



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 03/24/2026

REQUESTER: Ken Giannone

PRESENTER: Ken Giannone, Capital Projects Engineer

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT ONE TO CONTRACT K-1920-96: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND CH2MHILL ENGINEERS, INC. INCREASING THE CONTRACT AMOUNT BY \$121,687 FOR A REVISED CONTRACT AMOUNT OF \$401,934 FOR THE ROBINSON 30-INCH TRANSMISSION MAIN, 12TH AVE NE TO 24TH AVE NE, PROJECT. (WARDS 4 AND 6)

BACKGROUND:

The Robinson Waterline Replacement project will ultimately replace over 6 miles of 16, 24, and 30-inch transmission main between Brookhaven Water Tower and Norman Water Treatment Plant to increase reliability of Norman's water distribution system. To date, three phases of the project covering 3.5 miles of transmission main have been completed. This phase of the project covers 1.25 miles of 30-inch transmission main along Robinson Street from just west of 12th Ave NE to 24th Ave NE.

In the spring of 2019, Request for Proposal (RFP)-1819-05 was issued for this project, and CH2M Hill Engineers, Inc. (CH2M) was selected by the committee. On November 26, 2019, Contract K-1920-96 between Norman Utilities Authority (NUA) and CH2M Hill Engineers, Inc. (CH2M) in the amount of \$280,247 (correction of previous staff report error) was awarded for professional engineering services associated with this project. Preliminary design commenced in January 2020. This design included an alignment with two long, deep directional-bores in front of properties owned by U.S. Veterans Administration and J.D. McCarty. However, before design was complete or any easements were purchased, NUA elected to defer this project in order to fund other critical work.

Before design was restarted in spring 2025, staff evaluated the proposed alignment and determined that the deep directional bores contemplated by the design could lead to future maintenance difficulties and decided to investigate feasibility of constructing the line under a traffic lane in Robinson Street. Initial review confirmed this revised alignment would be feasible and Norman Public Works Department affirmed the acceptability of this revised alignment as well. In June 2025, this revised alignment was forwarded to CH2M.

DISCUSSION:

Proposed Amendment No. 1 has since been negotiated with CH2M and will provide the following additional services:

- Additional design service and bidding services fees associated with the revised alignment;
- Elimination of some potholing and easement acquisition efforts no longer required by the revised alignment; and
- Adding limited construction administration phase services, which were not included in the original contract.

Amendment No. 1 would increase the contract by \$121,687 for a revised contract amount of \$401,934. Funding for Amendment No. 1 is proposed to come from the Robinson Water Line design account (31996383-46201 / Project WA0242) which has an available balance of \$711,664.22.

Upon approval, design work on the revised alignment would commence immediately and staff anticipates that project will have all permits and be ready to advertise for bidders in October 2026. Construction contract would then be awarded in December 2026 and construction would be complete in November 2027.

RECOMMENDATION:

Staff recommends the Norman Utilities Authority approve Amendment One to Contract K-1920-96 by and between Norman Utilities Authority and CH2MHill Engineers, Inc., increasing the contract by \$121,687 for a revised contract total of \$401,934 for the Robinson 30-Inch Transmission Main from 12th Ave NE to 24th Ave NE (Project WA0242).