

## MEMORANDUM

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**DATE:** January 26, 2026  
**TO:** Clint Mercer, Chief Accountant  
**FROM:** Sarah Encinias, Legal Admin Tech   
**SUBJECT:** City of Norman Debt Recovery – J. Hatleli  
Incident Report: 24-63724; PD Unit 1143

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On September 1, 2024, a Norman Police Department vehicle (Unit 1143) sustained damage when it was struck by another driver from behind. Insurance coverage was not in place at the time so the driver/responsible party signed an MOU in November 2025, agreeing to repay damage totaling \$3,070 by making monthly payments.

Attached is a money order totaling \$85, leaving a remaining balance of \$2,815. The payment was submitted to the City Revenue Division.

Please advise if you need additional information regarding this incident.

### *Attachment*

cc: Kevin Foster, Chief of Police  
Chad Vincent, Major, Police Department  
Monteshia Brakhage, PD Admin Tech

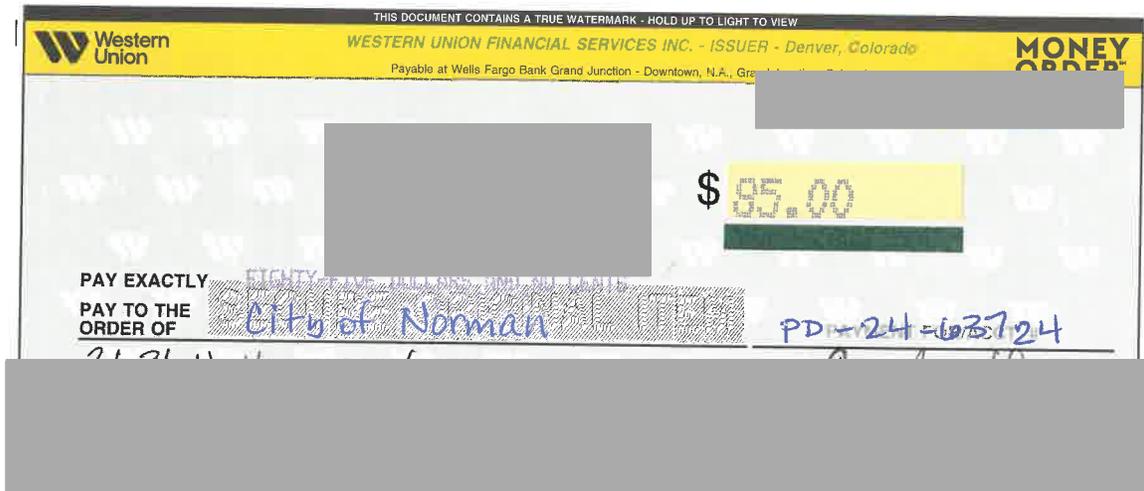
Mike White, Fleet Program Manager  
Mark Delgado, Light Repair Supervisor  
Jennell James, Fleet Service Writer

Revenue Collection Division  
Ryan Riddel, Assistant City Attorney

**PAYMENT STATEMENT**  
**Collections Case 24-63724**  
**MOU**

Damage Date	Name	Monthly Due	MOU Total
9/1/2024	Jocelyn Hatleli	\$ 85.00	\$ 3,070.00

<u>Pymt Date</u>	<u>Pymt Amt</u>	<u>Balance</u>
11/14/2025	\$ 85.00	\$ 2,985.00
12/17/2025	\$ 85.00	\$ 2,900.00
1/23/2026	\$ 85.00	\$ 2,815.00
	<u>\$ 255.00</u>	<u>\$ 2,815.00</u>



*[Handwritten Signature]*  
 Legal Admin Tech

1/23/2026  
 Date