



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 12/12/2023

**REQUESTER:** Veronica Tracy, Recreation Manager

**PRESENTER:** Jason Olsen, Director of Parks and Recreation

**ITEM TITLE:** CONSIDERATION OF THE APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2324-82: AN AGREEMENT BETWEEN THE CITY OF NORMAN, OKLAHOMA AND COMMUNITY AFTER SCHOOL PROGRAM INC., TO PROVIDE FREE TUTORING SERVICES AT CITY OF NORMAN AFTER-SCHOOL PROGRAMS AS OUTLINED IN THE STAFF REPORT.

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### **BACKGROUND:**

The City of Norman Parks and Recreation Department operates three after-school program locations at Whittier Recreation Center, Irving Recreation Center, and 12<sup>th</sup> Avenue Recreation Center. These three programs serve school-age children attending 14 Norman Public School locations and are licensed by the State of Oklahoma Department of Human Services. The Community After School Program (CASP) is a 501(c)3 nonprofit agency in Norman that provides high-quality literacy tutoring for free to the community.

### **DISCUSSION:**

CASP approached City staff in the Parks and Recreation Department earlier this year about bringing their free literacy tutoring program into the after-school programs offered by the Parks and Recreation Department. CASP's mission is to provide high-quality tutoring that aligns with individual student needs. They will begin the tutoring program at the Parks and Recreation Department's Irving Middle School after-school site by assessing the literacy needs of each student in the program after receiving parental permission and then providing 1:1 tutoring for students in need of additional literacy support. CASP will provide background-checked staff, regular program updates, and administrative oversight. The Parks and Recreation Department will provide space and assist in communication with participants. The long-term goal for this program, once implemented successfully within the Irving Middle School after-school site, is to expand to all three after-school program sites as soon as possible.

### **RECOMMENDATION:**

Staff recommends approval of Contract K-2324-82 between CASP and the City of Norman.