



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 03/11/2025

REQUESTER: Tim Miles, City Engineer

PRESENTER: Scott Sturtz, Director of Public Works

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT ONE TO CONTRACT K-1920-104: WITH FREESE AND NICHOLS AND THE CITY OF NORMAN, OKLAHOMA, FOR DESIGN ENGINEERING OF THE CONSTITUTION STREET 2019 BOND PROJECT – JENKINS AVENUE TO CLASSEN BOULEVARD IN THE AMOUNT OF \$52,400 AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

On April 2, 2019, the citizens of Norman voted in favor of a \$72 million transportation bond issue, which includes nineteen (19) projects. With the anticipated \$67 million in federal dollars being leveraged for these projects, approximately \$139 million is budgeted for the nineteen (19) projects. Please see the attached project list and map showing the approved projects.

On August 19, 2019, City staff advertised Request for Proposal RFP 1920-16 to solicit Consulting Engineering Services for the fourteen (14) bond projects still requiring design. The selection committee consisting of three (3) City staff and two (2) citizens “shortlisted” nine (9) consultant teams for interviews, which were held on October 2, 2019. The five (5) consultant teams selected after interviews to complete the design on these projects are:

- Garver, Norman
- Cowan Group, Oklahoma City
- Freese and Nichols, Oklahoma City
- MacArthur Associated Consultants, Oklahoma City
- Olsson Associates, Oklahoma City

These consultants are being assigned the various projects by City staff based on capacity, performance on their current projects and capabilities of their firm to complete a specific project.

On January 28, 2020, City Council awarded the design contract to Freese and Nichols for the Constitution Street 2019 Bond Project – Jenkins Avenue to Classen Boulevard in the amount of \$413,665.

DISCUSSION:

Tonight's agenda item is a contract amendment with Freese and Nichols to include additional design scope items that were determined necessary after the project was originally scoped. A detailed breakdown is outlined in the attached Contract Amendment No. 1 as well as summarized below.

The two primary scope change items include additional topographic survey data and traffic signal design. Several field changes were made during the recent Constitution Street Trail Construction Project. Additional survey is necessary along the north side of the project to ensure the roadway project can be constructed as originally designed. If not, the roadway design will be modified to accommodate the new trail. Signal warrants have now been met for the Constitution Street/Oak Tree Avenue intersection so a traffic signal will be added to the project to better accommodate multi-modal traffic at this intersection.

These scope changes resulted in an increased fee of \$52,400 for Freese and Nichols in Amendment No. 1. This amendment resulted in a 12.7% fee increase over the original contract amount for a total design fee of \$466,065 (\$413,665 original fee + \$52,400 AMD #1), which is still under the project design budget amount of \$613,977.

Funding for Amendment No. 1 to Contract K-1920-104 design services in the amount of \$52,400 is available in the Constitution Street 2019 Reconstruction Bond Project (No. BP0421, Account No. 50594019-46201 Design).

RECOMMENDATION:

Staff recommends approval of Amendment No.1 to contract K-1920-104 with Freese and Nichols for additional surveying and design engineering on the Constitution Street Reconstruction Project – Jenkins Avenue to Classen Boulevard in the amount of \$52,400.