



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 12/12/2023

REQUESTER: Veronica Tracy, Recreation Manager

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2324-104: AN AGREEMENT BETWEEN THE CITY OF NORMAN, OKLAHOMA AND ABBOTT HOUSE CHILD ADVOCACY CENTER, TO OPERATE AND PROVIDE PROGRAMMING AT 329 SOUTH PETERS AVENUE.

BACKGROUND:

In July 2023, the Parks and Recreation Department released Request for Proposal #2324-9 to solicit proposals for community programming within the City's Senior Center at 329 South Peters Avenue. The Senior Center was open for proposals to community non-profits due to the center closing to the public at the end of 2023 due to the new Adult Wellness and Education Center (AWE) construction being complete and operations starting in November 2023. The Parks and Recreation Department desired to solicit an operator to continue offering services to the community through the space once the City vacated at the end of 2023 and bridge programming gaps in the Norman community.

DISCUSSION:

The City received two proposals for operations at 329 South Peters Avenue. After a review and an interview panel process, the selection committee chose Abbott House Child Advocacy Center to expand its services into the facility. Abbott House services children ages 3 to 18 from Cleveland County and the surrounding areas. Although a standalone non-profit organization, Abbott House works closely with law enforcement, the district attorney's office, child protective services, mental health care professionals, and medical professionals to maintain a child-friendly atmosphere during investigations of alleged child abuse.

Abbott House is located at 231 East Symmes, within a block of 329 South Peters. This Lease Agreement will allow Abbott House to expand various services, including video interviews, educational programming, and other needed and expanding services, without moving staff and clients to another area of Norman.

Aging Services will continue to make and provide to-go meals and maintain areas out of the kitchen and dining room area for staff to perform operations related to their meal program. Abbott House acknowledges that the kitchen and dining room area are leased to Aging Services, Inc., a not-for-profit corporation, and are not a part of this Lease Agreement.

The City Attorney's Office has worked with the Parks and Recreation Department as well as Abbott House to draft a contract with a term of one year with four successive automatic renewal terms as well consideration to the City for one dollar per year with Abbott House furnishing utility, operations, and alterations costs. The City will approve all modifications to the facility.

RECOMMENDATION:

Staff recommends approval of Contract K-2324-104, an agreement between The City of Norman and Abbott House Child Advocacy Center to operate and provide services and educational programming at 329 South Peters Avenue.