

MEMORANDUM



DATE: September 25, 2026
TO: Darrel Pyle, City Manager
FROM: Ryan J. Riddel, Assistant City Attorney *(MR)*
SUBJECT: City of Norman Debt Recovery for Fleet Vehicle Damage

The City of Norman has contracted with Alternative Claims Management (ACM) to collect insurance reimbursement when a City vehicle is damaged by another driver. Attached is a check from ACM, in the total amount of \$770.40, which represents reimbursement from an insurance company for the incident described below.

Please advise if you need additional information.

Vehicle Unit	Incident Date	Insurance Co.	Repair Estimate	Payment Amount
PD-1123	9/23/2017	Allstate	Paid	\$ 770.40
PD Report	Insured	Repair Status	Collection Status	
17-70606	J. Genson	(Loss of Use Only)	Open	

Attachments: copy of check from ACM, NPD Incident Report

9-28-26
Date

[Signature]
Signature

☒ APPROVED
☐ DISAPPROVED

By: ☒ Darrel Pyle, City Manager
☐ Shannon Stevenson, Assistant City Manager

To be completed by Legal Dept.:

This memo and check was routed to Clint Mercer, Director of Finance, on 10/1/26 *fe* with copies to:

Kevin Foster, Chief of Police
Chad Vincent, Major, Police Department
Monteshia Brakhage, PD Admin Tech
Jamie Vaughn, Treasury Support Supervisor

Mike White, Fleet Program Manager
Mark Delgado, Light Repair Supervisor
Jennell James, Fleet Service Writer

PAY TO THE
ORDER OF

NORMAN POLICE DEPARTMENT

Seven Hundred Seventy and 40/100

\$ 770.40
DOLLARS

VOID AFTER 90 DAYS

