

Development Codes Update and Parking Study- Norman, Oklahoma

	Clarion Associates					RDG Planning + Design				Nelson\ Nygaard					TOTAL	Project Percentage	
	Clarion PM E. Garvin	Assistant PM G. Hart or J. Baker	Senior Associate M. Sjuyer	Associate E. Blood	Graphics H. White	RDG PM A. Haase	Cons. & Comm. M. Hanson	Urban Planner C. Cowell	Urban Planner M. Shukert	Nelson\ Nygaard Project Manager J. Banks	Principal R. Billings	Principal T. Brown	Associate S. Constantine	Parking Data Analyst M. Thoreau			
Hourly Rate	\$225	\$150	\$125	\$90	\$110	\$290	\$150	\$145	\$290	\$250	\$275	\$250	\$160	\$150			
Task 1. Project Startup																	
1.1 Project Management Meeting	1	1	0	4	0	1	0	1	0	1	0	0	1	0		\$1,580	
1.1.1 Project Logo	0	1	0	0	8	0	0	0	0	0	0	0	0	0		\$1,030	
1.1.2 Project Website and Konveio Setup	0	0	4	0	6	0	0	0	0	0	0	0	0	0		\$1,160	
1.2 Project Orientation Meetings	2	8	0	16	0	0	0	0	0	0	0	0	0	0		\$1,650	
Hours	3	10	4	20	14	1	0	1	0	1	0	0	1	0		55	
Labor Costs	\$675	\$1,500	\$500	\$1,800	\$1,540	\$290	\$0	\$145	\$0	\$250	\$0	\$0	\$160	\$0		\$6,860	
Travel/Trips	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0	
Travel Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	
Task Total																\$6,860	1.9%
Task 2. NDC Existing Codes Assessment																	
2.1 Prepare Staff Draft Existing Codes Assessment	8	10	40	20	10	4	0	0	0	4	0	0	0	0		\$13,360	
2.1.1 Review SD with Staff and Revise	4	8	20	10	6	2	0	6	0	2	0	0	0	0		\$8,110	
2.1.1 Prepare Presentation and Engagement Materials for	0	4	0	20	0	2	0	2	0	2	0	0	0	0		\$3,770	
2.2 Existing Codes Assessment Engagement	16	20	0	0	0	4	0	0	0	0	0	0	0	0		\$7,760	
2.3 Stop-Gap Measures	6	2	20	0	0	0	0	0	0	0	0	0	0	0		\$1,650	
Hours	34	44	80	50	16	12	0	8	0	8	0	0	0	0		252	
Labor Costs	\$7,650	\$6,600	\$10,000	\$4,500	\$1,760	\$3,480	\$0	\$1,160	\$0	\$2,000	\$0	\$0	\$0	\$0		\$37,150	
Travel/Trips	1	1	0	0	1	1	1	0	0	0	0	0	0	0		\$0	
Travel Expense	\$1,325	\$1,325	\$0	\$0	\$1,325	\$1,325	\$1,325	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$6,625	
Task Total																\$43,775	11%
Parking Study																	
PS 1: Project Startup	0	0	0	0	0	0	0	0	0	44	0	12	56	28		140	
PS 2: Existing Conditions	0	0	0	0	0	0	0	0	0	26	0	18	70	186		300	
PS 3: Future Demand	0	0	0	0	0	0	0	0	0	10	0	8	32	0		50	
PS 4: Recommendations	0	0	0	0	0	0	0	0	0	28	0	26	60	0		114	
PS 5: Comprehensive Parking Plan	0	0	0	0	0	0	0	0	0	12	0	10	28	0		50	
Hours	0	0	0	0	0	0	0	0	0	120	0	74	246	214		654	
Labor Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000	\$0	\$18,500	\$39,360	\$32,100		\$119,960	
Travel/Trips	0	0	0	0	0	0	0	0	0	2	\$0	\$0	2	\$0		\$0	
Travel Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,750	\$0	\$0	\$1,750	\$0		\$3,500	
Task Total																\$123,460	
Task 3. Technical Draft Development Code																	
3.1.1 Installment 1: Districts and Uses																	
3.1.1.a Prepare Staff Review Draft	10	20	80	40	30	2	4	4	2	0	0	0	0	0		192	
3.1.1.b Confer with Staff/TAC and Revise Draft	8	38	44	24	12	2	4	4	0	0	0	0	0	0		136	
3.1.1.c Revise and Post I1 Draft for Public Review	2	6	10	0	0	0	0	0	0	0	0	0	0	0		18	
