EM to confirm continued assistance in the upcoming year.
Small Animal Rescue Team (SmART)	For several years there has been a need for a small animal rescue team. Many attempts to form a team were not successful. Now, however there has been a formal process completed and a non-profit formed to house the program. Norman EM is fully involved with the team and this will be an asset during disaster operations that dislocated animals/pets like in the 2012 wildfire.
Unmanned Aerial Vehicle support team	The Norman UAV team has supported numerous fires, missing child, manhunts and other various support. Discussions are ongoing with mutual aid partners on the formation of a UAV task force.
Disaster Reimbursement Status	
FEMA has instituted a new process for reimbursement claims. As with any new process there are many issues to be worked through.	It is vital for Volunteers to ensure their time has been recorded. Volunteer hours are dollars for a jurisdiction. The hours go to meeting cost share and having a value added impact for the local jurisdictions.
Mitigation Grant Status	
Many Divisions are applying for mitigation funds for various projects	Norman EM has the role of oversight in the Mitigation grant efforts of the city and will continue to support applications
Hazard Mitigation Plan	Process on the update is in full swing. There are numerous grant requests in the system and

	Depts are encouraged to continue applying for funds.
Critical facility generator review	The notice of intent was approved. The grant was changed from a BRIC grant to HMPG at the guidance of OEM. The new notice of funding will be available in March 2025. The first draft of the grant was submitted and awaiting reviews. Much needed input by all departments for this grant is needed. Several requests to other departments have not been responded to and follow up action will be taken.
Severe Weather Issues	
National Weather Service Storm Spotter Training	NWS Norman Spotter Schedule (weather.gov)

HUMAN RESOURCES 5

HUMAN RESOURCES
Monthly Report
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HUMAN RESOURCES

Total number of Employees: 925

Orientations: 3 - 8 new hires

*All orientations require input from each area of the Human Resources Department

Terminations: 10

ADMINISTRATION

- FMLA cases – 5 new cases
- Processed invoices and reconciled expense accounts
- Coordinated Birthday/Anniversary post card mail outs
 - 59 birthdays and 54 anniversary

BENEFITS

Total Benefit Eligible Population: 877

New Enrollments: 3

Benefit Participation		
	#	%
Medical	815	93%
Dental	814	93%
Vision	621	71%
Disability	441	50%
Supplemental Life	468	53%

Claims		
Rx Claims		
	ACTIVE	\$210,390.59
	RETIREE	\$7,120.45
	HSA	\$
Medical Claims		\$7,942,586.00
Dental Claims		\$ 95,697.76

PERSONNEL ACTIONS

NEW HIRES – 8

Dept./Div.	Position	Number of Employees
Fire	Firefighter	1
Parks & Rec/Recreation	Recreation Center Specialist	2
Police/Animal Welfare	Animal Welfare Technician	1
Police/Staff Services	Intern	1
Public Works/Traffic	Maintenance Worker I	1
Utilities/Environmental Services	Environmental Compliance Specialist	1
Utilities/Water Reclamation	Custodian	1

HUMAN RESOURCES**Monthly Report****January 2025****PROMOTIONS – 5**

Dept./Div.	Position	Number of Employees
Fire/Suppression	Fire Driver Engineer	2
IT/Security	Cybersecurity Analyst	1
Parks & Rec/Park Maintenance	Maintenance Worker II	1
Parks & Rec/ Recreation	Recreation Technician	1

SEPARATIONS – 10

Dept./Div.	Position	Number of Employees
Fire/Suppression	Assistant Fire Chief	1
Fire/Suppression	Captain	1
Parks & Rec/Golf	Asst. Golf Professional II	1
Parks & Rec/Park Maintenance	Maintenance Worker I	1
Parks & Rec/ Recreation	Recreation Center Specialist	2
Planning/Code Enforcement	Code Enforcement Supervisor	1
Police/Emergency Communications	Communications Officer I	1
Police/Emergency Communications	Communications Officer II	1
Public Works/Engineering	Subdivision Development Coordinator	1

TURNOVER STATS

Department	No. of Employees	No. of Terminated Employees	Turnover Rate
City Manager	15		0.00%
City Clerk	6		0.00%
Finance	23		0.00%
Fire	164	2	1.22%
Human Resources	10		0.00%
Information Technology	17		0.00%
Legal Department	9		0.00%
Municipal Court	12		0.00%
Parks & Recreation-Total	109	4	3.64%
Planning & Comm Dev.	38	1	2.63%
Police	261	2	0.08%
Public Works	125	1	0.08%
Utilities	163		0.00%

HUMAN RESOURCES
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January 2025

RECRUITMENT

Positions Requisitioned for Refill by Department/Division (# of vacancies)	
included positions are Full Time unless otherwise indicated as Part Time (PT) or Seasonal PT	
Parks & Recreation	
PT Recreation Technician (1)	PT* All Locations – Recreation Center Specialist
PT* Golf Course Attendant	PT Lifeguard Leader
PT* All Westwood Pool Positions	Field Operations Supervisor – Aquatics (1)
MWII – Parks (1)	
Police	
Police Officer (17)	Communications Officer I
Communications Officer II	
Public Works	
Engineering - City Surveyor (1)	Capital Projects Engineer/Staff Engineer (1)
IT	
Systems Support Technician (1)	
Fire	
Deputy Fire Chief (1)	
Planning	
Code Compliance Inspector (1)	Plans Examiner (1)
Human Resources	
Safety Manager (1)	HR Coordinator (1)

DAYS TO FILL

Full Time Position	Date Posted	Offer Date	Days to fill
Firefighter	1/12/25	1/12/25	0
Maintenance Worker I	11/26/24	12/16/24	20
Custodian	12/5/24	1/3/25	29
Env. Compliance Specialist	11/6/24	12/23/24	47
Animal Welfare Technician	9/25/24		

*Offer Date reflected for accurate days to fill numbers, all started in current month

PT/Seasonal Position	Hire Date	Date Posted
Recreation Center Specialist (2)	1/22/25	Perpetual
Intern	1/31/25	Perpetual

*561 registrations/applications to our openings, 28 new requisitions opened.

HUMAN RESOURCES

Monthly Report

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SAFETY

Recordable Injuries – OSHA

Department/Division	Nature of Injury	How Sustained	Prognosis	Prevention Method
Police/Patrol	Right Pinky Finger	Broke sliding glass door during a welfare check	Prescription	Caution and awareness
Fire/Suppression	Lower back	Strained stepping in dip	Off Work	Caution and awareness of area
Utilities/Sanitation	Right Knee	Stepped off curb wrong twisting knee	Work Restrictions	Caution and awareness of area
Utilities/HHWF	Finger	Poked by needle when picking up a container	Prescriptions	Wearing gloves, being aware of items picked up
Police/Patrol	Right Knee	Jumped fence during pursuit	Prescription	
Fire/Suppression	Lower Back	Pulling hose	Light Duty	Proper lifting/pulling techniques and caution
Police/Patrol	Left shoulder/arm	Strained/possible tear falling in bomb suit during training	Prescription	Proper technique and caution
Police/Communications	Knees and back	Fell on curb	Light duty	Caution and awareness of area
Police/Animal Welfare	Lower Back	Dog jerked leash causing strain	Prescription	Proper holding techniques

Current number of “at fault” Vehicle Collisions per calendar year:

2025*	2024	2023
3	40	11

**CY2024 is current YTD*

Current number of “at fault” Vehicle Collisions per fiscal year:

2025	2024	2023
25	14	7

Recordable Injuries per calendar year:

2025*	2024	2023
9	80	78

**CY2024 is current YTD*

Recordable Injuries per fiscal year:

2025	2024	2023
55	62	67

HUMAN RESOURCES
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ACCESSIBILITY

ADA:

Automatic door openers have been placed at the Natatorium of the Adult Wellness and Education Center. Still waiting on all parts to be received.

Accessibility:

Employee Resource Groups (ERGs): LGBTQ+ Alliance's next meeting is to be determined. The Alliance of Black Employees (ABE) held a meeting to discuss an event for Black History Month to be held on February 20th.

Hosted the 2025 Interfaith Breakfast for the City of Norman alongside the Human Rights Commission.

Committees:

Human Rights Commission (HRC) – In lieu of a regular meeting, the 2025 Interfaith Breakfast was held on Saturday, January 11, 2025, at the Nancy O'Brian Center for the Performing Arts. Commissioner Michael Ridgeway was the keynote speaker. The next meeting is scheduled for Monday, February 24, 2025, at City Hall.

ADA Citizen's Advisory Committee –The ADA Citizen's Advisory Committee's next quarterly meeting is scheduled for Monday, March 10, 2025, at City Hall.

Cleveland County disABILITY Coalition – The monthly meeting took place on Tuesday, January 7, 2025, at United Way. Guest speaker Michelle Jackson with Ability Connection Oklahoma presented. Their programs and services include: financial assistance for emergencies, an assistive technology program for non-verbal individuals, durable medical equipment loans and grants, and an information referral program, and sporting team for youth and adults with disabilities and sponsorship of two gardens. The organization does not have employment programs, but can refer people to vocational rehabilitation services. Serving all ages and having a specific grant for adults aged 65 and older in Oklahoma, Canadian, and Cleveland counties. The grant helps purchase or repair durable medical equipment for adults aged 65 and older in these counties. The 3rd Annual Cleveland County disABILITY Coalition Resource Fair will be Tuesday, March 25th from 5:00 PM - 7:00 PM at The Well. The next meeting is scheduled for Tuesday, February 4, 2025, at United Way.

HUMAN RESOURCES

Monthly Report

January 2025

CITY OF NORMAN EMPLOYEE DEMOGRAPHICS

Total Population

(Includes full-time, part-time, and temp/seasonal employees)

Gender	Total Population	% of Total Population
Female	231	23.3%
Male	759	76.7%
	990	100.00%

Job Classification by Gender

Job Classification	Female	Male
Full-Time	180	680
Part-Time	31	39
Temporary	120	40
	231	759

Full-Time Employee Population Only

Gender	Full-Time Population	% of Full-Time Population
Female	180	20.9%
Male	680	79.1%
	860	100.00%

Employee Population by Generations

Generations	Birth Years	Current Age Range	Female	Male
Silent Generation	1928-1945	79-96	0	2
Baby Boomers	1946-1964	60-78	23	64
Generation X	1965-1980	44-59	78	246
Millennials (Gen Y)	1981-1996	28-43	57	290
Generation Z	1997-2012	12-27	22	78
			180	680

INFORMATION TECHNOLOGY

6

CITY OF NORMAN

Information Technology Department
Monthly Report –January 2024.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes.	Implementation Complete – Project refinement ongoing: The CoN team has completed implementation work on all major core software. However, work continues in Utility Billing, HR, and Planning to refine these new systems.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization. New equipment is being implemented to replace the old and increase security and speed requirements.	Ongoing: IT Network staff are in implementation and testing of major networking and security appliances, as well as virtual upgrades. This includes expansion of equipment for new buildings and replacement of old switch infrastructure. Funded through CIP.
Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing – taken over by Utilities Admin.

Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilities Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC in case of lost service from the main connection.	Awaiting Approval, Working with Utilities Department, land acquisition complete, right of way in negotiation
New Building construction/renovation support.	The IT Department is involved in all new building construction planning and will be responsible to map our networking infrastructure, building air for network closets, power for equipment and battery backups, network drops, wireless network coverage, hardware installation, and physical moves of staffs computer systems in all building projects (Norman Forward Driven)	In Progress – PD Moves and Mary Abbot House expansion. Complete – ECOC, HR/IT Building, Building Maintenance, YFAC, Sanitation, Line Maintenance Sr. Center, Development Center, Municipal Court, Bus Station
Jenkins Street Fiber Move	Move the city's fiber optics out of the way of construction during the Jenkins Street widening project.	In Progress – Finance Dept. has made funds available.
IT Security training efforts for all network and email users at the City of Norman.	Increase awareness and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who utilizes the network for business.	Ongoing monthly training continues with our cybersecurity education suite, as well as annual PEN testing of the city network and improvements from the PEN test report.
Endpoint Security Review	Review current endpoint security appliances and software and make upgrades as necessary.	In Progress

Print consolidation	Work with outside vendor to consolidate all print, fax, copy machines in CoN facilities.	In Progress estimated full completion in 2027
Automated Meter Infrastructure	Implement and integrate AMI for meter reading and utility billing.	In Planning – customer portal configuration in progress. Communication radios installation in progress.
Print Shop Move to IT	Transition the Print Shop from the Finance Department in to the IT Department.	Complete.
Network Infrastructure Improvements	Utilize our new Network Engineer who will work closely with the Network and Infrastructure Manager, to review and improve our cabling, switching, and network configuration.	In Progress: The IT Department has been granted access to 5% of the annual capital funds for business critical software and infrastructure needs.
Integration of Computer Aided Dispatch with OU PD	Create a software as a service model to share public safety software data with and between OU PD	Complete. Additional segmentation for OU presence with NPD during OU Football is in progress.
Move existing secondary IT Datacenter to new location.	Move all equipment from the current secondary site to a new more robust and secure site.	Physical and virtual moves for the data center began May 2024 – full move expected to be complete by December 2024 if all tests of the new facility functionality are successful.

Support Tickets:

The IT department is responsible for all technology needs throughout all city departments. Public safety is a high priority and the bulk of our support tickets come from public safety support. **IT Table 1** below represents the number of support tickets opened by each department for last month. The IT Department monitors trends in these numbers and makes adjustments as needed to assure that all departments have the appropriate amount of support for daily operations.

Users Supported:

The following statistics represent the number of network users supported by the IT Department. The city network is important for all business initiatives for the city of Norman. The number of devices supported reflects the growth in dependence on technology for daily operations (see **IT Table 2**).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 277,738 attempted incoming and 155,741 outgoing messages for the month of January 2024. Incoming messages totaling 84,165 were considered Spam or hazardous e-mails by our email-filtering appliance, and were quarantine or filtered (see **IT Table 3**). This number represents 56% of our inbound mail. This percentage has increased from previous months for malicious email/spam. Our security efforts are having a positive effect on reducing the total number of malicious email inbound. The IT Department has made the decision to block inbound traffic from specific sources with known malicious traffic that constantly try to affect our network. We continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

Web Site:

The City of Norman's web site is hosted, updated and maintained by the IT Department. In the month of January 2024, the City of Norman's web site had 107,747 individual web sessions access the web site for 202,441 total page views. Of those sessions, 61,886 were identified as Users to view content on the City web site (see **IT Table 4a and 4b**). In July of 2019, the IT Department kicked off a project with Interpersonal Frequency to overhaul the City website. Since its completion in June 2020, the site has had a few major upgrades including a new search feature and this has contributed to more relevant search results. The site boasts a build in engine that allows it to function as an app on mobile devices and

tablets.

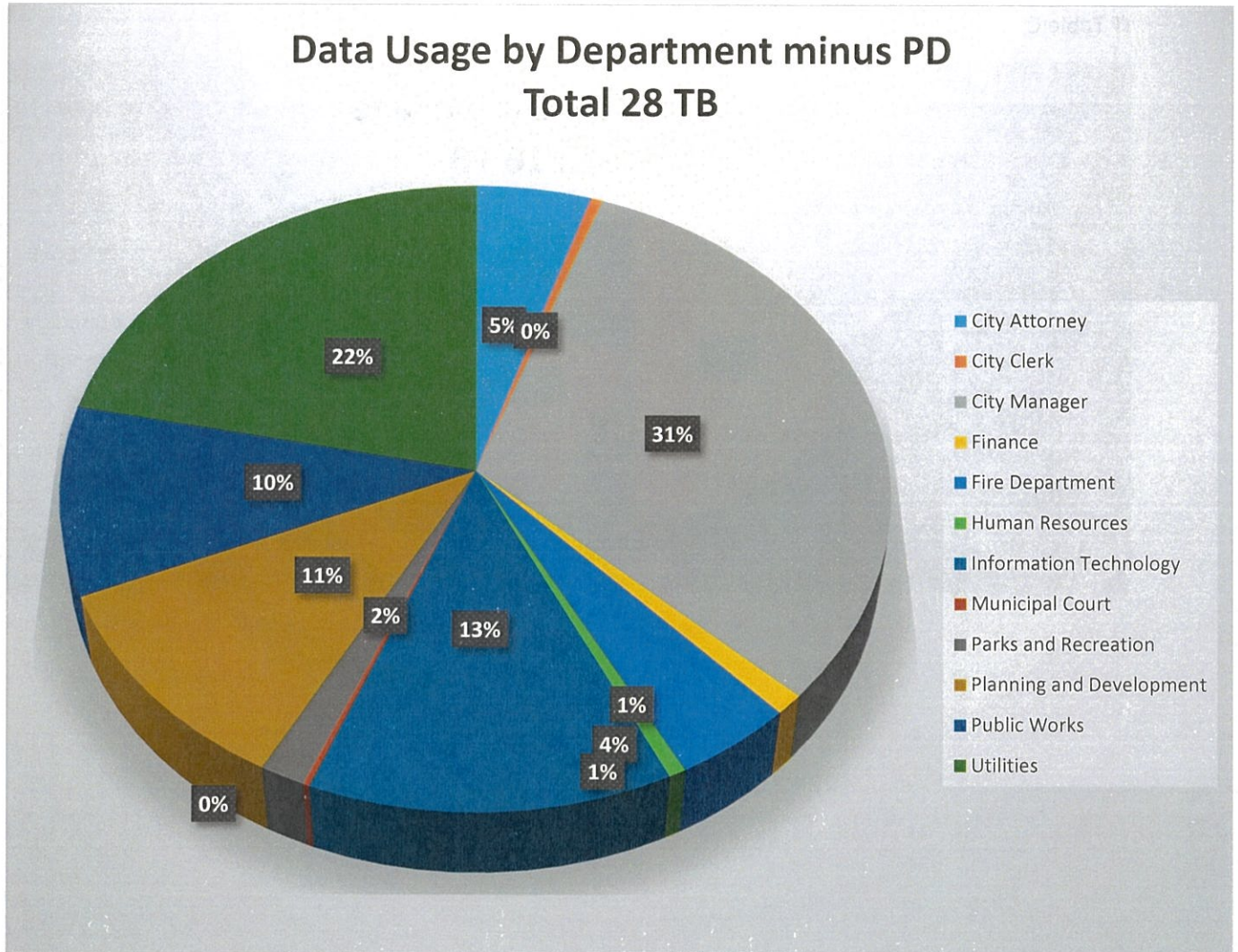
Data Storage:

The City of Norman's infrastructure depends on system availability and uptime. An important part of system availability is data storage and usage. The pie charts below (**See IT Charts A,B, and C**) represent where the bulk of IT data storage resides. The information stored in this infrastructure is important for daily operations, and public safety. This includes data that is protected in the case of a disaster that can be recovered to keep operations functional.

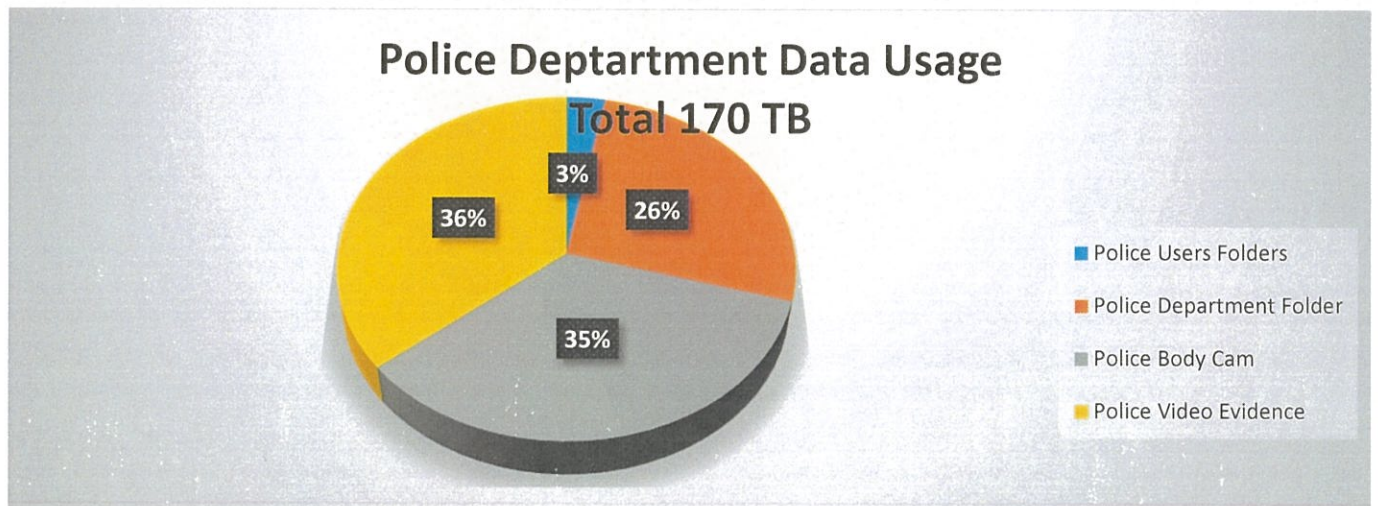
ERP Project Implementation Progress:

This project began in January of 2018 and was delayed for multiple reasons by the 2020 pandemic. The projects final implementations are complete as of March 2024. The City Council approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Once fully complete the city will have enhanced automated services and web services for our citizen base as well as the employees who conduct business and track their daily work with these systems. The IT Department completed implementation of all major pieces of the ERP business systems software packages. These include Parks and Rec software, Municipal Court software, Financial Systems software, Utility Billing software, Payroll, Human Resource Management, Work Orders (Tyler EAM), Time and Attendance, and Planning and Community Services software packages. Daily work continues on these systems as well as additional training, enhancements, and configuration. We will continue to evaluate and enhance each of these systems moving forward. Our current efforts include a review of the HR Systems, post launch troubleshooting of Planning and Community Dev software, an upgraded Parks and Rec software package to help with golf management, concessions, and food carts. We Are also preparing for AMI (Automatic Meter Infrastructure), and integration with a customer portal for Utility Billing Systems software as well as a review of the current time and attendance software.

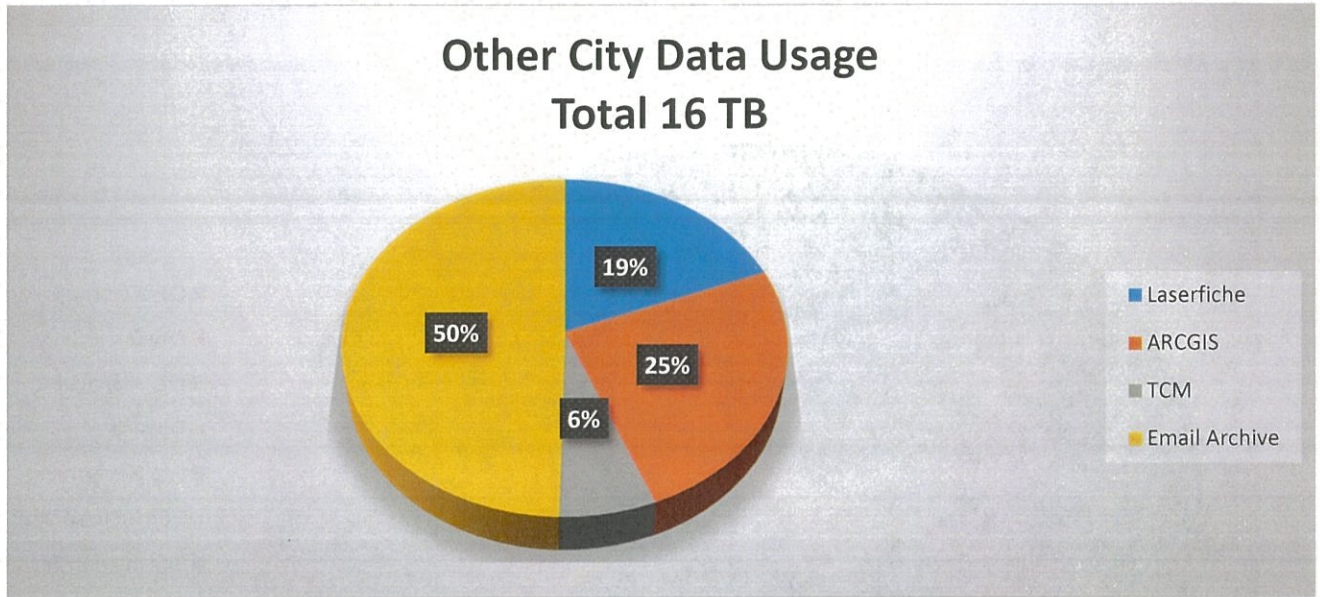
IT Table A



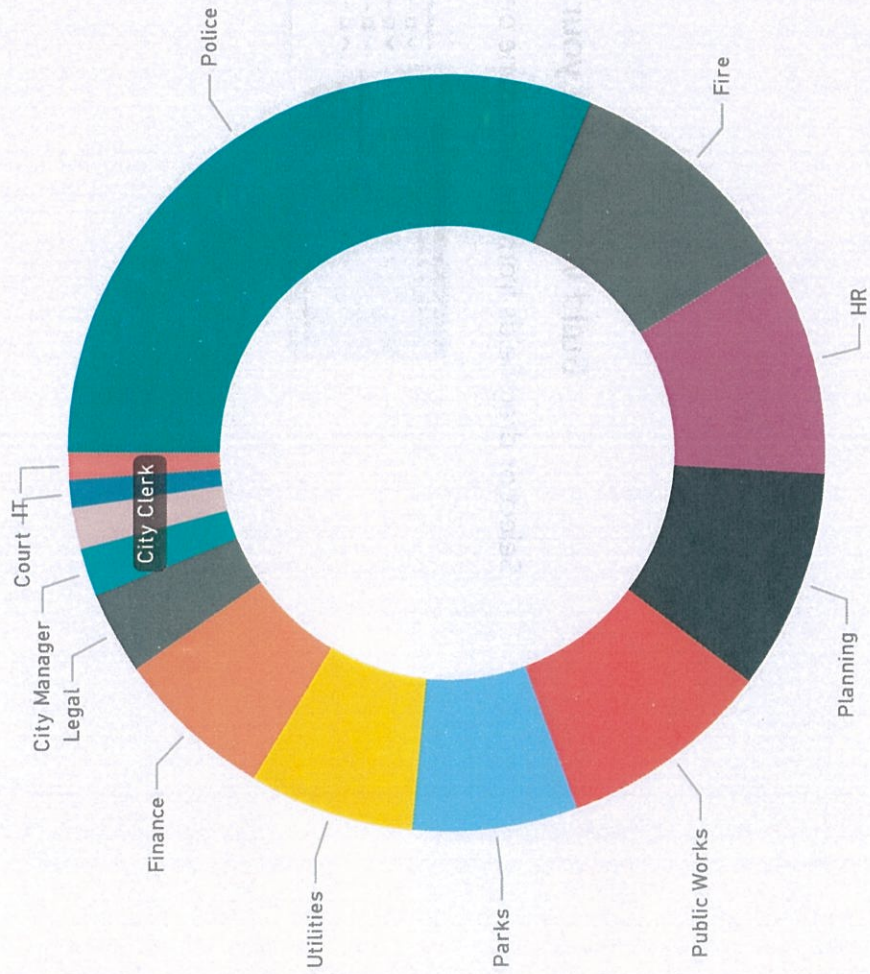
IT Table B



IT Table C



Tickets by Department



New Tickets

340

Department	Created	Closed
City Clerk	6	6
City Manager	7	6
Court	4	4
Finance	23	20
Fire	34	29
HR	33	33
IT	4	4
Legal	12	11
Parks	24	18
Planning	32	27
Police	106	94
Public Works	31	23
Utilities	24	18
Total	340	282

Ticket Count was highest for Police at 106, followed by Fire and HR.

Police accounted for 31.18% of Ticket Count.

Build visuals with your data

Select or drag fields from the **Data** pane onto the report canvas.

