



CITY OF NORMAN, OK
**AIM NORMAN COMPREHENSIVE PLAN PARKS &
RECREATION SUB-COMMITTEE**
Development Center, Room B, 225 N. Webster Ave., Norman, OK 73069
Tuesday, September 10, 2024 at 1:00 PM

MINUTES

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days advance notice is preferred.

Chair Lee Hall called the meeting to order at 1:10 pm.

ROLL CALL

PRESENT

Lee Hall
Amanda Prince
Dennis Brigham
Sherrel Sheriff

TARDY

Mark Nanny

ABSENT

Jennifer Baker
Marcus Madlock
Sara Sancak

STAFF PRESENT

James Briggs, Parks & Recreation
Beth Muckala, Legal
Jason Olsen, Parks & Recreation
Mitchell Richardson, Parks & Recreation
Karla Sitton, Parks & Recreation

CONSULTANTS

Molly Hanson, RDG

GUESTS

Shavonne Evans, AIM Steering Committee Member

Chair Hall requested the Sub-Committee move to Item 2, since a quorum was not present.

AGENDA ITEMS

2. OVERVIEW OF DRAFT MASTER PLAN DOCUMENT

Molly Hanson highlighted the draft Park Master Plan and said some chapters are still being worked on, but they would be finished later this week. She said, once completed, the AIM Parks Sub-Committee would be getting a pdf of the entire draft Park Master Plan and given a couple weeks to give any comments, feedback and suggestions. Ms. Hanson requested Staff and Sub-Committee members to send photos of parks and/or events so they can be added to the Park Master Plan document.

3. NEXT STEPS

Chair Hall said the Sub-Committee was planning to present the draft Park Master Plan to the Board of Parks Commissioners on October 3, 2024; however, the *final* draft AIM Comp Plan and the Park Master Plan will likely not be complete until November or December. The Committee discussed and scheduled the next AIM Park Sub-Committee meeting on November 12, 2024 at 3:00 p.m.

Mark Nanny arrived to the meeting at 1:33 pm.

Chair Hall requested returning to Item 1, now that a quorum is present.

MINUTES

1. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

AIM NORMAN COMPREHENSIVE PLAN PARKS AND RECREATION
SUBCOMMITTEE MINUTES OF JUNE 11, 2024

Motion by Sherrel Sheriff to approve the minutes from June 11, 2024, AIM Norman Comprehensive Plan Parks and Recreation Sub-Committee meeting, **Second** by Dennis Brigham.

The motion was passed unanimously with a vote of 5-0.

Chair Hall returned to Item 4.

4. CHAPTER REVIEW

Molly Hanson instructed the micro-committee members to look over the draft Master Park Plan, and mark up the draft with any comments and/or suggestions. Micro-committees are as follows:

- Trails.
- Recreation
- Parks Development
- Arts & Culture

Each micro-committee reported their comments and suggestions for the draft Master Park Plan. Ms. Hanson said the updated and completed sections, including today's comments, will periodically be made available for review by Sub-Committee members.

5. SYNERGIES WITH OTHER PLANS

The Sub-Committee discussed how the Park Master Plan can synergize with other AIM Sub-Committee Plans (Stormwater, Transportation and Water & Wastewater), as well as approved (and possible future approved) City of Norman Master Plans, (Andrews Park Master Plan, Saxon Park Master Plan, Westwood Park Master Plan and Trails & Greenbelts). Ms. Hanson said the approved/current City of Norman Master Plans can be included in the appendix of the Park Master Plan. She said all of the AIM Sub-Committee Master Plans will be looked over/researched to see if they have the same and/or similar goals that can be prioritized accordingly. Ms. Hanson felt all the AIM Sub-Committee Master Plans need to coordinate and work well together in order to lay out a solid foundation for the future of Norman. She said utilizing interactive maps with separate layers for Parks, Stormwater, Transportation and Water & Wastewater would be so helpful and useful when developing housing additions, and/or new parks, as well as a possible Norman Forward 2 initiative. Ms. Hanson said the City of Norman would be the first city in Oklahoma as well as in the Nation that would be synergizing City Master Plans in this manner.

6. GOALS REVIEW AND DISCUSSION

Molly Hanson reminded the Sub-Committee the goals for the AIM Norman Comp Plan Steering Committee as well as the goals for the AIM Parks Sub-Committee. She asked the Sub-Committee if it would be helpful to have a theme for the AIM Park Master Plan, such as a theme to support the Parks and Recreation Mission Statement and/or a color coded theme. Ms. Hanson said a decision did not need to be determined today, but requested the Sub-Committee think about a theme and bring back suggestions to the next meeting.

ACTION ITEMS AND NEXT STEPS

7. PREP FOR SPECIAL PARK BOARD AND PARK MASTERPLAN SUBCOMMITTEE JOINT MEETING

Molly Hanson said the Special Board of Park Commissioners and AIM Parks Master Plan Sub-Committee Joint Meeting will begin later this afternoon, at 4:30 p.m. She highlighted a powerpoint presentation given to the AIM Comp Plan Steering Committee reflecting the work done to date by the AIM Park Sub-Committee. The Sub-Committee discussed and requested the powerpoint presentation be shown to the Board of Park Commissioners. Chair Lee Hall thanked the Sub-Committee for their dedication and asked them to stay for the Joint meeting if possible.

ADJOURNMENT

This meeting was adjourned at 4:01 pm.

Passed and approved on this _____ day of _____ 2024.

Lee Hall, Chair