



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 12/12/2023

REQUESTER: Lance Harper, Facilities and Construction Manager

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-92: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, TRANSFERRING \$15,883 FROM THE FACILITY MAINTENANCE HVAC IMPROVEMENTS PROJECT TO BE USED FOR THE POLICE DEPARTMENT TRAINING ROOM UPDATE PROJECT.

BACKGROUND:

The Police Department Training Facilities Updates and HVAC capital improvement project included new air conditioning (A/C) units, but not updated heaters. It did include a new three-phase electrical system and A/C air units. While installing the latest electrical service and A/C units, it became apparent that the existing heating system needed to heat the training space adequately was incompatible with the new A/C system. Proper heating is required since this training facility is used year-round and includes the armory room.

DISCUSSION:

In fiscal year 2023-2024 (FYE24), the Police Training Facility Updates and HVAC Project has budgeted \$60,000. This amount covers the updated electrical service and the new A/C air units. The cost to replace the antiquated heater with a heater compatible with the new system is \$49,183. The remaining balance in the Capital Improvements, Police Department Training Room Updates project account is \$33,300. There are additional funds available in Facility Maintenance HVAC Improvements, Construction (account #50595540-46201; project EF1003) that can be used to complete the work needed at the Police Training Facility.

RECOMMENDATION:

It is recommended the City of Norman approve the transfer of \$15,883 from Facility Maintenance HVAC Improvements, Design (account #50595540-46201; project EF1003) to Police Department Training Room Update, Materials (account #50196677-46301; project EF0242) to be used to purchase new heating elements compatible with the new AC units.