



CITY OF NORMAN, OK
CITY COUNCIL BUSINESS & COMMUNITY AFFAIRS
COMMITTEE MEETING - RESCHEDULED FROM 01-01-
26

Municipal Building, Executive Conference Room, 201 West Gray, Norman,
OK 73069
Wednesday, January 07, 2026, at 4:00 PM

MINUTES

The City Council Business & Community Affairs Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Executive Conference Room on the 7th day of January 2026, at 4:00 p.m. and notice of the agenda of the meeting were posted at the Municipal Building at 201 West Gray and on the City website at least 24 hours prior to the beginning of the meeting.

CALL TO ORDER

Chairman Matthew Peacock called meeting to order at 4:00 pm

PRESENT:

Councilmember Ward 2 Matthew Peacock (Chair)
Councilmember Ward 4 Helen Grant
Councilmember Ward 8 Scott Dixon

ABSENT:

Councilmember Ward 6 Joshua Hinkle

OTHERS PRESENT:

Councilmember Ward 1 David Gandesbery
Councilmember Ward 3 Robert Bruce
Ms. Beth Muckala, Assistant City Attorney III
Ms. Jane Hudson, Planning and Community Development Director
Mr. David Riesland, Transportation Engineer
Mr. Scott Sturtz, Public Works Director
Ms. Lora Hoggart, Planning Services Manager
Mr. Tim Miles, City Engineer
Mr. Logan Gray, Planner II
Mr. Nathan Madenwald, Utilities Engineer
Mr. Scott Martin, Norman Chamber of Commerce President
Ms. Sandra Simeroth, Administrative Technician IV

AGENDA ITEMS

1. DISCUSSION FOR DETERMINING DIRECTION FOR FUTURE DEVELOPMENT CODE REGULATIONS (CHAPTERS 30 AND 36) (“PREVIOUSLY MINIMUM LOT SIZE DISCUSSION”).

Ms. Jane Hudson, Director of Planning and Community Development, provided an overview of the purpose of the discussion item, noting that the agenda item was intended to allow the Councilmembers to provide policy direction regarding potential amendments to the City's Development Code, specifically Chapters 30 and 36, related to minimum lot size and other development standards.

Councilmembers discussed the relationship between minimum lot size requirements and broader planning goals, including housing availability, neighborhood compatibility, infrastructure capacity, and long-term community growth. Councilmembers considered how potential amendments might align with previously adopted plans and analyses, including prior development studies and planning initiatives.

Staff and Councilmembers discussed the importance of ensuring any changes to the Development Code are consistent with the intent and character of existing plans.

Ms. Beth Muckala, Assistant City Attorney, noted that, depending on the scope of potential changes, amendments could be considered either minor or major, and that pursuing a major amendment process may be advisable to ensure procedural compliance and reduce the risk of legal or procedural challenges.

Councilmembers discussed the value of early engagement with development stakeholders, including builders and the building community, to gather input on code changes and assess practical impacts. Members also noted the potential benefit of collaboration with academic or technical partners.

Chairman Peacock said that in ongoing discussions with Staff, Council and Staff decided to bring in a consultant expert and hire Clarion Associates to figure out the best way to move forward for the City.

Ms. Hudson said Staff are going to be communicating with Clarion Associates and letting them know what the priorities are from the Councilmembers. Staff will also reach out to the community and form a Technical Committee made up of Norman residents and staff that are subject experts. Clarion then will be able to communicate these priorities and draft base standards for review by the Technical Committee.

Councilmembers provided general comments regarding next steps, emphasizing the importance of transparency, stakeholder involvement, and alignment with adopted planning policies as staff continue evaluating potential Development Code amendments.

ADJOURNMENT

The Meeting adjourned at 4:25 p.m.

ATTEST:

City Clerk

Mayor