



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 10/14/2025

REQUESTER: John Stege, Standards Administrator, Police Department

PRESENTER: Major Jamie Shattuck

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A GRANT IN THE AMOUNT OF \$60,000 FROM THE OKLAHOMA HIGHWAY SAFETY OFFICE (OHSO) TO BE USED BY THE POLICE DEPARTMENT TO CONDUCT HIGH-VISIBILITY ENFORCEMENT, SATURATION PATROLS, INFORMATION/EDUCATION CAMPAIGNS DIRECTED TOWARD TRAFFIC SAFETY, AND PARTICIPATE IN OHSO MOBILIZATIONS; APPROVAL OF CONTRACT K-2526-90; AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

The Oklahoma Highway Safety Office (OHSO) has informed the Norman Police Department that it has been awarded a \$60,000 grant. The funds are allocated for high-visibility saturation patrols ("check points") with an emphasis on impaired driving and any other allowable countermeasure activity that contributes to statewide traffic safety improvement goals and the reduction of serious injury and fatality collisions in the City of Norman.

DISCUSSION:

The Norman Police Department will conduct overtime high visibility impaired driving enforcement in support of state and national goals to reduce the incidence of fatality and injury crashes in the community. To identify those times and locations where fatality and injury crashes most often occur, staff shall utilize state and local data and reference sources available. Saturation patrols and/or sobriety checkpoints will be conducted as part of the cooperation with ENDUI task force efforts as much as possible.

Public information and education (PI&E) supporting enforcement activities will be conducted monthly as part of the high visibility enforcement effort to inform and educate the public on the dangers of impaired driving as well as the agency's ongoing effort to deter this activity. Additionally, the Norman Police Department will continue to participate in "Operation Cadence", a city- and county-wide effort around the holiday season to combat impaired driving. Finally, the Department will conduct a minimum of 2 public information and education (PI&E) activities each

month that may include a combination of:

1. Social media posts,
2. Press releases,
3. Radio/TV spots, and
4. Officer-initiated efforts (e.g., "Know Your Limit", "Safety Town", etc.)

City of Norman Police Department staff will participate in all National Highway Traffic Safety (NHTSA) mobilizations in accordance with the terms of the grant agreement, and employ the following evidence-based strategies in conducting grant related activities:

Countermeasure: Integrated Enforcement

Planned Activity: State and Local Impaired Driving High Visibility Enforcement

RECOMMENDATION 1:

Acceptance of the grant, acknowledging the terms of the agreement by signing and dating the associated Certification, approval of the contract, and authorization of electronic acceptance of the grant.

RECOMMENDATION 2:

Appropriation of \$60,000 from the Special Grant Fund balance (Account 22-29000; Project GP0129); and designate:

\$55,736 to Traffic Enforcement-Overtime Salaries (account 22660119-42110);

\$ 4,264 to Traffic Enforcement-Benefits (account 22660119-42901)

RECOMMENDATION 3:

Upon reimbursement, deposit funds into the Special Grants Fund, Other Revenue/Traffic & Alcohol Enforcement (account 226-333340).