3.1.1.d Prepare Staff Draft Zoning District Conversion Map	0	4	0	0	0	4	0	40	0	0	0	0	0	0		48	
3.1.2 Installment 2: Development Standards																	
3.1.2.a Prepare Staff Review Draft	10	20	100	40	20	4	4	4	4	12	0	8	4	0		230	
3.1.2.b Confer with Staff/TAC and Revise Draft	8	28	44	24	12	2	4	4	4	4	0	4	2	0		136	
3.1.2.c Revise and Post I2 Draft for Public Review	2	6	10	0	0	0	0	0	0	0	0	0	0	0		18	
3.1.2.d Review and Revise Zoning District Conversion Map	1	4	0	0	0	2	0	30	0	0	0	0	0	0		37	
3.1.3 Installment 3: Administration and Procedures																	
3.1.3.a Prepare Staff Review Draft	10	20	66	40	20	2	0	0	0	0	0	0	0	0		158	
3.1.3.b Confer with Staff/TAC and Revise Draft	8	28	24	13	12	2	4	4	0	0	0	0	0	0		95	
3.1.3.d Revise and Post I3 Draft for Public Review	2	6	10	0	0	0	0	0	0	0	0	0	0	0		18	
3.2 Technical Draft Community Engagement																	
3.2.1 Installment 1 Engagement	2	16	10	0	0	4	4	4	0	0	0	0	0	0		40	
3.2.2 Installment 2 Engagement	2	16	10	0	0	4	16	4	4	0	0	0	0	0		56	
3.2.3 Installment 3 + Zoning Map Engagement	16	16	10	0	0	4	4	4	0	0	0	0	0	0		54	
3.3 Prepare Public Draft Development Code																	
3.4.1 Prepare Staff Review Draft	10	20	60	40	20	4	4	4	4	0	0	0	0	0		166	
3.4.2 Confer with Staff/TAC and Revise Draft	8	38	44	24	12	2	4	4	4	0	0	0	0	0		136	
Hours	99	286	522	245	138	38	52	110	10	20	0	12	6	0		1,538	#REF!
Labor Costs	\$22,275	\$42,900	\$65,250	\$22,050	\$15,180	\$11,020	\$7,800	\$15,950	\$2,900	\$5,000	\$0	\$3,000	\$960	\$0		\$214,285	
Travel/Trips	1	2	0	0	0	0	1	1	0	0	0	0	0	0		\$0	
Travel Expense	\$1,325	\$2,650	\$0	\$0	\$0	\$0	\$1,325	\$1,325	\$0	\$0	\$0	\$0	\$0	\$0		\$6,625	
Task Total																\$220,910	
Task 4. Public Draft Development Code																	
4.1 Community Engagement	32	32	24	0	10	32	40	0	0	0	0	0	0	0		170	93%
4.1 Adoption Version Development Code and Zoning Map	16	20	30	0	8	6	0	40	0	10	0	0	0	0		130	97%
Hours	48	52	54	0	18	38	40	40	0	10	0	0	0	0		300	
Labor Costs	\$10,800	\$7,800	\$6,750	\$0	\$1,980	\$11,020	\$6,000	\$5,800	\$0	\$2,500	\$0	\$0	\$0	\$0		\$52,650	
Travel/Trips	2	2	0	0	0	2	2	0	0	0	0	0	0	0		\$0	
Travel Expense	\$2,650	\$2,650	\$0	\$0	\$0	\$2,650	\$2,650	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$10,600	
Task Total																\$63,250	
Task 5. Development Code Adoption																	
5.1 Adoption Meeting Support and Presentations	20	8	8	0	0	0	0	0	0	0	0	0	0	0		\$5,700	
5.2 Post-Adoption Code Clean-Up	2	8	30	0	0	0	0	0	0	0	0	0	0	0		\$1,650	
Hours	22	16	38	0	0	0	0	0	0	0	0	0	0	0		76	2,875
Labor Costs	\$4,950	\$2,400	\$4,750	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$12,100	
Travel/Trips	2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	
Travel Expense	\$2,650	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$2,650	
Task Total																\$12,100	
Subtotal for Reimbursable Expenses*																\$19,400	
Additional Services upon City Written Approval – Extra Public Meeting Attendance, including Reimbursables																\$10,000	
TOTAL																\$480,355	

*Reimbursable expenses shall be invoiced as a separate task item with Clarion's monthly invoices.