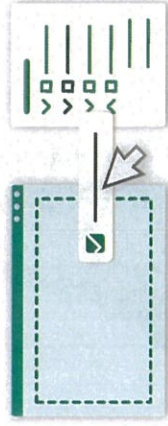
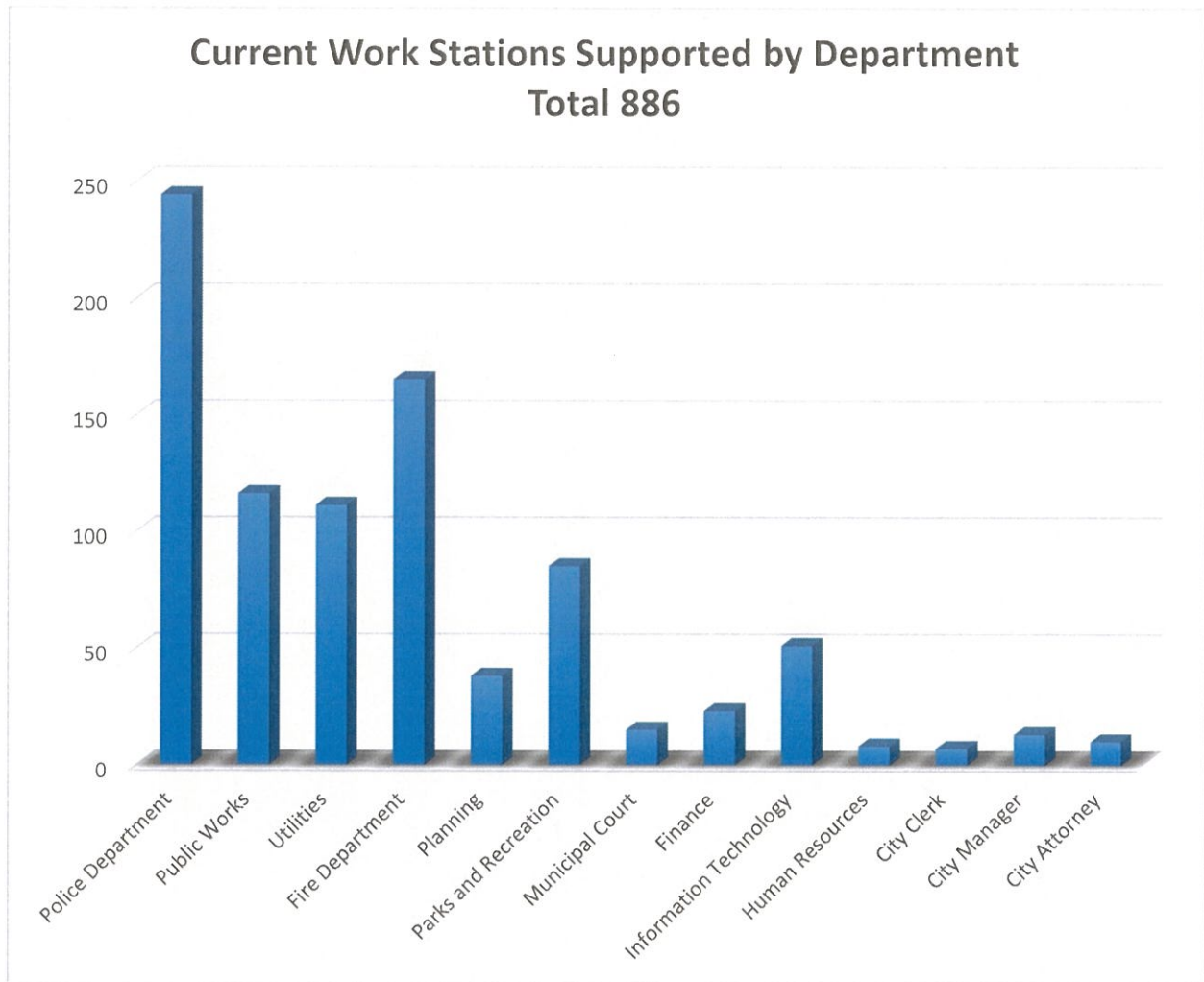


Table 2





Executive Summary

ironport.example.com

01 Jan 2025 00:00 to 31 Jan 2025 23:59 (GMT -06:00) Data in time range: 100.0 % complete

Incoming Mail Graph

Incoming Mail Summary

Message Category	%	Messages
Stopped by IP Reputation Filtering	23.6%	65,653
Stopped by Domain Reputation Filtering	1.2%	3,197
Stopped as Invalid Recipients	0.0%	0
Spam Detected	1.8%	4,872
Virus Detected	0.0%	38
Detected by Advanced Malware Protection	0.0%	0
Messages with Malicious URLs	0.1%	165
Stopped by Content Filter	3.7%	10,240
Stopped by DMARC	1.5%	4,229
S/MIME Verification/Decryption Failed	0.0%	0
Total Threat Messages:	30.3%	84,165
Marketing Messages	17.7%	49,057
Social Networking Messages	2.0%	5,437
Bulk Messages	19.2%	53,391
Total Graymails:	38.8%	107,885
S/MIME Verification/Decryption Successful	0.0%	0
Clean Messages	30.9%	85,688
Total Attempted Messages:		277,738

Outgoing Mail Graph

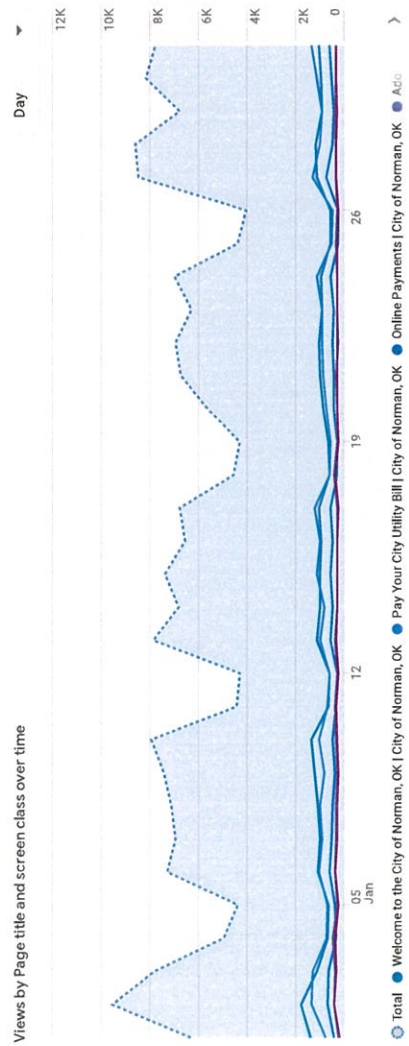
Outgoing Mail Summary

Message Processing	%	Messages
Spam Detected	0.0%	0
Virus Detected	0.0%	0
Detected by Advanced Malware Protection	0.0%	0
Messages with Malicious URLs	0.0%	0
Stopped by Content Filter	0.0%	0
Stopped by DLP	0.0%	0
Clean Messages	100.0%	155,741
Total Messages Processed:		155,741

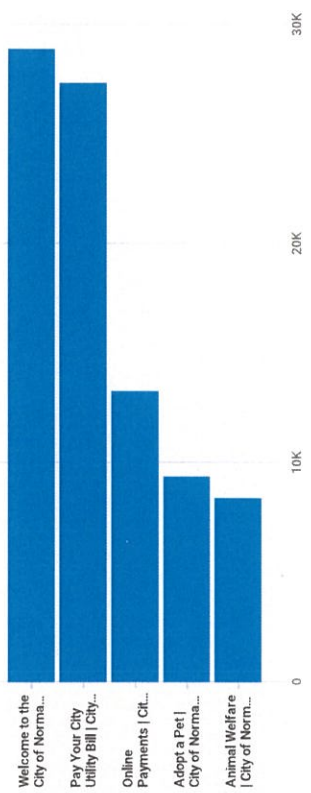
Message Delivery	%	Messages
Hard Bounces	4.7%	7,366
Delivered	95.3%	148,166
Total Messages Delivered:		155,532

Monthly Page Views Add filter +

Views by Page title and screen class over time



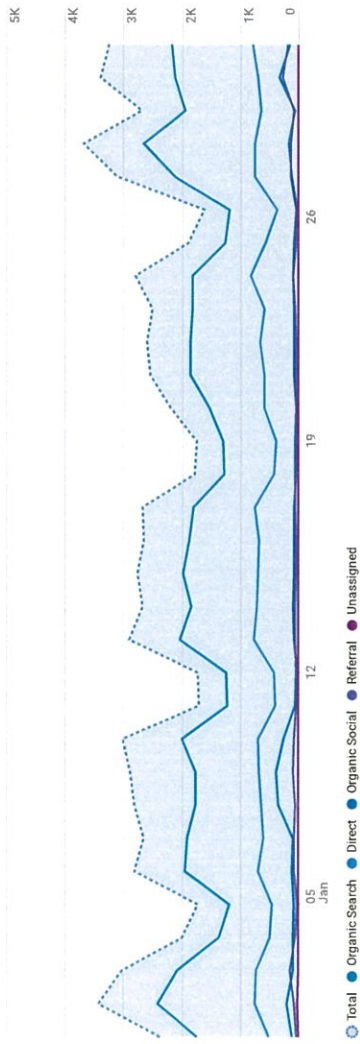
Views by Page title and screen class



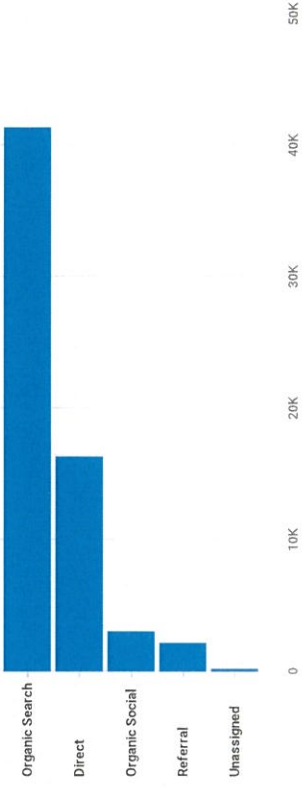
Page title and screen class	Views	Active users	Views per active user	Average engagement time per active user	Event count
Total	202,441 100% of total	61,886 100% of total	3.27 Avg 0%	57s Avg 0%	614,099 100% of total
1 Welcome to the City of Norman, OK City of Norman, OK	28,885	13,973	2.07	21s	74,610
2 Pay Your City Utility Bill City of Norman, OK	27,331	13,918	1.96	16s	98,970
3 Online Payments City of Norman, OK	13,259	7,923	1.67	12s	33,014
4 Adopt a Pet City of Norman, OK	9,364	4,592	2.04	18s	29,793
5 Animal Welfare City of Norman, OK	8,389	5,031	1.67	15s	26,115
6 Job Opportunities City of Norman, OK	6,181	3,579	1.73	1m 06s	18,464
7 Trash & Recycling City of Norman, OK	3,866	2,427	1.59	41s	12,710
8 Department Activity Reports City of Norman, OK	3,748	1,976	1.90	39s	24,175
9 Search Results City of Norman, OK	2,972	1,490	1.99	44s	6,802
10 Norman Police Department City of Norman, OK	2,806	1,968	1.43	24s	9,719

Monthly Site Traffic

Active users by Session primary channel group (Default Channel Group) over time



Active users by Session primary channel group (Default Channel Group)



Plot rows Search...

Session primary...Channel Group

	Active users	Sessions	Engaged sessions	Average engagement time per session	Engaged sessions per active user	Events per session	Engagement rate	Event count	Session key event rate
<input checked="" type="checkbox"/> Total	61,886 100% of total	107,747 100% of total	64,159 100% of total	32s Avg 0%	1.04 Avg 0%	5.70 Avg 0%	59.55% Avg 0%	614,099 100% of total	0%
<input checked="" type="checkbox"/> 1 Organic Search	41,348	75,389	47,252	37s	1.14	5.92	62.68%	446,620	0%
<input checked="" type="checkbox"/> 2 Direct	16,312	23,888	12,147	22s	0.74	5.46	50.85%	130,471	0%
<input checked="" type="checkbox"/> 3 Organic Social	3,019	3,834	1,845	13s	0.61	4.99	48.12%	19,120	0%
<input checked="" type="checkbox"/> 4 Referral	2,138	3,358	1,592	30s	0.74	4.96	47.41%	16,639	0%
<input checked="" type="checkbox"/> 5 Unassigned	173	197	16	43s	0.09	6.32	8.12%	1,245	0%
<input type="checkbox"/> 6 Email	1	1	1	18s	1.00	4.00	100%	4	0%

MONTHLY REPORT - LEGAL DEPARTMENT
January 2025 Report
(Submitted February 14, 2025)

MONTHLY HIGHLIGHTS:

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Dollarhide v. Dennis Dickens, Oklahoma Highway Patrol, et al, CIV-2022-642 (K)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

COURT OF CRIMINAL APPEALS

CLEVELAND COUNTY DISTRICT COURT

A. *General Lawsuits*

115 W. Main LLC v. Sooner Emerald Dreams LLC, et al., CJ-2024-1318

Allison et al v. Post et al, CV-24-3374

Armstrong v. City of Norman, CJ-2012-1638 (K)

Bad Day Towing & Recovery v. City of Norman, CV-2024-2032 (K)

City v. Geoffrey and Kristin Arce, Case No. CV-2024-3662 (K, M, S)

City v. Haddock, CV-2010-357 TS (K, S)

City v. IAFF, CV-2011-48 L; DF-109447 (K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

Etter v. City of Norman, CJ-2021-731 (K)

Norman Municipal Authority and City of Norman v. Flintco, LLC, et al, CJ-2024-1343

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

FOP v. City of Norman, CV-2011-876 L (K)

Martin Flores v. City of Norman & John Doe, CJ-2021-1051 (K)

Kevin Hahn v. Norman Police Department, City of Norman, CJ-2021-210 (K)

City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)

City v. Lonnie Hodges, CV-2020-2922

The Norman Petition Initiative No. 2021-1, Case No. CV-2020-2384 (K)

McCarver v. City of Norman, CJ-2013-128 TS (K)

Remy v. Hall, et al., Case No. CV-2017-1853 (K, S)

Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)

Smith et al v. Norman Regional Health System v. City of Norman, CJ-2014-874 (K)
University Town Center, LLC v. City of Norman et al, CJ-2024-1405

B. *Condemnation Proceedings*

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)
City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)
City of Norman v. Tietsort Revocable Trust, et al., CJ-2013-775 (M)
City of Norman v Apex Properties, LLC, et al., CJ-2021-221 (M)
City of Norman v. D&J Land, LLC, et al., CJ-2022-251 (M):
City of Norman v. Harold and Diana Hansmeyer, et al., CJ-2024-498 (W)

C. *Lawsuits involving a City Claim/Interest in Property, Foreclosure Actions, and Applications to Vacate*

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)
Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)
Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)
Katy Construction Co., CV-2024-2213
US Bank National Association v. Hudson et al., CJ-2024-996
US Bank National Association v. Vermillion et al., CJ-2024-1019
Orrklahoma Realty – Norman, LLC v. City of Norman et al., CV-2024-2824

D. *Municipal Court Appeals*

City of Norman v. Carisa McDonald, CM-2024-2317

E. *Small Claims Court*

None

F. *Board of Adjustment Appeals*

None

LABOR / ADMINISTRATIVE PROCEEDINGS

A. *Grievance & Arbitration Proceedings (K)*

This office has assisted with the following grievances:

AFSCME Grievance FYE 21-02 – (COVID-19 Leave)
AFSCME Grievance FYE 22-02 – (Jerry Younts and Bennie Gilmore – COVID-19 Leave)
AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave)
AFSCME Grievance FYE 24-06 – (Malia Ross – Discipline)
AFSCME Grievance FYE-24-09 – (James Salley – Termination)

IAFF Grievance FYE 21 – (Carl Shanon Smith – Improper Compensation)

IAFF Grievance FYE 23 – (Matt Ferris – Discipline)

IAFF Grievance FYE 23 – (Carl Shanon Smith Termination/Forced Retirement)

Mr. Smith has been reinstated, and thus this grievance is moot.

IAFF Grievance FYE-23 – (Mass Casualty/Active Shooter Response)

IAFF Grievance FYE 23 – (Change in Conditions of Employment - EMS Protocols)

This grievance has been resolved and will no longer appear on the Monthly Report.

IAFF Grievance FYE-24 – (Non-Emergency Call Back)

IAFF Grievance FYE-24 – (Failure to Staff Personnel)

FOP Grievance FYE-25-01 – (Larry Shelton – Termination Not for Just Cause)

B. *Equal Employment Opportunity Commission (EEOC)*

Yoon v. City of Norman – Charge #564-2024-00586

C. *Contested Unemployment Claims (OESC)*

Application of Donald R. Cox – Claim ID No. 866771528

Application of WJ Mack – Claim ID No. 045587093

Application of Perry D. Broyles – Claim ID No. 164372228

Application of Elisabeth Forman – Claim ID No. 564392057

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney’s Office in the Municipal Criminal Court through January 2025. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

Month	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
	FYE 23	FYE 24	FYE 25	FYE 23	FYE 24	FYE 25	FYE 23	FYE 24	FYE 25
JULY	165	464	359	7	11	25	9	10	11
AUG	241	341	493	10	7	6	13	16	13
SEPT	245	295	395	15	18	11	10	8	10
OCT	244	346	420	13	7	13	9	11	10
NOV	205	292	246	10	11	15	6	10	6
DEC	165	163	314	5	9	13	8	4	8
JAN	205	280	419	9	9	11	10	5	12
FEB	256	338		17	20		10	12	
MAR	272	466		13	8		12	10	
APR	322	443		9	11		9	14	
MAY	395	430		17	26		13	10	
JUNE	344	333		31	7		9	9	

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
TOTALS / YTD	3,059	4,191	2,446	156	144	94	118	119	70

WORKERS' COMPENSATION COURT

The total number cases pending as of January 2025 are 20. There were no new workers compensation claims. One settlements was approved by the City Council during the month. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE 25 CASES	FYE 24 CASES	FYE23 CASES	FYE22 CASES
Fire	Suppression	7	4	3	9	4
Fire	Prevention					1
Parks/Rec	Facility Maintenance	1	1			
Parks/Rec.	Park Maintenance	1				
Parks/Rec	Westwood Pool					1
Police	Criminal Investigation	2				1
Police	Patrol	4	1	2	1	4
Police	Administration					2
Public Works	Street Maintenance	1	1			1
Public Works	Fleet	1	1	1		
Public Works	Storm Water	2		2		
Public Works	Traffic Control				1	
Utilities	Line Maintenance	1			1	
Utilities	Sanitation				1	
TOTALS		20	8	8	13	14

List of Pending Cases

Amason, Amber v. City of Norman, WCC 2012-12306 K

(Police, Patrol, Master Police Officer, Intestinal/Parasite/Infection)

Bernhardt, Kyle v. City of Norman, CM-2024-06289K

(FD/Suppression/Fire Driver Engineer, Left Shoulder)

Boxford, Steven Lee v. City of Norman, CM-2022-03698 N

(Police, Patrol, Master Police Officer, Left Shoulder, Neck, Left Hand, Left Arm, Left Hip, Right Knee)

Hambrick, John v. City of Norman, CM-2023-02469K

(Fire, Suppression, Firefighter, Cancer, Body as Whole)

Hiatt, Darin v. City of Norman, CM-2024-04540W

(Public Works, Streets, Heavy Equipment Operator, Neck, Left Shoulder, Left Arm)

Kizzia, Derrald v. City of Norman, WCC-2014-06995 K

(Parks & Rec, Park Maintenance, Heavy Equipment Operator, Right Knee/Reopen Request)

Lewis, Brian K. V. City of Norman, CM-2022-02245 H

(Fire, Suppression, Fire Driver Engineer, Neck, Back UNS, Left Knee, Left Leg)

Massie, Nathan v. City of Norman, CM-2024-03408 H

(Public Works, Fleet, Service Technician, Neck+Neck, Lower Back, Ears+Neck, Bilateral Ears, Lumbar, Middle Back+Neck, Bilateral Ears, Lumbar, Middle Back, Both Shoulders, Both Arms)

Moring, Barry v. City of Norman, CM-25-00042 J

(Fire, Suppression, Fire Captain, Cancer, Body as a Whole

Mosley, Kent v. City of Norman, CM-2020-00585 X

(Police, Patrol, Sergeant, Mid & Low Back, Radicular Pain Down L. & R. Leg, R. Big Toe, R. & L. Buttocks + Neck, Headaches + Consequential Erectile Dysfunction) + Disfigurement to Stomach

Newell, Richard v. City of Norman, CEC-2022-15014 H (Request to Reopen – Change in Condition for the Worse)

(Police, Narcotics, Master Police Officer-Sergeant, Right Knee)

Pierce, Daniel Ray v. City of Norman, CM-2024-02999 H

(Police, Patrol, Master Police Officer-Sergeant, Right Knee, Reinjured)

Rayburn, Joshua L. v. City of Norman, CM-2023-00845 J

(Utilities, Line Maintenance, Utility Distribution Worker I, Back UNS)

Settlement by Joint Petition in the above mentioned claim was approved by the City Council on 1/16/2025 and will no longer appear on the monthly report.

Robertson, Kellee v. City of Norman, WCC-2010-13896 F

(Police, Narcotics, Master Police Officer, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Shelton, Allen W. v. City of Norman, CM-2024-03108 M

(Public Works, Stormwater, Heavy Equipment Operator, Right Shoulder)

Shelton, Allen W. v. City of Norman, CM-2024-03110 X

(Public Works, Stormwater, Heavy Equipment Operator, Left Shoulder, Whole Back, Radicular Right Leg/Foot)

Simons, Michael v. City of Norman, CM-2024-04104 L

(Fire, Suppression, Firefighter, Right Knee)

Tipton, Jared v. City of Norman, CM-2024-05980 T

(Fire, Suppression, Fire Driver Engineer, R. Shoulder)

Wilkins, Levi v. City of Norman, CM-2019-05323 X

(Fire, Suppression, Fire Driver Engineer, BAW, Cancer)

Wilson, Jerry v. City of Norman, CM-2024-04699W

(Parks & Recreation, Facility Maintenance, Tradesworker, Head, Right Shoulder, Lower Back, Right and Left Ribs)

TORT CLAIMS

The following is a breakdown of the Tort Claims activity through January 2025.

DEPARTMENT	FYE 25 Month	FYE 25 YTD	FYE 24 YTD	FYE 23 YTD	FYE 22 YTD
Animal Control		1		2	2
Finance – IT					
Fire			2		2
Legal					
Other	1	4	4	5	6
Parks		5	2	1	2
Planning		2		1	2
Police	1	2	8	8	8
Public Works – other		2	2	5	2
Public Works – Stormwater					1
Public Works – Engineering	1	1			
Public Works – Streets	2	7	12	8	10
Utilities – other			2		
Utilities – Water	1	3	5	16	6
Utilities – Sanitation		5	10	7	6
Utilities – Sewer		2	8	3	4
TOTAL CLAIMS	6	34	55	56	51

CURRENT CLAIM STATUS	FYE 25 TO DATE	FYE 24	FYE 23	FYE 22
Claims Filed	34	61	56	51
Claims Open and Under Consideration	8	1	0	0
Claims Not Accepted Under Statute/Other	2	1	4	3
Claims Paid Administratively	5	26	25	15
Claims Paid Through Council Approval	3	4	2	2
Claims Resulting in a Lawsuit for FY	0	1	0	5
Claims Barred by Statute (No Further Action Allowed)	2	27	25	26
Claims in Denied Status (Still Subject to Lawsuit)	14	1	0	0

MUNICIPAL COURT

8

**MUNICIPAL COURT
MONTHLY REPORT
JANUARY - FY '25**

CASES FILED

	<u>FY 25</u>		<u>FY 24</u>	
	<u>JANUARY</u>	<u>Y-T-D</u>	<u>JANUARY</u>	<u>Y-T-D</u>
Traffic	1,188	5,623	1,104	5,110
Non-Traffic	257	1,865	268	1,974
SUB TOTAL	1,445	7,488	1,372	7,084
Parking	524	5,571	532	5,170
GRAND TOTAL	1,969	13,059	1,904	12,254

CASES DISPOSED

	<u>FY 25</u>		<u>FY 24</u>	
	<u>JANUARY</u>	<u>Y-T-D</u>	<u>JANUARY</u>	<u>Y-T-D</u>
Traffic	985	5,463	605	4,400
Non-Traffic	261	1,809	116	1,475
SUB TOTAL	1,246	7,272	721	5,875
Parking	570	5,022	654	4,447
GRAND TOTAL	1,816	12,294	1,375	10,322

REVENUE

	<u>FY 25</u>		<u>FY 24</u>	
	<u>JANUARY</u>	<u>Y-T-D</u>	<u>JANUARY</u>	<u>Y-T-D</u>
Traffic	\$ 97,903.12	\$ 574,322.07	\$ 101,688.51	\$ 528,152.41
Non-Traffic	\$ 16,204.19	\$ 136,552.78	\$ 15,895.09	\$ 132,602.98
SUB TOTAL	\$ 114,107.31	\$ 710,874.85	\$ 117,583.60	\$ 660,755.39
Parking	\$ 25,375.00	\$ 186,703.00	\$ 15,868.75	\$ 138,880.75
GRAND TOTAL	\$ 139,482.31	\$ 897,577.85	\$ 133,452.35	\$ 799,636.14

MUNICIPAL COURT - MONTHLY REPORT
January 2025

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

The Early Settlement – Norman Mediation Program accepted 28 new cases and closed 30 cases during the month of January 2025. 5 Mediations were held.

PARKS AND RECREATION 9

Park Development Activities January 2025

YFAC Pickleball and Volleyball

Multisports, LLC installed all of the interior court divider fencing and completed the surfacing and net installation for the new 6-court outdoor pickleball facility on the east side of the Young Family Athletic Center (YFAC). Crews from Musco Sports Lighting continued their work as weather allowed in January to install the new lights on that side of the building to light the pickleball courts, as well as the new sand volleyball and existing turf practice field at YFAC. Once all work is done, we will finish grading the site and install all remaining concrete walkways, sod and landscaping to make the site ready for use in the spring.

Santa Fe Depot Platform Improvements

A contractor working for AMTRAK has mobilized at the Santa Fe Depot site to make ADA improvements to the train platform on the west side of the building. This is part of a nation-wide project to bring older passenger rail platforms into compliance with the latest Accessibility Guidelines. The facility will remain in operation throughout the project, which is scheduled for significant completion in July of this year. However, good weather and site conditions could accelerate that schedule. The contractor is also aware of the Norman Music Fest's use of the building and blocks around the site; and will not be working on-site in the days up to and around that large downtown festival. They are in weekly contact with the director of the Norman Depot operations; and they will be able to maintain their usual schedule of daily use and other rentals throughout the job.

Alameda Street Stormwater Control Park

A pre-bid meeting was held in late January for contractors interested in bidding on construction of the new park planned for the land the city acquired at the corner of Alameda Street and Carter Avenue. This has been designed to serve as both a neighborhood park with play equipment and walking trails; and as a stormwater management project, working with the Environmental Services Division and Public Works Division. There will be a small parking lot lit with solar fixtures and a rain garden as part of the runoff/drainage plan; and also educational signage regarding the best management practices being demonstrated in the stream restoration done in the drainage system running through the park. Work will commence in spring, to be completed this summer. During this time, we will also finalize a name for the park and also coordinate removal of the low billboard sign that has been on the site for decades; but is not going to have its lease renewed when it expires this year.

Norman Forward Neighborhood Parks

The park design for a new neighborhood park adjacent to the Links neighborhood will be presented at the Park Board meeting in February. We will also work with a committee of the Park Board to name the park as part of the new park development process. Construction will be bid and get underway this spring. The next new park to be built will be on land located just east of Highway 77 (South Classen), which will serve the Southlake/St. James neighborhoods.

The new playground has begun to be installed at William Morgan Park (north of Robinson Street, east of 36th Avenue NW). The renovation of that small neighborhood park will be completed in the coming 2 months; then we will move on to the renovation of the playground at Northeast Lions Park this fiscal year. We will also look at one additional renovation in to begin in early 2025 at either Springbrook or Kiwanis Parks, depending on available budget.

Forestry

We are working with our Steering Committee for the Urban Forest Master Plan being developed by DAVEY Resource Group to prepare for a community input meeting in March that will help discover what residents want to see done by the city to preserve and expand our urban forest. We are also continuing work on the Community Wildfire Protection Plan (CWPP) with our contractor from Choeta, out of Oklahoma City. In January, their staff visited all 9 fire stations to discuss the history of wild land and other types of fires in Norman, to help get a better understanding of what patterns exist. They will use this information to evaluate wildfire risks in Norman and guide how we work as a city to implement mitigation strategies that will reduce the likelihood and severity of wildfires in the future.

**PARK MAINTENANCE DIVISION
JANUARY 2025**

SAFETY REPORT	FY25 MTD	FY25 YTD		FY24 MTD	FY24 YTD
On-The-Job Injuries	0	8		0	6
Vehicle Accidents	1	1		0	0
Employee responsible	0	0		0	0
ROUTINE ACTIVITIES	Total Man Hours			Total Man Hours	
Big Mowing	0	542.00		0.00	925.75
Trim Mowing	8	3749.75		7.00	5797.00
Chemical Spraying	44	445.50		0.00	1948.00
Fertilization	0	20.00		0.00	92.00
Park Tree Work	209	1544.25		54.00	1004.75
Street Tree Work	0	128.00		0.00	16.00
Trash Maintenance	267.75	1759.75		417.00	4354.25
Sprinkler Maintenance	113.5	961.75		93.25	1607.50
Watering	0	96.00		0.00	73.00
Painting	40	48.00		0.00	138.00
Landscape Maintenance	276.25	2008.00		359.50	2994.00
Seeding/Sodding	0	37.00		0.00	45.50
Ballfield Maintenance	18	238.25		0.00	101.00
Fence Repairs	38	250.00		24.00	384.75
Equipment Repairs/Maintenance	163.75	1513.25		93.50	2408.25
Material Hauling	150.25	376.25		14.00	634.50
Snow/Ice Removal	113.75	113.75		0.00	297.00
Christmas Setup	245.25	536.25		36.00	1146.00
Vector Control	8	111.00		0.00	144.00
Events	32	713.25		86.00	590.75
Vandalism Repair	8	161.75		4.00	385.00
Trail Maintenance	0	141.00		0.00	150.00
Playground Maintenance	16	553.50		1.00	1279.50
Restroom Maintenance	18	40.00		59.75	783.00
Carpentry/Welding	511.75	1149.50		136.00	1577.50
Shop Time	6	75.00		63.00	539.25
Special Projects	104	256.50		198.75	1387.75
Miscellaneous	20	230.50		170.50	1019.50
Shopping Carts (by cart, not hours)	1	77			

**JANUARY 2025
RECREATION DIVISION
MONTHLY REPORT**

Little Axe Community Center: For the month of January, the after school program had 14 kids enrolled with an average of nine kids attending daily. The center held its third Wednesday arts and active class with Little Axe High School. We are also working with the Little Axe High School in our WAT program (Work Adjustment Training) twice a week. The center opens a small food pantry on Mondays for the Little Axe community. The center hosted our monthly bingo and ice cream social and we had our monthly OHCE meetings. The center and P.L.S offered free craft classes to the community while offering story time and having an on-hand librarian to take care of any library needs. The Center has welcomed back Community Action (in Shawnee) on Fridays from 1pm to 4pm to help any community members that may need assistance.

12th Avenue Recreation Center: In January, 12th Avenue averaged 33 students in the after school program. Pioneer Library continued their bi-weekly visits with fun little crafts and activities for the students. This month, we started our weekly Family Game Night on January 13. Patrons could play any game from Uno to Clue and even easier games for younger patrons like Spot it. Students were out of school on the 20th for Martin Luther King Jr. Day. A camp day was held and had 17 campers for the day. Classes continued as normal throughout the month; however, Tae Kwon Do classes were cancelled the last week of January due to the instructor being ill.

Irving Recreation Center: This month at Irving we had a total of 28 students enrolled in our program. We had 316 total visits with an average of 20 students per day. Once we returned from break, our kids continued to make lots of crafts while the middle school finished up basketball games in our gym. The Pioneer Library resumed its bi-weekly visits to our center and did an interactive activity with the children. With weather fluctuating from cold to warm, we took our kids outside whenever it was warm enough for them to play.

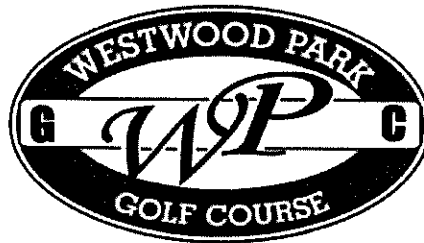
Whittier Recreation Center: This month, Whittier Recreation Center had 23 students enrolled in our after school program, with a daily average of 17 in attendance. Norman Schools were closed on January 20th in observance of Martin Luther King, Jr. Day, and no activities were held at Whittier.

