



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 02/24/2026

REQUESTER: Kenneth Giannone, Capital Projects Engineer

PRESENTER: Kenneth Giannone, Capital Projects Engineer

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CONTRACT K-2526-115: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND PARKHILL, IN THE AMOUNT OF \$73,400 FOR ENGINEERING SERVICES FOR THE URBAN WATERLINE REPLACEMENTS PROJECT (WARD 6)

BACKGROUND:

Existing water lines in the urban service area, specifically on Crest Place, Jackson Drive, Morren Drive, and Blessing Court, are aging and have experienced increased maintenance and failure concerns. The project includes the replacement of approximately 3,600 linear feet of 6-inch water mains to improve system reliability and reduce future maintenance needs.

On July 17, 2025, the Norman Utilities Authority (NUA) issued Request for Qualifications (RFQ) 2526-8 to engineering firms for various water and wastewater infrastructure projects. Parkhill was selected to provide professional engineering services for the Urban Waterline Replacements project (WA0381).

DISCUSSION:

This contract provides for Parkhill to perform the following services:

1. Preliminary Design Phase;
2. Final Design Phase;
3. Bid Phase Services;
4. Limited Construction Administration; and
5. Preparation of As-Built Record Documents.

This project will be funded from the design account for Urban Service Area Waterlines FY23 (31993346-46201 / Project WA0381), which currently has an unencumbered balance of \$75,000.00.

RECOMMENDATION:

Staff recommends that NUA approve Contract K-2526-115 between the NUA and Parkhill, in the amount of \$73,400, for engineering services for the Urban Waterline Replacements project.