



CITY OF NORMAN, OK HISTORIC DISTRICT COMMISSION MEETING - AMENDED

Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069
Monday, August 03, 2026 at 5:30 PM

MINUTES

The Historic District Commission of the City of Norman, Cleveland County, State of Oklahoma, will met in Regular Session in the Council Chambers at the Municipal Building, on Monday, August 03, 2026 at 5:30 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

PRESENT

Commissioner Mitch Baroff
Commissioner Michael Zorba
Commissioner Jo Ann Dysart
Commissioner Karen Thurston
Commissioner Kendel Posey
Commissioner Susan Skapik
Commissioner Tyler Burns

ABSENT

Commissioner Trent Baggett

STAFF PRESENT

Anais Starr, Planner II/Historic Preservation Officer
Jeanne Snider, Assistant City Attorney III
Casey Mayo, CDBG Program Tech

GUESTS PRESENT

Kamyar Movaffagh, 119 W. Main St., Norman, OK
Cody Douglas, 119 W. Main St., Norman, OK
Michael Givel, 2800 Barry Switzer Ave., Norman, OK

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

HISTORIC DISTRICT COMMISSION MEETING MINUTES OF JULY 6, 2026.

Motion made by Commissioner Burns, **Seconded** by Commissioner Thurston.

Voting Yea: Commissioner Baroff, Commissioner Zorba, Commissioner Dysart, Commissioner Thurston, Commissioner Posey, Commissioner Skapik, Commissioner Burns

July 06, 2026 Historic District Meeting Minutes were Approved.

CERTIFICATE OF APPROPRIATENESS REQUESTS

2. (HD 26-17) CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AN AMENDMENT REQUEST TO THE CERTIFICATE OF APPROPRIATENESS (HD 25-26) FOR THE PROPERTY LOCATED AT 485 COLLEGE AVENUE FOR THE FOLLOWING: A) THE REPLACEMENT OF WOOD SIDING ON THE PRIMARY STRUCTURE; B) THE REPLACEMENT OF WOOD SIDING ON THE ACCESSORY STRUCTURE.

A) THE REPLACEMENT OF WOOD SIDING ON THE PRIMARY STRUCTURE;

Motion made by Commissioner Thurston, to approve (HD 26-17) item A) The replacement of wood siding on the primary structure, as submitted. **Seconded** by Commissioner Posey.

Staff Report

Anais Starr, Planner II/Historic Preservation Officer, presented the Staff Report.

Applicant Presentation

Kamyar Movaffagh, representing the applicant, presented the proposed modifications.

Public Comments

No public comments were received.

Commission Discussion

Commission members discussed the extent of the deterioration of the siding. Commissioner Burns noted it is common to find significant water damage on structures where original wood siding has been covered and roof overhangs provide limited protection.

Commissioner Thurston inquired about the proposed trim work. The applicant stated all corner boards, window trim, and other exterior trim would be replaced with cedar to match the original profiles and appearance of the historic structure.

Voting Yea: Commissioner Baroff, Commissioner Zorba, Commissioner Dysart, Commissioner Thurston, Commissioner Posey, Commissioner Skapik, Commissioner Burns

HD 26-17 item A) The replacement of wood siding on the primary structure, was approved as submitted.

B) THE REPLACEMENT OF WOOD SIDING ON THE ACCESSORY STRUCTURE.

Motion made by Commissioner Dysart, to approve (HD 26-17) item B) The replacement of wood siding on the accessory structure, as submitted. **Seconded** by Commissioner Burns

Staff Report

Anais Starr, Planner II/Historic Preservation Officer, presented the Staff Report.

Applicant Presentation

Kamyar Movaffagh, representing the applicant, presented the proposed modifications.

Public Comments

No public comments were received.

Commission Discussion

Commission members briefly discussed the request and agreed the proposed replacement was appropriate and consistent with the Historic District guidelines.

Voting Yea: Commissioner Baroff, Commissioner Zorba, Commissioner Dysart, Commissioner Thurston, Commissioner Posey, Commissioner Skapik, Commissioner Burns

HD 26-17 item B) The replacement of wood siding on the accessory structure, was approved as submitted.

REPORTS/UPDATES

3. STAFF REPORT ON ACTIVE CERTIFICATES OF APPROPRIATENESS AND ADMINISTRATIVE BYPASS ISSUED SINCE JULY 6, 2026.

Anais Starr reported on active COAs as follows:

- 549 S. Lahoma Avenue – Update: The applicant has submitted a COA application for replacement of windows.
- 904 Classen Avenue – Update: Exterior siding material has been removed since the summer of 2025 with no active work occurring since the fall of 2025. The property owner was sent a Code Compliance violation letter on July 32, 2026, with a deadline of September 14, 2026, to correct.
- 607-609 S. Lahoma Ave – Update: They have until 6/5/2028 to install remaining windows. No change from last month.
- 1320 Oklahoma Avenue – Update: Vacant lot. No building permit submitted.
- 505 Chautauqua – Update: Work complete.
- 467 College Ave – Update: ADU work is almost complete.
- 325 Keith Street – Update: Work in progress.
- 502 Macy Street – Update: Garage complete.
- 508 Chautauqua Ave – Update: The foundation has been poured.

- 720 S. Lahoma Ave – Update: Same status as last month.
- 533 S. Lahoma Ave – Update: Foundation has been poured, and walls are up.
- 735 S. Lahoma Ave – Update: Work has completed.
- 452 S. Lahoma Ave – Update: Work has not started. No change from last month.
- 725 Juniper Lane – Update: Work has not started.
- 413 S. Lahoma Ave – Update: Groundwork has started.

Anais Starr reported on one Administrative Bypass that was issued since July 06, 2026.

709 Chautauqua was approved for a Certificate of Appropriateness to build an outdoor kitchen structure less than 120 sq ft.

4. DISCUSSION OF PROGRESS REPORT REGARDING FYE 2025-2026 CLG GRANT PROJECTS.

Anais Starr discussed the progress report regarding FYE 2025-2026 CLG Grant Projects.

25-26 CLG Grant Projects

PROJECT 1: Educational Training - \$3,000

PROJECT 2: Memberships Dues for NAPC - \$150

PROJECT 3: Historic Tour Mobile App Maintenance - \$1,725

PROJECT 4: Lunch and Learn Windows Programs \$1,200

PROJECT 5: Biannual Education Postcard - \$1,800

TOTAL BUDGET OF CLG FUNDS - \$7,875

Ms. Starr attended the NAPC Forum in Minneapolis from July 22-26, 2026. She participated in a variety of educational sessions and discussions, which she reported were informative and beneficial.

DISCUSSION

There was no discussion.

MISCELLANEOUS COMMENTS

Michael Givel, resident of 2800 Barry Switzer Ave., gave comment about updating historical markers.

ADJOURNMENT

The meeting adjourned at 6:26 p.m.