FACILITY ATTENDANCE:	Month	Year to Date
Little Axe Community Center	579	6,435
12th Avenue Recreation Center	1,609	12,118
Irving Recreation Center	316	2,832
Whittier Recreation Center	273	3,083
Reaves Center	300	2,100
Tennis Center	2,909	21,098

**YOUNG FAMILY ATHLETIC CENTER
JANUARY 2025**

	FYE 2025 MTD	FYE 2025 YTD
YFAC Memberships	\$4,025.00	\$20,460.00
YFAC Day Passes	\$31.00	\$771.00
YFAC Gym Passes	\$3,302.00	\$17,156.00
YFAC Aqua Class/Camp	\$1,315.00	\$2,611.00
YFAC GYM Class/Camp	\$0.00	\$1,315.00
YFAC Misc Class/Camp	\$0.00	\$51,146.00
YFAC POOL Rental	\$11,375.00	\$83,807.50
YFAC GYM Rental	\$177.50	\$6,724.16
YFAC MISC Rental	\$375.00	\$375.00
YFAC POOL Tournament	\$0.00	\$0.00
YFAC GYM Tournament	\$21,360.00	\$116,685.66
YFAC Leases	\$7,130.62	\$30,131.69
YFAC Other Revenue/Advertising	\$21,296.99	\$58,631.81
YFAC Leagues	\$0.00	\$0.00
TOTAL INCOME	\$70,388.11	\$337,353.82
YFAC GYM Expenditures	\$18,988.90	\$94,931.89
YFAC POOL Expenditures	\$27,853.67	\$152,530.91
EXPENDITURES	\$46,842.57	\$247,462.80
Income vs. Expenditures	\$23,545.54	\$89,891.02

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



JANUARY 2025

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	JAN FYE 25	JAN FYE 24
Regular Green Fees	157	146
Senior Green Fees	137	167
Junior Fees	46	27
School Fees (high school golf team players)	93	163
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	195	365
Employee Comp Rounds	102	156
Golf Passport Rounds	0	0
9-Hole Green Fee	44	57
2:00 Fees	79	47
Dusk Fees or 5:00 Fees	1	58
PGA Comp Rounds	0	0
*Rainchecks (not counted in total round count)	8	6
Misc Promo Fees (birthday, players cards, OU student)	24	24
Green Fee Adjustments (fee difference on rainchecks)	1	0
Total Rounds (*not included in total round count)	879	1210
% change from FY '24	-27.36%	
Range Tokens	720	474
% change from FY '24	51.90%	
18 - Hole Carts	24	29
9 - Hole Carts	5	215
½ / 18 - Hole Carts	264	12
½ / 9 - Hole Carts	54	64
Total Carts	347	320
% change from FY '24	8.44%	
18 - Hole Trail Fees	0	0
9 - Hole Trail Fees	0	0
18 - Hole Senior Trail Fees	0	0
9-Hole Senior Trail Fees	0	0
Total Trail Fees	0	
% change from FY '24	0.00%	
TOTAL REVENUE	\$34,182.13	\$32,654.07
% change from FY '24	4.68%	

**JANUARY 2025
WESTWOOD GOLF DIVISION**

SAFETY REPORT	MONTHLY PROGRESS REPORT			
	FY 2025	FY 2025	FY 2024	FY 2024
	MTD	YTD	MTD	YTD
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0
FINANCIAL INFORMATION				
	FY 2025	FY 2025	FY 2024	FY 2024
	MTD	YTD	MTD	YTD
Green Fees	\$20,224.88	\$230,432.22	\$16,768.14	\$293,601.62
Driving Range	\$3,988.00	\$64,796.00	\$2,684.12	\$67,956.31
Cart Rental	\$10,058.94	\$126,254.46	\$7,616.10	\$153,221.10
Golf Classes	\$0.00	\$0.00	\$0.00	\$0.00
Golf Shop Rentals	\$448.37	\$2,347.50	\$38.64	\$1,702.26
USGA Handicap Fees	\$0.00	\$0.00	\$0.00	\$0.00
Golf Cart Capital	\$816.95	\$9,760.86	\$332.12	\$9,048.85
Golf Merchandise	\$24,008.03	\$139,248.99	\$2,295.47	\$108,984.66
Restaurant	\$5,081.16	\$93,469.27	\$2,709.98	\$96,795.45
Golf Membership	\$10,214.89	\$76,019.73	\$0.00	\$0.00
Interest Earnings	\$120.40	\$11,872.65	\$209.50	\$128,110.95
TOTAL INCOME	\$34,182.13	\$754,201.68	\$32,654.07	\$861,413.99
Expenditures	\$91,337.50	\$815,288.22	\$110,760.62	\$835,423.56
Income vs Expenditures	-\$57,155.37	-\$61,086.54	-\$78,106.55	\$25,990.43
Rounds of Golf	2,070	20,857	1,210	17,893

We removed stumps on holes 4, 5, 6, 9, 10, 11, 14, 15, 16 & 18 and we will continue removing dead trees and stumps as needed. Storm Water Maintenance Division is helping us with trimming the large brush areas and difficult to trim areas. They have completed 65% of the areas needing attention on the property. Our maintenance staff continues to cleanup the debris left behind from this process. We removed a sod swath on the back of the driving range tee to prepare for a contractor to install concrete for 25 hitting mats. This will give us the ability to remove traffic from the dormat Bermudagrass with the intention to have a better practice tee during the growing season. The next bunker renovation will be #2 greenside bunker.

**JANUARY 2025
WESTWOOD FAMILY AQUATIC CENTER**

FINANCIAL INFORMATION		MONTHLY PROGRESS REPORT		
	FY 2025 MTD	FY 2025 YTD	FY 2024 MTD	FY 2024 YTD
Swim Pool Passes	\$2,895.00	\$12,230.00	\$3,840.00	\$5,850.00
Swim Pool Gate Admission	\$0.00	\$189,589.00	\$0.00	\$186,635.00
Swim Lesson Fees	\$3,278.00	\$4,916.00	\$2,315.00	\$8,125.15
Swim Pool Rental	\$0.00	\$55,181.37	\$0.00	\$47,927.56
Swim Pool Classes	\$850.00	\$1,550.00	\$2,380.00	\$3,057.00
Swim Pool Merchandise Sales	\$0.00	\$336.58	\$0.00	\$236.44
Swim Pool Concessions	\$0.00	\$98,762.76	\$0.00	\$104,250.55
TOTAL INCOME	\$7,023.00	\$362,565.71	\$8,535.00	\$364,616.70
Expenditures	\$20,257.20	\$633,549.30	\$14,051.20	\$708,792.85
Income vs Expenditures	-\$13,234.20	-\$270,983.59	-\$5,516.20	-\$344,176.15
ATTENDANCE INFORMATION		FY 2025 MTD	FY 2025 YTD	FY 2024 YTD
Pool Attendance	0	51763	0	30941
Adult Lap Swim Morning/Night	0	125	0	219
Water Walkers	0	3851	0	200
Toddler Time	0	673	0	393
Water Fitness	0	1654	0	186
Swim Team	0	60	0	10
Scuba Rentals	0	22	0	13
Scuba Participants	0	69	0	35
Swim Lesson	0	295	0	1275
Private Swim Lessons	0	30	0	35
Special Events	0	12	0	7
Party/Rentals	0	17	0	86
TOTAL FY 2025 ATTENDANCE	0	58571	0	33400
ATTENDANCE INFORMATION MAY 2024 TO NOVEMBER 2024				
	Pool Attendance	99,996		
	Adult Lap Swim Morning/Night	127		
	Water Walkers	3,886		
	Toddler Time	1,157		
	Water Fitness	1,793		
	Swim Team	118		
	Scuba Rentals	34		
	Scuba Participants	125		
	Swim Lesson	375		
	Private Swim	61		
	Special Events	16		
	Party/Rentals	50		
	TOTAL ATTENDANCE	107,738		

FACILITY MAINTENANCE

9B



Cost by Building with Maint Type

								Jan-25
<u>Building</u>	<u>Maint Type</u>	<u>Total Cost</u>	<u>Labor</u>	<u>Supplies</u>	<u>Equipment</u>	<u>Inventory</u>	<u>Outsourcing</u>	<u>Overhead</u>
12TH AVE REC	ELECTRICAL	286.47	242.60	43.87	0.00	0.00	0.00	0.00
CENTER - 1701	GENERAL	465.61	363.90	101.71	0.00	0.00	0.00	0.00
12TH AVE NE	HVAC	113.80	113.80	0.00	0.00	0.00	0.00	0.00
	PLUMBING	101.08	101.08	0.00	0.00	0.00	0.00	0.00
	Totals:	966.96	821.38	145.58	0.00	0.00	0.00	0.00
A - COURTS -	GENERAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
321 N WEBSTER	HVAC	623.73	607.73	16.00	0.00	0.00	0.00	0.00
	Totals:	704.59	688.59	16.00	0.00	0.00	0.00	0.00
ADULT	ELECTRICAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
WELLNESS AND	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
EDUCATION	HVAC	191.26	191.26	0.00	0.00	0.00	0.00	0.00
CENTER - 602 N	PLUMBING	222.38	222.38	0.00	0.00	0.00	0.00	0.00
FINDLAY	Totals:	494.51	494.51	0.00	0.00	0.00	0.00	0.00
AGING	HVAC	75.87	75.87	0.00	0.00	0.00	0.00	0.00
SERVICES - 329	PLUMBING	352.87	222.38	130.49	0.00	0.00	0.00	0.00
S PETERS	Totals:	428.74	298.25	130.49	0.00	0.00	0.00	0.00
ANDREWS PARK	HVAC	267.93	267.93	0.00	0.00	0.00	0.00	0.00
- 200 W DAWES	Totals:	267.93	267.93	0.00	0.00	0.00	0.00	0.00
ANIMAL	ELECTRICAL	101.08	101.08	0.00	0.00	0.00	0.00	0.00
WELFARE - 3428	GENERAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
S JENKINS	PLUMBING	2,193.68	1,526.57	667.11	0.00	0.00	0.00	0.00
	Totals:	2,375.63	1,708.52	667.11	0.00	0.00	0.00	0.00
B - POLICE DEPT	ELECTRICAL	1,584.94	1,253.44	331.50	0.00	0.00	0.00	0.00
-112 W DAWES	GENERAL	239.20	239.20	0.00	0.00	0.00	0.00	0.00
	HVAC	188.87	188.87	0.00	0.00	0.00	0.00	0.00
	PLUMBING	155.92	80.87	75.05	0.00	0.00	0.00	0.00
	Totals:	2,168.92	1,762.37	406.55	0.00	0.00	0.00	0.00
C - HR, IT - 313	GENERAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
N WEBSTER	HVAC	232.39	232.39	0.00	0.00	0.00	0.00	0.00
	PLUMBING	858.99	566.07	292.92	0.00	0.00	0.00	0.00
	Totals:	1,172.25	879.33	292.92	0.00	0.00	0.00	0.00
CITY HALL - 201	ELECTRICAL	54.68	40.43	14.25	0.00	0.00	0.00	0.00
W GRAY	GENERAL	3,145.02	1,651.92	1,493.10	0.00	0.00	0.00	0.00
	HVAC	900.62	900.62	0.00	0.00	0.00	0.00	0.00
	PLUMBING	1,347.88	1,111.92	235.96	0.00	0.00	0.00	0.00
	Totals:	5,448.19	3,704.88	1,743.31	0.00	0.00	0.00	0.00
COMMUNITY	GENERAL	202.68	40.43	162.25	0.00	0.00	0.00	0.00
PARKS	Totals:	202.68	40.43	162.25	0.00	0.00	0.00	0.00
COMPOST	PLUMBING	65.43	40.43	25.00	0.00	0.00	0.00	0.00
FACILITY - 398	Totals:	65.43	40.43	25.00	0.00	0.00	0.00	0.00
D -	ELECTRICAL	623.84	623.84	0.00	0.00	0.00	0.00	0.00
DEVELOPMENT	GENERAL	285.85	285.85	0.00	0.00	0.00	0.00	0.00
CENTER - 225 N	HVAC	832.25	768.25	64.00	0.00	0.00	0.00	0.00
WEBSTER	PLUMBING	101.08	101.08	0.00	0.00	0.00	0.00	0.00
	Totals:	1,843.02	1,779.02	64.00	0.00	0.00	0.00	0.00
FIRE		0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADMINISTRATO	Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FIRE STATION 1 -		62,412.71	0.00	0.00	0.00	62,412.71	0.00	0.00
411 E MAIN	PLUMBING	464.98	464.98	0.00	0.00	0.00	0.00	0.00
	Totals:	62,877.69	464.98	0.00	0.00	62,412.71	0.00	0.00
FIRE STATION 2 -		0.00	0.00	0.00	0.00	0.00	0.00	0.00
2211 W BOYD	Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FIRE STATION 3 -		0.00	0.00	0.00	0.00	0.00	0.00	0.00
500 E	GENERAL	121.30	121.30	0.00	0.00	0.00	0.00	0.00
CONSTITUTION	HVAC	75.87	75.87	0.00	0.00	0.00	0.00	0.00
	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00

	Totals:	237.60	237.60	0.00	0.00	0.00	0.00	0.00
FIRE STATION 4		0.00	0.00	0.00	0.00	0.00	0.00	0.00
4145 W	PLUMBING	121.30	121.30	0.00	0.00	0.00	0.00	0.00
ROBINSON	Totals:	121.30	121.30	0.00	0.00	0.00	0.00	0.00
FIRE STATION 5		0.00	0.00	0.00	0.00	0.00	0.00	0.00
1000 NE 168TH	ELECTRICAL	741.73	161.73	580.00	0.00	0.00	0.00	0.00
	HVAC	361.56	361.56	0.00	0.00	0.00	0.00	0.00
	PLUMBING	412.12	384.12	28.00	0.00	0.00	0.00	0.00
	Totals:	1,515.41	907.41	608.00	0.00	0.00	0.00	0.00
FIRE STATION 6		0.00	0.00	0.00	0.00	0.00	0.00	0.00
7405 E	ELECTRICAL	217.37	80.87	136.50	0.00	0.00	0.00	0.00
ALAMEDA	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	Totals:	257.80	121.30	136.50	0.00	0.00	0.00	0.00
FIRE STATION 7		0.00	0.00	0.00	0.00	0.00	0.00	0.00
2207 GODDARD	Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FIRE STATION 8		0.00	0.00	0.00	0.00	0.00	0.00	0.00
3901 36TH AVE	ELECTRICAL	411.72	283.03	128.69	0.00	0.00	0.00	0.00
NW	GENERAL	121.30	121.30	0.00	0.00	0.00	0.00	0.00
	HVAC	55.70	55.70	0.00	0.00	0.00	0.00	0.00
	PLUMBING	291.85	161.73	130.12	0.00	0.00	0.00	0.00
	Totals:	880.58	621.77	258.81	0.00	0.00	0.00	0.00
FIRE STATION 9		0.00	0.00	0.00	0.00	0.00	0.00	0.00
3001 E	ELECTRICAL	161.73	161.73	0.00	0.00	0.00	0.00	0.00
ALAMEDA	PLUMBING	210.99	80.87	130.12	0.00	0.00	0.00	0.00
	Totals:	372.72	242.60	130.12	0.00	0.00	0.00	0.00
FLEET	ELECTRICAL	487.88	222.38	265.50	0.00	0.00	0.00	0.00
MAINTENANCE	GENERAL	98.53	98.53	0.00	0.00	0.00	0.00	0.00
1301 DAVINCI	HVAC	168.70	168.70	0.00	0.00	0.00	0.00	0.00
	PLUMBING	264.28	161.73	102.55	0.00	0.00	0.00	0.00
	Totals:	1,019.40	651.35	368.05	0.00	0.00	0.00	0.00
GRIFFIN PARK -	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00
1001 E	Totals:	74.27	74.27	0.00	0.00	0.00	0.00	0.00
IRVING REC	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
CENTER - 1920	HVAC	151.73	151.73	0.00	0.00	0.00	0.00	0.00
ALAMEDA	PLUMBING	485.20	485.20	0.00	0.00	0.00	0.00	0.00
	Totals:	677.37	677.37	0.00	0.00	0.00	0.00	0.00
LEGACY PARK -	ELECTRICAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
1898 LEGACY	PLUMBING	222.38	222.38	0.00	0.00	0.00	0.00	0.00
PARK DR	Totals:	303.25	303.25	0.00	0.00	0.00	0.00	0.00
NEIGHBORHOOD	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
D PARKS	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	Totals:	80.87	80.87	0.00	0.00	0.00	0.00	0.00
NORMAN	GENERAL	121.30	121.30	0.00	0.00	0.00	0.00	0.00
INVESTIGATION	HVAC	116.20	116.20	0.00	0.00	0.00	0.00	0.00
S CENTER -	PLUMBING	161.73	161.73	0.00	0.00	0.00	0.00	0.00
1507 W	Totals:	399.23	399.23	0.00	0.00	0.00	0.00	0.00
NORMAN	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00
PUBLIC LIBRARY	Totals:	77.46	77.46	0.00	0.00	0.00	0.00	0.00
NORMAN		61,171.00	0.00	0.00	0.00	61,171.00	0.00	0.00
PUBLIC LIBRARY	ELECTRICAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
- EAST - 3051	PLUMBING	424.55	424.55	0.00	0.00	0.00	0.00	0.00
ALAMEDA	Totals:	61,635.98	464.98	0.00	0.00	61,171.00	0.00	0.00
PARKS	HVAC	38.73	38.73	0.00	0.00	0.00	0.00	0.00
MAINTENANCE	Totals:	38.73	38.73	0.00	0.00	0.00	0.00	0.00
POLICE	HVAC	395.40	341.40	54.00	0.00	0.00	0.00	0.00
SHOOTING	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00
RANGE - 3942	Totals:	476.26	422.26	54.00	0.00	0.00	0.00	0.00
ROTARY PARK -	HVAC	116.20	116.20	0.00	0.00	0.00	0.00	0.00
1501 W BOYD	Totals:	116.20	116.20	0.00	0.00	0.00	0.00	0.00
SANITATION -	ELECTRICAL	173.50	80.87	92.63	0.00	0.00	0.00	0.00
2301 GODDARD	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00
AVE	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	Totals:	291.39	198.76	92.63	0.00	0.00	0.00	0.00

SHOP TIME	GENERAL	2,146.70	2,146.70	0.00	0.00	0.00	0.00	0.00
	Totals:	2,146.70	2,146.70	0.00	0.00	0.00	0.00	0.00
SOONER	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
THEATRE - 101 E	HVAC	75.87	75.87	0.00	0.00	0.00	0.00	0.00
MAIN	Totals:	116.30	116.30	0.00	0.00	0.00	0.00	0.00
TRAFFIC	HVAC	75.87	75.87	0.00	0.00	0.00	0.00	0.00
CONTROL -	Totals:	75.87	75.87	0.00	0.00	0.00	0.00	0.00
TRANSFER	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00
STATION - 3901	Totals:	80.87	80.87	0.00	0.00	0.00	0.00	0.00
TRANSIT	PLUMBING	241.03	222.38	18.65	0.00	0.00	0.00	0.00
CENTER - 320 E	Totals:	241.03	222.38	18.65	0.00	0.00	0.00	0.00
TRANSIT/PUBLI	HVAC	96.83	96.83	0.00	0.00	0.00	0.00	0.00
C SAFETY - 1310	Totals:	96.83	96.83	0.00	0.00	0.00	0.00	0.00
WATER	ELECTRICAL	646.93	646.93	0.00	0.00	0.00	0.00	0.00
RECLAMATION -	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00
WASTEWATER -	Totals:	727.80	727.80	0.00	0.00	0.00	0.00	0.00
WATER	HVAC	213.03	213.03	0.00	0.00	0.00	0.00	0.00
TREATMENT	Totals:	213.03	213.03	0.00	0.00	0.00	0.00	0.00
WESTWOOD	GENERAL	174.27	74.27	100.00	0.00	0.00	0.00	0.00
GOLF COURSE -	Totals:	174.27	74.27	100.00	0.00	0.00	0.00	0.00
WESTWOOD	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
POOL - 1017	Totals:	40.43	40.43	0.00	0.00	0.00	0.00	0.00
WESTWOOD	ELECTRICAL	310.62	80.87	229.75	0.00	0.00	0.00	0.00
TENNIS CENTER	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00
- 2420	Totals:	391.48	161.73	229.75	0.00	0.00	0.00	0.00
WHITTIER REC	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
CENTER - 2000	Totals:	40.43	40.43	0.00	0.00	0.00	0.00	0.00
YOUNG	ELECTRICAL	126.05	121.30	4.75	0.00	0.00	0.00	0.00
FAMILY	GENERAL	121.30	121.30	0.00	0.00	0.00	0.00	0.00
ATHLETIC	HVAC	616.52	616.52	0.00	0.00	0.00	0.00	0.00
CENTER - 2201	PLUMBING	527.77	202.17	325.60	0.00	0.00	0.00	0.00
TRAE YOUNG	Totals:	1,391.63	1,061.28	330.35	0.00	0.00	0.00	0.00



Cost by Maintenance Type

Type	Total Cost	Labor	Supplies	Equipment	Inventory	Outsourcing
OTHER	123,583.71	0.00	0.00	0.00	123,583.71	0.00
PLUMBING	9,712.72	7,551.15	2,161.57	0.00	0.00	0.00
GENERAL	7,728.26	5,871.20	1,857.06	0.00	0.00	0.00
HVAC	6,214.10	6,080.10	134.00	0.00	0.00	0.00
ELECTRICAL	6,090.28	4,262.84	1,827.44	0.00	0.00	0.00

25-Jan

Overhead
0.00
0.00
0.00
0.00
0.00

PLANNING AND COMMUNITY DEVELOPMENT 10



January 2025 Residential Permit Activity

Report Category	Permit Number	Date Issued	Address	Sq Ft	Zoning	Ward	Subdivision	Contractor	Valuation
Multi-Family, New Multi-Unit Residential	PRMU202405916	2025-01-30	215 W LINN ST	69972	CCFB	4	LARSH'S FIRST ADD, D L	CSO DEVELOPMENT	\$ 7,688,454.00
	1								
Multi-Family, Repair	PRDB202500064	2025-01-16	2813 DEWEY AVE 101	0	R-3	7	NAVEL AIR TECH TR CT	JCR REMODELING, LLC	\$ 30,000.00
	1								
Residential, Accessory Structure	PRAB202405173	2025-01-13	9750 E TECUMSEH RD	792	A-2	5	FAIOF 2	ACME WELDING	\$ 15,000.00
	PRAB202405510	2025-01-17	3105 MILLBURY RD	1014	PUD	6	THE VINEYARD PHASE II	SWIFTCO DEVELOPMENT	\$ 140,000.00
	PRAB202405928	2025-01-06	10220 E LINDSEY ST	1500	RE	5	GREEN TURF ESTATES	JASON NEELY	\$ 20,000.00
	PRAB202405963	2025-01-13	5901 FLOYD COX DR S	600	RE	5	PRIDE #130	WILLAUER, EDWARD B JR	\$ 25,000.00
	PRAB202405966	2025-01-07	4004 FLOYD COX DR	3240	RE	5	PRIDE #130	THORNHILL, TYLER LAYNE	\$ 55,000.00
	PRAB202405977	2025-01-30	5405 PIONEER CIR NW	2000	R-1	3	MARLATT SUBD REPLAT	NIDOMA, INC	\$ 97,000.00
	PRAB202405995	2025-01-08	2616 WEXFORD CT	128	R-1	8	WARWICK ADD. SEC. 7	ROBERT S BURNETT	\$ 2,000.00
	PRAB202500129	2025-01-30	11100 TALLYWOOD DR	1500	A-2	5	TALLEYWOOD ACRES (UNRECORDED)	DLM CONSTRUCTORS LLC	\$ 50,000.00
	PRAB202500166	2025-01-21	1821 QUAIL CREEK DR	2000	RE	5	QUAIL CREEK ACRES #1	GAROLD HOLCOMBE	\$ 82,000.00
	PRAB202500169	2025-01-23	9831 DAFFODIL CT	840	RE	5	HANSMEYER HGTS #1 CORR	SHELIA E. MONK	\$ 19,976.11
	PRAB202500306	2025-01-31	1010 72ND AVE NE	4500	A-2	5	KIRBY RANCH COS	MATT DE SANTIAGO	\$ 100,000.00
	PRAB202500310	2025-01-31	4619 RIDGELINE DR	525	RE	8	GRANDVIEW EST NORTH #4	BOWERS, JIM JR CONSTRUCTION CO	\$ 100,000.00
12									
Residential, Addition / Alteration	PRAD202403871	2025-01-17	2234 RAVENWOOD LN	288	R-1	6	HALL PARK	SUMMIT CONSTRUCTION LLC	\$ 22,000.00
	PRAD202403984	2025-01-21	1119 CADDELL LN	1000	R-1	4	LEE CREST ADD	SCOTT BARBOUR	\$ 150,000.00
	PRAD202405696	2025-01-02	5101 WINDING OAKS LN	725	A-2	5	WOODLAND OAKS RIDGE 1	BEAU BACHELLER	\$ 40,720.00
	PRAD202405770	2025-01-07	820 CRUCE ST	500	R-1	4	LANDT'S SEC ADD REPLAT	TT LAND COMPANY	\$ 100,000.00
	PRAD202405868	2025-01-15	1220 W BROOKS ST	510	R-1	2	HETHERINGTON HEIGHTS 2ND ADD	POWER ROOFING & CONSTRUCTION	\$ 66,000.00
\$ 705,976.11									

January 2025 Residential Permit Activity

PRAD202405938	2025-01-22	1001 WHISPERING PINES DR	847	R-1	4	WHISPERING PINES ADD	OKLAHOMA COATINGS & DESIGN	\$	500,000.00
PRAD202405941	2025-01-06	1117 LINCOLN GRN	1423	R-1	4	SHERWOOD FOREST #2	J. HOWELL CONSTRUCTION INC	\$	198,000.00
PRAD202405943	2025-01-22	4010 BRIARCREST DR	244	R-1	3	BROOKHAVEN 2ND	CHRISMAN, MICHAEL & MICHELINE	\$	60,000.00
PRAD202405967	2025-01-07	2349 E BLUE CREEK DR	2355	A-2	5	NOT SUBDIVIDED	CARBROS INC	\$	75,000.00
PRAD202405990	2025-01-06	1720 WELLESLEY CT	96	R-1	6	HALL PARK #3	STEPHANIE LARSEN	\$	2,500.00
PRAD202405998	2025-01-08	1605 BLESSING CT	420	R-1	6	ALAMEDA PARK ADD #2	OKREI CONSTRUCTION	\$	7,000.00
PRAD202500049	2025-01-13	3811 WARWICK CT	432	R-1	3	BROOKHAVEN 2ND	TERRY DULANEY	\$	50,000.00
PRAD202500107	2025-01-17	553 HIGHLAND HILLS CIR	1488	RE	5	HIGHLAND HILLS SEC. 4	THREE KINGS CONSTRUCTION	\$	185,000.00
PRAD202500131	2025-01-22	4308 MAE BELLE CT	198	A-2	5	JOHN DALTON RIDGE	CASEBEER, DOUGLAS K & SUSAN R	\$	35,000.00
PRAD202500151	2025-01-21	2012 WYCKHAM PL	500	R-1	3	BROOKHAVEN 28	FORM GENERAL CONTRACTING LLC	\$	100,000.00
PRAD202500159	2025-01-24	3107 COVE HOLLOW CT	711	R-1	8	CROSSROADS WEST #5	SH RENOVATIONS	\$	90,000.00
PRAD202500203	2025-01-31	517 E FRANK ST	1167	R-1	4	HIGHSCHOOL ADD	CARLOS DELACRUZ	\$	25,000.00
PRAD202500282	2025-01-30	1332 SYCAMORE ST	50	R-1	2	FOREST HILLS ADD	SHELIA MANDEL	\$	100,000.00
18									\$ 1,806,220.00
PRCP202405845	2025-01-10	1609 RIDGEMONT CIR	700	R-1	6	HIGH MEADOWS ADD #4	LAWRENCE J MILLER	\$	9,500.00
1									\$ 9,500.00
PRDE202404975	2025-01-02	1310 GEORGE AVE		R-1	7	HARDIE-RUCKER ADD	MIDWEST WRECKING ATTN: BRYAN GANN	N/A	N/A
PRDE202405548	2025-01-22	1206 WOODLAND DR		R-1	4	WOODLAND ADD CORR	K & M WRECKING & DIRT SERV. LLC	N/A	N/A
PRDE202500259	2025-01-29	1020 W BROOKS ST		R-1	4	PICKARD ACRES	ALAN MORNING	N/A	N/A
3									N/A
PRMF202500095	2025-01-31	13300 E DEER CREEK RD	1568	A-2	5	NORTHFORK ESTATES COS	MARK ALEXANDER	\$	2,000.00
1									\$ 2,000.00
PRSF202405037	2025-01-23	505 CHAUTAUQUA AVE	4122	R-1	4	WEST UNIVERSITY ADD	SOUND BUILDS, LLC	\$	600,000.00
PRSF202405148	2025-01-22	4014 60TH AVE NE	4642	RE	5	PRIDE #130	EMILY BARRON	\$	394,380.00

January 2025 Residential Permit Activity

PRSF202405785	2025-01-30	15151 E FRANKLIN RD	2967	A-2	5	NOT SUBDIVIDED	LILLEY SIGNATURE HOMES	\$ 300,000.00
PRSF202405926	2025-01-16	1614 ZAYDEN LN	3249	R-1	7	CEDAR LANE SEC. III	OPAL AND OAK	\$ 325,360.00
PRSF202405927	2025-01-13	1707 ZAYDEN LN	3426	R-1	7	CEDAR LANE SEC. III	OPAL AND OAK	\$ 306,880.00
PRSF202405988	2025-01-15	11100 TALLYWOOD DR	3825	A-2	5	TALLEYWOOD ACRES	DLM CONSTRUCTORS, LLC	\$ 500,000.00
PRSF202406005	2025-01-09	3105 PESCARA DR	3116	PUD	1	SIENA SPRINGS ADD. SEC. 2	SKYVIEW CONSTRUCTION CO.,LLC	\$ 301,420.00
PRSF202406006	2025-01-09	3023 PESCARA DR	3116	PUD	1	SIENA SPRINGS ADD. SEC. 2	SKYVIEW CONSTRUCTION CO.,LLC	\$ 301,420.00
PRSF202500001	2025-01-09	3101 PESCARA DR	3348	PUD	1	SIENA SPRINGS ADD. SEC. 2	SKYVIEW CONSTRUCTION CO.,LLC	\$ 316,820.00
PRSF202500002	2025-01-09	3031 PESCARA DR	3097	PUD	1	SIENA SPRINGS ADD. SEC. 2	SKYVIEW CONSTRUCTION CO.,LLC	\$ 307,020.00
PRSF202500003	2025-01-09	3019 PESCARA DR	3097	PUD	1	SIENA SPRINGS ADD. SEC. 2	SKYVIEW CONSTRUCTION CO.,LLC	\$ 307,720.00
PRSF202500004	2025-01-09	3027 PESCARA DR	3223	PUD	1	SIENA SPRINGS ADD. SEC. 2	SKYVIEW CONSTRUCTION CO.,LLC	\$ 315,980.00
PRSF202500078	2025-01-15	3717 BEDROCK DR	2743	PUD	8	SPRINGS AT FLINT HILLS SEC. 1	LANDMARK FINE HOMES, LP	\$ 350,000.00
PRSF202500080	2025-01-27	4709 NORTHFIELDS LN	4700	R-1	8	CARRINGTON PLACE ADD. SEC. 14	LANDMARK FINE HOMES, LP	\$ 680,000.00
PRSF202500104	2025-01-24	1010 72ND AVE NE	6699	A-2	5	KIRBY RANCH COS	BYRD BUILDING CONSULTING	\$ 1,000,000.00
PRSF202500105	2025-01-23	5508 RAWHIDE RD	3400	PUD	3	GLENRIDGE ADD. SEC. 3	MICHELLE WISHNUCK	\$ 400,000.00
PRSF202500113	2025-01-16	1604 ATTICUS AVE	3330	R-1	7	CEDAR LANE SEC. III	TABER BUILT HOMES, LLC	\$ 480,000.00
PRSF202500115	2025-01-17	1605 ATTICUS AVE	2850	R-1	7	CEDAR LANE SEC. III	TABER BUILT HOMES, LLC	\$ 520,000.00
PRSF202500117	2025-01-17	1742 ZAYDEN LN	3450	R-1	7	CEDAR LANE SEC. III	TABER BUILT HOMES, LLC	\$ 440,000.00
PRSF202500177	2025-01-17	3738 MESA RD	2626	PUD	6	RED CANYON RANCH SEC. 8	IDEAL HOMES OF NORMAN, LP	\$ 248,630.00
PRSF202500229	2025-01-31	1206 WOODLAND DR	3102	R-1	4	WOODLAND ADD CORR	ROBIN WAGNER	\$ 299,460.00
PRSF202500244	2025-01-28	5413 WINDSTONE DR	2577	PUD	3	GLENRIDGE ADD. SEC. 3	D.R. HORTON	\$ 349,580.00
PRSF202500246	2025-01-28	5512 WINDSTONE DR	3268	PUD	3	GLENRIDGE ADD. SEC. 3	D.R. HORTON	\$ 325,780.00
PRSF202500247	2025-01-28	5508 WINDSTONE DR	2948	PUD	3	GLENRIDGE ADD. SEC. 3	D.R. HORTON	\$ 285,740.00
PRSF202500249	2025-01-28	5504 WINDSTONE DR	3619	PUD	3	GLENRIDGE ADD. SEC. 3	D.R. HORTON	\$ 365,820.00

