



CITY OF NORMAN, OK
PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING
Development Center, Room B, 225 N. Webster Ave., Norman, OK 73069
Thursday, January 08, 2026 at 3:00 PM

MINUTES

The Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on Thursday, January 08, 2026 at 3:00 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, at the Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

PRESENT

Chairman Linda Price
Committee Member Kenny Orr
Committee Member Mark Emerson
Committee Member Russell Rice
Committee Member Ann Gallagher

ABSENT

Committee Member Kyle Hurley
Committee Member Lea Greenleaf
Committee Member Gregory Gilkey
Committee Member Brittany Elliott

OTHERS

Major Jamie Shattuck, NPD
Asst. Chief Jack Ingram, NFD
Asst. Chief Jason Smith, NFD
Robert Bruce, Councilmember
Dannielle Risenhoover, Admin. Tech. IV
Jacob Huckabaa, Budget Analyst
Bill Scanlon, Citizen
Roger Gallagher, Citizen

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF MINUTES FROM DECEMBER 11, 2025

Member Gallagher moved to approve the December 11, 2025, Public Safety Oversight Committee (PSST) minutes which were duly seconded by Member Rice. The motion passed unanimously.

Items submitted for the record:

Citizens Public Safety Oversight Committee Minutes from December 11, 2025

REPORTS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT AND/OR DISCUSSION OF FINANCIAL REPORTS

Jacob Huckabaa gave the report. The Public Safety Sales Tax revenue recorded for the month of December was \$1,021,363. Sales tax is 7% below the budgeted target for Fiscal Year 2026. Use tax is 16% above the budgeted target for the fiscal year. The use tax revenue recorded for the month of December was \$244,936. Two payments from Norman Public Schools were received for the City of Norman School Resource Officer Program. These payments totaled \$120,413. To date, the PSST Fund is 4% below the budgeted target. There were no capital expenditures or project costs in the month of December; however, some divisions are over their year-to-date budget target due to salary and overtime expenses.

Councilmember Bruce asked if the Police and Fire Departments limit the number of consecutive hours an employee can work before they are required "mandatory rest". Major Shattuck stated that police officers are allowed to work 16 hours before being required to have a day off unless there was an emergency and Assistant Fire Chief Ingram stated that fire fighters aren't allowed to work more than 72 consecutive hours.

Items submitted for the record:
Financial Reports

DISCUSSION ITEMS

3. MONTHLY UPDATES

a) FIRE DEPARTMENT UPDATES

Assistant Fire Chief Jack Ingram gave the update. Ladder 1 is expected to be received in late summer 2026. Assistant Fire Chief Jason Smith stated that wait times for fire apparatuses were expected to go down after Covid, but they have not.

b) POLICE DEPARTMENT UPDATES

Major Jamie Shattuck gave the update. He stated that the police officer who was hit by a car on Highway 9 has "improved quite a bit" and remains in a rehab facility. The Police Captains and Majors will be rotating bureaus on January 9, 2026.

c) DISPATCH UPDATES

No dispatch updates were given.

d) EMERGENCY COMMUNICATIONS OPERATIONS CENTER (ECOC) UPDATES

Major Jamie Shattuck gave the update. The contract for the ECOC generator should be completed by the end of January 2026.

3. DISCUSSION OF PUBLIC SAFETY STUDY AND IMPLEMENTATION

There was no discussion regarding the Public Safety Study and implementation.

4. ESTABLISH TOPICS FOR THE FEBRUARY 12, 2026 MEETING

There were no new topics suggested for the February 12, 2026 meeting.

MISCELLANEOUS COMMENTS

Chair Price asked if anyone had heard from Member Greenleaf. Dannielle Risenhoover relayed that per Major Barbour, Member Greenleaf was home from the hospital, continuing to recover from illness.

ADJOURNMENT

Member Rice made a motion to adjourn the meeting which was duly seconded by Member Gallagher. The motion passed unanimously.

Linda Price, Chair
Citizens Public Safety Oversight Committee