



CITY OF NORMAN, OK
BOARD OF ADJUSTMENT MEETING
Development Center, Room A, 225 N. Webster Ave., Norman, OK 73069
Wednesday, July 23, 2025 at 4:30 PM

MINUTES

The Board of Adjustment of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room A at the Development Center, on Wednesday, July 23, 2025 at 4:30 PM. Notice of the agenda of the meeting was posted at the Development Center at 225 N. Webster Avenue, the Norman Municipal Building at 201 West Gray, and on the City website at least 24 hours prior to the beginning of the meeting.

Curtis McCarty called the meeting to order at 4:30 p.m.

ROLL CALL

BOARD MEMBERS PRESENT

Brad Worster
Curtis McCarty
Micky Webb
James Howard
Eric Williams
Matt Graves

BOARD MEMBERS ABSENT

Ben Bigelow

STAFF PRESENT

Lora Hoggatt, Planner Services Manager
Justin Fish, Planner I
Beth Muckala, Assistant City Attorney III
Whitney Kline, Admin Tech IV

GUESTS PRESENT

Dan Glenn, 11 Rustic Hills Street, Norman, OK
Sean Rieger & Gunner Joyce, 136 Thompson Drive, Norman, OK

MINUTES

1. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

BOARD OF ADJUSTMENT MEETING MINUTES OF JUNE 25, 2025.

Motion by Mr. Webb to approve the minutes of the June 25, 2025 Board of Adjustment regular meeting; **Second** by Mr. Howard.

The motion passed unanimously with a vote of 6-0.

ACTION ITEMS

2. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BOA-2526-1: DAN GLENN REQUESTS A VARIANCE TO 36-514(C)(1)(A) OF 3' TO THE REQUIRED 25' FRONT YARD SETBACK TO ALLOW FOR A FRONT PORCH, AND A VARIANCE TO 36-514(C)(2)(A) OF 2' TO THE REQUIRED 5' SIDE YARD SETBACK TO ALLOW THE DWELLING STRUCTURE TO BE LOCATED 3' FROM THE PROPERTY LINE AT THE PROPERTY LOCATED AT 510 W. EUFAULA STREET.

Staff Presentation

Justin Fish, Planner I, presented the staff report.

Mr. Howard asked if there were any similar situations in the area where a house encroached the front yard setback. Mr. Fish responded he was unaware of any houses in the area that encroached the front yard setback.

Mr. McCarty asked if there was a building permit for this property. Mr. Fish responded that a building permit was previously denied by the City because the property first needed to apply to the Board of Adjustment for a Variance.

Applicant Presentation

Dan Glenn, applicant, explained the proposed project. Mr. Glenn stated six of the 12 houses in the neighborhood encroached the front property line.

Mr. McCarty asked if Mr. Glenn had started work before realizing he needed a permit. Mr. Glenn stated a permit was not required for the concrete pad.

Mr. McCarty asked if a survey had been completed on the property. Mr. Glenn stated he did not have a survey completed; however, he measured the property and determined the structure is approximately 27' from the front property line.

Public Comments

There were no public comments.

Board of Adjustment Discussion

Motion by Mr. Howard to approve BOA-2526-1; **Second** by Mr. Webb.

The motion passed unanimously with a vote of 6-0.

3. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BOA-2526-2: HOME CREATIONS, INC., APPEALS THE DENIAL OF FLOODPLAIN PERMIT APPLICATION NO. 716 FOR THE PROPOSED BURN PIT IN THE BISHOP CREEK FLOODPLAIN NEAR EAGLE CLIFF WEST SUBDIVISION.

Mr. McCarty stated the applicant requested postponement to the August 27, 2025 Board of Adjustment meeting.

Motion by Mr. Webb to postpone BOA-2526-2 to the August 27, 2025 Board of Adjustment meeting; **Second** by Mr. Howard.

The motion passed unanimously with a vote of 6-0.

MISCELLANEOUS COMMENTS

There were no miscellaneous comments.

ADJOURNMENT

The meeting was adjourned at 4:40 p.m.

Passed and approved this _____ day of _____ 2025.

Secretary, Board of Adjustment