



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 10/14/2025

REQUESTER: Brandon McLendon, Interim Solid Waste Manager

PRESENTER: Brandon McLendon, Interim Solid Waste Manager

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-68: A RESOLUTION OF THE TRUSTEES OF THE NORMAN MUNICIPAL AUTHORITY APPROPRIATING \$287,700 FROM SANITATION FUND BALANCE TO SANITATION CAPITAL ACCOUNTS FOR PURCHASE OF POLYCARTS AND DUMPSTERS AS NEEDED FOR FYE 2026.

BACKGROUND:

During a typical budget year, the Solid Waste Division is required to furnish a number of new commercial dumpsters and new residential polycarts for refuse and recycling. They are necessary for both new customers and for existing customers whose units have reached the end of their useful lives. In Fiscal Year 2024-2025 (FYE 2025), for example, the Division incurred total expenses in the amount of nearly \$150,000 for the purchase of new commercial dumpsters and/or residential refuse/recycling polycarts. While expenses incurred for these items are variable from year to year, they have, for the past several years, on average, been similar to the total expenses incurred in FYE 2025. In budget years when such expenses are lower than budgeted, excess funds are typically left in the capital accounts to help defray costs for these items in future budget years.

DISCUSSION:

Since the Solid Waste Division commenced operating under their current (FYE 2026) approved budget on July 1, 2025, staff realized that they inadvertently neglected to include funding for the purchase of commercial dumpsters and residential refuse/recycling polycarts for new customers or to replace units for existing customers that have reached the end of their useful lives. Based on expenses incurred for these items in past budget years along with staff's best estimate of price increases for these items that have already occurred or that are anticipated to occur during FYE 2026, staff estimates that funds in the total amount of \$287,700 will be needed to fully fund these expenses during FYE 2026, broken down between the Residential (33955161), Commercial (33955162) and Recycling (33955166) Divisions as described below:

- \$130,600 for residential refuse receptacles (Account 33955161-45108) will be used for replacing or providing new customer needs regarding residential waste collections
- \$70,000 for commercial dumpsters (Account 33955162-45108) that have reached the end of useful operation and/or new commercial waste collections
- \$87,100 for residential recycle containers (Account 33955166-45108) which will be used for replacing or providing new customer needs regarding recycle waste collections

Because these expenses are necessary and expected and because the Sanitation Fund currently has sufficient balance of unallocated and unencumbered funds to accommodate these expenses, Solid Waste Division staff has prepared enclosed Resolution R-2526-68 which requests authorization to appropriate funds in the total amount of \$287,700 from the Sanitation Fund balance to the accounts and in the amounts described above.

RECOMMENDATION:

Staff recommends that Norman Municipal Authority adopt Resolution R-2526-68, which will authorize the appropriation of a total of \$287,700 from the Sanitation Fund balance to the following three accounts: \$130,600 to Plant & Operating Equipment-Refuse-Residential (Account 33955161-45108); \$70,000 to Plant & Operating Equipment-Refuse-Commercial (Account 33955162-45108), and \$87,100 to Plant & Operating Equipment-Refuse-Recycling (Account 33955166-45108) to meet the projected FYE 2026 needs of the Solid Waste Division for purchasing new and replacement commercial dumpsters and residential refuse/recycling polycarts.