



**CITY OF NORMAN, OK**  
**ADA CITIZENS ADVISORY COMMITTEE MEETING**  
Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069  
Monday, December 8, 2025 at 1:00 PM

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## MINUTES

*The ADA Citizens Advisory Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers at the Municipal Building, on the 8<sup>th</sup> day of December 8, 2025, at 1:00 p.m., and notice of the agenda of the meeting were posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster and on the City website at least 24 hours prior to the beginning of the meeting.*

### **ROLL CALL**

The meeting started at 1:00 pm with Kelli Freeman—Chair, facilitating.

#### Members Present

Kelli Freeman – Chair, Kelly Deaver-Vice Chair, December Ambos, Tom Burke, Ella Crenshaw, Sarah Hall, Chris Nanny, Janice Oak, Andrew Seamans

#### Members Absent

Susan Favors and Victor Long

#### Staff Present

Steve Guizzo, Engineering Assistant  
Grace Holloman, Accessibility and Culter Coordinator  
Taylor Johnson, Transit and Parking Program Manager  
B.J. Brewer, Administrative Technician III  
Beth Muckala, Assistant City Attorney

A quorum was present.

## MINUTES

### 1. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE ADA COMMITTEE MEETING MINUTES FOR SEPTEMBER 8, 2025

Motion was made by Sarah Hall to approve the meeting minutes for September 8, 2025, and the motion was seconded by Ella Crenshaw. A vote was taken with the results as follows: all approved and none opposed. The meeting minutes were approved by unanimous vote.

## AGENDA ITEMS

### 2. DISCUSSION AND/OR APPROVAL OF 2026 CALENDAR YEAR SCHEDULE OF REGULAR MEETINGS

Motion was made by Kelli Freeman to approve the meeting dates for the dates of March 9<sup>th</sup>, June 8<sup>th</sup>, September 14<sup>th</sup>, and December 14<sup>th</sup>. Everyone was in favor with none opposed.

### 3. UPDATE ON TRANSIT PROGRAMS BY TAYLOR JOHNSON

Taylor Johnson, Transit and Parking Program Manager, presented the ridership statistics for October. The Fixed-Route Bus System provided 47,000 rides, an increase of about 1,000 from October of the previous year. Ridership growth is now plateauing to around 1-5% after a period of unsustainable increases post-COVID. Embark Plus provided 2,300 rides, a slight increase from 2,100 in the previous year. Norman On Demand provided 2,100 rides, a significant decrease from 4,100 in the previous year. This is attributed to the discontinuation of a "six free rides" promotion that was subject to fraud.

Mr. Johnson said a grant application was submitted to pilot the Embark-Well program in Norman for three years. The program, successful in Oklahoma City, provides transit for seniors (60+) to wellness centers like the YMCA, the AWE, and The Well. The goal is to improve senior health by reducing transportation barriers. A decision on the grant is expected in January.

Mr. Johnson also mentioned the Regional Transit Authority (RTA) of Central Oklahoma (Edmond, Oklahoma City, Norman) continues to plan for regional commuter rail and bus rapid transit. There is currently no dedicated funding beyond city contributions. A sales tax vote is anticipated in the next one to two years to fund the initiative.

Mr. Johnson announced that Embark is designing a poster with a QR code and URL for customer feedback, to be placed on buses. An app for scheduling Embark Plus rides is in beta testing by staff to ensure it functions correctly before rollout.

#### 4. UPDATE ON SIDEWALK PROJECTS BY STEVE GUIZZO

Steve Guizzo, Engineering Assistant, presented the status of the year-end projects stating most of the year's contract sidewalk projects, including the 50-50 program, are nearing completion. The remaining work is expected to be finished by February, weather permitting. A new sidewalk is being installed on 12th by Sutton Park, which is an 80% federally funded project through ODOT.

Mr. Guizzo said that bids for the State Highway 9 Multi-Use Path extending the 10-foot path from 72<sup>nd</sup> to 84<sup>th</sup> came in too high to include a planned pedestrian bridge. The project will proceed without the bridge for now, and separate funding will be sought for the bridge construction.

Mr. Guizzo clarified that large projects are prioritized using a spreadsheet that scores them based on proximity to parks, schools, bus routes, and other factors. The 50-50 program has received just under 80 requests so far this year.

As far as accessibility improvements on Wellness Way, Mr. Guizzo said that Public Works is assessing improvements to make the path from the bus stop at Porter and Johnson to the Adult Wellness and Education Center (AWE) more accessible. Plans include fixing a steep ramp on Wellness Way, adding a sidewalk across the grass, and replacing another caved-in ramp. Due to existing constraints (curbs, retaining wall), the fix will be an improvement but may not achieve 100% compliance. Discussions are ongoing to find funding, with an estimated cost of nearly \$20,000. This is being treated as a one-off project. The use of Visit Norman's golf carts by AWE staff to transport people from the bus stop is also being explored. A "before and after" presentation on the ramp repairs will be prepared for the next meeting. It was also suggested to create a poster for the wellness center to inform people of the upcoming changes.

Mr. Guizzo was asked if the new Bishop Creek Eco-Park being constructed on Alameda across from Morningside Drive will be ADA accessible. He responded that the Parks Department is installing a bridge. He also said the new park project is being managed by the Parks and Rec department and will include a stormwater education component, designed to handle flooding from the nearby river.

## ADJOURNMENT

Motion was made by Kelly Deaver to adjourn the meeting and Tom Burke seconded the motion with none opposed.

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Chair, ADA Citizens Advisory Committee