



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 8/25/2026

REQUESTER: John Stege, Police Standards Administrator

PRESENTER: Kevin Foster, Chief of Police

ITEM TITLE: PUBLIC HEARING REGARDING ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A GRANT IN THE AMOUNT OF \$55,456 TO THE CITY OF NORMAN, THE MOORE POLICE DEPARTMENT, AND THE CLEVELAND COUNTY SHERIFF'S OFFICE FROM THE UNITED STATES DEPARTMENT OF JUSTICE/BUREAU OF JUSTICE ASSISTANCE (DOJ/BJA) THROUGH THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM WITH NORMAN'S PORTION OF \$35,325 TO BE USED BY THE NORMAN POLICE DEPARTMENT FOR FORENSIC EQUIPMENT REPAIR/RECALIBRATION, ADVANCED SPECIALTY TRAINING (AND ASSOCIATED TRAVEL) AND DIGITAL SIGNAGE; CONTRACT K-2627-47; AND BUDGET APPROPRIATION FROM THE SPECIAL GRANT FUND BALANCE AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

The U.S. Department of Justice (DOJ), fiscal year 2025 Edward Byrne Memorial Justice Assistance Grant, announced that grant funds are available to the City of Norman, the Moore Police Department (MPD), and the Cleveland County Sheriff's Office (CCSO) in the amount of \$55,456. These entities are considered disparate jurisdictions based on a U.S. Department of Justice formula that includes population, crime statistics, and other law enforcement-related data. The City of Norman's recommended share of the award is \$35,325. The MPD's recommended share of the award is \$14,585. Cleveland County's share is \$5,546.

On July 31, 2026 the Norman Police Department (NPD) received notice of an award for the 2025 Edward Byrne Memorial Justice Assistance Grant (Award No. 15PBJA-25-GG-03271-JAGX). The grant requires that a public hearing be conducted prior to the disbursement of any funds.

DISCUSSION:

JAG legislation requires disparate local and county entities to partner with each other as signatories in an associated memorandum of understanding that identifies the individual

allocations for each entity. Only one entity is allowed to apply for grant funding (as the “Financial Entity”) and must then pass-through identified funding to partnering entities. The City of Norman has traditionally served in the role of “Financial Entity” with the CCSO and MPD as partners.

At the time of application, the following projects were identified as the focus of grant funding:

Project No.1.1, Technology/Crime Scene Scanner Repair/Calibration Project (NPD): NPD intends to use JAG funds to repair their sole advanced crime scene scanner that requires unexpected and essential repairs and calibration before it can be placed back into service.

Project No.1.2, Continuing Education/Video Analyst Project (NPD): NPD intends to send their Forensic Video Analyst to specialized training to meet on-going continuing education requirements related to their specific certifications.

Project No.1.3, Continuing Education/Crime Analyst Project (NPD): NPD intends to send their Crime Analyst to specialized training to meet on-going continuing education requirements related to their specific certifications.

Project No.1.4, Technology/Digital Signage Project (NPD): NPD intends to use JAG funds to obtain internal digital bulletin boards to ensure unified, rapid, and precise communications to all levels and units of the department.

Project No.1.5, Technology & Training/Real Time Information Center Project (NPD): NPD will send a member of Staff, along with an Intelligence Analyst, to training related to developing a Real Time Information Center (RTIC) that will not only assist with responding to in-progress and violent crimes, but will also facilitate sharing information between local, state, and Federal partners.

Project No. 2.1, Pass Through Project – Technology/Vehicle Computer Data Recorder (CDR) Project (MPD): MPD will purchase a data scanner capable of accessing the information stored within a vehicle’s Computer Data Recorder for accurate reconstruction of vehicle factors that contribute to serious injury or fatality collisions.

Project No. 3.1, Pass Through Project – Technology/Fleet Tracking Devices Project (CCSO): CCSO will purchase fleet tracking devices to effectively identify the location of vehicles while investigating crimes.

Project No. 3.2, Pass Through Project – Equipment/First Aid Kits Project (CCSO): CCSO will purchase first aid kits to assist with responding to emergencies where community members and responders are injured and need stabilization.

Project No. 3.3, Pass Through Project – Technology/ Mobile Fingerprint Scanner Project (CCSO): CCSO will purchase a mobile fingerprint scanning device to effectively identify the location of subjects while in the field and responding to crimes.

RECOMMENDATION:

RECOMMENDATION No. 1: That a public hearing be conducted where each person in attendance receives a copy of the agenda and attachments and is eligible to speak about this topic, as required for in the grant.

RECOMMENDATION No. 2: Approval of the grant by Council, acceptance of the grant by the Mayor through *signing* and *dating* the Certifications and Assurances by the Chief Executive of the Applicant Government, and approval of electronic acceptance of the grant by the Chief of Police.

RECOMMENDATION No. 3: Appropriation of \$55,456 from the Special Grant Fund balance (account 22-29000); and allocate as follows:

\$ 20,557 to 22660117-43219, Maint Sup-Computer (Project: 1.4)

\$ 4,472 to 22660117-43699, Minor Equipment & Tools-Other (Project: 1.1)

\$ 10,296 to 22660117-44604, Employ Trav Wkshop & Seminar (Projects: 1.2, 1.3, 1.5)

\$ 20,131 to 22660117-44754, Miscellaneous Serv-Pass Thru (Projects: 2.0, 3.1, 3.2, 3.3)

The expenditure and revenue accounts project number is GP0040.

RECOMMENDATION No. 4: Upon reimbursement, deposit funds into Other Revenue-JAG Grant (account 226-333333).