January 2025 Residential Permit Activity

	PRSF202500265	2025-01-28	3809 ATTICUS AVE	4660	R-1	7	CEDAR LANE SEC. III	TABER BUILT HOMES, LLC	\$ 600,000.00
	PRSF202500268	2025-01-30	1722 SAMUELS CT	2400	R-1	7	CEDAR LANE SEC. III	TABER BUILT HOMES, LLC	\$ 350,000.00
	PRSF202500275	2025-01-29	414 CAMPFIRE LN	4028	PUD	6	PINE CREEK ADD	LANDMARK FINE HOMES, LP	\$ 580,000.00
	PRSF202500276	2025-01-29	3725 BEDROCK DR	2511	PUD	8	SPRINGS AT FLINT HILLS SEC. 1 LP	LANDMARK FINE HOMES, LP	\$ 340,000.00
	PRSF202500318	2025-01-30	708 LERKIM LN	2519	PUD	8	GREENLEAF TRAILS ADD. SEC. 12	IDEAL HOMES OF NORMAN, LP	\$ 259,980.00
	30								\$ 12,151,990.00
Residential, New Two Family (duplex)	PRDU202405607	2025-01-24	3213 BARLEY CT	4560	RM-2	3	SPRING BROOK #07-REPLAT	SHERIDAN HOMES LLC	\$ 328,000.00
	1								\$ 328,000.00
Residential, Pool	PRPO202405781	2025-01-08	2905 MCGEE DR	1920	R-1	2	TRAILS ADD #3	MH POOLS LLC	\$ 104,100.00
	PRPO202500045	2025-01-08	805 RIVER VIEW DR	1000	RE	6	WILDWOOD HILLS ESTATES	DALE ANDERSON	\$ 100,000.00
	PRPO202500262	2025-01-30	3009 SUNCREST DR	420	R-1	8	LAS COLINAS ADD. SEC. 1	ARTISTIC POOLS	\$ 45,000.00
	PRPO202500283	2025-01-29	3341 DRAGONFLY RD	800	PUD	6	FROST CREEK	PARADISE POOLS	\$ 80,000.00
	4								\$ 329,100.00
Residential, Repair	PRDB202500351	2025-01-30	1317 E BOYD ST		R-1	1	SUNRISE HEIGHTS SEC #1	WINDSTONE CONSTRUCTION	\$ 90,000.00
	1								\$ 90,000.00
Residential, Solar	PRSO202404450	2025-01-02	2301 E ROCK CREEK RD		A-2	6	NOT SUBDIVIDED	SHINE SOLAR DBA SHINE AIR	\$ 66,348.00
	PRSO202405893	2025-01-07	4600 E ROBINSON ST		A-2	5	PECAN HEIGHTS	SHINE SOLAR DBA SHINE AIR	\$ 37,173.00
	PRSO202405985	2025-01-02	1519 ELK CIR		R-1	6	LAKEVIEW TERRACE 4	SUNTRIA	\$ 34,663.52
	PRSO202500012	2025-01-07	418 N PETERS AVE		R-3	4	NORMAN, O T	EIGHTTWENTY	\$ 35,237.00
	PRSO202500079	2025-01-16	1002 ROBINHOOD LN		R-1	4	SHERWOOD FOREST #1	DELTA ENERGY SOLAR	\$ 16,875.00
	PRSO202500102	2025-01-10	209 CRESTMONT AVE		R-1	2	TOWN & COUNTRY ESTATES	EIGHTTWENTY	\$ 40,000.00
	PRSO202500109	2025-01-16	4550 48TH AVE NE		RE	5	NOT SUBDIVIDED	EIGHTTWENTY	\$ 35,000.00
	PRSO202500128	2025-01-16	117 HORIZON VIEW CT		R-1	1	SUMMIT LAKES ADD. SEC. 9	ION DEVELOPER LLC DBA ION SOLAR	\$ 5,719.00
	PRSO202500135	2025-01-16	1426 W HAYES ST		R-1	2	WOODSLAWN 2ND ADD	ION DEVELOPER LLC DBA ION SOLAR	\$ 6,020.00

January 2025 Residential Permit Activity

PRSO202500191	2025-01-23	709 TERRY DR		R-1	8	WOMACK ADD	AVVIO SERVICES	\$	11,900.00
PRSO202500235	2025-01-23	2612 DUNHAM DR		R-1	1	SUMMIT LAKES ADD. SEC. 8	SUNTRIA	\$	32,109.16
11									
PRSS202404281	2025-01-30	2009 EAST VIEW DR		R-1	5	EAST RIDGE ADDITION SECTION 11	OZ SAFEROOMS TECHNOLOGIES, INC	\$	11,850.00
PRSS202500008	2025-01-03	3903 PAINTED BIRD LN		PUD	6	RED CANYON RANCH SEC 4	FLATSAFE TORNADO SHELTERS	\$	3,000.00
PRSS202500013	2025-01-07	2416 TROPICANA AVE		R-1	5	ST. JAMES PARK ADD. SEC. 2	OKLAHOMA SHELTERS	\$	3,900.00
PRSS202500015	2025-01-03	727 NANCY LYNN TER		R-1	2	UNIVERSAL HEIGHTS 2ND ADD	OKLAHOMA SHELTERS	\$	3,900.00
PRSS202500043	2025-01-06	3813 MUJR FOREST WAY		PUD	6	RED CANYON RANCH SEC. 8	STORM SAFE SHELTER, LLC	\$	3,000.00
PRSS202500086	2025-01-14	12251 GANDER LN		A-2	5	GIBSON ACRES (COS)	OZ SAFEROOMS	\$	11,850.00
PRSS202500114	2025-01-13	1604 ATTICUS AVE		R-1	7	CEDAR LANE SEC. III	STORM SAFE SHELTER, LLC	\$	2,500.00
PRSS202500118	2025-01-13	1742 ZAYDEN LN		R-1	7	CEDAR LANE SEC. III	STORM SAFE SHELTER, LLC	\$	2,500.00
PRSS202500154	2025-01-15	1108 MOUNT IRVING WAY		PUD	6	RED CANYON RANCH SEC. 8	STORM SAFE SHELTER, LLC	\$	3,000.00
PRSS202500172	2025-01-16	1718 DENISON DR		R-1	2	WOODSLAWN 3RD ADD	DANSBY ENGINEERING PLC-FOUND.	\$	3,900.00
PRSS202500185	2025-01-16	1922 OAKHOLLOW DR		R-1	1	OAKHURST ADD SEC 12	OKLAHOMA SHELTERS	\$	3,300.00
PRSS202500196	2025-01-17	1013 BENTBROOK PL		R-1	3	BROOKHAVEN NO 32 ADD	GROUND ZERO SHELTERS	\$	4,500.00
PRSS202500206	2025-01-21	3719 CASSIDY DR		PUD	8	FLINT HILLS SEC. 1	STORM SAFE SHELTER, LLC	\$	3,000.00
PRSS202500209	2025-01-29	2813 DALEWOOD PL		R-1	5	EAST RIDGE ADD #3	MADISON RICHARDSON	\$	4,500.00
PRSS202500210	2025-01-21	308 SUMMIT CREST LN		R-1	1	SUMMIT LAKES ADD. SEC. 10	GROUND ZERO SHELTERS	\$	3,000.00
PRSS202500234	2025-01-22	2504 EVERTON LN		R-1	5	ST. JAMES PARK SEC. 5	STORM SAFE SHELTER, LLC	\$	4,600.00
PRSS202500240	2025-01-23	1506 COUNCIL GROVE ST		PUD	8	FLINT HILLS SEC. 1	GROUND ZERO SHELTERS	\$	3,000.00
PRSS202500266	2025-01-24	3809 ATTICUS AVE		R-1	7	CEDAR LANE SEC. III	STORM SAFE SHELTER, LLC	\$	2,500.00
PRSS202500269	2025-01-24	1722 SAMUELS CT		R-1	7	CEDAR LANE SEC. III	TABER BUILT HOMES, LLC	\$	2,500.00
PRSS202500278	2025-01-24	3725 BEDROCK DR		PUD	8	SPRINGS AT FLINT HILLS SEC. 1	STORM SAFE SHELTER, LLC	\$	5,000.00
PRSS202500305	2025-01-28	3005 RED CEDAR WAY		PUD	8	GREENLEAF TRAILS ADD. SEC. 12	IDEAL HOMES OF NORMAN, LP	\$	3,000.00
PRSS202500308	2025-01-27	5519 WINDSTONE DR		PUD	3	GLENRIDGE ADD. SEC. 3	STORM SAFE SHELTER, LLC	\$	4,500.00

Residential, Storm Shelter



January 2025 Residential Permit Activity

PRSS202500313	2025-01-28	15151 E FRANKLIN RD	A-2	5	NOT SUBDIVIDED	STORM SAFE SHELTER, LLC	\$ 2,800.00
PRSS202500341	2025-01-29	712 GOSHAWK DR	R-1	7	EAGLE CLIFF ADD #6	STORM SAFE SHELTER, LLC	\$ 2,850.00
PRSS202500344	2025-01-30	4009 BANDERA TRL	PUD	6	LITTLE RIVER TRAILS ADD, SEC 1	STORM SAFE SHELTER, LLC	\$ 3,800.00
25							\$ 102,250.00
PRWL202500052	2025-01-07	11100 TALLYWOOD DR	A-2	5	NOT SUBDIVIDED	DLM CONSTRUCTORS LLC	N/A
PRWL202500054	2025-01-09	5706 JOHN DALTON RD	A-2	5	JOHN DALTON RIDGE COS	HOOD, TRINA R & ROBIN	N/A
PRWL202500146	2025-01-22	9908 144TH AVE NE	A-2	5	PRIDE #034	STITT, DAVID & MISTY	N/A
PRWL202500237	2025-01-22	9908 144TH AVE NE	A-2	5	PRIDE #034	STITT, DAVID & MISTY	N/A
4							N/A
Total							\$ 23,564,534.79



January 2025 Residential Permit Activity

CATEGORY	COUNT	VALUATION
Multi-Family, New Multi-Unit Residential	1	\$ 7,688,454.00
Multi-Family, Repair	1	\$ 30,000.00
Residential, Accessory Structure	12	\$ 705,976.11
Residential, Addition / Alteration	18	\$ 1,956,220.00
Residential, Carport	1	\$ 9,500.00
Residential, Demolition	3	N/A
Residential, Manufactured Home	1	\$ 2,000.00
Residential, New Single Family Dwelling	30	\$ 12,151,990.00
Residential, New Two Family (duplex)	1	\$ 328,000.00
Residential, Pool	4	\$ 329,100.00
Residential, Repair	1	\$ 90,000.00
Residential, Solar	11	\$ 321,044.68
Residential, Storm Shelter	25	\$ 102,250.00
Residential, Water Well	4	N/A
Total	113	\$ 23,714,534.79

January 2025 Non-Residential Permit Activity

Reporting Code	Permit	Date Issued	Address	Sq Ft	Zoning	Ward	Subdivision	Contractor	Tenant	Valuation	
Commercial, Addition / Alteration	PRAD202403019	2025-01-10	419 S UNIVERSITY BLVD	407	CCFB	4	WAGGONER'S T.R. FIRST ADD	BIRD DOG CONSTRUCTION	MCFARLIN UNITED METHODIST CHURCH	\$ 100,000.00	
	PRAD202405429	2025-01-02	2252 36TH AVE NW 100	768	C-1	3	BROOKHAVEN OFFICE PARK	WINDSTONE CONSTRUCTION	PET DENTAL USA	\$ 215,000.00	
	PRAD202405715	2025-01-27	3310 108TH AVE NE	2950	A-2	5	SCHOOL PROPERTY	MILLER-TIPPENS CONSTRUCTION	LAKEVIEW ELEMENTARY	\$ 775,000.00	
	PRAD202405717	2025-01-03	1601 24TH AVE SE	551	A-2	5	SCHOOL PROPERTY	MILLER-TIPPENS CONSTRUCTION	REAGAN ELEMENTARY	\$ 381,250.00	
	PRAD202405727	2025-01-03	600 48TH AVE SE	2620	A-2	5	SCHOOL PROPERTY	MILLER-TIPPENS CONSTRUCTION	WASHINGTON ELEMENTARY	\$ 562,500.00	
	PRAD202405729	2025-01-03	800 N PETERS AVE	956	A-2	4	JONES ADD, J A	MILLER-TIPPENS CONSTRUCTION	WILSON ELEMENTARY	\$ 31,250.00	
	PRAD202405730	2025-01-27	4100 N FLOOD AVE	860	I-1	8	PEPCO INC PARK PHASE I	MILLER-TIPPENS CONSTRUCTION	INSTRUCTIONAL SERVICES CENTER	\$ 66,750.00	
	PRAD202405740	2025-01-07	500 N SHERRY AVE	3250	R-1	2	NOT SUBDIVIDED/SCHOOL PROPERTY	MANHATTAN CONSTRUCTION	CLEVELAND ELEMENTARY	\$ 1,800,000.00	
	PRAD202405749	2025-01-07	215 N PONCA AVE	2630	A-2	4	NORMAN OT	MANHATTAN CONSTRUCTION	LONGFELLOW MIDDLE SCHOOL	\$ 622,500.00	
	PRAD202405858	2025-01-02	620 24TH AVE SW	4774	O-1	2	PEPPERTREE NO 2	LUKE BALL	NERVE RENEWAL CLINIC	\$ 245,000.00	
	PRAD202405918	2025-01-03	900 N PORTER AVE	877	C-2	4	HIGHLAND ADDITION	ALL ABOUT REMODELING LLC	900 PORTER LLC	\$ 10,000.00	
	PRAD202405845	2025-01-17	3000 E ROBINSON ST	52	A-2	6	NOT SUBDIVIDED/CITY PROPERTY	M.A.P WIRELESS	T-MOBILE	\$ 40,000.00	
	PRAD202500011	2025-01-22	1628 24TH AVE NW	5464	PUD	8	RPLT LT1 BL2 UNIV. N. PARK 1	THOMAS LIBERTO	HIBBETT SPORTS	\$ 93,760.00	
	PRAD202500016	2025-01-16	1225 W LINDSEY ST	1430	C-2	2	LYDICKS FIRST	JERRY EVANS	BARBER SHOP	\$ 15,000.00	
	PRAD202500075	2025-01-28	121 N PORTER AVE	2800	C-3	4	NORMAN, O T	ZION CONSTRUCTION	D & B BOOT AND SHOE SHOP	\$ 15,000.00	
	PRAD202500140	2025-01-30	1580 24TH AVE NW	2150	PUD	8	RPLT LT1 BL2 UNIV. N. PARK 1	TENANT BUILD INC.	TJMAXX	\$ 49,000.00	
	PRAD202500141	2025-01-30	1302 LINDSEY PLAZA DR	3600	C-2	1	EAST LINDSEY PLAZA #3	JOSHUA LAUDAN	FLING DISC GOLF, LLC	\$ 1,000.00	
		17									\$ 5,025,010.00
	Commercial, Fire	6									\$ 195,641.00
	Commercial, New Commercial Building	PRNR202403361	2025-01-14	615 E ROBINSON ST	27558	R-1	6	NOT SUBDIVIDED/COUNTY PROPERTY	CROSSLAND CONSTRUCTION CO.INC.	CLEVELAND COUNTY FAIRGROUNDS	\$ 8,000,000.00
Total	24									\$ 13,220,651.00	



January 2025 Non-Residential Permit Activity

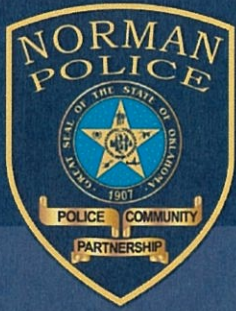
Category	Count	Valuation
Commercial, Addition / Alteration	17	\$ 5,025,010.00
Commercial, Fire	6	\$ 195,641.00
Commercial, New Commercial Building	1	\$ 8,000,000.00
Total	24	\$ 13,220,651.00



Monthly Permit Activity Summary with Details
January 2025

		2025		2024	
Group	Category	Permits	Valuation	Permits	Valuation
RESIDENTIAL	Multi-Family, Addition / Alteration			7	\$584,752.00
	Multi-Family, Demolition			1	\$13,000.00
	Multi-Family, Fire			5	\$50,978.21
	Multi-Family, Foundation Only			2	\$930,000.00
	Multi-Family, New Multi-Unit Residential	1	\$7,688,454.00	2	\$3,100,000.00
	Multi-Family, Repair	1	\$15,000.00	3	\$800,792.00
	Residential, Accessory Structure	12	\$705,976.11	104	\$4,329,180.27
	Residential, Accessory Dwelling Unit			8	\$686,000.00
	Residential, Addition / Alteration	18	\$1,806,220.00	112	\$10,048,764.27
	Residential, CarPort	1	\$9,500.00	35	\$238,739.36
	Residential, Demolition	3		38	\$135,500.00
	Residential, Fire			2	\$187,000.00
	Residential, Manufactured Home	1	\$2,000.00	8	\$818,078.00
	Residential, New Single Family Dwelling	30	\$12,151,990.00	427	\$163,999,298.82
	Residential, New Two Family (duplex)	1	\$328,000.00	2	\$1,170,000.00
	Residential, Pool	4	\$329,100.00	80	\$7,215,726.00
	Residential, Repair	1	\$90,000.00	15	\$1,249,221.00
	Residential, Solar	11	\$321,044.68	151	\$4,466,212.58
	Residential, Storm Shelter	25	\$102,250.00	282	\$1,197,965.00
	Residential, Water Well	4		10	
Total		113	\$23,564,534.79	1,294	\$201,221,207.51
NON-RESIDENTIAL	Commercial, Addition / Alteration	17	\$5,025,010.00	120	\$51,331,576.00
	Commercial, Demolition			15	\$295,000.00
	Commercial, Fire	6	\$195,641.00	63	\$1,609,119.11
	Commercial, Foundation Only			3	\$3,200,000.00
	Commercial, New Commercial Building	1	\$8,000,000.00	31	\$60,780,677.00
	Commercial, Pool			1	\$250,000.00
	Commercial, RCF/RDCF			5	
	Commercial, Repair			15	\$8,918,929.00
	Commercial, Solar			4	\$777,603.00
	Industrial, Addition / Alteration			1	\$550,000.00
	Industrial, Fire			1	\$92,000.00
	Industrial, Foundation Only			1	\$450,000.00
	Industrial, New Commercial Building			1	\$200,000.00
	Institutional, Addition / Alteration			2	\$2,350,000.00
	Institutional, Demolition			1	
	Institutional, Fire			10	\$400,975.07
	Total		24	\$13,220,651.00	274
OTHER ACTIVITY	# of New Dwelling Units	81		457	
	All Field Inspections	1,735		22,666	
	Certificate of Completion (CC)	578		3,188	
	Certificate of Occupancy (CO)	49		627	
	Demo # of Dwelling Units	3		37	
	Demolition			6	
	Electrical Permit	102		1,336	
	Fire			1	
	Garage Sale	7		843	
	Mechanical Permit	63		1,240	
	Paving (PRIVATE PROPERTY)	2	\$10,000.00	95	\$761,735.55
	Plumbing Permit	136		1,563	
	Public Works	19	\$2,164,543.17	178	\$3,377,959.51
	Sign	8	\$11,700.00	243	\$755,465.00
	Street Closure(Not Event)			2	
	Structure Moving	1		16	
	Temporary Structure	3		22	
Total	2,787	\$2,186,243.17	32,520	\$4,895,160.06	
Total	2,924	\$38,971,428.96	34,088	\$337,322,246.75	

POLICE 11



NORMAN POLICE DEPARTMENT

MONTHLY DEPARTMENT OVERVIEW



JANUARY | 2025

MONTHLY ACTIVITY OVERVIEW

SUMMARY OF REPORTED OFFENSES	2025	5-YEAR AVERAGE	2024
MURDER	1	0	0
SEXUAL ASSAULTS	10	13	15
ROBBERY	1	3	1
AGGRAVATED ASSAULTS	21	25	28
BURGLARY OF BUILDING	31	42	36
LARCENY/THEFT	159	210	172
MOTOR VEHICLE THEFT	18	34	34
ARSON	0	0	0
KIDNAPPING	1	1	2
FRAUD/FORGERY	49	75	66
DUI/APC	20	28	33
PUBLIC INTOXICATION	36	37	47
RUNAWAYS	59	29	13
DRUG VIOLATIONS	59	47	65
THREATS/HARASSMENT	39	37	20
VANDALISM	70	79	89
OTHER	575	559	599
TOTAL REPORTED OFFENSES	1,149	1,221	1,220
TOTAL ARRESTS:	613	613	691
PROTECTIVE CUSTODY:	41	75	88
TOTAL CASE REPORTS*	923	968	943
COLLISIONS	149	151	157
FATALITY	0	0	0
INJURY	20	22	20
NON-INJURY	129	129	137
NUMBER OF PEOPLE INJURED	26	30	22
CITATIONS & WARNINGS	3,333	2,347	3,304
TRAFFIC CITATIONS	1,122	704	1,084
TRAFFIC WARNINGS	1,711	1,170	1,702
PARKING CITATIONS & WARNINGS	500	473	518

COMMUNICATIONS CENTER ACTIVITY OVERVIEW

911 CALLS TAKEN: 4,414

NON-EMERGENCY CALLS TAKEN: 15,042

TOTAL INCOMING CALLS: 19,456

TOTAL CALLS FOR SERVICE GENERATED: 11,407

POLICE CALLS FOR SERVICE: 7,363

OFFICER INITIATED: 3,109

CITIZEN INITIATED: 4,254

OTHER CAD ACTIVITY:

NORMAN FIRE: 1,853

EMSSTAT: 2,191

Officer Initiated Calls for Service
3,109



Citizen Initiated Calls for Service
4,254

INVESTIGATIONS ACTIVITY

CASES OPEN DURING REPORTING PERIOD: 189

CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 82

CASES CLOSED DURING REPORTING PERIOD: 430

CLEARED BY ARREST / WARRANT: 8

CLEARED BY EXCEPTION: 27

COP FOLLOW-UP: 6

DEACTIVATED: 348

DEACTIVATED DUE TO STAFFING: 16

MISSING PERSONS RECOVERED: 7

REFERRED INTERNALLY: 18

UNFOUNDED: 0

ANIMAL WELFARE

INTAKES: 192

LIVE RELEASES: 207

LIVE OUTCOME RATE: 93%

ANIMALS FOSTERED: 44

VOLUNTEER HOURS: 293

RECORDS

CUSTOMER SERVICE CONTACTS: 1,972

IN-PERSON CONTACTS: 745

PHONE CONTACTS: 639

EMAIL CONTACTS: 588

DEPARTMENT STAFFING

AUTHORIZED COMMISSIONED: 184

ACTUAL EMPLOYED: 172

AVAILABLE FOR ASSIGNMENT: 151**

AUTHORIZED NON-COMMISSIONED: 77

ACTUAL NON-COMMISSIONED: 72

AVAILABLE FOR ASSIGNMENT: 71**

*This number is less than reported crime due to multiple offenses occurring or being reported as part of one case report.

**This number reflects personnel available for assignment. This does not include individuals on non-discretionary leave, in the police academy, or in field training.

ANIMAL CONTROL 11A

Norman Animal Welfare Monthly Statistical Report January 2025



IN SHELTER ANIMAL COUNTS

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	93	54	147	88	42	130	(17)	-12%
Ending	73	43	116	75	45	120	4	3%

ANIMAL INTAKES

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	89	48	137	79	51	130	(7)	-5%
Owner Relinquish	22	21	43	13	27	40	(3)	-7%
Owner Intended Euth	1	0	1	1	0	1	0	0%
Transfer In	0	3	3	0	0	0	(3)	-100%
Other Intakes*	0	0	0	7	2	9	9	#DIV/0!
Returned Animal	10	4	14	8	4	12	(2)	-14%
TOTAL LIVE INTAKES	122	76	198	108	84	192	(6)	-3%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2024		2025		Comparisons	
	Total	Total	Total	Total	Difference	Percent
Wildlife Collected (DOA)	0	0	0	0	0	#DIV/0!
Dog Collected (DOA)	1	1	0	0	(1)	-100%
Cat Collected (DOA)	1	1	2	2	1	100%
Wildlife Transferred	1	1	1	1	0	0%
Intake Horses	0	0	0	0	0	#DIV/0!
Intake Cows	0	0	0	0	0	#DIV/0!
Intake Goats	1	1	0	0	(1)	-100%
Intake Sheep	0	0	0	0	0	#DIV/0!
Intake Rabbits	0	0	0	0	0	#DIV/0!
Intake Pigs	0	0	0	0	0	#DIV/0!
Intake Other	80	80	0	0	(80)	-100%
TOTAL OTHER ITEMS	84	84	3	3	(81)	-96%

LENGTH OF STAY (DAYS)

	2024	2025
Dog	41.2	21.1
Puppy	9.5	11.4
Cat	15	12.7
Kitten	10.7	11.1

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	164	14	0	178

Norman Animal Welfare Monthly Statistical Report January 2025



LIVE ANIMAL OUTCOMES

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	66	64	130	74	63	137	7	5%
Return To Owner	23	3	26	31	5	36	10	38%
Transferred Out	21	18	39	4	0	4	(35)	-90%
Returned to Field	0	19	19	0	9	9	(10)	-53%
Returned to Owner in Field	19	0	19	21	0	21		
TOTAL LIVE OUTCOMES	129	104	233	130	77	207	(26)	-11%

OTHER ANIMAL OUTCOMES

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	3	0	3	1	1	2	(1)	-33%
Lost in Care	0	1	1	0	0	0	(1)	-100%
Shelter Euth	9	0	9	10	3	13	4	44%
Owner Intended Euth	1	0	1	1	0	1	0	0%
TOTAL OTHER OUTCOMES	13	1	14	12	4	16	2	14%

TOTAL OUTCOMES

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	129	104	233	130	77	207	(26)	-11%
Total Other Outcomes	13	1	14	12	4	16	2	14%
TOTAL OUTCOMES	142	105	247	142	81	223	(24)	-10%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
	Medical - Sick	1	2	0	3
Medical - Injured	3	1	0	4	31%
Behavior - Aggressive	4	0	0	4	31%
Behavior - Other	2	0	0	2	15%
TOTAL EUTHANASIA	10	3	0	13	

MONTHLY LIVE RELEASE RATE

2024	2025
94.7%	93.2%

Live Outcomes / (Total Outcomes - Owner Int Euth)

PUBLIC WORKS

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DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
January 2025

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed three (3) Rural Certificates of Survey and one (1) Preliminary Plat for Planning Commission; one (1) Final Plat for the Development Committee; and one (1) Certificate of Plan Correction. The Development Engineer reviewed 29 sets of construction plans and two (2) punch lists. There were 137 permits reviewed and/or issued. Fees were collected in the amount of \$17,275.57.

CAPITAL PROJECTS:

Gray Street Two-Way Conversion – University Boulevard to Porter Avenue:

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of 19 transportation improvement projects. The Gray Street Two-Way 2019 Bond Project consists of the conversion of Gray Street from a one-way street to a two-way street between University Avenue and Porter Avenue, and the installation of streetscape elements along Gray Street. The intersection with James Garner Avenue will be entirely reconstructed to accommodate the future James Garner Phase 3 2019 Bond Project. In addition to the roadway and streetscape work, improvements are required to the railroad crossing just east of James Garner Avenue. The total construction cost for the project is approximately \$7.5 million. Of that, approximately \$4.9 million will be paid by federal grants. The remaining \$2.6 million will be paid for through the City of Norman 2019 Bond Program.

The Oklahoma Department of Transportation (ODOT) conducted a bid opening on March 21, 2024, for the Gray Street Two-Way 2019 Bond Project. The low bidder was Ellsworth Construction, LLC of Oklahoma City, Oklahoma. ODOT awarded the project on April 1, 2024. Construction started on Monday, August 5, 2024, and there are 360 calendar days in the project. This timeframe will likely require just over a year to complete. ODOT is administering the construction of this project, with the assistance of WSB.

Proposed improvements include:

- New sidewalks
- Conversion to reverse angle parking for on-street spaces
- New decorative roadway lighting
- Landscaping
- Decorative paving elements
- New curb and gutter
- New decorative traffic signals
- Pedestrian safety improvements
- Revised signing and striping for two-way operation
- Reconstruction of the James Garner Avenue intersection
- New gates and controls for two-way operation of the railroad crossing

As of the last pay application on 1/31/25, 17.33% of the total contract amount has been expended. Through 1/31/25, 35.83% of the contract time has expired.

The contractor's activities this month were as follows:

- Construction of concrete paving and curb and gutter on the north side of Gray Street between Peters Avenue and Jones Avenue and between James Garner Avenue and Santa Fe Avenue
- Construction of drainage structures at Peters Avenue on the north side of Gray Street
- Construction of asphalt paving on the north side of Gray Street between Crawford Avenue and Peters Avenue
- Construction of lighting conduit, lighting bases and irrigation lines underground on the north side of Gray Street between Peters Avenue and Jones Avenue and between James Garner Avenue and Santa Fe Avenue
- Construction of sidewalks on the north side of Gray Street between Peters Avenue and Jones Avenue and between James Garner Avenue and Santa Fe Avenue

Sidewalk Programs:

Lindsey Street Sidewalk Repair Project This project is 80% funded through an ACOG grant. This project will include removal and replacement of sidewalks, ramps, driveways and pedestrian push button actuators along Lindsey Street from 12th Avenue SE to 24th Avenue SE on the north and south sides of Lindsey Street. A pre-construction meeting is scheduled for February 19th and construction is anticipated to start in April of 2025.

