



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: August 31, 2026

REQUESTER: Historic District Commission

PRESENTER: Anais Starr, Planner II/Historic Preservation Officer

ITEM TITLE: STAFF REPORT ON ACTIVE CERTIFICATES OF APPROPRIATENESS AND ADMINISTRATIVE BYPASS ISSUED SINCE AUGUST 3, 2026.

Report on Active Certificates of Appropriateness

Attached for the Commission's review is a spreadsheet listing submitted Certificates of Appropriateness (COA) requests and any updates to them. The attached spreadsheet includes all COAs submitted since January 1, 2026, as well as any COAs from previous years that are still active. A COA request is considered active if it has been approved and it has not expired. Active COAs may or may not be under construction. The list provides an update regarding its status.

The attached list includes the 23 COA requests submitted since January 1, 2026, and three requests from previous years. Of the 26 COAs on the list, 15 of the COAs were approved by the Historic District Commission, and 6 COAs were approved through Administrative Bypass. Four COAs on the list are incomplete submittals and have not been forwarded to the Commission for review yet. One COA is being reviewed at tonight's meeting.

There have been no COAs by Administrative Bypass requested since the August 3, 2026, meeting.