# CITY OF NORMAN, OK
# STAFF REPORT

**MEETING DATE:** August 25, 2026

**REQUESTER:** Katherine Coffin

**PRESENTER:** Awet Frezgi, Traffic Engineer

**ITEM TITLE:** CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2627-16: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA REQUESTING $18,797.31 APPROPRIATION OF FUNDS FROM RISK MANAGEMENT MISCELLANEOUS REIMBURSEMENTS/REFUNDS ACCOUNT TO REPAIR AND REPLACE TRAFFIC SIGNAL EQUIPMENT OR TRAFFIC SIGNS DAMAGED IN TRAFFIC COLLISIONS (CITYWIDE).

**BACKGROUND:**

The City's Traffic Control Division maintains more than 170 traffic and pedestrian signals citywide using $105,291 in the Division's operating budget (approximately $620 per signalized intersection per year). These funds are used for the purchase of replacement traffic signal system components needed for the safe and efficient operation of our traffic signals. In addition, the Division also maintains approximately 30,000 traffic control signs throughout the City of Norman using $44,480 in the Division's operating budget (approximately $1.49 per sign per year). These funds are used for the purchase of the replacement sign components needed for the safe and efficient navigation of our roadways.

On May 29, 2025, a traffic collision occurred at the intersection of Lindsey Street and Jenkins Avenue causing damage to a pedestrian traffic pole installation. The responsible driver was identified for collection purposes. City forces repaired the damage at the location totaling $450.86. On April 27, 2026, a $450.86 check was collected from the responsible party. The check was deposited into the Refunds/Reimbursements Risk Management account.

On June 6, 2025, a traffic collision occurred at the southwest corner of the intersection of 12th Avenue NE and Norman Public Schools Transportation Bus Barn causing damage to a traffic signal head installation. The responsible driver was identified for collection purposes. City forces repaired the damage at the location totaling $606.83.  On April 27, 2026, a $606.83 check was collected from the insurance company of the responsible party. The check was deposited into the Refunds/Reimbursements Risk Management account.

On January 26, 2026, a traffic collision occurred at the 1600 block of 24th Avenue SE causing damage to a solar powered flashing school beacon assembly installation.  The responsible driver was identified for collection purposes. City forces repaired the damage at the location totaling $2,445.61.  On April 21, 2026, a $2,445.61 check was collected from the insurance company of the responsible party. The check was deposited into the Refunds/Reimbursements Risk Management account.

On January 27, 2026, a traffic collision occurred in the 2200 block of West main Street causing damage to a streetlight pole. The responsible driver was identified for collection purposes. Contractor repaired the damage at this location.  On June 9, 2026, a $12,802.09 check was collected from the insurance company of the responsible party. The check was deposited into the Refunds/Reimbursements Risk Management account.

On March 4, 2026, a traffic collision occurred at the center median of State Highway 9 and McGee Drive causing damage to a traffic signal pole installation.  The responsible driver was identified for collection purposes. City forces repaired the damage at this location.  On March 18, 2026, a $1,236.69 check was collected from the insurance company of the responsible party.  The check was deposited into the Refunds/Reimbursements Risk Management account.

On March 10, 2026, a traffic collision occurred on Flood Avenue roundabout, just north of Robinson Street damaging a street light pole installation.  The responsible driver was identified for collection purposes. City forces repair the damage at this location.  On June 2, 2026, a $1,255.23 check was collected from the responsible party.  The check was deposited into the Refunds/Reimbursements Risk Management account.

On April 12, 2026, a traffic collision occurred on 12th Avenue SE and Cedar Lane Road causing damage to a NO OUTLET sign installation.  The responsible driver was identified for collection purposes. City forces repaired the damage at this location.  On July 4, 2026, a $246.71 check was collected from the insurance company of the responsible party. The check was deposited into the Refunds/Reimbursements Risk Management account.

**DISCUSSION:**

The continuing number of traffic collisions involving damage to traffic control equipment depletes the City’s inventory of spare units.  Replacement units are necessary in order to address future emergency situations.  The Division does not have adequate funding in its operating budget to purchase replacements units and needs to access the funds collected from the insurance companies in order to do so.

Funds collected to date from the previously described incidents total $18,797.31 for damages to traffic signal/street light equipment and $246.71 for damages to traffic signs.

**RECOMMENDATION:**

Staff recommends the approval of Resolution R-2627-16 for the appropriation of $18,797.31 from Refunds/Reimbursements Risk Management, (Account No. 439-365264) to Traffic Signal Parts (Account No. 10550223-43212). These funds will be used for the purchase of replacements for the equipment damaged in the respective collisions. In addition, staff recommends the appropriation of $246.71 from Refunds/Reimbursements Risk Management (Account No. 439-365264) to Traffic & Street Signs (Account No. 10550223-43213). These funds will be used for the purchase of replacements for the signs damaged in the respective collisions.