12th Ave NE and W Brooks Street Sidewalk Project This project is 80% funded through an ACOG grant and is currently on hold while an environmental review is completed. This project will include placement of sidewalks, ramps, and driveways along 12th Avenue NE from East Robinson Street to East Rock Creek Road and West Brooks Street from South Pickard Avenue to Wylie Road. Construction is anticipated to start in the late summer/fall of 2025.

FYE 2025 Sidewalk Concrete Projects This project was awarded to Arroyo's Concrete LLC on July 23, 2024 and is currently under construction. This contract includes Citywide Sidewalk Reconstruction Projects, Sidewalk Accessibility Projects, Sidewalk Program for Schools and Arterials Projects, Downtown Area Sidewalks and Sidewalks and Trails. This contract will be ongoing through June of 2025.

Flood Multimodal Path This project was awarded to Parathon Construction and is currently under construction. This contract includes a 10' wide multi use path along the west side of Flood Avenue from Robinson Street to Tecumseh Road. The contractor has completed approximately 65% of the work and have expended approximately 75% of the time allotted for the project. The contract is for 180 days the start date was 9/3/2024 and current completion date due to weather delays is 3/31/2025.

State Highway 9 Multi Use Path This project is 80% funded through an ACOG grant and is currently in design, 90% plans have been completed and are in review at this time. This project will include the construction of a 10' wide Multi Use Path from 48th Ave SE to 72nd Ave SE along the north side of State Highway 9. Construction is anticipated to start in the fall of 2025.

Street Maintenance Bond Programs:

FYE 2025 Street Maintenance Bond – Urban Concrete 1

Urban Concrete 2 bids were opened on June 13, 2024. 8 bids were received and the contract was awarded on July 9, 2024 to Ellsworth Construction in the amount of \$1,191,250.50. The project consists of select panel replacement on existing concrete streets. The project is anticipated to be completed by April 2025. The contractor mobilized on September 30, 2023. During the month of January, the contractor continued work on Merkle Drive.

FYE 2025 Street Maintenance Bond – Urban Concrete 2

Urban Concrete Bid 2 bids were opened on June 13, 2024. 8 bids were received and the contract was awarded on July 9, 2024 to Ellsworth Construction in the amount of \$1,272,530.00. The project consists of select panel replacement on existing concrete streets. The project is anticipated to be completed by April 2025. During the month of January, the contractor began work in the Westwood Estates addition on Parkland Way.

Bridge Maintenance Bond:

60th Ave NE Bridge Replacement

The 60th Ave NE Bridge Replacement bids were opened on June 22, 2023. 3 bids were received and the contract was awarded to K&R Builders in the amount of \$3,043,805.25. The project consists of removal of the existing bridge, minor channel clean-up, construction of a new bridge, and roadway grade adjustments. The project is anticipated to be completed by February 2025. During the month of January, the contractor began fill operations for the construction of the roadway, installed additional riprap, and began trenching operations to place storm sewer.

TRANSIT AND PARKING DIVISION

PUBLIC TRANSIT

Go Norman Transit Plan (City of Norman Transit Long Range Plan Update)

The Go Norman Transit Plan was approved by resolution by Council on June 22, 2021. On December 13, 2022 Council approved a resolution to alter transit bus service as recommended in the Plan. The route changes were effective October 16, 2023 after many months of implementation work, including the remodel of 320 E. Comanche into the Norman Transit Center. Staff are continuing to move forward on the next steps as recommended in the plan. Recent work includes:

Vehicle Procurement

The City is in the process of purchasing 6 CNG cutaway transit buses for the paratransit fleet. Below is background on this purchase:

- On June 11, 2024, Council adopted resolution R-2324-149 formally accepting the grant and authorizing the purchase. After additional approvals to enhance the vehicles the revised cost share per bus is \$129,452 federal (72%) and \$51,998 local match (28%), resulting in \$181,450 total per bus. Thus the proposed cost share for 6 cutaway buses is \$776,714 federal (72%) and \$311,986 local (28%), resulting in a \$1,088,700 total cost for 6 units.
- A trip is currently being planned for early March 2025 to inspect the vehicles prior to delivery to ensure quality and that order specifications are being met.

Service Expansion Priorities

Following implementation of the new route network in October 2023, and then increasing the frequency of service on Route 112 (West Lindsey) from 60 minutes to 30 minutes (*priority 2*), City Transit staff continue to review the next priorities recommended by the Go Norman Transit Plan:

- Priority 1: Sunday Service – Proposed Sunday service span and trip frequencies would match current Saturday service levels. Sunday transit service is currently being offered and evaluated as part of the Norman On-Demand microtransit pilot program.
- Priority 3: Increased Frequency on Route 110 – This service expansion upgrades the trip frequency of Route 110 (Main St/24th Ave NW) from 60 minutes to 30 minutes. Staff are re-evaluating the timing of this priority in relation to the current ridership, expected development along the route, and other transit needs.
- Priority 4: Implementation of New Route 113 – This service expansion would add a new route in Southeast Norman operating with a 30-minute frequency. The proposed route, as recommended in the plan, would operate along Classen Blvd, Constitution St, Oak Tree Ave, 12th Ave SE, Cedar Ln and then turnaround near Cedar Ln and Classen Blvd.

Microtransit Pilot Program with Via Transportation – Norman On-Demand

- On July 9, 2024, Council approved contract amendments with both Via Transportation and the University of Oklahoma to extend the expanded service through the end of summer 2025. The service entered its second year of operation on August 20, 2024. Staff are exploring options for this pilot program’s future as we near the midpoint of its second year of operation. More details can be found in the attached monthly performance report for Norman On-Demand.

Transit Monthly Performance Reports

Attached are both the EMBARK Norman Performance Report and the Norman On-Demand Performance Reports for December 2024.

STREETS DIVISION

CAPITAL PROJECTS

- Savannah Addition: On Halray Drive crews replaced concrete panels that required 38 cubic yards of concrete and resulted in over 92 square yards repaired
- 48th Avenue NE Robinson Street to Rock Creek asphalt road deep patch and overlay required 140.93 tons of asphalt for the repair.

SNOW AND ICE OPERATIONS

- Spread 375 tons of sand and salt mix
- 17,000 gallons of brine mixture, 70 miles of roads were treated with brine mixture

STORMWATER DIVISION

STORMWATER CAPITAL PROJECTS

FYE 2025 Drainage Rehabilitation Project

The City of Norman’s Stormwater Division is responsible for the maintenance of a vast network of stormwater inlets, flumes, vegetated channels, and storm sewer lines. Many of the City’s inlets are decades old and built of brick and mortar. Over time, the brick and mortar inlets have demanded an outsized maintenance effort.

*Monthly Progress Report
Public Works (January 2025)*

Intent on reducing the maintenance burden and building off the success of FYE 2023 Inlet Rehabilitation Project, staff has continued to add locations to the list of inlets and other drainage infrastructure in most need of replacement. This is a city-wide project. This project will also construct a concrete flume in the vicinity of Rowena Lane where homeowners have experienced excessive standing water due to the existing poor drainage conditions.

The Drainage Rehabilitation Project will affect all wards in the City. Construction activities include removal of old brick and mortar inlet structures and construction of new concrete inlet structures, removal and replacement of sidewalk, and construction of a new flexamat-lined channel and flume. Such construction activities are necessary to improve the condition of the City's stormwater infrastructure and decrease the required maintenance intervals.

During the month of January, the contractor completed construction of inlets located at 825 Terrace Place, 1916 Whispering Pines, and 1330 Whippoorwill Drive.

WORK ORDER RESPONSE

Stormwater Division received 16 work order requests and closed 16 work orders.

INFRASTRUCTURE MAINTENANCE

The Infrastructure Maintenance Crew

- Removed broken grates and replaced with new ones at 608 Coopers Hawk Drive
- Installed 44 feet of 15 inch arch pipe with head walls at 3989 NE 120th Avenue

CHANNEL MAINTENANCE

The Channel Maintenance Crew

- Sealed a crack in channel wall, removed debris and vegetation from Imhoff Channel.
- Removed debris from near 707 Terrace Place in Merkle Channel.
- Patched a sinkhole at the intersection of Boyd Street and Pickard Avenue
- Removed aquatic rodent dams in Prairie Creek.
- Mowed 19,866 square feet of drainage areas.

URBAN STREET SWEEPING/CAMERA VAN OPERATIONS

The Street Sweeping/Camera Crew

- 312 lane miles were swept in February resulting in the removal of approximately 117.90 tons of debris from various curb-lined streets throughout the city.
- The Camera Crew was able to camera 1,566.00 linear feet of stormwater infrastructure before camera went down for repairs.

INLET CLEARING OPERATIONS

Stormwater crews checked 1,364 inlets and cleaned 466 inlets totaling 2.75 tons of debris removed in Ward 2, 3 and 4

STORMWATER OKIE LOCATES

During the month of January 2,421 Call 811 Okie Spots were received. Of those requests, 158 were marked stormwater pipe locates.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into three subgroups: Fuel Report, Maintenance Report, and Productivity Report.

FUEL REPORT

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

*Monthly Progress Report
Public Works (January 2025)*

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into AssetWorks system. The AssetWorks program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

MAINTENANCE REPORT

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

PRODUCTIVITY REPORT

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

JANUARY 2025
DEVELOPMENT COORDINATION, ENGINEERING
AND PERMIT REVIEW

Subdivision Development:

FYE 2025 Associated Fees

Planning Commission/Dev Comm Review: This Month Last Month FY Total

- *Norman Rural Cert of Survey... 1
- *Final Plats..... 3
- *Preliminary Plats..... 3
- *Short Form Plat..... 0
- *Center City Form Based Code.. 0
- *Concurrent Constr. Request... 0

City Council Review:

- Certificate of Survey..... 3
- Preliminary Plat..... 1
- Final Plats 1
- Certificate of Plat Correction..... 1
- Encroachment..... 0
- Easements..... 0
- Closure..... 0
- Release of Deferral..... 0

↓	↓	↓
\$11,070.00		

Development Committee:

- Final Plats..... 1
- Fee-In-Lieu of Detention..... 0

Subtotal: \$11,070.00 \$7,830.00 \$41,520.00

Permits Reviewed/Issued:

(includes Offsite Construction fees)

- **Single Family..... 29
- ***Commercial..... 24
- Multi-Family..... 1
- Addition/Alteration..... 18
- House Moving..... 1
- Paving Only..... 2
- Storage Building..... 10
- Swimming Pool..... 4
- Storm Shelters..... 25
- Public Improvements..... 3
- Temporary Encroachments..... 1
- Fire Line Pits/Misc..... 1
- Franchise Utilities 5
- Other revenue 0
- Flood Plain (@\$100.00 each)..... 1

↓	↓	↓
\$0.00	\$0.00	
\$100.00	\$100.00	\$1,600.00
\$6,105.57	\$4,741.28	\$33,962.82
\$17,275.57	\$12,671.28	\$69,564.82
29	11	146
2	1	14

Total Permits.....
Grand Total.....

****Construction Plan Review Occurrences

*****Punch Lists Prepared.....

* All Final Plat review completed within ten days..... PI # 13
 ** All Single Family Permits were reviewed and completed within three days....PI # 10
 *** All Commercial Permits were reviewed and completed within seven days.... PI # 11
 **** All Construction Plans were reviewed within ten days.....PI # 12
 *****All Punch Lists prepared within one day of Final Inspection.....PI # 8

JANUARY 2025

DEVELOPMENT COORDINATION, ENGINEERING, AND PERMIT REVIEW

KEN DANNER/TODD McLELLAN/LANDON GUM

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
<i>PI #8</i> PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	2	100%
<i>PI #10</i> SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	29	100%
<i>PI #11</i> COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	24	100%
<i>PI #12</i> CONSTRUCTION PLAN REVIEW W/I 10 DAYS	29	100%
<i>PI #13</i> FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	0	100%



PERFORMANCE REPORT

Summary of Services Table: December 2024

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.

EMBARK Norman Service Summary	ADP Dec FY25	FY25 YTD	FY24 YTD	Service Profile	Dec FY25	Dec FY24
Fixed Routes (M-F)	1,567	217,257	173,462	Weekdays	21	20
Fixed Routes (Sat)	905	21,125	18,210	Saturdays	4	4
PLUS (M-F)	91	12,876	11,274	Gamedays	0	0
-Zone 1*	64	9,282	8,420	Holidays	1	1
-Zone 2**	27	3,594	2,854	Weather	0	1
PLUS (Sat)***	17	514	552	Fiscal YTD Days	153	153
				Cal. YTD Days	307	306

*Requires ¾ mile

**Operates only on Weekdays until 7:00 pm

***Operates only in Zone 1

Strategic Performance Measures

MEASURE	FY 25 YTD	FY 25 Targets	
# of Norman fixed-route passenger trips provided	238,382	400,000	■
# of Norman paratransit trips provided	13,390	23,800	■
% of on-time Norman paratransit pick-ups	97.28%	98.58%	●
# of Norman bus passengers per service hour, cumulative	20.79	21.14	●
# of Norman bus passengers per day, average	1,564*	800*	●
% of Norman required paratransit pick-ups denied due to capacity	1.00%*	0.00%	●
% of on-time fixed-route arrivals	67.22%	75.00%	▲

*These targets are not being tracked in LFR but can be found in the KPI spreadsheet.



Performance Report

Microtransit Pilot Program Performance Report

December 2024

Purpose

This report provides a summary of service performance measures used to evaluate the performance of the Norman On-Demand microtransit transportation system for the City of Norman. The key performance indicator goals were outlined in the request for proposals (RFP) and include average walking distance, maximum walking distance, average rider wait time, maximum rider wait time, and the percentage of ride requests picked up within 20 minutes.

Service Profile, Hours, and Pricing

Norman On-Demand is a pilot microtransit service which launched for late night and Sunday service in core Norman on August 21, 2023. Norman On-Demand is a turnkey service provided by TransitTech provider Via. The Norman On-Demand app is available on the Apple App Store and the Google Play Store. This service provides access to safe and affordable public transportation through technology, particularly during evening hours and on Sundays when other public transit options are limited. Through a collaboration with the University of Oklahoma, the Norman On-Demand Program also operates the University's SafeRide Program, which is designed to provide safe and free late night transportation to OU students. Because this is a pilot program, there may be changes to service area, hours of operations, or other aspects of the service while the City focuses the program to efficiently serve the needs and desires of our community.

Service Hours		Pricing	
Monday-Wednesday	7pm – 1am	First Passenger	\$2.00
Thursday-Saturday	7pm – 3am*	Each Additional Passenger	\$1.00
OU SafeRide: Thursday-Saturday	10pm – 3am*	OU SafeRide (OU Students using OU email address during SafeRide hours)	Free
Sunday	10am – 6pm		
<i>ADA/Wheelchair Accessible Vehicles available upon request.</i>			
<i>*Outside of the OU fall and spring semesters, Thursday-Saturday service ends at 1am</i>			

Key Performance Indicator Measures

Measure	Target	Fiscal Year to Date (7/01/24 – 12/31/24)	December		Year Over Year Service
			2024	2023	
Average Walking Distance	<0.10 miles	0.06 miles	0.06 miles	0.06 miles	0% (no change)
Maximum Walking Distance	0.25 miles	0.35 miles	0.25 miles	0.22 miles	+12.00%
Average Rider Wait Time*	<15 min	21.8 min	25.3 min	23.7 min	+6.32%
Maximum Rider Wait Time*	20 min	79.9 min*	51.1 min*	63.0 min*	-23.29%
Percent of Ride Requests Picked Up in 20min	>80%	47.78%**	39.88%**	51.27%**	-22.22%

*OU has requested longer available wait times for OU students during SafeRide hours (up to a 2 hour max). This affects the original goal of 20 minutes that was identified in the original Request for Proposals.

**Number of ride requests with 'Completed' status that have a wait time of 20 minutes or less as a percentage of the total number of ride requests with 'Completed' status. This data is skewed by longer available wait times for OU students during SafeRide hours.

Additional Performance Measures

Ridership

Norman On-Demand completed 3,372 rides in December 2024, which is a 13.98% decrease from the November 2024 total of 3,920. There were a total of 27 completed trips which requested a wheelchair accessible vehicle (WAV) in the month of December. Ridership

Ridership	Fiscal Year to Date (7/01/24 – 12/31/24)	December		Year Over Year Service
		2024	2023	
Total Number of Riders	23,875	3,372	2,605	+22.75%
Total Number of Trips	15,688	2,244	1,650	+26.47%
# of Completed Trips Requesting WAV	165	27	25	+7.41%
Ridership Per Service Hour (RPSH)	6.0	6.2	N/A	N/A

per service hour (RPSH) is a ratio of the number of riders making use of the service in relation to how much service is being provided (i.e. one vehicle providing one hour of service would be one 'service hour').

Rider Experience

Approximately 13.1% of all completed rides during FYE25 received a rating, of which 96.8% were rated five out of five stars. The

Rider Experience	Fiscal Year to Date (7/01/24 – 12/31/24)	December		Year Over Year Service
		2024	2023	
Average Ride Duration (in minutes)	11.4 minutes	11.0	9.6	+12.73%
Average Ride Distance (in miles)	3.4 miles	3.4	3.0	+11.76%
Average Ride Rating (5 stars scale)	4.9 stars	4.9	4.9	0% (no change)

system includes an automated feed-back process where all ride ratings with four stars or fewer that have actual written feedback attached are reviewed by customer support agents. Poor ride ratings alone are not categorized as complaints. Due to changes in that review process, we expect to see a higher number of complaints in the next few months. Four complaints were reported to Via in the month of December, representing 1.2 complaints per 1000 rides provided. All four complaints were regarding driver conduct, specifically regarding detours and pickup issues. Two of the complaints where the passenger was not (or the wrong passenger was) picked up were also classified as incidents.

Program Engagement and Rider Growth

Since the Norman On-Demand App launched on August 16, 2023, a total of 9,558 individual accounts have been created, which is a 4.08% increase over the November 2024 service to date total of 9,168. Of these accounts just more than half of them (51.22%) have utilized the service at least once. Just more than a quarter of active accounts (2,696 accounts or 28.20%) have completed more than five rides. Riders are also able to call 405-643-8638 to schedule rides without using the App.

Engagement – Service to Date (8/16/23 – 12/31/24)		
App Accounts Created Since Launch	9,558	
OU Accounts	N/A	N/A
Active Accounts*	6,597	69.02%
Rider Accounts**	4,896	51.22%
Repeat Rider Accounts***	3,957	41.39%
*accounts with user engaging with ride requests at least once		
**accounts with at least 1 completed ride		
***accounts with at least 2 completed rides		

Accidents and Vehicles

No accidents and three incidents were reported in the month of December. Two of the reported incidents were related to reports of drivers picking up the wrong passengers and the third incident was related to rider conduct.

All seven vehicles were in active service during the month of December, which meets the target fleet availability.

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2025

STREET DIVISION					
	FYE 2025 January 2025	FYE 2025 January 2025	Year to Date	Year to Date	FYE 2025
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	100%	100%
Patch potholes smaller than one cubic foot within 24 hours	100%	100%	100%	100%	95%
(tons of material used)	-		179.13		
Overlay/pave 10 miles per year.	-	0%	1.30	13%	100%
Replace 2,000 square yards of concrete pavement panels	92.00	5%	2,716.33	136%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	-	0%	22.00	5%	100%
Mow 15 ROW-miles (1,584,000 sf) of Urban right-of-way, eight times per year	-	0%	15,191,250.00	120%	100%
Mow 148 miles of Rural Right-of-way three times per year	-	0%	1,488.00	335%	100%
Debris Removal – pre-positioned contractor on notice 24 hours prior to storm event	-	0%	-	0%	100%
Debris Removal - Issue Notice to Proceed/Task Order with 48 hours of storm event	-	0%	-	0%	100%
Bridge - Maintain 5 non-deficient bridges in a year	5	180%	9	180%	100%
Bridge - Rehab 7 structurally deficient bridges per year through outside contract	-	0%	-	0%	100%
Bridge - Replace one functionally obsolete bridge per year	-	50%	-	0%	100%
Bond Program - Contract all selected projects for the bond year within the same fiscal year				65%	100%
Capital Program – Complete all selected projects within the same fiscal year			-	40%	100%

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2025

STORMWATER DIVISION					
	FYE 2025 JANUARY, 2025	FYE 2025 JANUARY, 2025	Year to Date	Year to Date	FYE25
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PER CENT	PROJECTED
Respond to stormwater complaints and drainage concerns within 24 hours of the time reported.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (6,000 Annually)	312.00	62%	2,702.00	45%	85%
Inspect and clean 100% of the urban drainage inlets three times per year.	1,364.00	14%	4,605.00	46%	65%
Mow 2,271,548 square-feet (52 acres) of open drainage ways, six times per year.	19,866.00	0%	5,678,504.50	42%	70%
Permit all floodplain activities as appropriate.	2.00	100%	17.00	100%	95%
Camera stormwater infrastructure to inspect and identify. (4 map grids per month)	0.25	1%	4.25	9%	85%
*Camera map grids identified in FY24 and program transitioning to proactive inspection.					

**PUBLIC WORKS
FLEET DIVISION
ACTIVITY REPORT**

January 2025

IN GALLONS	FYE 2025	FUEL REPORT		
	<u>UNLEADED PURCHASED</u>	<u>DIESEL PURCHASED</u>	<u>CNG PURCHASED</u>	
Internal pumps	20,738.00	22,093.00	28,354.40	
Outside - sublet	782.00	503.00	1,240.40	
TOTAL	21,520.00	22,596.00	29,594.80	
	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	22,335.00	21,648.40	28,354.40	1,240.40

FYE 2025 TO DATE CONSUMPTION				
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	148,464.13	163,262.24	233,396.96	7,342.79

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$2.17	Low	\$2.05	UNLEADED	High	\$2.23	Low	\$2.14
DIESEL	High	\$2.50	Low	\$2.25	DIESEL	High	\$2.49	Low	\$2.24
CNG	High	\$0.17	Low	\$0.17	CNG	High	\$2.10	Low	\$2.10

CONSUMABLE PARTS PURCHASED			PUBLIC CNG SALES		
REPAIR PARTS	\$123,399.60		Month Total Public CNG Sales	\$2,476	
OILS/FLUIDS	\$8,249.68		FYE 2024 To Date Public Sales	\$13,988	
TIRES	\$38,715.52		LIFE TO DATE CNG GAS GALLON EQUIVALENT		
SUBLET REPAIRS	\$13,518.91		Total Sold Gallons Life To Date	1,130,935	
TOTAL SPENT ALL Parts/Sublet	\$183,883.71		Total Gross Sales Life To Date	\$1,696,833	
			Life To Date CNG Gas Gallon Equivalent		
			Total Public/City Through-Put CNG Gallons @ Station:	3,813,480	

Light Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	9
EMERGENCY ROAD CALLS	16	7	9	115
PM SERVICES	84	109	30	660
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	212	174	213	1,772
SCHEDULED REPAIRS	99	100	92	934
NON SCHEDULED REPAIRS	87	43	121	721

Heavy Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	11	0	0	34
EMERGENCY ROAD CALLS	4	15	15	19
PM SERVICES	40	50	55	355
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	151	132	175	1,301
SCHEDULED REPAIRS	31	133	137	600
NON SCHEDULED REPAIRS	94	6	38	648

Transit Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	0
EMERGENCY ROAD CALLS	0	0	0	1
PM SERVICES	4	15	11	89
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	41	61	46	374
SCHEDULED REPAIRS	39	70	43	384
NON SCHEDULED REPAIRS	1	8	3	22

EVT Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	0
EMERGENCY ROAD CALLS	1	0	1	3
PM SERVICES	12	6	6	83
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	26	27	31	276
SCHEDULED REPAIRS	11	55	21	255
NON SCHEDULED REPAIRS	15	0	10	77

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	11	0	0	43
EMERGENCY ROAD CALLS	21	22	25	273
PM SERVICES	140	180	102	1,016
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	430	394	465	4,188
SCHEDULED REPAIRS	180	358	293	2,466
NON SCHEDULED REPAIRS	197	57	172	1,640

**FLEET DIVISION
INVENTORY
January 2025**

FUEL

WESTWOOD GOLF	789.6	gallons	UNLEADED	@	2.520	\$ 1,989.79
WESTWOOD GOLF	640.3	gallons	DIESEL	@	2.640	\$ 1,690.39
NORTH BASE	4,166.0	gallons	UNLEADED	@	2.210	\$ 9,206.86
NORTH BASE	4,289.0	gallons	DIESEL	@	2.450	\$ 10,508.05
FIRE STATION #5	407.0	gallons	UNLEADED	@	2.030	\$ 826.21
FIRE STATION #5	356.2	gallons	DIESEL	@	2.210	\$ 787.20
FIRE STATION #6	373.0	gallons	UNLEADED	@	2.190	\$ 816.87
FIRE STATION #6	365.2	gallons	DIESEL	@	2.370	\$ 865.52
BULK TANKS	1,200.0	gallons	DIESEL	@	2.170	\$ 2,604.00

TOTAL	GALLONS:	DOLLAR:
UNLEADED	5,735.6	\$ 12,839.73
DIESEL	6,850.7	\$ 16,455.17

**PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT
JANUARY FYE 2025**

Industry Standard Compliance: Not To Exceed 5%

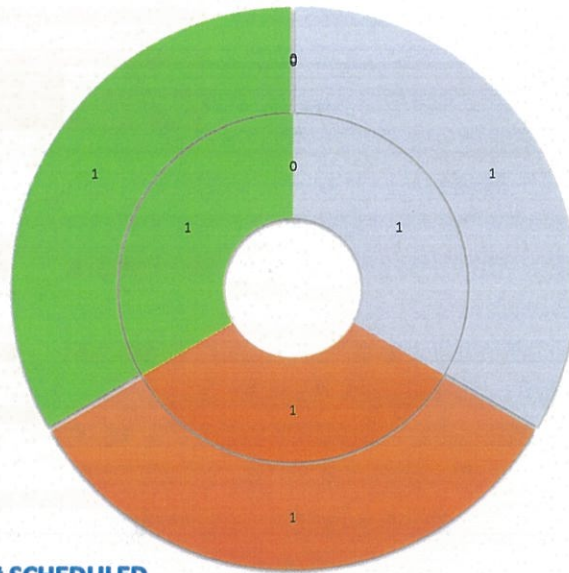
Department/Division	Number of PMs				Current % PENDING	YearToDate Non- Compliance Trend
	Number of PMs Scheduled	Completed On Time	Number of PMs Completed LATE	Number of PMs Missed		
CITY CLERK						
CITY COUNCIL					0%	0%
BUILDING ADMINISTRATION					0%	0%
MUNICIPAL COURT						
MUNICIPAL COURT					0%	0%
INFORMATION TECHNOLOGY						
INFORMATION TECHNOLOGY	1			1	100%	100%
HUMAN RESOURCES						
HUMAN RESOURCES					0%	0%
PLANNING						
PLANNING	3	2		1	33%	33%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE	1	1			0%	200%
PUBLIC WORKS						
ENGINEERING	2	2			0%	0%
STREETS	9	11			0%	22%
STORMWATER	4	1	2	1	25%	125%
TRAFFIC	2	2			0%	100%
STORMWATER QUALITY					0%	0%
FLEET	18	8	7	9	50%	89%
TRANSIT					0%	0%
POLICE						
ANIMAL CONTROL	2		1	2	100%	250%
POLICE ADMINISTRATION					0%	0%
POLICE STAFF SERVICES	1		1	1	100%	500%
POLICE CRIMINAL INVESTIGATIONS	3	3			0%	200%
POLICE PATROL	17	23	3	4	24%	188%
POLICE SPECIAL INVESTIGATIONS	3	3		1	33%	67%
POLICE EMERGENCY COMMUNICATIONS					0%	0%
FIRE						
FIRE ADMINISTRATION					0%	0%
FIRE TRAINING					0%	0%
FIRE PREVENTION	2	1	1		0%	150%
FIRE SUPPRESSION	1		1	1	100%	1%
FIRE DISASTER PREPAREDNESS					0%	0%
PARKS & RECREATION						
PARK MAINTENANCE	7	5	2	2	29%	86%
PARKS & RECREATION					0%	0%
CUSTODIAL					0%	0%
FACILITY MAINTENANCE	3		2	3	100%	233%
PARKS FORESTRY					0%	0%
PUBLIC SAFETY SALES TAX (PSST)						
PSST POLICE PATROL	8	4	6	3	38%	175%
PSST POLICE CRIMINAL INVESTIGATIONS					0%	0%
PSST FIRE SUPPRESSION					0%	0%
PSST SRO	1	1			0%	0%
CDBG						
PLANNING CDBG					0%	0%
UTILITIES WATER						
UTILITIES ADMINISTRATION					0%	0%
WATER TREATMENT PLANT					0%	0%
WATER PLANT					0%	0%
WATER PLANT WELLS					0%	0%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN.	1	1			0%	0%
WATER LINE MAINTENANCE	7	5	2	2	29%	71%
UTILITIES INSPECTOR	2	2	2		0%	100%
METER SERVICES					0%	0%
UTILITIES WRF						
WRF ADMIN					0%	0%
WRF INDUSTRIAL					0%	0%
WRF BIOSOLIDS					0%	0%
WRF OPERATIONS					0%	0%
SEWER LINE MAINTENANCE	5	5			0%	20%
UTILITIES SANITATION						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	16	16			0%	6%
SANITATION COMMERCIAL	3	3	1	1	33%	200%
SANITATION TRANSFER	6	7			0%	0%
SANITATION COMPOST					0%	0%
SANITATION RECYCLE	3	3			0%	0%
SANITATION YARD WASTE	1	2			0%	100%
UTILITIES EVIROMENTAL						
ENVIROMENTAL & SUSTAINABILITY					0%	0%
CITYWIDE TOTAL	132	111	31	32	24%	33%

**PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT
JANUARY FYE 2025**

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	Meter or scheduled date	Meter Past		ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
Police										
986T	2000 Dons Equipment Trailer	Animal Control	2/1/2025	11/19/2024	-74	Days	11/19/2024	Light Repair	PM-A	5/11/2023
1113	2014 Ford Interceptor	PD Patrol	74263	74746	483	Miles	12/2/2024	Light Repair	PM-C	9/17/2024
1072	2005 Nissan Quest	PD Special Investigations	2/1/2025	12/6/2024	-57	Days	12/10/2024	Light Repair	PM-C	12/6/2023
987T	1998 W&W 6X16 Stock Trailer	Animal Control	2/1/2025	1/13/2025	-19	Days	1/13/2025	Light Repair	PM-A	1/25/2024
1105	2015 Ford Interceptor	PD Patrol	68553	68260	-293	Miles	1/9/2025	Light Repair	PM-C	10/7/2024
1160	2013 Ford Interceptor	PD Patrol	108541	106512	-2029	Miles	1/27/2025	Light Repair	PM-C	12/5/2024
Public Works										
892T	2012 MAXEY TD 10.4K TRAILER	Stormwater Maintenance	2/1/2025	1/31/2025	-1	Hours	1/31/2025	Light Repair	PM-A	2/19/2024
2376	2023 Skyjack Scissor Lift	Fleet Heavy Shop	2/1/2025	1/1/2025	-31	Days	1/31/2025	Heavy Repair	PM-B	10/1/2024
2376	2023 Skyjack Scissor Lift	Fleet Heavy Shop	2/1/2025	1/1/2025	-31	Days	1/31/2025	Heavy Repair	PM-E	10/1/2024
Utilities										
0239	2016 Peterbilt 320	Sanitation Commercial	12/1/2024	11/21/2024	-10	Days	11/21/2024	Heavy Repair	PM-N	8/2/2023
Information Technology										
0067	2015 Ford Explorer	Information Technology	2/1/2025	1/22/2025	-10	Days	1/22/2025	Light Repair	PM-B	5/31/2022
Planning										
0500	2014 Ford Escape	Planning Admin	2/1/2025	1/22/2025	-10	Days	1/22/2025	Light Repair	PM-B	5/31/2022

