

MEMORANDUM



DATE: October 6, 2026
TO: Darrel Pyle, City Manager
FROM: Ryan J. Riddel, Assistant City Attorney *MR*
SUBJECT: City of Norman Debt Recovery
Norman Police Department Vehicle Unit 1212

The City of Norman has contracted with Alternative Claims Management (ACM) to collect insurance reimbursement when a City vehicle is damaged by another driver. Attached is a check from ACM, in the total amount of \$2,982.41, for the incident described below. This payment includes estimated repair expenses, loss of use, and diminished value costs.

Please advise if you need additional information.

Vehicle Unit	Incident Date	Insurance Co.	Repair Estimate	Payment Amount
PD-1212	6/26/26	State Farm	\$ 1,177.68	\$ 2,982.41
PD Report	Insured	Repair Status	Collection Status	
26-46172	M. Bailey	Repaired	Closed	

Attachments: copy of check from ACM, repair estimate, NPD Incident Report

10/07/2026
Date

Shannon Stevenson
Signature

☒ APPROVED
☐ DISAPPROVED

By: ☐ Darrel Pyle, City Manager
☒ Shannon Stevenson, Assistant City Manager

To be completed by Legal Dept.:

This memo and check were routed to Kim Coffman, Chief Accountant, on 10/7/26,
with copies to: *SK*

Kevin Foster, Chief of Police
Chad Vincent, Major, Police Department
Monteshia Brakhage, PD Admin Tech
Karley German, Treasury Support Supervisor

Mike White, Fleet Program Manager
Mark Delgado, Light Repair Supervisor
Jennell James, Fleet Service Writer

PAY TO THE
ORDER OF

NORMAN POLICE DEPARTMENT

Two Thousand Nine Hundred Eighty-Two and 41/100

\$ 2982.41

DOLLARS

VOID AFTER 90 DAYS

