



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** November 28, 2023

**REQUESTER:** Joseph Hill, Streets Program Manager

**PRESENTER:** Shawn O'Leary, Director of Public Works

**ITEM TITLE:** CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-84: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$11,517 FROM THE RISK MANAGEMENT MISCELLANEOUS REIMBURSEMENTS/ REFUNDS ACCOUNT TO REPAIR AND REPLACE ROADSIDE GUARDRAIL, FENCING AND OTHER MISCELLANEOUS ASSETS DAMAGED IN TRAFFIC COLLISIONS.

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### **BACKGROUND:**

The City of Norman's Public Works Street Division is responsible for maintenance of over 780 Miles of roadway and 80 nationally registered bridges. Some of the various maintenance activities can include but are not limited to concrete panel repair or replacement, asphalt patching or resurfacing, roadside mowing, guardrail repair or replacement and roadside fencing repair or replacement. In addition, there are upwards of 300 culvert crossings of various size and nature throughout the City of Norman that are generally maintained by the Stormwater Maintenance division.

Maintenance of the described facilities is generally considered routine in nature but at times can be required in response to damage caused from a variety of circumstances such as vehicular incidents, or severe weather events.

On August 25, 2022, damage was sustained to a portion of guardrail on 60<sup>th</sup> Avenue SE near State Highway 9 from vehicular impact. The responsible driver was identified for collection purposes. City forces repaired the damage at the location totaling \$3,375.00. On June 12, 2023, a check from Geico Casualty Insurance in the amount of \$3,375.00 was collected. This check was deposited into the Refunds/Reimbursements Risk Management account.

It is policy within the Streets and Stormwater maintenance divisions to conserve materials to the extent feasible within various maintenance operations. The City of Norman Public Works

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Department encourages both contractors and staff to plan projects and maintenance in such a manner to reduce the amount of spoils or waste produced on projects.

An example of this conservation policy in action would be the replacement of damaged corrugated metal culvert. When replaced with new culvert, the replaced section will be sectioned off and the reusable portion stored for later application or placed into excess material pile for recycling.

In Late September through early October, Streets Division staff hauled a total of 135,700 pounds or nearly 68 tons of scrap material to the Derichebourg Recycling facility in Oklahoma City, Oklahoma.

On October 11, 2023 the City of Norman received a check in the amount of \$8,142.00 as compensation for the recycled materials generated during maintenance activities. This check was deposited into the Refunds/Reimbursements Risk Management account.

#### **DISCUSSION:**

The continuing number of traffic collisions involving damage to roadside facilities depletes the City's inventory of spare materials and funds to replenish those materials. Replacement materials are necessary in order to continue providing safe, passable and maintained transportation facilities. The Streets and Stormwater Divisions do not have adequate funding in their respective operating budgets to regularly purchase replacement materials or contract repairs of damaged roadside facilities and needs to access the funds collected from the insurance claim and material recycling payment in order to do so and continue providing quality and prompt maintenance services Citywide.

The below table details the requested re-appropriation and distribution between Streets and Stormwater Division operating accounts. The total of the above referenced payments is \$11,517.00.

From Account:	To Account:	Total:
109-364251	10550221-43199	\$4,071.00
109-364251	10550222-43199	\$4,071.00
43-29000	10550221-44299	\$3,375.00
Total:		\$11,517.00

#### **RECOMMENDATION:**

Staff recommends the approval of Resolution R-2324-84 for the re-appropriation of \$11,517.00 per the above table to repair and replace roadside guardrail, fencing and other miscellaneous assets damaged in traffic collisions as outlined in the staff report.