**PM Compliance Report January
FYE 2025**



- City Clerk
- Municipal Court
- Information Technology
- Human Resources
- Planning
- Public Works
- Police
- Fire
- Parks & Rec.
- PSST
- CDBG
- Utilities

**INNER RING - MONTHLY # SCHEDULED
OUTER RING = MONTHLY # MISSED/LATE**

Department	Scheduled	Missed/Late	% Late
City Clerk	0	0	0.0%
Municipal Court	0	0	0.0%
Information Technology	0	0	0.0%
Human Resources	0	0	0.0%
Planning	0	0	0.0%
Public Works	0	0	0.0%
Police	1	1	100.0%
Fire	1	1	100.0%
Parks & Rec.	1	1	100.0%
PSST	0	0	0.0%
CDBG	0	0	0.0%
Utilities	0	0	0.0%
Citywide Total	3	3	100.0%

PUBLIC WORKS
FLEET DIVISION
Technician Productivity
Report

FYE 2025

January 2025

MECHANIC	PRODUCTIVITY		INDIVIDUAL PRODUCTIVITY				Total	
	DIRECT LABOR HOURS	GOAL	ACTUAL	DIFFERENCE	TOTAL HOURS	NAME	direct	available indirect
497	126.84	72%	80.0%	8.0%	158.49	Lowman	126.84	158.49
642	0.00	72%	#DIV/0!	#DIV/0!	0.00	Deaver	0.00	0.00
1554	124.07	72%	76.7%	4.7%	161.66	Boyd	124.07	161.66
1676	137.65	72%	86.5%	14.5%	159.11	Schumacher	137.65	159.11
2098	106.46	72%	80.4%	8.4%	132.43	Johnson	106.46	132.43
2495	136.93	72%	70.0%	-2.0%	193.71	Yann	136.93	193.71
2745	146.47	72%	92.9%	20.9%	157.65	Durham	146.47	157.65
3001	139.44	72%	82.4%	10.4%	169.30	Winters	139.44	169.30
3134	0.00	72%	#DIV/0!	#DIV/0!	0.00	Massie	0.00	0.00
3151	133.64	72%	88.7%	16.7%	150.66	Gunter	133.64	150.66
3167	128.21	72%	85.3%	13.3%	150.27	Wilson	128.21	150.27
3487	98.18	72%	97.2%	23.2%	101.02	Sprayberry	98.18	101.02
3502	97.79	72%	74.4%	2.4%	131.45	West	97.79	131.45
3572	150.80	72%	93.0%	21.0%	162.07	Winn	150.80	162.07
3843	149.60	72%	83.4%	11.4%	179.37	Dillon	149.60	179.37
3968	159.32	72%	81.3%	9.3%	196.07	Cole	159.32	196.07
4033	117.15	72%	84.6%	12.6%	138.50	Wood	117.15	138.50
4303	149.59	72%	84.3%	12.3%	177.53	LaChance	149.59	177.53
4310	141.54	72%	85.3%	13.3%	165.95	Notasco	141.54	165.95
4316	130.05	72%	77.8%	5.8%	167.11	Martin	130.05	167.11

DIRECT LABOR HOURS _____ 2373.73

TOTAL AVAILABLE HOURS _____ 2521.29

PRODUCTIVITY GOAL _____ 72.0%

ACTUAL PRODUCTIVITY _____ 94.1%

**CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT**

JANUARY 2025	PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
		Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%	118	118	100%	782	782	100%
Provide information requested by citizens within 7 days	95%	118	118	100%	782	782	100%
Complete traffic engineering studies within 45 days.	99%	1	1	100%	22	19	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	18	18	100%	182	182	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		0	0	0.00	852	477.5	0.56
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		0	0	0.00	16.56	91	5.50
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		14	14	100%	103	103	100%
Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		12	12	100%	97	97	100%
Response to reports of sign damage:	Percentage						
High Priority Stop or Yield Signs within one hour	99%	34	34	100%	119	119	100%
Lower Priority all other signs within one day	90%	78	78	100%	416	416	100%
Street Name Signs within two weeks	90%	35	35	100%	133	133	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		3360	0	0.00	21929	0	0.00

UTILITIES

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Monthly Report

January 2025

LINE MAINTENANCE:

Waterline Capital Projects

- Beaumont Drive – 100%
- 1357 12th NE Avenue – 100%
- Crest Court – 100%
- Barb Court – 100%
- Page Street – 100%
- Crail Drive – 0% Hold – Pending Lead Survey

Staff has completed the Crest Court project. Staff has completed the 12th AVE NE project. Staff has completed the Beaumont project. Staff has completed the Page Street project. Crail Project materials have been ordered – project on hold pending lead surveys. Ashton Grove project has been completed. Sutton Place project has been completed. Park Hill lift station pumps have been installed.

Water Line Breaks Total – 21 in January

Water Lines Hit by Contractors – 0

Sewer Line Data

- Total obstruction service requests – 31
- Private Plumbing: 29
- City Infrastructure: 2
- Sanitary Sewer Overflows: 1 on private side, 0 on city side

Lift Station D Flows:

- Days – 31
- Average daily flow: 1.225 MGD
- Total Monthly flow: 37.97 MG

UTILITIES ENGINEERING:

AIM Water and Wastewater Master Planning Effort: In combination with the overall comprehensive land use plan, Water and Wastewater master planning efforts are being done to evaluate the current infrastructure, provide input on future development locations, and determine infrastructure needed to support the selected land use alternative(s). RDG, with Garver performing the engineering for water and wastewater efforts, was selected as the consultant for the project. Contract K-2324-46 was awarded to RDG (with Garver as a subconsultant) in July 2023. The W/WW Subcommittee approved the overall plan concepts during the final meeting January 28, 2025. RDG/Garver is finalizing the plans with future acceptance in May 2025 along with other plans.

Tangentially, staff worked with Garver and RJN to complete the wastewater collection system flow monitoring necessary for proper calibration of the wastewater model being developed and updated by Garver.

WASTEWATER PROJECTS:

WRF Reuse Pilot Study (WW0317) – Project is a pilot study designed to consider treatment alternatives to produce highly treated effluent at the WRF suitable for Indirect Potable Reuse (IPR) by discharging it into Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, to recommend the best and most economic treatment technologies for the implementation of a reuse program. In July 2020, NUA approved Amendment No. 1 to Garver's contract which consolidated all pilot study tasks, including procurement/rental of treatment equipment for alternative treatment trains, temporary construction/installation of pilot

study equipment and eventual removal of all pilot study equipment, into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I treatment trains, which consisted of one train using an Aqua Nereda patented process and one train using a modified University of Cape Town (mUCT) process was completed. By June 2021, both trains had been commissioned and were operating as intended. As a result, WRF and Garver staff were able to commence the Phase I testing and sampling regimens. In November 2021 and February 2022, skids and trailers containing advanced tertiary processes that were to be pilot tested as part of Phase II and Phase III, respectively, were delivered; temporary construction needed to place them into service was completed; and Phase II and Phase III testing and sampling regimens commenced. Phases I, II, and III and all associated testing and sampling were completed as of June 1, 2022, and Garver's construction subcontractor completed removal of all temporary process equipment by late summer 2022. A first draft copy of the engineering report was submitted for review in December 2022. A second draft was submitted to NUA and, informally, to Oklahoma Department of Environmental Quality (ODEQ) in March 2023. For the rest of 2023, Garver convened regular meetings with ODEQ to review the draft report findings and conclusions in detail, and on March 18, 2024, ODEQ issued a letter of "support" for the results of the pilot study. Upon receiving ODEQ's letter and as per their Contract, Garver submitted their draft final report to an "Independent Advisory Panel" consisting of independent industry experts who will review results and recommendations, deliberate among themselves, and, finally, issue recommendations regarding the report and its conclusions. A technical orientation with the panel members, NUA, and Garver convened on August 28, 2024. This was followed by a half-day workshop on December 17, 2024 during which Garver described the finer details of the pilot test, the data obtained, and their conclusions, and ended with an extended question and answer session. At this time, the panel members are deliberating and will issue their independent conclusions and recommendations during the first quarter of 2025. Once any recommendations submitted by the panel are addressed by Garver, a final report will be submitted, likely in the spring of 2025.

In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to \$700,000 that would pay up to 25% of all costs incurred on this project. Grant contract was approved by NUA and BOR and fully executed in September 2021. As of March 2023, all funds authorized by this Grant have been received by City of Norman.

In October 2021, NUA learned that it has been awarded a second grant from BOR, a green infrastructure grant to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water entering Lake Thunderbird as part of the future reuse program that is the subject of the pilot study. This grant includes \$209,824 worth of in-kind funds from various federal agency resources to be expended in (Federal) Fiscal Years 2022 through 2024 for research and investigations, and grant can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. The project was officially kicked off in early November 2021, and work (research and data gathering) is ongoing. A workshop to review alternatives and select the best convened in August 2024. If funding beyond fiscal year 2024 (which ends on September 30, 2024) is authorized, design and construction of a pilot constructed wetland may occur starting in Fiscal Years 2025 and 2026. As of January 2025, no additional funding has been authorized but in-kind funding in the original grant has not yet been exhausted so research efforts are continuing and the team continues to meet on a semi-regular basis to discuss findings and possible future tasks if additional funding becomes available.

In April 2022, NUA learned that a third grant from BOR associated with possible IPR had been authorized. The third grant was an applied science grant for \$148,339 to create a Predictive Lake Optimization Tool (PLOT) for Lake Thunderbird. The PLOT will use weather and climatological data and forecasts and data specific to Lake Thunderbird and its watershed to create a preliminary model that will furnish predictions on the theoretical best times, quantities, and manner for adding supplemental IPR flows to the lake. This would allow both for the best possible economic evaluation of infrastructure alternatives for a future IPR program but also for the efficient management of such a future IPR program if/when one is implemented. A resolution authorizing acceptance of the grant was approved by City Council in September 2022, and a Contract with Garver in the amount of \$196,190 (of which \$148,339.00 would be reimbursable from BOR Applied Science Grant) was approved by City Council on March 14, 2023. During the remainder of 2023 and continuing into the Spring of 2024, Garver and their subconsultants completed research and created the PLOT, and, on June 11, 2024, they convened a workshop presenting the preliminary conclusions. Based on the workshop, Norman requested that additional information and analysis be provided to clarify some minor questions before a final report is issued. An additional workshop is being scheduled for August 2024 to share preliminary results with Bureau of Reclamation (BOR) and Central Oklahoma Master Conservancy District (COMCD)

staff convened on August 15, 2024. Garver should address all questions raised in workshops and furnish a final report early in 2025.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace dewatering centrifuges at WRF. Existing centrifuges are approaching the end of their useful lives, and, consequently, they need excessive maintenance, regular major repairs and increasing polymer feed rates to achieve necessary sludge quality. Moreover, poor service provided by manufacturer often results in extended downtime before necessary repairs are completed. NUA approved a Contract with Garver, LLC on December 8, 2020 to prepare a design to replace centrifuges, and design for this project commenced immediately thereafter. Throughout 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff, and WRF and NUA Engineering staff also made several site visits to wastewater treatment plants in the region to observe equipment by other manufacturers/technologies in operation. Based on these demonstrations and site visits, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During winter and spring 2022, Garver and NUA met with representatives from most of the reputable centrifuge manufacturers in the industry to learn more about their equipment and, just as importantly, to learn about their manufacturing and service infrastructure. Based on these meetings, three (3) manufacturers were approved for inclusion in the bidding documents.

Garver completed and submitted 60% design documents for review in August 2022 and 90% design documents in January 2023 with design review meetings convening two weeks after each submission. In March 2023, ODEQ Permit to Construct application was submitted to ODEQ and the permit was issued in April 2023. Also, in April 2023, NUA learned that it has been approved for a federal community funding grant for FYE September 30, 2024 in the amount of \$5,000,000.00 for this project. However, because the Federal Budget for FY 2024 is not yet approved, funds for the grant have not been earmarked and EPA has not allocated them, and there is no certainty on when or if these funds will be approved. Because of the critical nature of this project and based on conversations with EPA and with grant experts at Garver, it has been determined that the best course of action for Norman Utilities Authority is to bid the project now and include all requirements for EPA Community Grant projects in the bidding documents. EPA has advised that, as long as the contract meets their requirements for the grant, we can apply for the funds at whatever time in the future they are officially allocated. EPA should then be able to approve "after the fact" and Norman Utilities can seek reimbursement for funds already spent at that point.

Based on further discussions, an additional concern arose based on the fact that until funding is approved by Congress, exact details of grant requirements will remain uncertain. Garver advised and EPA Community Grant staff affirmed that, for grants issued up to and including Fiscal Year 2024, if project is receiving funding via another Federal Program and project meets requirements of that program, EPA Community Grants will approve project on that basis. As a result, NUA has applied for and received a Clean Water State Revolving Fund (CWSRF) loan from Oklahoma Water Resources Board (OWRB). The loan request was worded to also cover other planned projects at the WRF so, assuming EPA Community Grant is eventually made, the CWSRF loan funds will be directed to those other projects as well. OWRB has advised that, as with the EPA Community Grant, the project could start before the loan was granted. Then, once approved, NUA could immediately start seeking reimbursement for all work completed on the project prior to loan approval. It should also be noted that the use of CWSRF loans for upcoming capital projects at the WRF was recommended by the Raftelis report for upcoming wastewater capital spending.

Based on the above-described EPA Community Grant and CWSRF loan processes and timing and the critical nature of this project, NUA chose to proceed with bidding and obtain reimbursement from EPA and/or CWSRF when those financial instruments were approved. As a result, project was advertised on August 30, 2023 and bids were opened on Thursday, October 19, 2023. Crossland Heavy Contractors were deemed the lowest and best Bidder with a base bid in the amount of \$3,320,000, and Contract was awarded at the November 28, 2023 Council Meeting. Pre-Work Meeting convened in December 2023. Notice to Proceed was issued in January 2024, and shop drawing approval and procurement processes commenced immediately thereafter.

In March 2024, NUA received confirmation that the EPA Community Funding Grant in the amount of \$5,000,000 had been officially authorized and funded. However, the grant included a strict Buy America Build America (BABA) clause

while the project bidding documents and thus the resultant contract with Crossland Heavy Contractors did not include this requirement. Between April and June 2024, NUA convened numerous meetings with EPA and Garver to determine the appropriate path forward that would allow NUA to accept this grant. Based on EPA input, NUA requested a "Technical Correction" from EPA that would allow some or all funding from the grant to be expended on other critical projects at the WRF, and, in September 2024, EPA officially approved the "Technical Correction". This will allow the grant funds to be expended on the WRF Blower Replacement and WRF Laboratory Renovation, and New Maintenance Facility projects (details on both projects are updated elsewhere in this report), while this project will now be funded using a combination of internally-generated funds and the CWSRF loan.

During January 2025, Crossland continued rerouting and/or installing new electrical conduit and process piping in preparation for installation of first new centrifuge. In late January, the mechanical equipment associated with both centrifuges was delivered. The first of the centrifuges should be set in place during the month of February 2025, after which Crossland and subcontractors will commence connecting piping and terminating power and control wiring to/from the new unit. Control panels are scheduled to be delivered no later than March 1, 2025, after which the first new centrifuge will be connected to SCADA with testing, training, and startup expected to follow immediately thereafter. Crossland projects that the first centrifuge will be fully operational and ready to turn over to WRF staff no later than March 31, 2025. Once first new centrifuge is operational, the remaining existing centrifuge can be demolished, creating space for the second new centrifuge. The second new centrifuge will then be set and is projected to operational in June 2025. All work on project should be complete ahead of the current contract completion date in July 2025.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF New Maintenance Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, so they will be updated as a single project as well. Due to plant improvements projects over the past two decades, space formerly used for spare part storage and maintenance work has gradually been incorporated into plant operations space, leaving a shortage of viable storage and work space. Project WW0318 will cover the construction of a new pre-engineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned.

The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes and fixtures as well as the main laboratory have not been replaced, updated, or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory to meet current standards.

Greeley Hansen was selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. A design kickoff meeting convened in late June 2021. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA elected to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally being considered as the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design during the remainder of 2022 but project will not bid until Spring 2023.

During August 2022, Greeley Hansen submitted 95% design documents. At time of submittal, it was agreed that a design review meeting would convene in February/March 2023 so that all comments and corrections noted can be addressed at one time just prior to advertisement, which was then projected to occur in May 2023. Since that time, the decision was made to defer construction of this project for two additional years, until FY 2026. However, as noted above in the discussion for WRF Dewatering Centrifuge Replacement (WW0326) project, NUA received an EPA Community Grant in the amount of \$5,000,000 for that project. However, for several reasons, a request for a "Technical Correction" was made to EPA that would allow for the grant funds to be used for this project (and the WRF Blower Replacement project which is discussed elsewhere in this report). This request was approved by EPA in

September 2024, which means that funds for the construction of this project are now available and project can be advertised and awarded as soon as practical.

In January 2025, Greeley and Hansen commenced finalizing plans and specifications for permitting and EPA approval (as part of Community Funding Grant award process) and for bidding. Tentative schedule calls for bidding project in late spring and awarding in early summer.

Engineer: TYLin (formerly Greely and Hansen LLC) (John Schmidt)

Sewer Maintenance Project FYE19 (WW0321): In 2001, the citizens of Norman approved a five-dollar per month sewer maintenance fee to provide for the systematic replacement of aged and deteriorating neighborhood sewer lines. The FYE 2019 study area is generally bounded by Lindsey Street and Timberdell Road and 24th Avenue SW and South Berry Road. Project will replace approximately 31,000 LF of 8" and 12" sanitary sewer lines using pipe-bursting techniques, and rehabilitate an additional 1,000 LF of 8" sanitary sewer lines using cast-in-place pipe lining techniques along with rehabilitation or replacement of 160 manholes and 610 services.

On November 30, 2021, City Council approved the use of on-call Contracts of Parkhill and Lemke Land Surveying to prepare bidding documents for this project. During May 2023, a preliminary set of plans was submitted for City of Norman review and a review meeting convened and in July 2023, 95% plans were submitted and a review meeting convened. Final Plans and Bidding Documents were completed and project was advertised on September 14, 2023. Bids were opened on October 5, 2023, and Krapff-Reynolds Construction Co. (KRCC) has been deemed the lowest and best bidder with a base bid plus bid alternate cost of \$5,468,900.50. City Council approved Contract Award on November 14, 2023. A Pre-Work Meeting convened in January 2024. After an extended procurement process, KRCC mobilized to the project in late March 2024, and sanitary sewer replacement and manhole rehabilitation is ongoing. As of the end of January 2025, the work was more than 80% complete and remains on schedule for final completion in the Summer of 2025.

Engineer: Parkhill (Sean Price)

WRF Digester #3 Roof Replacement (WW0336): The existing roof for Digester 3 has reached the end of its useful life and has experienced high rates of failure that warrant a project to upgrade the existing facility. Funding in FYE 24 is for an evaluation of Digester 3 and the roof. Future funding will be used to upgrade and rehabilitate the digester to extend the useful life of the asset. The operating impact of this project is that a full rehabilitation or replacement of the digester roof will more efficiently use funds rather than reactively repairing the roof when it fails.

As of May 2024, there will no longer be an exterior plate of metal welded over the leak in the roof of the digester due to safety concerns with respect to the gases escaping the leak. Garver, a consulting engineering firm, is preparing a work order for the internal assessment of the digester.

As of July 2024, the contractor onsite cleaning out another digester will be moving on to removing solids from the storm holding pond at the WRF after the current project, as they were the winning bidder for that project. In June 2024, we were going to solicit a quote for cleaning out Digester #3 after their current project concluded (cleaning out the digester they were originally contracted to clean). This Digester #3 cleanout would have been followed by an internal assessment of the structure's floating roof.

Instead, the WRF has hired staff who are experienced in welding. To save significant costs, we are currently developing a plan to drain the digester over the course of a week. Once the digester is drained, a minimum of two hydrogen sulfide and methane gas detectors (one interior near the proposed welding area and one exterior near the proposed welding area) would be placed as a safety precaution prior to any welding. Once the weld site is deemed safe from hazardous gases, WRF staff would then weld a steel plate on the exterior of the floating roof's crack to seal the roof again. Sealing the roof would allow for it to be repressurized and "float" once again.

This would be considered a temporary solution with an anticipated lifespan through 2028, when it is anticipated that more funds will be available to develop a more permanent solution, such as a roof replacement.

Following CIP discussions in January 2025, Digester #3 has been moved ahead of Digester #1 in digester cleanout projects. Digester #3 will be cleaned out as early as July 2025 for internal structural assessment of the digester and its

roof, as well as to prepare the interior portion of the roof for a temporary fix. July 2025 is the beginning of FY 2026, which is when the next digester cleanout is scheduled. The temporary fix will be welding a metal plate over the exterior portion of the crack in the roof. The permanent roof replacement will likely happen in 2028 when more funds are available for the WRF to execute the full replacement for this CIP project.

Engineer: Garver – On-Call services

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east.

From an email from Parkhill on 12-05-24 the preliminary SMP-18 plans for review are expected before January 1, 2025.

NUA staff had a meeting with the new engineering team assigned to this project at Parkhill on January 30, 2025. From this meeting, plans are expected to be in-hand by mid-February 2025.

Engineer: Staff with assistance from Lemke Surveying

Water Reclamation Facility (WRF) PFAS and Microplastics Fate and Transport: New regulations for PFAS are being promulgated by the EPA for drinking water but future regulations for wastewater effluent and biosolids are envisioned as well. To get information ahead of future rules for wastewater, this project will sample for PFAS and microplastics at locations throughout the WRF to determine levels through each process, PFAS formation or removal, and percentages of materials within liquid effluent or biosolids. Funding for this work will be from a loan from the Oklahoma Water Resources Board with 100 percent loan forgiveness (i.e., no ratepayer funds to be used).

The project Kickoff Meeting occurred 7/11/24 at the WRF. Garver to develop a sampling plan based on data received by WRF staff. NUA is also holding meetings with the USGS in August and September to explore additional CEC sampling at no cost to the NUA.

As of the end of November 2024, the sampling plan is in development. Equipment for the biosolids holding bins and plumbing to be acquired in February, after sampling plan review.

In August, NUA staff organized a meeting with USGS Research Hydrologists Michelle Lorah and Jason Masoner, and OU Professor of Civil Engineering and Environmental Sciences Bob Nairn regarding sampling.

As of December 2024, the WRF land application permit and soil testing is being reviewed by Garver to begin finalizing the sampling plan. A review of sampling needs will take place in January 2025.

An onsite meeting with Garver was conducted in January 2025. During this meeting, Garver announced plans to conduct baseline sampling for the liquid and solid treatment trains at the WRF in February 2025. Also occurring in February 2025, NUA staff will begin mixing biosolids and yard clippings to create Class-A compost, specifically for use in the biosolids troughs that will be created and regularly sampled throughout the duration of this project.

Engineer: Garver (Bryce Callies)

Water Reclamation Facility (WRF) Aeration Blower Replacements: The WRF has been in need of replacing two turbo blowers and outdated centrifugal blowers that supply the aeration basin with air for multiple years. The current turbo blowers have significant issues operating during the hottest portion of the year, and their replacements are already on-site. It is expected for the winning contractor to quickly install the new turbo blowers, but it could take upwards of a year or more to procure the other centrifugal blowers being replaced. This project also includes intake improvements for the turbo blowers and point repairs for leaks along the aeration main. Garver is the consultant on this project, and as of May 30 2024 bid opening, Crossland Heavy submitted the lowest bid, but bid award is still pending review.

In June 2024, EPA funding was authorized for this project. The authorization of the funding source is significant as this project must now meet all of the EPA requirements for funding. The project was bid with anticipation of using these funds, and now that funding is secured the project may proceed as anticipated.

Preconstruction meeting occurred on July 30, 2024 at the WRF. Crossland Construction Contractors produced a schedule of work beginning in late Fall for the install of the Turbo Blowers. Lead times for electrical components for the centrifugal blowers are a driving factor for their installation not beginning until Winter of 2025. Crossland will be onsite at the WRF in August to verify measurements and confirm their construction sequence planning.

As of August 2024, installation of the turbo blowers is expected to begin in late November or early December in 2024.

This project is expected to be funded with EPA funds and a Resolution before the Norman City Council on October 8, 2024 will be presented to convert this project to be fully funded by the EPA (80% EPA, 20% City fund match required).

On October 14, 2024 Crossland Heavy repaired the leak in the blower main line, which was a base bid item. This was originally expected to be done in November, and this expedient repair has put them ahead of schedule. Crossland is currently working on removal and replacement of the first turbo blower, which may be completed in November instead of December.

As of the end of November 2024, the first turbo blower has been placed on its concrete pedestal and delays in electrical equipment has prevented finalization of the installation of the blower. Even with this delay, the project is still expected to be on schedule, with both turbo blowers installed by the end of February 2025.

As of December 2024, the project has experienced no further delays and the first turbo blower is still on pace to have its installation completed by the end of February 2025.

As of January 2025, the complete installation of the first turbo blower and WRF staff blower training is expected to occur in mid to late February 2025.

Engineer: Garver (Michael Nguyen)

Ashton Grove Lift Station Basin Study (WW0341): On April 9, 2024, the Norman Utilities Authority approved Contract K-2324-168 with Dukes Root Control, Inc. for \$118,794.72 to assess sewer line conditions in the Ashton Grove Lift Station Basin, located east of 48th Avenue NW and south of West Rock Creek Road. The study includes several forms of assessment, including utilizing a sewer line rapid assessment tool (SLRAT) for line assessment, manhole inspections, and flow tracking using 36 iTrackers to be placed in manholes throughout the project area. All assessments and field work completed in May 2024. During the 60-day iTracker period, the City has experienced several heavy rainfall events and will only need a 60-day period for the study instead of a 90-day period to gather sufficient inflow data.

As of July 18, all field work has been completed and iTrackers collected. Project report anticipated in late August or early September.

As of August 2024, deliverables are expected in early September with a follow-up deliverables presentation by Duke's soon after in September.

Deliverables presentation occurred on September 24, 2024. Deliverables presentation included SLRAT, manhole inspection, and iTracker results. City Staff to review deliverables and identify future actions for identified problem areas in October 2024.

During the Southwest American Water Works Association Conference, Peter met with Brian Conroy from Duke's in regard to inadequate data produced from several iTrackers in the project period. A follow-up meeting will be held in November to discuss what Duke's will do to resolve the gap in data.

Following discussion with Duke's staff, NUA produced a spreadsheet detailing the data issues with specific iTracker units. A follow-up meeting will be held with Duke's to determine how this issue may be compensated.

In a discussion regarding the meeting needs, a discrepancy between the Duke's iTracker flow out of the Ashton Grove Basin and NUA flow monitoring devices very near to the Ashton Grove Basin was discussed. The NUA flow values are to be given to Duke's for their evaluation and included in a January 2025 meeting.

Following the January 2025 meeting, Duke's reviewed the provided flow data and requested a February follow-up meeting so they can provide more details on the data provided and the study's performance. The goal of a more

detailed data analysis is to identify specific areas in Ashton Grove for smoke testing to detect infiltration and inflow issues.

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff has placed this project on hold as they work through new Comp Plan and the outcome effects of a possible turnpike.

Bishop Creek Interceptor Project (WW0174): Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. Staff will soon prepare an RFP to select design consultant for this and other water/sewer projects.

WATER PROJECTS:

Water Line Replacement, Parsons Addition Phases I and II (WA0246): Contract (K-1819-87) with Cabbiness Engineering, LLC (now part of Garver) was approved by NUA 12/11/18 to design the replacement of approximately 4,500 lineal feet of water line in the Parsons addition. Due to the project's close proximity to campus, the design process included public input from University of Oklahoma (OU), OU's sororities and fraternities, homeowners and landlords, and, based on that input and discussions with consultant and potential contractors, it was determined that the best of course of action would be to divide the project into two phases that would proceed generally during summer months when OU is not in regular session. As part of this process, it was also decided to install replacement mains in the streets rather than sidewalks wherever possible. Phase I was scheduled to begin July 1, 2019, and Phase II was originally scheduled for the summer of 2020.

Bids were opened for Phase I on June 13, 2019 and SW Water Works was low bidder at \$828,112. NUA approved contract June 25, 2019 and construction began July 8, 2019. Crews completed last concrete pours November 5, 2019. A final walk through by staff was performed on November 8, 2019, and NUA approved final as-bid to as-built quantities change order on January 28, 2020.

In March 2020, 2021, 2022, and 2023, Phase II was delayed until the following Spring each year. Phase II was advertised on March 7, 2024 and bids were opened on March 28, 2024. Southwest Water Works (SWWW) of Oklahoma City, Oklahoma was the apparent low bidder with a base bid of \$3,250,256. City Council authorized Contract Award on April 9, 2024, and immediately after Contract Award, Notice to Proceed with shop drawings and material procurement was issued. As per Contract, Notice to Proceed with Construction was issued on May 13, 2024 (Monday after OU's Spring 2024 Graduation Weekend), and, as of August 2, 2024, all work including punchlist work, was complete ahead of the Contract Completion Date of August 4, 2024. Documentation for final acceptance, final payment and the final change order have all been prepared and signed by the contractor and engineer, and was approved by City Council approval at their January 14, 2025 meeting. This will be the final update for this project.

Engineer: Garver, LLC (formerly Cabbiness Engineering) (Michael Nguyen)

Robinson Water Line: 24th Ave NE to 12th Ave NE – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24thAve NE to 12thAve NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14th, 2020. On May 6, 2020, a preliminary plan review meeting convened with NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 2021, 65% plans and specifications were submitted, and, after review by NUA and additional investigations by Jacobs, the 65% plans were approved in late 2021 with a revised alignment that included 900 LF of pipeline being installed in the southernmost traffic lane of E. Robinson Avenue.

