

MEMORANDUM



DATE: February 10, 2026
TO: Clint Mercer, Chief Accountant
FROM: Sarah Encinias, Legal Admin Tech 
SUBJECT: City of Norman Debt Recovery – Damage to City Vehicles

The City of Norman has contracted with Alternative Claims Management (ACM) to collect insurance reimbursement when a City vehicle is damaged by another driver. Two checks have been received from ACM totaling \$11,519.98 and representing reimbursement for the incidents described below.

Check xxxxxx2997, date 2/3/2026

Vehicle Unit	Incident Date	Insured	Insurance	Payment Amount
Bus 5-2304	9/14/2024	A. White	USAA	\$ 9,905.96

Check xxxxxx1026, date 1/21/2026

Vehicle Unit	Incident Date	Insured	Insurance	Payment Amount
PD-1221*	3/5/2018	S. Wilt	USAA	\$ 1,069.25
PD-1128*	3/5/2018	S. Wilt	USAA	\$ 254.19
PD-1206*	3/5/2018	S. Wilt	USAA	\$ 290.58
*for diminished value			TOTAL	\$ 1,614.02

Please advise if you need additional information regarding these payments.

Attachment

cc: Kevin Foster, Chief of Police
Chad Vincent, Major, Police Department
Monteshia Brakhage, PD Admin Tech

Mike White, Fleet Program Manager
Mark Delgado, Light Repair Supervisor
Jeff Parker, Transit Repair Supervisor
Jennell James, Fleet Service Writer

Scott Sturtz, Director of Public Works
Taylor Johnson, Transit and Parking Program Manager
Jason Huff, Transit Planner and Grants Specialist

Revenue Collections, Finance Department

Ryan Riddel, Assistant City Attorney

Remittance Info: Inv C-27837

Alternative Claims Management

2997

90-7102/3222

2/3/2026

PAY TO THE ORDER OF NORMAN POLICE DEPARTMENT

\$ 9905.96

Nine Thousand Nine Hundred Five and 96/100

DOLLARS

VOID AFTER 90 DAYS

JobID DGDGJCJ, PieceID 007529, Page 01 of 01, Feed Inserts 00000000, File Page



Remittance Info: Inv C-28908

1026

Alternative Claims Management



90-7102/SZZZ

1/21/2026

PAY TO THE ORDER OF NORMAN POLICE DEPARTMENT

\$ 1614.02

One Thousand Six Hundred Fourteen and 02/100

DOLLARS

VOID AFTER 90 DAYS

