



DATE: September 27, 2021

TO: Kathryn Walker, City Attorney
Rone Tromble, Administrative Technician IV
Ken Danner, Subdivision Development Manager
Nathan Madenwald, Capital Projects Engineer
Jane Hudson, Director of Planning and Community Development

FROM: Brenda Hall, City Clerk *BH*

SUBJECT: Request for Consent to Encroachment No. 2122-1

I am in receipt of an encroachment request from Fred and Terry Jackson for permission to encroach on an easement located in Lot 1, Block 3, Highland Village Addition, Section 5, a/k/a 3220 Skye Ridge Drive, in order to install a swimming pool in the backyard. Letters from Cox Communications are attached. The application fee has been paid.

This item will be scheduled as an agenda item on October 23, 2021, and the information must be received in my office by October 15, 2021. If there is a problem in meeting that timeframe, please advise.

smr
attachments

office memorandum