During April 2022, the decision was made to defer construction on this project until at least Fiscal Year 2023/24. From that point, it was agreed that Jacobs could schedule final design work and easement acquisition at a pace intended to synchronize completion of final design, receipt of permit, and purchase of all easements with this revised construction schedule. However, Jacobs encountered issues with their chosen alignment, largely associated with a previously-identified and currently-unused OG&E easement along Robinson Avenue in front of large, adjacent properties owned by the United States Department of Veterans Affairs and J.D. McCarty. OG&E has now given formal authorization for Norman Utilities to encroach on their easement as needed for this project so preparation of final plans and easement acquisitions can now proceed.

Due to the critical nature of the project and the delayed progress in finalizing design for bid, a meeting convened between NUA and Jacobs on January 6, 2025. At that time, Jacobs committed to completing final design as well as obtaining easements and permits as soon as practical with a goal of having a bid-ready project no later than June 2025. Advertisement, Award, and Notice to Proceed with Construction would follow immediately upon receipt of bid-ready plans.

Engineer: Jacobs Engineering (Arun Srinivasan)

Robinson Water Tower Resurfacing (WA0382), Lindsey Water Tower Resurfacing or Demolition (WA0182), and Non-Potable Water Expansion Study: Lindsey Tower was decommissioned approximately 10 years ago because it is not tall enough to act as viable potable water system storage at current system operating pressures. However, before receiving bids to demolish the tank, Norman Utilities Authority (NUA) received its *2060 Strategic Water Supply Plan*, which included a recommendation that, in the future, NUA evaluate the economics of a recycled water system for irrigation clients that could potentially use Lindsey Tower as dedicated storage. For this reason, demolition of Lindsey Tower was deferred until a future recycled water system could be evaluated. In 2020, the coatings on the tower began to show signs of deterioration. For this reason, Dunham Engineering evaluated the condition of the tank in the Fall of 2020, and they determined that the underlying steel was in good condition and the tank could be repainted and recommissioned for many years of additional service if needed. In July 2021, NUA requested that Dunham provide a proposed scope and fee for Lindsey Water Tower rehabilitation. Dunham submitted their proposed scope and fee in early October 2021. Scope and fees were negotiated, However, before submitting Contract for City Council approval, NUA has decided to await outcome of ongoing study being performed by Plummer Engineering, which is described in the following paragraphs and will directly impact future usage, if any, for Lindsey Tank.

In October 2021, NUA requested that Plummer Engineering furnish a scope and fee proposal to analyze the possibility of constructing a recycled water system using treated effluent from the Norman Water Reclamation Facility (WRF) to supply irrigation water to Reaves Park on the University of Oklahoma (OU) campus and to 10 to 15 other potential customers to the east of the WRF and Reaves Park, generally on or near Highway 9, as described Norman's *2060 Strategic Water Supply Plan*. This recycled water system would necessarily run in close proximity to Lindsey Tower so, as part of their analysis, Plummer was also directed to assess the possibility of repurposing Lindsey Tower as dedicated storage for this new non-potable water system. Plummer's scope and fee was finalized in November 2021 and their Contract was approved by City Council on December 14, 2021. In March 2023, City of Norman furnished additional requested data to Plummer to assist in finalizing their analysis, and on September 29, 2023, a draft report was submitted for City of Norman review. During the fall of 2024, there were multiple meetings and conference calls between Plummer and NUA to clarify details of report. Final conclusion was that neither the repurposing of Lindsey Tower for a future Non-Potable Recycled Water System nor returning Lindsey Tower to service as potable water storage were financially viable. As a result, the only option left to NUA was the demolition of Lindsey Tower.

The conclusions of Plummer's report were presented to City Council in the March 12, 2024 Conference Meeting. In response, City Council indicated that, because of its visibility and proximity to OU's stadium, the tower may have value to the City as a landmark with City of Norman logo (and possibly an OU logo paid for by OU). For this reason, City Council indicated that, depending on costs and possible contributions by others, they may be interested in City of Norman taking possession of Lindsey Tower and using General Funds (and other contributions) to paint just the exterior of the tank so it could serve as a landmark. After further discussion, NUA noted that, unrelated to Lindsey Water Tower, funding has been budgeted in FY 2025 for Project WA0382, Robinson Tower Resurfacing. Consequently, NUA could prepare a single bid package that would include both Robinson Tower Resurfacing and two alternates for Lindsey Tower: (1).

Demolition of Lindsey Tower; and (2). Resurfacing of Exterior of Lindsey Tower (so it could serve as a landmark). By combining the work on two water towers, NUA could expect to receive the most competitive bids. After bids are received, City Council could determine, based on actual costs, if they want to proceed with funding the exterior resurfacing of Lindsey Tower from the General Fund with a contribution from NUA equal to the cost of the demolition alternative or if they will simply direct NUA to accept the demolition alternative and demolish Lindsey Tower. City Council directed that NUA proceed with this option. Based on this direction, a contract was negotiated with Coastal Windforce, Inc. (formerly Dunham Engineering) to prepare a single set of Bidding Documents covering Robinson Tower Resurfacing and the two alternates for Lindsey Tower (Demolition or Exterior Resurfacing Only) and to perform construction administration and management services for the Work at both towers, and Engineering Contract No. K-2324-169 was approved at the May 14, 2024 City Council Meeting.

On March 21, 2024, the combined bid package for Robinson Tower Resurfacing and the two alternates for Lindsey Tower were advertised. These bids were opened on April 18, 2024. The actual costs for the two alternatives were presented to City Council at the April 23, 2024 Conference Meeting. During that meeting, City Council deferred a decision until they could further investigate options and implications for funding the alternative to preserve Lindsey Tower. In mid-May, NUA was directed to proceed with the resurfacing of Robinson Tower, but to defer any work on Lindsey Tower for at least 6 months to allow for further time to investigate possible funding sources to preserve it. NUA determined that most sensible path forward entailed awarding a contract to the lowest and best bidder, G&L Tank Sandblasting & Painting of Shelbyville, Tennessee (G&L), for the combined Robinson Tower Resurfacing/Lindsey Tower Demolition alternate with added contract language requiring G&L to defer demolition of Lindsey Tower for a minimum of 6 months after Contract Award. If at the end of the 6-month deferral, City Council decides to proceed with preservation of Lindsey Tower or if they wish to further defer their decision, the demolition portion of the Contract would be deleted by Change Order. Then, once a final decision is made, either the demolition or rehabilitation of Lindsey Tower would be rebid.

On May 28, 2024, City Council approved award of Contract K-2324-143 in the amount of \$816,200.00 (\$504,200.00 for the resurfacing of Robinson Tower and \$312,000.00 for the demolition of Lindsey Tower). As noted above, the awarded Contract included a requirement that demolition of Lindsey Tower be deferred a minimum of 6 months with the understanding that, at the end of that time, City of Norman will decide to either proceed with the demolition or delete that work in its entirety from the Contract. In late November 2024, a final determination was made to pursue options to resurface Lindsey Tower. As a result, a change order is being prepared to delete this work from G&L's contract, and it should be submitted for City Council in January 2025.

At Robinson Tower during the month of January 2025, G&L completed coating work on the project. A final inspection convened on January 31, 2025 and a punchlist was generated. G&L should complete work on the punchlist and disinfect tank during the month of February 2025. Final Acceptance and final payment should follow in March 2025.

Engineer: Dunham Engineering for Lindsey Tower (Joe Seiter) and Plummer (Jonathan McCarthy) for Non-potable Water System Study.

Tecumseh Water Line Replacement (WA0380): The existing 24-inch water line along Tecumseh Road is a vital component of the Norman water distribution system. The crossing of Interstate 35 is a portion that is extremely deep and is not able to be worked on by City staff due to this depth. This project will replace the pipe generally from Flood Avenue to Journey Parkway to provide more reliable and maintainable water service to the area and for transmission of water under Interstate 35. This project will also replace several ductile iron laterals along this corridor. Contract was executed on February 27, 2024. Proposed alignment was reviewed and comments sent back to Plummer in May 2024. Next steps are to meet with Public Works on the timing of Tecumseh Road Widening Project from 24th to Flood, in an effort to determine the best window to replace the waterline along that section of road.

A meeting with ODOT occurred in June 2024, with ODOT accepting the proposed alignment. The next steps in this project are to execute the alignment survey and begin geotechnical assessment of the soil near I-35.

As of July 2024, the alignment survey is to be scheduled in September, with 30% plan development to follow the survey.

The alignment survey was completed in September 2024, and the 30% plans are currently in development. The survey yielded no unexpected findings.

In October 2024, Peter was informed that the Plummer engineers on the project, Alan Swartz and Tayler Kent, were leaving Plummer. A follow-up meeting was held to discuss the status of the project, and Robert Weinert, the engineer replacing Alan Swartz as the lead was introduced. Robert is a seasoned engineer and has worked on large projects for NUA in the past (Robinson Phase I and II WL Replacement).

A technical memorandum is expected in late November, with the 30% plans pushed back to early December.

The technical memorandum was received in December with 35% plans, and is being reviewed by NUA staff.

As of January 2025, the 35% plans are still under review.

Engineer: Plummer (*Robert Weinert*)

Danfield Water Line Replacement (WA0379): This project will replace the existing 6 and 8-inch lines running along Danfield from where it intersects Brookhaven Blvd on the south to the north to where it intersects the same street to the north. The existing lines are ductile iron pipe that are 40-50 years old and have experienced a significant amount of corrosion that have impacted water service to the development. The project is approximately 4,000 linear feet. The final design will also include waterline replacement of all five cul-de-sacs located in this section of Danfield. As of the first week in February, design for the Master Alignment has been completed. As of the first week in March 2024, design is underway. Design phase completion is expected in late April 2024. Follow-up with Parkhill on May 7, 2024 has design phase expected completion on May 17.

Plans were received on Monday October 7, 2024 and are currently under review by Norman Utilities Staff.

Staff has completed review of plans and bid documents are being prepared while Parkhill addresses NUA comments on the design.

From a 12-5-24 update email, NUA expects to receive the completed plans by January 1, 2025.

The Parkhill engineer on this project has moved to a different company and a meeting with the new project manager at Parkhill will take place in January 2025. As the initial plans were already received by NUA and returned to Parkhill with NUA comments to address, the final plans are expected to come in January or February 2025. NUA staff will meet with the new project manager in January to determine how close Parkhill is to tendering final plans.

During the meeting with the new Parkhill team assigned to this project, Parkhill determined the final plans will be ready by mid-February.

Engineer: Parkhill (*Sean Price*)

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. The procurement phase, specifically the generation of the Request for Proposal, began in November. In May 2022, the Bureau of Reclamation notified staff that the City was awarded a \$500,000 grant under the Watersmart program or a \$2,000,000 grant under the Bipartisan Infrastructure Law program. Upon direction from City Council, staff is moving forward with this project to fully implement the project. Request for Proposal (RFP) 2223-13 was issued on August 25, 2022. Proposals were received. Three vendors were short-listed and interviews were completed November 15-17, 2022. The top-ranked vendor was selected and contract negotiations are underway. A waiver from the BOR was received and the project is now moving forward with contracts awarded on April 9, 2024. The formal implementation kickoff was held in June. Radio network is installed and meters are communicating and reading on the system. Integration work for software is ongoing. The Initial Deployment Area is complete and but work is still ongoing to allow for testing of systems and

integrations. Meter replacement rate has slowed for the holidays and winter weather but will ramp back up as temperatures and weather improve. Approximately 5,500 meters have been upgraded to-date.

Consultant: E Source (Alyssa Pourciau)

Lead Service Line Inventory and Replacement (WA0384): The recent Lead and Copper Rule Revision will require new measures for utilities to comply with the rule. Specifically included within this proposed funding are 1) Inventory of approximately 5,000 service lines, 2) Distribution of pitchers to 20,000 locations, and 3) testing of 20,000 locations resulting from any disturbance. Costs for the inventory continue until completed. Reduced costs for the pitchers and testing are proposed in later years since the Advanced Water Metering project will be completed. Line Maintenance has continued to complete service line inventories and, based on the results of the surveys and discussions with the ODEQ, the estimated number of unknowns was reduced to approximately 4,500 services. The final inventory was submitted to the DEQ on October 16, 2024. Service line verification was completed for Norman schools and is currently ongoing for locations recommended by Voda.AI.

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements would ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacements work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of \$93,800 on June 22, 2021. A contract transmittal was sent with a start date of June 29, 2021. A kick-off meeting was held February 15, 2022 after 60% streetscape plans were completed. Funding for the streetscape work has still not been determined. This funding will determine when the waterline project needs to begin and end. The waterline will need to be completed before the roadway work begins. Additional items were added to the project so an amendment will be brought to City Council for approval. This project will be completed in combination with the Public Works project to reduce overall restoration costs and impacts to the public. Additional comments were provided to the Engineer and they have finalized plans with the project to be advertised for bid in February.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water meter plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project kick-off meeting with engineers on May 27, 2021. Public Works will be combining the waterline work into the ODOT streetscape project. This will save money in restoration costs and allow for a shorter construction period for the entire project. Public Works is reviewing the current waterline plans before sending to engineers for revisions. Final plans, bidding, and construction dates will be determined based on the schedule for the rest of the project. ODOT has bid the project and will award contract. The Pre-Work meeting was held on February 12, 2025 with work expected to being in March.

Water Line Desktop Condition Assessment (WA0337): This contract provides for our consultant, Voda.AI, to complete a desktop condition assessment of the water lines within the distribution system. Each segment of water line within the City's database will be evaluated and scored for both likelihood and consequence of failure using information from GIS databases such as pipe age, material, soil conditions, and other factors relevant to pipe reliability. To prove their model's validity for our system, the model will be set up using historical data and the analysis will then be performed and compared against actual results for a test year. Staff have been working with the consultant to provide data and working through data cleanup. Initial results were provided in November. Staff reviewed the information in December

and had modifications/corrections. Updated information provided and staff will complete an additional review in February.

Southlake Addition Waterline Replacement (WA0352):

This project will replace approximately 7,500 linear feet of aging waterlines within the Southlake Addition, which is located between Cedar Lane and State Highway 9, just east of Classen Blvd (SH 77). The existing lines are ductile iron pipe that were installed in the 1980s and have experienced a significant amount of corrosion, causing a significant number of breaks impacting water service to the neighborhood. This project will install replacement 8-inch mains to replace the existing lines, along with minimal amounts of 6-inch for small streets and short dead-end lines, and will then reconnect services for the residents. A Request for Proposals (RFP) for this project was published in the Norman Transcript on July 15, 2021. Staff received 18 proposals on August 5, 2021. Staff reviewed each proposal and selected a firm using the ranking criteria listed in the RFP. Smith Roberts Baldischwiler (SRB) ranked the highest and was selected for the project and a contract in the amount of \$59,000 was awarded on November 9, 2021. Line Maintenance potholed 27 locations (approximately 20%) in this neighborhood to determine if lead service line replacement will be necessary. All service lines potholed were found to be made of copper. Bids were opened on July 13, 2023 where Cimarron Construction Company was the low bidder at \$2,631,347.00. This number includes replacement of Southlake Addition waterlines as well as waterlines at 1932 E Lindsey Street that have had frequent breaks in the last fiscal year, for which Line Maintenance has had to temporarily repair. A contract with Cimarron Construction Co. was approved by City Council on August 8, 2023. A pre-construction meeting was held on August 29, 2023. All punch list items have been completed at the apartment complex. Contractor has completed the installation of all the lines within the Southlake development. Remaining items of work will be cleanup as weather conditions permit.

Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL₂) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for acquiring the land needed for the blending location which includes review of property records, survey and map, and negotiation assistance. A Purchase Order was created for \$16,200 for these services, and a 28-acre parcel of land was approved to be purchased by Council on February 22, 2022 in the amount of \$800,000. This 28-acres, which became for sale in 2021, is located near a potential site that was evaluated as being in a more favorable location based on the layout of our wellfield, as indicated by a hydraulic model conducted by Plummer Associates, LLC. A final Technical Memo was received from Carollo in August 2022 and was sent to Plummer. This memo will be utilized by Plummer to determine the layout and modeling needed for the preliminary disinfection system. The engineering contract with Plummer for design of the disinfection system was approved by Council on October 11, 2022 in the amount of \$528,900. Staff had a kick-off meeting on November 1, 2022 with engineers. Staff held the chlorine demand and disinfection byproducts testing on December 19, 2022 at the WTP. No DBPs were detected and demand was very low, as expected. An additional sum of \$49,286 was added to the contract for work needed to improve the design following public comments. Engineers are working on the Drainage Report and other information needed by the Planning Committee for the plat and an amendment was sent this week for review.

Site Evaluation Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole)

Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell)

Disinfection System Engineer: Plummer Associates (Alan Swartz)

Water Treatment Plant Clarifier 1 and 2 Rehabilitation (WA0375):

Clarifiers 1 and 2 at the Water Treatment Plant (WTP) were installed in 1965 and have experienced deterioration warranting replacement of gearboxes and motors, in addition to new coats of paint. After 55 years in service, it's expected that the structural integrity of these clarifiers will have decreased. In July 2021, staff hired Suez Water Technology Solutions Services, Inc., who currently own the "Accelator" technology employed by these two clarifiers, to perform a visual inspection on one of the clarifiers. They found pitting and corrosion of steel and indicated the need to repair/replace the launder and outer wall brackets, in addition to realignment for the hood structure and circular deckplate, and re-painting the structure. This project will first entail a more in-depth condition assessment of both clarifiers 1 and 2 by Carollo Engineers, Inc, including visual and non-destructive testing of the concrete to determine areas of possible concern and ultrasonic thickness testing for metal structures. A final technical memorandum will be provided with their findings in addition to estimated costs for needed repairs in order to obtain reliable capacity from the clarifiers for the next 20-40 years. A contract with schedule, scope, and fee of \$73,991.00 was obtained with Carollo and was awarded on December 14, 2021. Staff held a kickoff meeting with Carollo on December 22, 2021. An inspection and metal thickness testing was held on January 27, 2022. Paint samples were collected on February 8, 2022 for lead testing. A final Technical Memo was received in June 2022 which explained the most necessary repairs needed on clarifiers 1 and 2 are structural and electrical elements. To repair these elements only, the cost would be about \$551,096. In addition, alternates were provided for additional repair/replacements that aren't as dire. Alternate 1 consists of structural and electrical repairs in addition to metal repairs and recoating. Alternate 2 consists of structural and electrical repairs in addition to replacing both clarifiers with new carbon steel tanks. Alternate 3 consists of structural and electrical repairs in addition to replacing both clarifiers with stainless steel tanks. Cost for these alternates are \$2,306,254, \$2,742,868, and \$2,887,684, respectively. Life cycle costs decrease with each alternate. In addition, repairs and recoating to clarifier 3 were included at a cost of \$502,695. WTP staff are reviewing what they would like to do moving forward based on funding and timeline. Staff has determined that clarifier 3 is in most dire need for recoating/potential metal repairs and would like this to be accomplished with funds for this project. Repairs to clarifiers 1 and 2 would be completed at a later date if funding allows. Staff met with Carollo on July 19, 2023 to discuss combining this work with other WTP projects that need to be completed.

SANITATION CAPITAL PROJECTS:

Compost Facility Scale House (SA0019):

This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of \$30,500 on May 11, 2021. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this, Engineers had to subcontract an architect for the design of the building. An amendment to the contract for architectural services was approved by Council on April 12, 2022, which increased the cost of engineering services to \$39,000. The engineer requested an increase of \$4,000 to the contract in order to pay for redesign of the architectural plans. Staff is working on revisions to the contract to approve a final contract amount of \$43,000. Staff received final plans and specifications from the engineers on September 6, 2022 and are reviewing before starting the bid process. Planning reviewed the current set of plans and sent their comments on June 23, 2023. These were forwarded to the Engineer for incorporation to the final plan set. A quote for access control and cameras (Convergent) and low voltage (TransTel) was obtained by IT in June. The Engineer sent a revised set of plans this month. Upon review, there are pay items missing for concrete and asphalt work, as well as details and specifications missing for the storm shelter and other important components. Comments from Planning were not incorporated and a revised specifications book has not been sent. Updated plans and specifications are currently being prepared by TriCore. As of the first week in March 2024, City of Norman comments on the plans and specifications are currently being addressed by TriCore prior to entering the bidding phase of this project.

A discussion with Tricore took place on October 2, 2024 and they requested for Norman Utilities Staff to begin compiling bid documents. Bid documents are expected to be completed in November with the bidding process beginning in December. This project doesn't have the same priority as projects with federal or state funding window

constraints such as the WRF Aeration Blowers and Biosolids CEC project, or projects that will have a greater impact on Norman residents such as the Danfield WL Replacement and SMP-18, which have all required significant input from the NUA in the period originally designated for producing the bid documents in October.

This project is expected to go out for bid in January or early February 2025. A request was made for Tricore to tender plans to Development Services for review while the bidding documents are finalized and the bidding process begins.

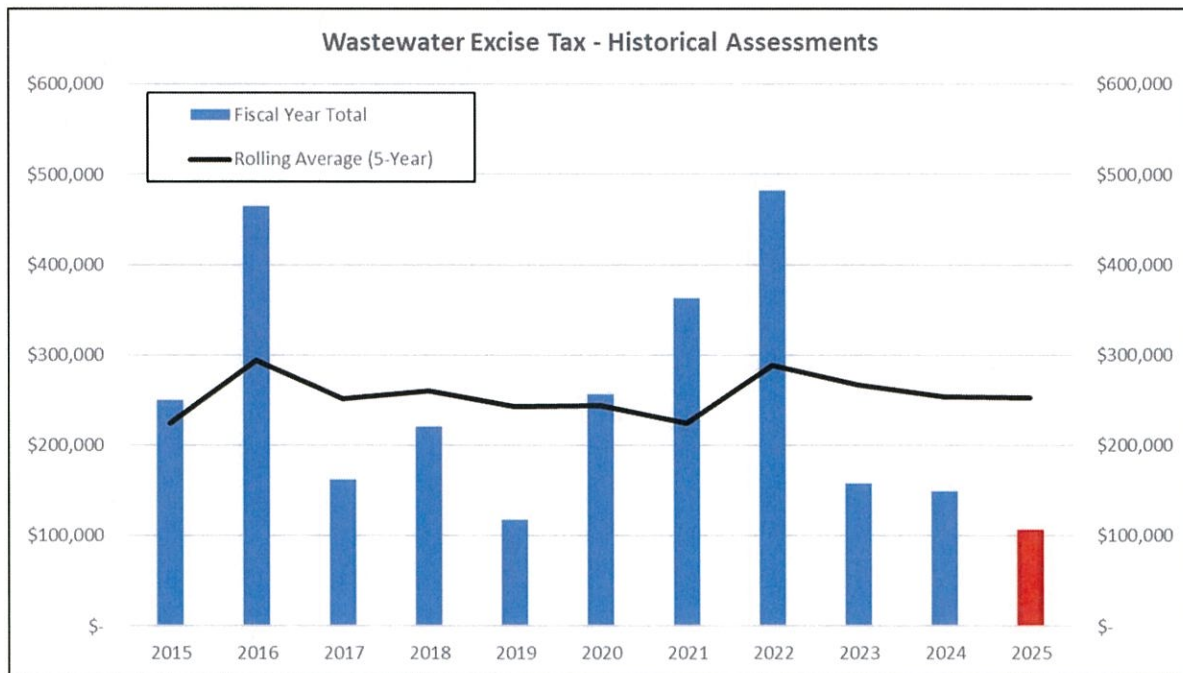
The project went out for bid in January and bid opening will be on February 27, 2025.

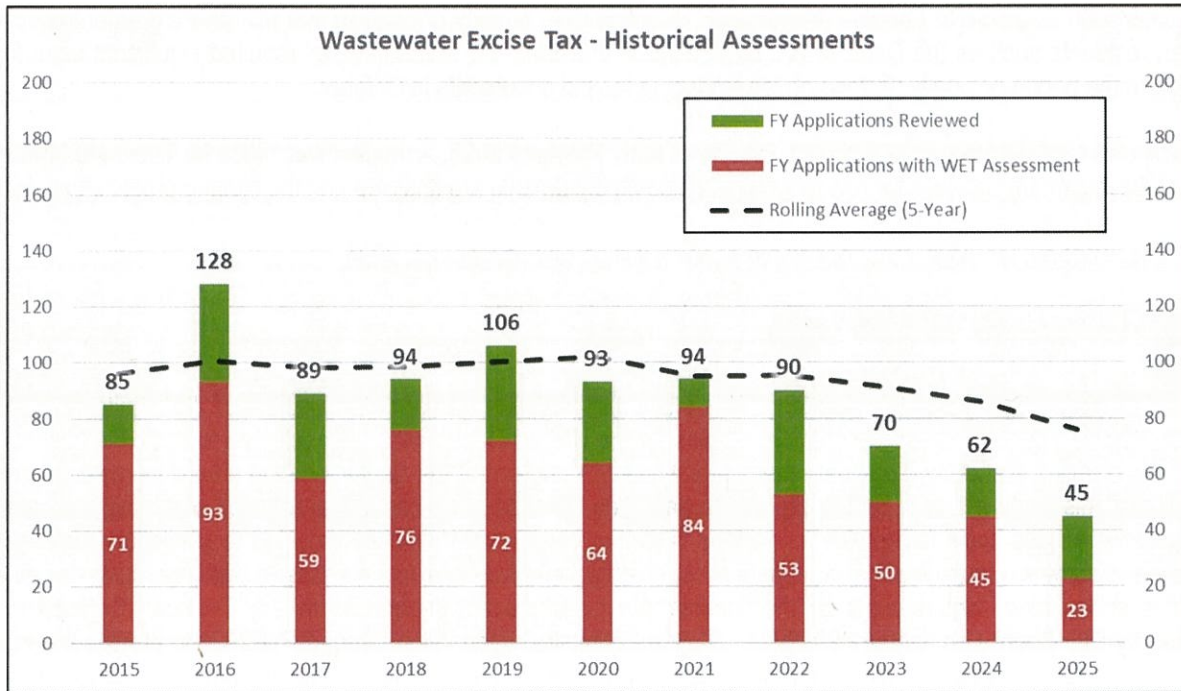
Engineer: TriCore Group, LLC (Greg Vance)

Sanitation Cost-of-Service Study (SA0025): This study will complete a financial evaluation of the Sanitation Fund. Raftelis, who has performed several financial studies for the Utilities Department, was selected to complete this work. Under this contract, Raftelis will evaluate the overall financial condition of the Sanitation fund amidst increasing costs. In summary, this study will develop a financial plan based on historical revenues and anticipated operating and capital expenditures, assess costs for service for various customer classes and services provided to sanitation customers, evaluate the current rate structure and prepare recommended modifications or increases to eliminate customer class subsidies and/or meet requirements for the financial plan; and present information to City Council. Contract was awarded by City Council on January 23, 2024. Staff are compiling information through FYE2024 to provide the most accurate data to the consultant along with updated contract costs for solid waste disposal, comingled recycling, and drop center recycling.

Wastewater Excise Tax – Non-Residential:

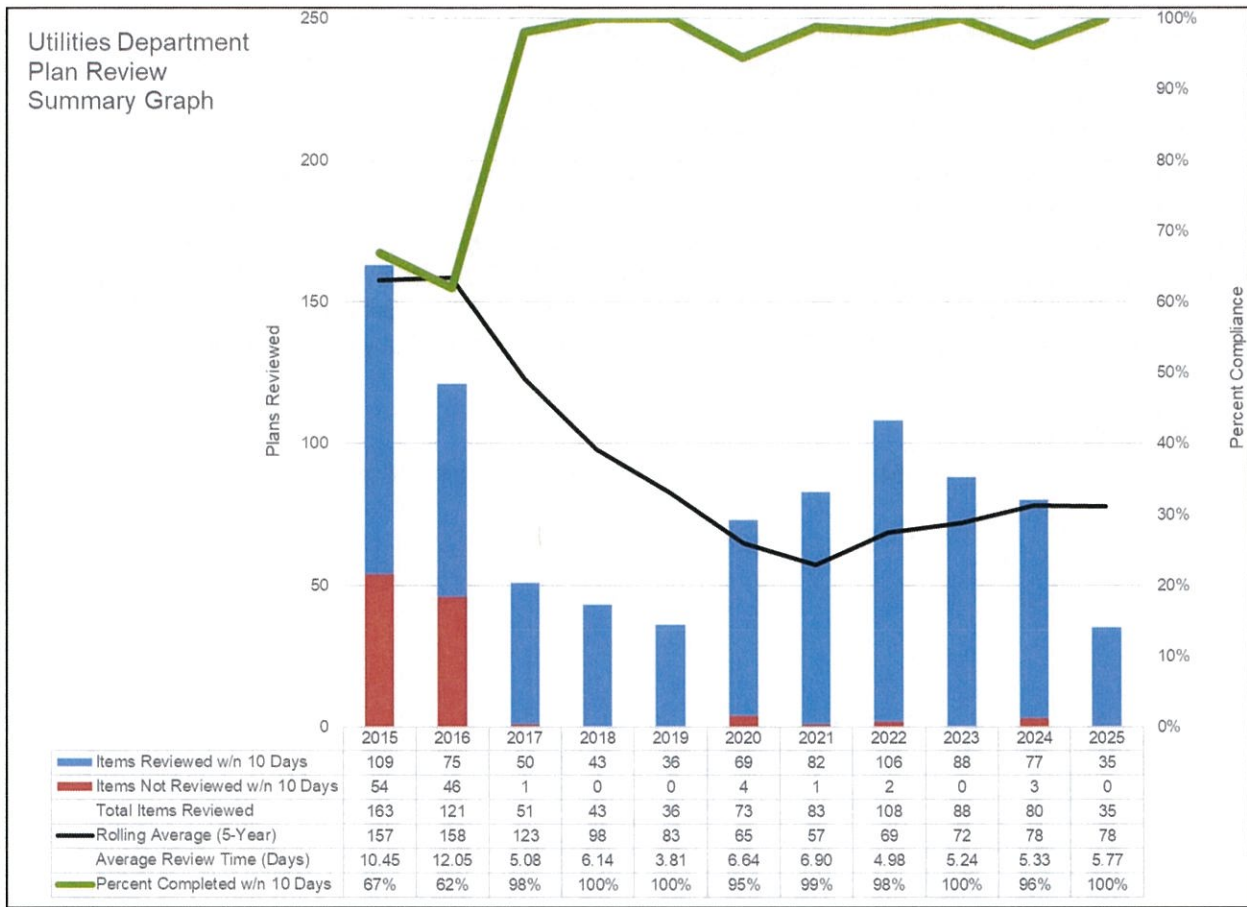
WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on four commercial entities last month. One application was determined to increase wastewater flows over the previous use of the site. For the fiscal year, 42 commercial properties have been reviewed and a total of \$106,845.74 has been assessed to the entities that will increase wastewater flows for their respective property. Below are graphs showing the amount assessed and the number reviewed (current through date of report preparation).





PLAN REVIEW:

Eight plan sets were reviewed this past month. Staff has reviewed 34 plans for the current fiscal year with an average review time of 5.77 days and with 100 percent of plans reviewed within 10 days. *Graph current through date or report generation.*



RECOUPMENT PROJECTS:

1. NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
2. Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
3. North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.
4. 36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.
5. 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.
6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.

