



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 07/23/2024

REQUESTER: Travis King

PRESENTER: Travis King, Fire Chief

ITEM TITLE: CONSIDERATION OF ACCEPTANCE AND APPROPRIATION OF A DONATION IN THE AMOUNT OF \$500 FROM THE J.M. WILLIAMS REVOCABLE TRUST TO THE NORMAN FIRE DEPARTMENT

BACKGROUND:

Section 12-111 of the City Code requires that the City Council accept all donations valued greater than \$250 received by the City prior to the use or disbursement of same. Therefore, it is requested that Council review and consider the following item for acceptance and use by the Norman Fire Department.

DISCUSSION:

The Fire Department has received a donation of \$500 from the J.M. Williams Revocable Trust. The money will be deposited into the Fire Miscellaneous revenue account to be used to purchase replacement fire station materials.

RECOMMENDATION:

It is recommended that City Council accept the donation of \$500 from the J.M. Williams Revocable Trust to be used to purchase fire station materials and the money be deposited into Revenue Other: Fire Miscellaneous (account 10 22438) and appropriated to Fire Suppression: Other Supplies and Materials – Institutional Supplies (account 10664143-43107).