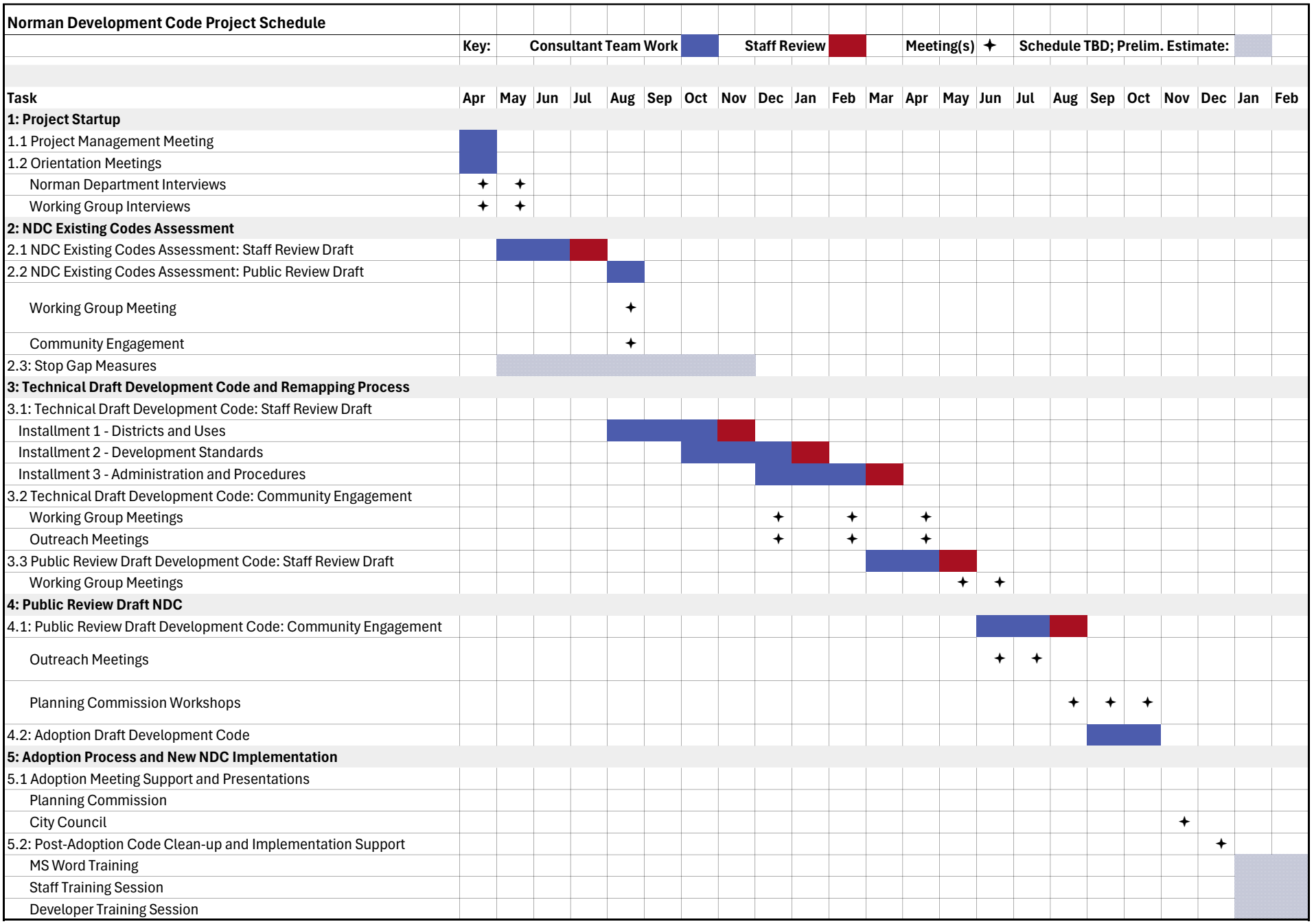
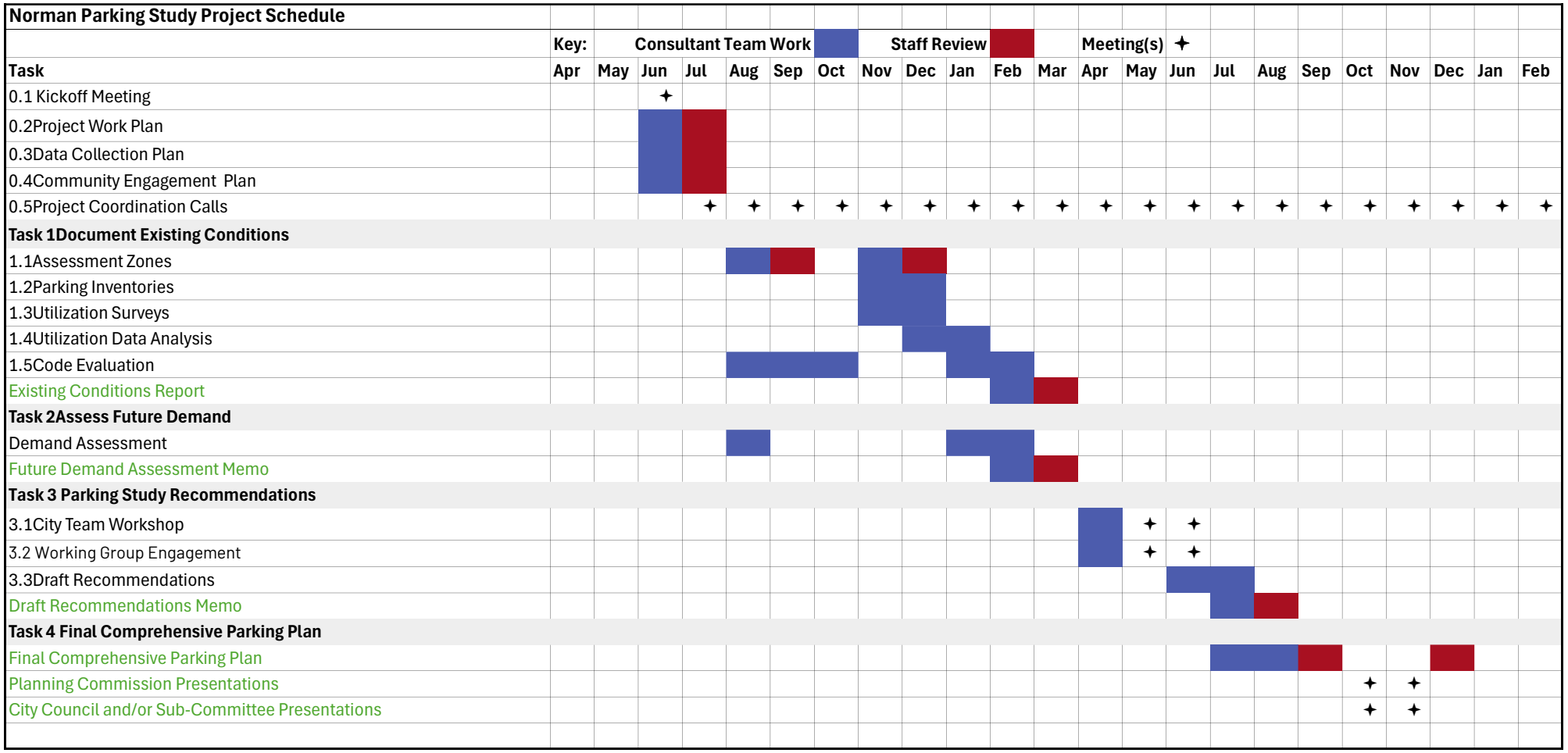


