



## CITY OF NORMAN, OK STAFF REPORT

---

**MEETING DATE:** 12/4/2025

**REQUESTER:** Lisa Krieg, CDBG Grants Manager

**PRESENTER:** Tara Reynolds, CDBG Financial Management Analyst

**ITEM TITLE:** CONSIDERATION OF APPROVAL REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE REQUEST FROM COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND THE ORIGINAL TOWNSITE VOLUNTARY NEIGHBORHOOD ASSOCIATION TO INSTALL A MESSAGE BOARD IN McGEORGE PARK

---

### **BACKGROUND:**

The Project in the Park application process was adopted by the Parks and Recreation Department in 2023, on the recommendation of the Park Board of Commissioners. Through this process, citizens and local citizen groups can propose and execute small projects within our parks that align with departmental goals.

### **DISCUSSION:**

The Original Townsite Voluntary Neighborhood Association (Association) approached the Community Development Block Grant Program (CDBG) with a project proposal to install a Neighborhood Message Board in McGeorge Park. This park is centrally located within the neighborhood, and the Association is working on increasing the use of the facilities by neighborhood residents. The Association has developed Policies and procedures for managing the utilization of the message center. The CDBG program will purchase the message board and either coordinate with Park Maintenance to install it or provide funding for installation by a private contractor to meet department standards. The Association will be responsible for all maintenance and/or replacement of the message center if it is damaged.

### **RECOMMENDATION:**

It is recommended that the Park Board of Commissioners recommend to the Director of Parks and Recreation that the Message Board Project in McGeorge Park be approved.