7. Interstate Drive Waterline Payback: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.
8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

Private Water Well Permits Issued

4 water well permits (PRWL202500052, -00054. -00146. -00237) were issued for the month of January.

**DIVISION OF ENVIRONMENTAL RESILIENCE AND SUSTAINABILITY January 2025
SUMMARY**

	MONTHLY	YEAR-TO-DATE
STORMWATER CONSTRUCTION SW		
INSPECTIONS	85	589
ACTIVE SITES	79	562
CITATIONS	0	0
NOVS	0	0
CDOS	0	0
SWOS	0	0
ECPS	3	19

STORMWATER MS4 OPERATIONS		
ACTION CENTER	0	14
PWSTORMWATER	0	5
CALLS	1	45
OTHER	3	55
TOTAL INQUIRIES	4	105
OUTFALL INSPECTIONS	0	15
MCM 5 INSPECTIONS	0	122
MCM 6/P2 INSPECTIONS	0	13

PRETREATMENT/FATS, OILS, AND GREASE (FOG) PROGRAM		
FOG INSPECTIONS	19	145
FOOD LICENSE APPROVAL	4	23
SIU INSPECTIONS	0	9
SIU SITES SAMPLED	0	17
TABLE II MONITORING (%)	100%	100%
TABLE III MONITORING (%)	25%	25%

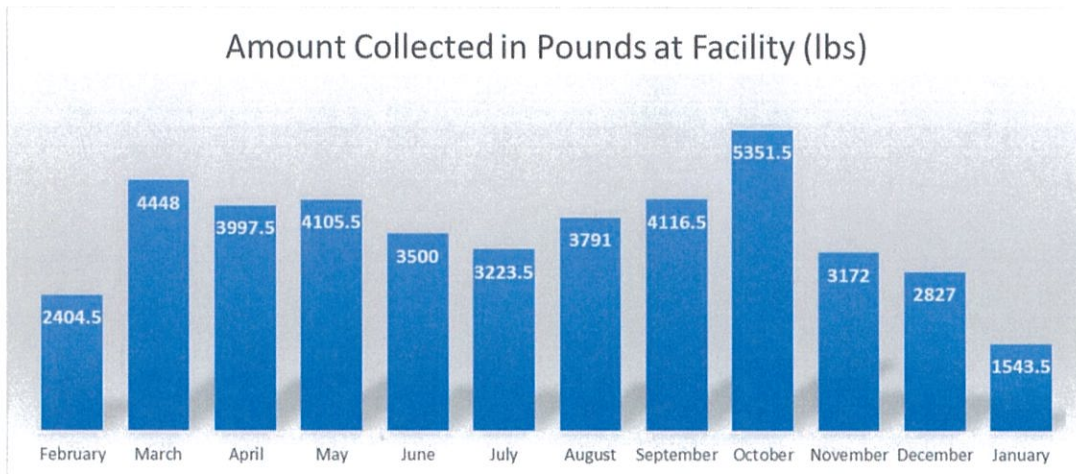
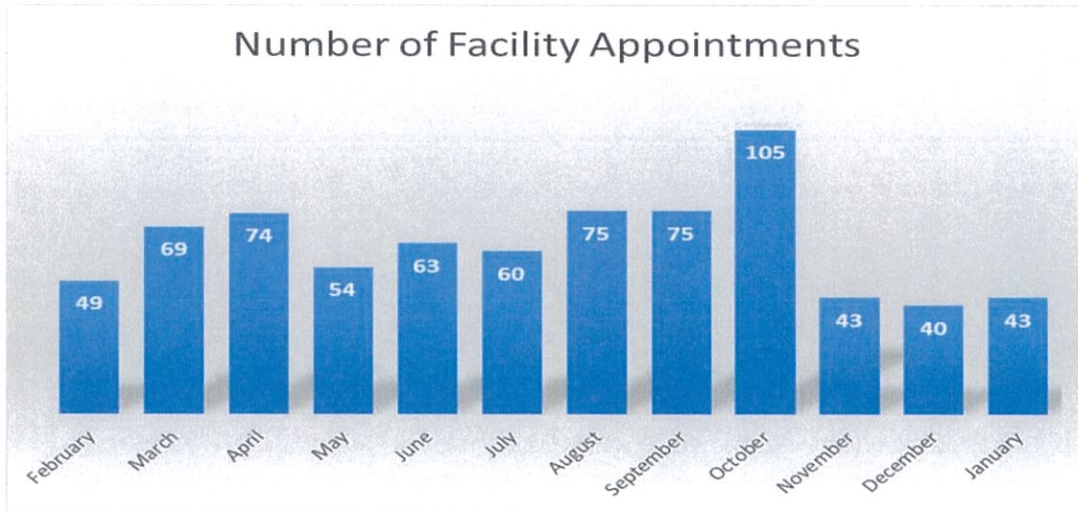
HOUSEHOLD HAZARDOUS WASTE		
HHWF: CARS SERVED	43	427
SWAP SHOP VISITS	7	39
OIL DISPOSED	1505	31577
ANTIFREEZE DISPOSED	0	2745
TIRES DISPOSED	11160	88335
HHW MATERIAL COLLECTED	1543.5	24025
E-WASTE: CARS SERVED	0	370
E-WASTE COLLECTED	0	20089
TOTAL CARS SERVED	43	821
TOTAL MATERIAL COLLECTED	1543.5	46202

REVENUE		
FOG PROGRAM	\$ 2,600.00	\$ 10,300.00
SURCHARGE	\$ 10,723.97	\$ 79,790.66
LAB ANALYSIS RECOVERY	\$ -	\$ -
IND. Dischg. Permit fee	\$ -	\$ 36,554.52
TOTAL	\$ 13,323.97	\$ 126,645.18

ACTIVITIES
<i>ECAB</i>
Meeting : January 15: Provided staff liaison support including attending meetings, preparation of minutes, speaker
Finishing meetings with appropriate and responsible staff
ECAB working on Poster Contest and other activities for the new year.
Working on efforts to reduce contamination in recycling
<i>DoERS</i>
Active participation and facilitation of the AIM Stormwater Committee.
Active participation on COSWA, OCASA, LTWA, OKRA and IPC - R6 Boards.
On January 14, Loudenback presented on ABW-Opportunity Knocks for Study Session
On January 17, new ECS JD Epperson began his tenure.
On January 17, the DEQ Pretreatment Compliance Inspection was accomplished.
On January 17-19, Chao and Boteler tabled at the H&G Show with COSWA for Rain Barrel Promotion.
On January 21, DoERS members had a demonstration of the Swift Comply software for CCC and FOG. It is desired.
On January 23, the food scrap collection program for Municipal Hall was begun.
On January 24, Loudenback, Gates and Epperson attended the Quarterly State Pretreatment Coordinator meeting.
On January 24, Loudenback and Chao attended the OWEA Awards luncheon where DoERS won the Environmental Sustainability award.
On January 28, planning discussions for the workshop and installation of the LEAF Hugelkultur occurred.
On January 29, Loudenback attended the DEQ WQS Stakeholder meeting for the triennial review of standards.
On January 30, the AIM Stormwater Subcommittee meeting was accomplished.

Upcoming Events:

- 2/8/2025 Curiosity at Sam Noble
- 2/15/2025 Prairie Creek Cleanup and Maintenance
- 2/18/2025 Recycling presentation at Whittier
- 2/26/2025 Bug Collection in Dave Blue Creek
- 3/22/2025 World Water Day
- 3/23/25-5/18/25 Green Norman Ecobration
- 3/23/2025 Kick-off event at Eastwood
- 4/10/25-4/11/25 Artful Inlets installation
- 4/27/2025 Earth Day Festival
- 5/3/2025 E-waste Collection



CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 2025		FYE 2024	
January 2025	MONTH	YTD	MONTH	YTD
New Meter Sets:	39	273	11	200
Number Short Sets	38	258	11	196
Number Long Sets	1	15	0	4
Average Meter Set Time	5.88	5.99	6.55	6.28
Number of Work Orders:				
Service Calls	404	3,685	577	3,161
Meter Resets	2	4	0	4
Meter Removals	1	24	6	20
Meter Changes	10	357	92	346
Locates Completed	446	3,770	431	2,786
Number of Water Main Breaks	21	116	15	97
Average Time Water Off	2.00	1.58	2.23	1.69
Number of Water Leaks	34	346	40	353
Fire Hydrants:				
New	0	1	0	0
Replaced	2	7	0	4
Maintained	46	361	19	398
Number of Valves Exercised	141	772	54	654
Feet of Main Construction	0	0	0	500
Hours of Main Construction	0	0	0	1,631
Meter Changeovers	0	0	0	5
OJI's	0	0	0	0
Hours Flushing/Testing New Mains	5.17	89	0	134
Hours Worked Outside of Division	0.00	0.00	0	0

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 2025		FYE 2024	
January 2025	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	2	10	3	12
Property Owner Responsibility	29	127	22	134
TOTAL	31	137	25	146
Number of Feet of Sewer Cleaned:				
Cleaned	81,705	734,616	54,864	615,736
Rodded	3,088	20,446	2,925	19,770
Foamed	0	60,484	0	68,206
SL-RAT	0	2,825	0	0
TOTAL	84,793	818,371	57,789	703,712
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	1	0	1
Obstruction	0	1	0	0
Private	1	1	1	8
Other (Lift Station, Line Break, etc.)	0	0	0	0
Total Overflows	1	3	1	9
Feet of Sewer Lines Televised	27,758	267,456	23,719	162,847
Locates Completed	235	1,902	297	2,161
Manholes:				
Inspected	971	8,440	842	7,948
New	0	0	0	0
Raised	0	16	2	9
Repaired	0	14	1	11
Feet of Sewer Lines Replaced/Repaired	8.00	15.00	0	46
Hours Worked at Lift Station	44.76	364.68	42	272
Hours Worked for Other Departments	0.98	40.78	0.75	27.24
OJI's	0	1	0	0
Square Feet of Concrete	0	0	0	0
Average Response Time (Minutes)	21.00	21.87	24.00	26.54
Number of Claims	0.00	0.00	1.00	2.00

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
January 1-31,2025
Flow Statistics

	FYE 2025		FYE 2024	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	340.1	2350.1	372.5	2390.6
Total Effluent Flow (M.G.)	327.2	2290.3	350.1	2219.8
Influent Peak Flow (MGD)	12.1	25.0	15.8	28.3
Effluent Peak Flow (MGD)	11.7	24.2	15.4	27.7
Daily Avg. Influent Flow (MGD)	11.0	11.0	12.0	11.1
Daily Avg. Effluent Flow (MGD)	10.6	10.6	11.3	10.3
Precipitation (inches)	0.5	47.2	2.8	26.1

Discharge Monitoring Report Stats

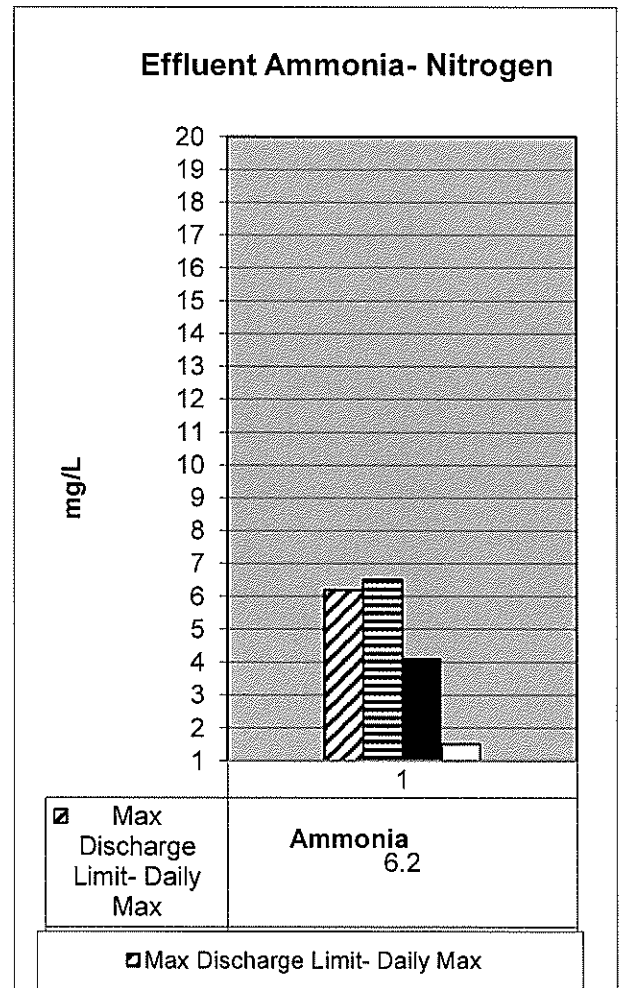
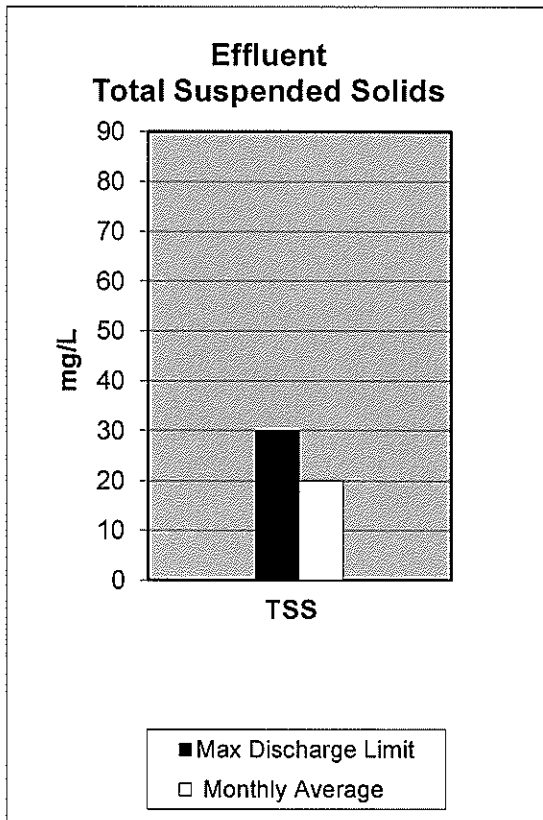
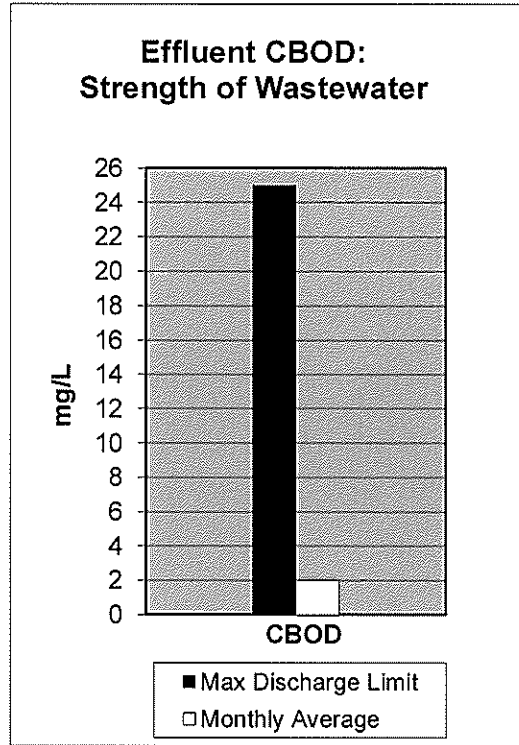
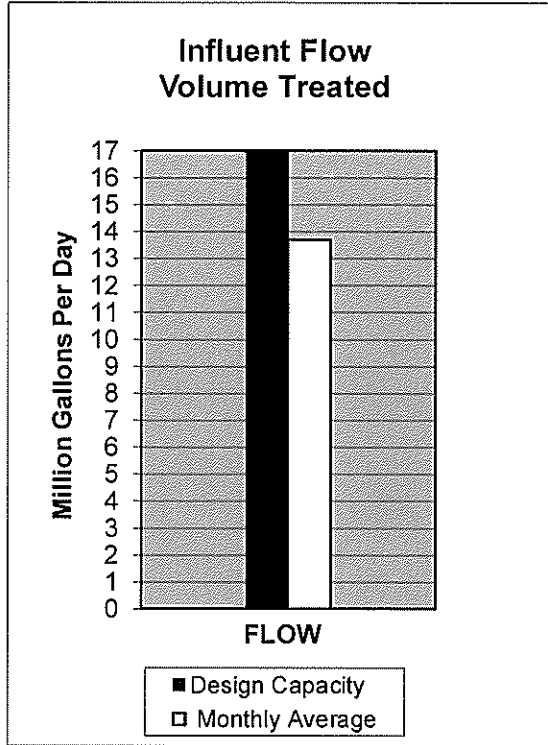
EPA minimum percentage removal 85%

	<u>Avg.</u>	<u>Avg.</u>
5 day BOD:		
Influent Total (mg/l)	130	168
Effluent Carbonaceous Total	2.5	3
Percent Removal	98.1	98.2
Total Suspended Solids:		
Influent (mg/L)	192	226
Effluent (mg/L)	19.7	7
Percent Removal	89.7	96.9
Dissolved Oxygen:		
Influent (min)	0.5	0.7
Effluent (min)	7.1	6.5
pH		
Influent (Low)	6.9	6.9
(High)	7.3	7.5
Effluent (Low)	6.7	7.0
(High)	7.0	7.4
Ammonia Nitrogen		
Influent (mg/L)	35.6	26.7
Effluent (mg/L)	1.5	2.2
Percent Removal	95.8	91.8

Utilities

Electrical				
Total kWh Used (Plant wide)	617,800	3,541,960	583,800	3,116,300
Aeration Blowers, WSL&Headworks	130,000	905,300	137,300	865,200
UV Facility	57,000	546,400	50,600	453,800
Natural Gas				
Total cubic feet/day (plant wide)	776,000	2,746,000	505,000	1,828,000
Public Education (Tours)	0	0	0	0
Total Attendees for FYE 24	141		148	
OU Golf Course (MG)	1.9	79.4	1.3	76.8
E.coli geometric mean average for January 2024	101 MPN (Limit is 630)			

CITY OF NORMAN
 WATER RECLAMATION FACILITY
 January 2025



Comments here

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

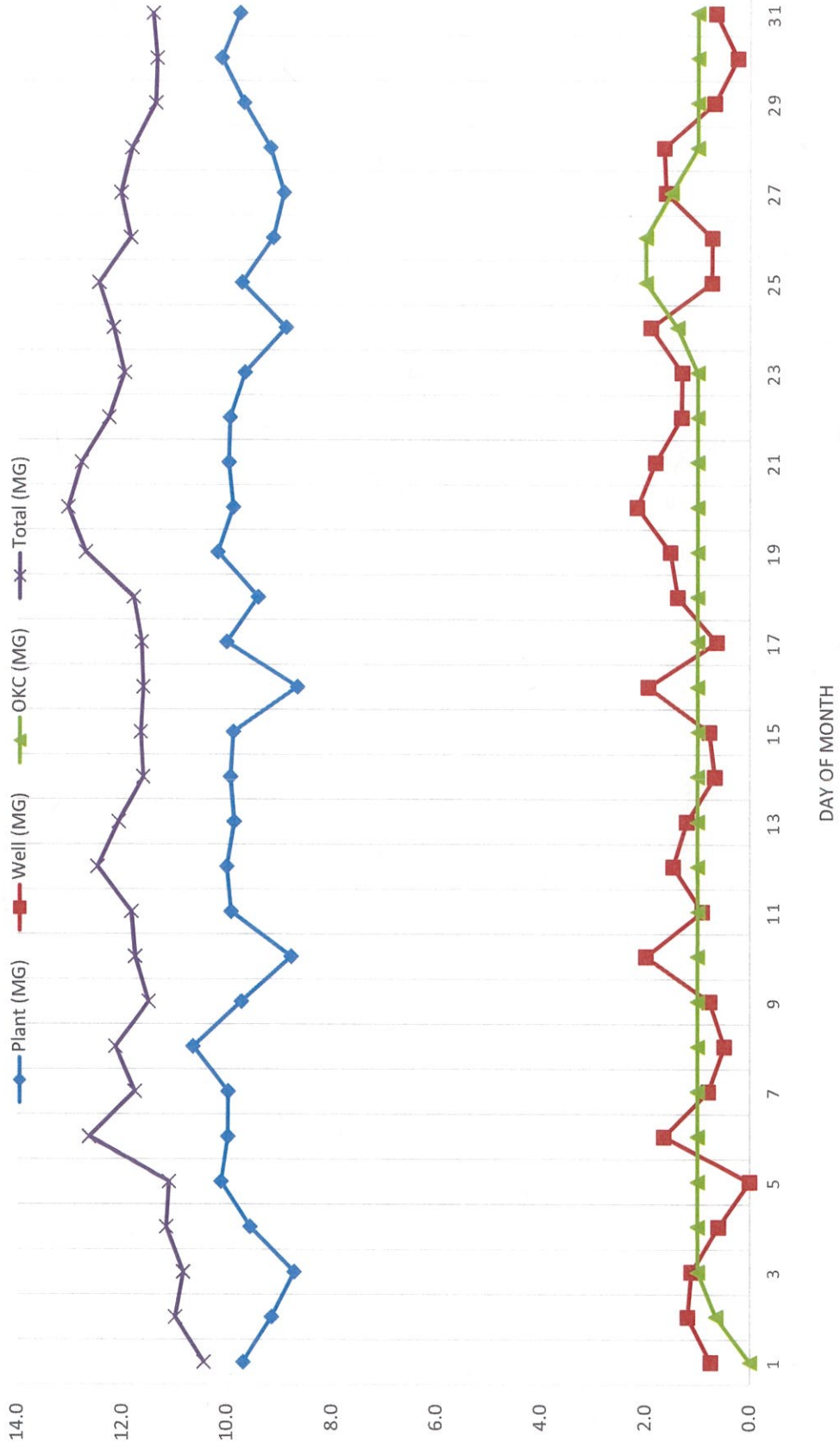
MONTH: January-2025

	<u>FYE 2025</u>		<u>FYE 2024</u>	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	298.99	2531.53	183.30	2174.52
Well Production (MG)	34.63	642.49	178.29	976.51
Oklahoma City Water Used (MG)	32.53	210.79	30.98	214.13
Total Water Produced (MG)	366.15	3384.81	392.57	3365.16
Average Daily Production	11.81	15.74	12.66	15.65
Peak Day Demand				
Million Gallons	13.04	23.15	15.90	23.32
Date	1/20/2025	8/6/2024	1/16/2024	9/4/2023
System Capacity (see note 1)	30.34	30.34	25.78	25.78
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00
Note 1: 2024- system capacity updated to reflect actual firm capacity from all sources				
Costs				
Plant	\$693,385.27	\$4,912,755.39	\$731,078.42	\$4,796,439.55
Wells	\$214,912.21	\$1,690,206.23	\$249,001.62	\$1,768,992.88
OKC	\$119,487.63	\$700,792.89	\$96,799.05	\$664,090.27
Total	\$1,027,785.11	\$7,303,754.51	\$1,076,879.09	\$7,229,522.70
Cost per Million Gallons				
Plant	\$2,319.10	\$1,940.62	\$3,988.49	\$2,205.75
Wells	\$6,205.78	\$2,630.70	\$1,396.62	\$1,811.54
OKC	\$3,673.72	\$3,324.68	\$3,124.57	\$3,101.34
Total	\$2,807.04	\$2,157.80	\$2,743.18	\$2,148.34
Water Quality				
Bacterial Samples in Compliance	100	701	100	708
Bacterial Samples out of Compliance	0	2	0	2
Total number of inquiries (Note 2)	2	11	5	18
Total number of complaints (Note 2)	8	26	3	40
Number of complaints per 1000 service connections	0.19	0.61	0.07	0.97
Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.				
Safety				
Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	0	0	1	6
Public Education				
Number of tours conducted	3	13	1	9
Number of people on tours	39	163	1	137

Notes:

IMCO, B&H Industrial, and Suez (Veolia) contacted for quotes for replacing gear boxes on SCC 1 and 2
 OWRB took readings from HP3 and well 21 - well 21 leaking, tube replaced
 Well 39 and 64 sensors replaced
 MHS pump 3 - replaced damaged wire to disconnect, motor passed tests at W&W electric and staff scheduling date for Knighton rep to re-install

WATER PRODUCTION FOR JANUARY 2025



FLOW, MILLION GALLONS

MONTHLY TRANSFER STATION REPORT
January 2025

	TONS PER MONTH	REVENUE PER MONTH
O.U.	292.34	\$16,624.43
STANDARD GATE	1,041.22	\$119,000.12
RESIDENTIAL	217.94	\$10,095.40
TOTALS:	1,551.50	\$145,719.95

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	446.00
# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	8290.26
# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	0.00
# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	0.00
TOTAL LOADS BROUGHT TO LANDFILLS:	446.00
GRAND TOTAL TONS TO LANDFILLS	8,290.26
DISPOSAL COST PER TON (OKC)	\$21.75
TIPPING FEE'S FOR DUMPING AT OKC:	\$180,313.16
GRAND TOTAL TIPPING FEE'S	\$180,313.16
# OF LOADS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	720.00
# OF TONS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	4305.73
# OF LOADS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	421.00
# OF TONS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	260.12
TOTAL LOADS BROUGHT TO TRANSFER STATION:	1141.00
TOTAL TONS BROUGHT TO TRANSFER STATION:	4565.85
MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	141.81
TOTAL TONS RECEIVED AT TRANSFER STATION	1183.03

SANITATION DIVISION PROGRESS REPORT
SUMMARY 2025

	FYE 24		FYE 25	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	0	17	2	13
<u>On The Job Injuries</u>	0	3	1	4
<u>Bulk Pickups</u>	38	137	62	412
<u>Refuse Complaints</u>	94	403	90	778
<u>New Polycarts Requests</u>	40	346	46	342
<u>Polycarts Exchanges</u>	9	75	10	35
<u>Additional Polycart Requests</u>	90	387	112	528
<u>Replaced Stolen Polycarts</u>	20	136	22	206
<u>Replaced Damaged Polycarts</u>	62	664	31	441
<u>Polycarts Repaired</u>	25	284	20	214

COMPOST MONTHLY REPORT

JANUARY 2025

MONTH

TONS BROUGHT IN BY COMPOST CREWS:	210.35
LANDFILL TIPPING FEE'S	\$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 4,575.11

TONS BROUGHT IN BY PUBLIC:	1,300.00
TONS BROUGHT IN BY CONTRACTORS :	2,000.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	100.00
LANDFILL TIPPING FEE'S	\$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 73,950.00

TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 78,525.11
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REVENUE COLLECTED FROM COMPOST SALES:	\$180.00
REVENUE COLLECTED FROM GATE SALES:	\$4,920.00

TOTAL TONS COLLECTED	3,610.35
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MULCH CUBIC YDS

COMPOST CUBIC YDS

MONTH

MONTH

PARKS DEPT.	
ROAD & CHANNEL	
LINE MAINTENANCE	
STREET DEPT.	
WATER TREATMENT	
MURPHY PRODUCTS OKC	
SELF LOADING BIN	
DRYING BEDS	2,200
COMPOST SOLD BY CUBIC YARDS	
MULCH SOLD BY CUBIC YARDS	10,000
TOTAL:	12,200

	12
	54
	66

CURBSIDE MONTHLY RECYCLING REPORT
--

Jan-25

PROGRAM STATISTICS

	AVERAGE
	MONTH
SET OUT/PARTICIPATION RATE:	69%
AVERAGE TONS PER DAY :	9.21
POUNDS PER HOME:	16.36

COMMODITY BY TON

	% of Total	TONS
ALUMINUM BEVERAGE CAN	2.10%	8.91
#1 PET	5.50%	23.33
NEWS	0.00%	0
GLASS CONTAINERS	5.72%	24.26
MIX PAPER	33.40%	141.67
PLASTIC FILM	0.57%	2.42
#2 NATURAL	0.90%	3.82
#2 COLOR	1.10%	4.67
#3-#7	0.00%	0
METAL	0.82%	3.48
RIGIDS	0.89%	3.78
TIN-STEEL SCRAP	3.30%	14
TRASH	28.30%	120.04
OCC	17.40%	73.81
TOTAL	100.00%	424.19

	MONTH
--	--------------

	MONTH
SERVICE CALLS (MISSES)	25
HOUSESIDE	0
REMINDER	1
SCATTERED	0
MISC.	0
REPAIR	7
NEW	21
ADD	3
MISSING	10
EXCHANGE	1
REPLACE	2
PICK UP	15
TOTAL CALLS	85.00

	MONTH
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LANDFILL COST AVOIDANCE	\$8,377.75
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Drop Center Report January 2025

MONTHLY UNIT PRICES	Revenue per ton	Proc. Fee	LBs Rejected	Tons Rejected	%	LNDFL Fee	Tons Diverted	\$ Diverted
ALUMINUM:	\$1,250.00	\$0.00		0	0	\$21.75	241.61	\$5,255.02
PLASTICS:	\$76.00	\$0.00						
STEEL CANS:	\$0.00	\$0.00						
MIXED OFFICE PAPER:	\$25.00	\$0.00						
CARDBOARD:	\$70.00	\$0.00						

RECYCLING CENTER DATA:	#9	Westwood		Hollywood		Transfer		Total Tons	PRO/FEE	Revenues	Net
		TONS	TONS	Tons	Tons	Tons	Tons				
ALUMINUM:		0.15		0.05		0.2		\$0.00		\$250.00	\$250.00
PLASTICS:		6.02		0.39		6.41		\$0.00		\$487.16	\$487.16
STEEL CANS:		0.15		0.05		0.2		\$0.00		\$0.00	\$0.00
MIXED OFFICE PAPER:		4.06	1.64	4.65	0.42	10.77		\$0.00		\$269.25	\$269.25
CARDBOARD:		22.4	14.15	34.3	2.35	73.2		\$0.00		\$5,124.00	\$5,124.00
RECYCLING CENTER TOTALS:		32.78	15.79	39.44	2.77	90.78		\$0.00		\$6,130.41	\$6,130.41

Commercial Cardboard Containers	TONS	Revenues	Compactors	TONS	Revenues	Wood	TONS	Revenues	Glass	TONS	Revenues	Metal	TONS	Revenues

Single Stream Expenses

Average hrly+ benefits	\$65.00	7.71	\$501.15
Cage Rolloff	\$26.78	26.78	

Hours	Labor \$	Vehicle cost	Cardboard		MXD Office		Total
			Occ Compact	Revenues	Occ Compact	Revenues	
28	\$749.84	\$498.96	195	\$5,222.10	10	\$267.80	\$7,257.38
			372.69	\$372.69	16	\$677.16	\$1,727.01

Total All Recycle and Cardboard	TONS	Revenues	Total Recycle Only		Total Cardboard	
			TONS	Revenues	TONS	Revenues
162.34	\$8,997.61	55.89	\$1,507.56	114.16	\$7,991.20	

Revenue	Income	Expense	Net
	\$21,375.41	\$8,984.39	\$ 12,391.02

Customer Revenue	Cost	Profit
\$12,377.80	\$0.00	\$0.00