Norman Development Code Project Schedule

Key: Consultant Team Work | Staff Review | Meeting(s) ✦ | Schedule TBD; Prelim. Estimate:

Task	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb
1: Project Startup																							
1.1 Project Management Meeting																							
1.2 Orientation Meetings																							
Norman Department Interviews	✦	✦																					
Working Group Interviews	✦	✦																					
2: NDC Existing Codes Assessment																							
2.1 NDC Existing Codes Assessment: Staff Review Draft																							
2.2 NDC Existing Codes Assessment: Public Review Draft																							
Working Group Meeting					✦																		
Community Engagement					✦																		
2.3: Stop Gap Measures																							
3: Technical Draft Development Code and Remapping Process																							
3.1: Technical Draft Development Code: Staff Review Draft																							
Installment 1 - Districts and Uses																							
Installment 2 - Development Standards																							
Installment 3 - Administration and Procedures																							
3.2 Technical Draft Development Code: Community Engagement																							
Working Group Meetings									✦		✦		✦										
Outreach Meetings									✦		✦		✦										
3.3 Public Review Draft Development Code: Staff Review Draft																							
Working Group Meetings														✦	✦								
4: Public Review Draft NDC																							
4.1: Public Review Draft Development Code: Community Engagement																							
Outreach Meetings															✦	✦							
Planning Commission Workshops																	✦	✦	✦				
4.2: Adoption Draft Development Code																							
5: Adoption Process and New NDC Implementation																							
5.1 Adoption Meeting Support and Presentations																							
Planning Commission																							
City Council																				✦			
5.2: Post-Adoption Code Clean-up and Implementation Support																					✦		
MS Word Training																							
Staff Training Session																							
Developer Training Session																							



Norman Parking Study Project Schedule																							
	Key:		Consultant Team Work					Staff Review					Meeting(s) ✦										
Task	**Apr**	**May**	**Jun**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**Jun**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**
0.1 Kickoff Meeting			✦																				
0.2Project Work Plan																							
0.3Data Collection Plan																							
0.4Community Engagement Plan																							
0.5Project Coordination Calls				✦	✦	✦	✦	✦	✦	✦	✦	✦	✦	✦	✦	✦	✦	✦	✦	✦	✦	✦	✦
Task 1Document Existing Conditions																							
1.1Assessment Zones																							
1.2Parking Inventories																							
1.3Utilization Surveys																							
1.4Utilization Data Analysis																							
1.5Code Evaluation																							
Existing Conditions Report																							
Task 2Assess Future Demand																							
Demand Assessment																							
Future Demand Assessment Memo																							
Task 3 Parking Study Recommendations																							
3.1City Team Workshop														✦	✦								
3.2 Working Group Engagement														✦	✦								
3.3Draft Recommendations																							
Draft Recommendations Memo																							
Task 4 Final Comprehensive Parking Plan																							
Final Comprehensive Parking Plan																							
Planning Commission Presentations																			✦	✦			
City Council and/or Sub-Committee Presentations																			✦	✦			