

April 8, 2024

City of Norman  
Attn: Kathryn Walker, City Attorney  
[Kathryn.Walker@NormanOK.gov](mailto:Kathryn.Walker@NormanOK.gov)  
P.O. Box 370  
Norman, OK 73070

Re: Proposal Relating to Possible Representation Related to Construction  
and/or Design Defects of the Norman Central Public Library

Dear Ms. Walker:

Please allow the following to serve as a proposal for the representation of the City of Norman by Phillips Murrah in connection with the above-referenced matter. If this proposal is accepted, we will prepare a formal engagement letter for the City of Norman. Phillips Murrah does not have any conflicts of interest with regard to the proposed engagement based upon information furnished to date.

Team and Billing Rates

We anticipate the core team will include some combination of the PM Directors and Associates listed below. Kathryn D. Terry and Phoebe M. Barber's standard rate for City of Norman-related matters is already discounted and billed at the rates reflected below. As for Jennifer K. Christian, her standard billing rate is \$350/hour, but she will bill on this matter at the rate below, representing a 10% discount:

Jennifer K. Christian <a href="#">Jennifer K. Christian - Phillips Murrah Attorney</a>	\$350/hour reduced to \$315/hour
Kathryn D. Terry <a href="#">Kathryn D. Terry - Phillips Murrah Attorney</a>	\$315/hour
Phoebe M. Barber <a href="#">Phoebe M. Barber - Phillips Murrah Attorney</a>	\$265/hour

If Phillips Murrah uses other Directors or Associates on this matter, their discounted rate will not exceed \$350/hour. Paralegals rates will be billed at \$175/hour.

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Estimate of Possible Costs for Advisement/Litigation

The following is a good faith, conservative estimate of litigation costs, which may vary greatly depending upon the number of witnesses, the number of documents, the number and nature of motions filed, discovery disputes, and other matters that are largely outside the control of counsel that impact costs associated with representation.

Case Assessment, Development & Administration (factual investigation, client meetings, site visit, document review, witness interviews)	\$3,500.00-\$5,000.00
Pre-Trial Pleadings and Motions (Range from preparation of Petition to Responses to Motions to Dismiss, if any, and hearing attendance)	\$2,000.00-\$15,000.00
Discovery (includes written discovery, document review/analysis, and witness depositions)	\$25,000.00-\$50,000.00
Settlement Conference/Mediation Preparation and Attendance	\$3,500.00-\$5,000.00
Pretrial, Trial Preparation and Trial (assumes 2-week trial)	\$75,000.00-\$125,000.00

Thank you for allowing Phillips Murrah to present this proposal for your consideration. We look forward to hearing from you.

Sincerely,



Jennifer K. Christian  
For the Firm

JKC/dmb