




office memorandum

DATE: December 27, 2024

TO: Clint Mercer, Chief Accountant

FROM: Sarah Encinias, Legal Admin Tech 

SUBJECT: City of Norman Debt Recovery
Restitution for Damage to Police Vehicles

The Cleveland County District Court has ordered restitution for damage that occurred to Norman Police Department vehicles where insurance monies could not be collected. The District Attorney's Office then collects this restitution and remits payment to the City.

Attached are two (2) check payments totaling \$637.28, from the District Attorney's Office, for the incidents described below. Please advise if further information is needed regarding these payments.

Check Total \$329.64
Voucher #7099143
Issuance Date 11/5/2024

Vehicle Unit	Incident Date	Court Case	Name	Payment Amount
PD-1215	4/7/2024	CM-24-732	E. Barnes	\$ 207.64
PD-1225	8/30/2023	CM-23-1648	M. Moody	\$ 122.00

Check Total \$307.64
Voucher #7099306
Issuance Date 12/6/2024

Vehicle Unit	Incident Date	Court Case	Name	Payment Amount
PD-1215	4/7/2024	CM-24-732	E. Barnes	\$ 207.64
PD-1225	8/30/2023	CM-23-1648	M. Moody	\$ 100.00

Attachments

cc: Kevin Foster, Chief of Police
Chad Vincent, Major, Police Department
Lisa Tullius, PD Admin Tech
Monteshia Brakhage, PD Admin Tech
Mark Delgado, Light Repair Supervisor
Jennell James, Fleet Service Writer
Barbara Andros, Revenue Collection Supervisor
Ryan Riddel, Assistant City Attorney

Cleveland County District Attorney

City of Norman
Type: OD-701

JPMorgan Chase OD

Voucher number: 7099143
Date: 11/5/2024
Amount: 329.64

ATB

Office Copy

Office of District Attorney
Cleveland County DA - Criminal Restitution

Date: 11/5/2024
Amount: 329.64

JPMorgan Chase OD

Voucher number: 7099143

City of Norman

ATB

Detach this stub before Cashing. Retain the Stub for your Records.

Non-Negotiable.

THE KEY TO DOCUMENT SECURITY • HEAT ACTIVATED THUMB PRINT • ADDITIONAL SECURITY FEATURES INCLUDED • SEE BACK FOR DETAILS

Office of District Attorney
Cleveland County DA - Criminal Restitution

JPMorgan Chase OD

Voucher Number: 7099143
Registration Number: 4992
Date: 11/5/2024

To the County Treasurer As Official
Depository:

Void After One Year

Pay
To
The
Order
Of

City of Norman
Exactly three hundred twenty-nine dollars and sixty-four cents
For:

City of Norman
201 W. Gray St
Norman, OK 73069

\$329.64

Cleveland County District Attorney

City of Norman
Type: OD-701

JPMorgan Chase OD

Voucher number: 7099306
Date: 12/6/2024
Amount: 307.64

SAC

Office Copy

Office of District Attorney
Cleveland County DA - Criminal Restitution

JPMorgan Chase OD

Date: 12/6/2024
Amount: 307.64

Voucher number: 7099306

City of Norman

SAC

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Non-Negotiable.

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Office of District Attorney
Cleveland County DA - Criminal Restitution

JPMorgan Chase OD

Voucher Number: 7099306
Registration Number: 6703
Date: 12/6/2024

To the County Treasurer As Official
Depository:

Void After One Year

Pay
To
The
Order
Of

City of Norman
Exactly three hundred seven dollars and sixty-four cents
For:

City of Norman
201 W. Gray St
Norman, OK 73069

\$307.64