



CITY OF NORMAN, OK
NORMAN FORWARD SALES TAX CITIZEN FINANCIAL
OVERSIGHT BOARD MEETING

Development Center, Conference Room B, 225 N. Webster, Norman, OK
73069

Wednesday, July 31, 2024 at 3:30 PM

MINUTES

The Norman Forward Sales Tax Citizen Financial Oversight Board of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on the 31st day of July, 2024, at 3:30 p.m., and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

PRESENT

Chairman Andy Rieger
Board member Alva Brockus
Board member Andy Sherrer
Board member Cindy Rogers
Board member Erik Paulson
Board member Linda Price
Board member Saidy Herrera
Board member Misty Grantham

ABSENT

Board member Zachary Simpson

OTHERS

Anthony Francisco, Director of Finance
Jason Olsen, Director of Parks & Recreation
Dannielle Risenhoover, Admin. Tech. IV

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF MINUTES FROM JUNE 5, 2024

Member Price made a motion to approve the minutes from the June 5, 2024 meeting. Member Herrera duly seconded the motion. The motion passed unanimously.

Items submitted for the record:

Norman Forward Citizens Financial Oversight Board Minutes from June 5, 2024.

REPORTS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF FINANCIAL REPORTS

Director of Finance Anthony Francisco gave the report. He drew the Board's attention to the Final Project Cost Comparison Report highlighting which phase one projects are at or near completion. Francisco reported no major changes on the expenditure side of the Norman Forward projects and that sales tax revenue is right on target for fiscal year projections. Use tax is well above projections. Combined, sales tax and use tax are about 1.7% above the fiscal year projections.

The year-end payment from the Young Family Foundation was received and Norman Regional Hospital is up-to-date on their payment for the Young Family Athletic Center.

Member Brockus made a motion to approve the Financial Reports and Member Price duly seconded the motion. The motion passed unanimously.

Items submitted for the record:

Norman Forward Citizens Financial Oversight Board Financial Reports

3. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF PREVIOUSLY APPROVED COUNCIL ACTIONS

Anthony Francisco presented the previously-approved Council actions. This included:

- Acceptance of the Falls-Lakeview Park Playground project as complete and approval of the payment in the amount of \$135,000 to Happy Playgrounds LLC
- Acceptance of the Norman Forward Implementation Plan
- Approval of the appropriation of \$146,052.89 from the Westwood Fund Balance to Westwood Pool Maintenance & Repairs Other – Miscellaneous account for emergency repairs to the Westwood Pool

4. AD HOC COMMITTEE LIAISON REPORTS

No Ad Hoc Committees met since the last Citizens' Financial Oversight Board meeting; so, no report was given.

5. PROJECT MANAGER REPORTS

Director of Parks and Recreation Jason Olsen gave the report. The Adult Wellness Center and Griffin Park are close to being completed projects. The Young Family Athletic Center contractor is still completing "punch-list" items.

August 9, 2024 there will be a playground dedication at Falls-Lakeview Park. Sunrise Park will have a playground dedication on August 29, 2024. It is anticipated that Bentley Park's playground dedication will be on August 17, 2024.

Several pipes at Westwood Pool were identified as needing repair. Funds from the Westwood Pool Maintenance & Repairs account were utilized to help pay for the cost. When Norman Forward has commenced, Olsen states that a reserve fund for repairs will have to be built up through a General Fund action, a Westwood Fund, or possibly through an increase in impact fees.

The City's outside legal counsel, the architect and the contractor for Norman's Central Library have all agreed to participate in mediation. Olsen states that the City is working with Pioneer Library System to relocate all of the books at the Central Library. Their goal is to provide the public with access to these books. A mobile library is expected to be installed at City Hall and at Reaves Park.

The membership at the Young Family Athletic Center (YFAC) has approximately doubled its membership in the last month. Olsen credits this to offering a summer special that dropped the membership rate to \$20/month. Olsen will be presenting a request to the Park Board to drop the YFAC membership fee from \$30/month to \$20/month.

MISCELLANEOUS COMMENTS

Anthony Francisco stated that the Board would receive notice of the James Garner Avenue Project Ribbon Cutting Ceremony once a definite date was determined.

6. ESTABLISHMENT OF FUTURE MEETING TIME(S)

The Board determined that the next meeting will be Friday, September 20 at 3:30 PM.

ADJOURNMENT

Member Sherrer made a motion to adjourn the meeting which was duly seconded by Member Paulson. The motion passed unanimously. The meeting adjourned at approximately 4:08 PM.

Andy Rieger, Chair
Norman Forward Sales Tax Citizen Financial Oversight Board