

Project Tracking Overview

PROJECT TITLE	Zena's Kitchen	% COMPLETE	0
PROJECT MANAGER	Sharon, Kathleen, Michelle	TODAY'S DATE	07/30/24
COMPANY NAME	Assignment Hope International, Inc.	DUE DATE	11/15/24

PROJECT DETAILS											
TASK NAME	STATUS	PRIORITY	START	DUE DATE	DAYS	TASK OWNER	DESCRIPTION	% DONE	EST. HOURS	ACTUAL HOURS	Days to complete
Project Phase 1											
Request Permits	Not Yet Started	High	6/10/24	6/11/24	1	Michelle	Request city permits	0%			-1
Project Phase 2											
Demo/Haul Off	Not Yet Started	High	7/26/24	7/28/24	2	Sharon/Kathleen/Michelle	Demo kitchen cabinets	0%			-2
Order Flooring	Not Yet Started	High	7/15/24	07/16/24	1	Sharon/Kathleen/Michelle	Select flooring	0%			#####
Install Flooring	Not Yet Started	High	8/5/24	8/6/24	1	Sharon/Kathleen/Michelle		0%			-1
Set up Electrical work	Not Yet Started	High	8/8/24	8/9/24	1	Michelle	Identify necessary electrical work	0%			-1
Electrical	Not Yet Started	High	8/16/24	8/17/24	1	Sharon/Kathleen/Michelle		0%			-1
Electrical Inspection	Not Yet Started	High	8/20/24	8/21/24	1	Sharon/Kathleen/Michelle		0%			-1
Order Plumbing work and fixtures	Not Yet Started	High	8/12/24	8/13/24	1	Sharon/Kathleen/Michelle	Select fixtures	0%			-1
Begin Plumbing work (including installing fixtures)	Not Yet Started	High	8/29/24	8/30/24	1	Sharon/Kathleen/Michelle		0%			-1
Plumbing Inspection	Not Yet Started	High	9/5/24	9/6/24	1	Sharon/Kathleen/Michelle		0%			-1
Order Cabinets	Not Yet Started	High	8/26/24	8/27/24	1	Sharon/Kathleen/Michelle	Select cabinets	0%			-1
Install Cabinets	Not Yet Started	High	9/12/24	9/13/24	1	Sharon/Kathleen/Michelle		0%			-1
Order Paint	Not Yet Started	High	9/9/24	9/10/24	1	Sharon/Kathleen/Michelle	Select paint color	0%			-1
Paint	Not Yet Started	High	9/20/24	9/22/24	2	Sharon/Kathleen/Michelle		0%			-2
Setup trim work	Not Yet Started	High	9/9/24	9/10/24	1	Michelle		0%			-1
Begin trim work	Not Yet Started	High	9/26/24	9/27/24	1	Sharon/Kathleen/Michelle		0%			-1
Order Countertops	Not Yet Started	High	9/16/24	9/17/24	1	Sharon/Kathleen/Michelle	Select countertops	0%			-1
Install Countertops	Not Yet Started	High	10/2/24	10/3/24	1	Sharon/Kathleen/Michelle		0%			-1
Order stainless steel sink	Not Yet Started	High	9/16/24	9/17/24	1	Sharon/Kathleen/Michelle	Select sink	0%			-1
Install stainless steel sink	Not Yet Started	High	10/7/24	10/8/24	1	Sharon/Kathleen/Michelle		0%			-1
Order appliances	Not Yet Started	High	9/23/24	9/24/24	1	Michelle		0%			-1
Appliances Installed	Not Yet Started	High	10/10/24	10/11/24	1	Sharon/Kathleen/Michelle		0%			-1
Project Phase 3											
Request Custom Art Sign	Not Yet Started	Medium	8/30/24	8/31/24	0	Michelle	Select design for custom art work	0%			-1
Purchase small appliances	Not Yet Started	Medium	10/1/24	10/2/24	1	Sharon/Michelle/Kathleen	Select small appliances	0%			-1
Order Rolling Island	Not Yet Started	Medium	10/1/24	10/2/24	1	Task Owner Name 11	Select rolling island	0%			-1
Order Shelving Unit	Not Yet Started	Medium	10/1/24	10/2/24	1	Sharon/Michelle/Kathleen	Select shelving unit	0%			-1
Order cookware	Not Yet Started	Medium	10/1/24	10/2/24	1	Sharon/Michelle/Kathleen	Select cookware	0%			-1
Order dishes/serving pieces	Not Yet Started	Medium	10/1/24	10/2/24	1	Sharon/Michelle/Kathleen	Select dishes serving pieces	0%			-1
Order cooking class supplies	Not Yet Started	Medium	10/1/24	10/2/24	1	Sharon/Michelle/Kathleen	Select cooking class supplies	0%			-1
Order all misc. kitchen items	Not Yet Started	Medium	10/1/24	10/2/24	1	Sharon/Michelle/Kathleen	Select all misc kitchen items	0%			-1
Order Portable Cooktop/Grill	Not Yet Started	Medium	10/1/24	10/2/24	1	Sharon/Michelle/Kathleen	Select portable cooktop grill	0%			-1
Project Phase 4											
Set up/arrange cookware/dishes/etc.	Not Yet Started	Medium	10/26/24	10/28/24	2	Sharon/Kathleen/Michelle	Decide on kitchen item arrangement	0%			-2
Set up rolling island	Not Yet Started	Medium	10/26/24	10/28/24	2	Sharon/Kathleen/Michelle	Arrange rolling island drawers	0%			-2
Arrange food storage in cabinets	Not Yet Started	Medium	10/26/24	10/28/24	2	Sharon/Kathleen/Michelle	Arrange and organize food storage	0%			-2
Arrange cooking class supplies	Not Yet Started	Medium	10/26/24	10/28/24	2	Sharon/Kathleen/Michelle	Select storage area for cooking class supplies	0%			-2
Arrange art work	Not Yet Started	Medium	10/26/24	10/28/24	2	Sharon/Kathleen/Michelle	Select art work arrangement	0%			-2
Project Phase 5											
Final Inspection	Not Yet Started	High	11/4/24	11/5/24	1	Sharon/Kathleen/Michelle		0%			