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August 1, 2024

City of Norman  
Attn: City Attorney's Office  
201 W. Gray St.  
Norman, OK 73069

VIA ELECTRONIC MAIL:  
[Anthony.Purinton@NormanOK.gov](mailto:Anthony.Purinton@NormanOK.gov)

**CONFIDENTIAL: CONTAINS OFFERS OF COMPROMISE WHICH ARE  
CONFIDENTIAL PURSUANT TO 12 OS § 2408**

RE: Second Demand for Retraction and Correction of Misstatements in the City Auditor's Report and Conditions Precedent for Execution of Renegotiated Contract (K-2223-56)

Mr. Purinton,

I am writing on behalf of Food & Shelter, dba F&S (F&S), to formally request the City of Norman to issue a letter of retraction and correction concerning the misstatements in the recent City Auditor's report, as a condition precedent to the continued negotiations of the Contract to provide a low-barrier emergency shelter. The problems and challenges created by the City Auditor's "draft" report are well-known and have been discussed between the parties since the Auditor's "draft" report was made public.

Candidly, the purpose for this request as a condition precedent is simple – the letter of retraction and correction from the City of Norman would show F&S and the citizens of Norman that the two parties have resolved their differences, finalized the audit, confirmed their contractual relationship moving forward, and are united in their efforts to serve ALL those who call Norman home.

In order to reinforce F&S's relationship with the City of Norman to provide emergency shelter services, F&S requires the City issue a letter retracting the report, closing the "investigation," and publicly showing support for F&S and its partnership with the City of Norman PRIOR TO executing the renegotiated contract. Included in the letter, should be the following topics:

1. Handling of the Auditor's Investigation and Report Release:

The letter should address the manner in which the auditor's investigation was handled and the subsequent release of the report neither aligning with F&S's expectations nor those

expectations of the City of Norman. We request an acknowledgment that future contract monitoring will be conducted by a third-party independent auditor, ensuring adherence to both the City's and the auditing profession's standards.

2. Findings of Misuse of Funds:

The audit of our contract conclusively found no breach, no evidence of misuse of money, missing funds, or illegal activity. We request a public acknowledgment of this finding to clarify any misconceptions that may have arisen from the report.

Further, the letter should address the inadvertent release of Ms. Doshier's salary publicly. A simple and truthful way in which to clear up the confusion created by the Auditor's over-generalized report is to simply state that (1) a mistake was made in releasing the salary, (2) the information released was incorrect and inflated because it included Ms. Doshier's salary for other work – not work solely related to F&S, and (3) apologizing for any negative impact releasing the misinformation had upon Ms. Doshier personally or F&S.

3. Concerns Regarding Shelter Operations:

While concerns about our shelter operations were submitted to the City Council, these were the opinions of the City Auditor and do not reflect standard practices or norms of shelter programs like F&S. Additionally, behavioral records from the Norman Police Department do not indicate any increase in criminal activity before or after implementing security measures. We request the letter include clarifications stating that the shelter operates professionally and safely and that the new contract includes responsibilities for both F&S and the City of Norman to ensure the shelter is operated safely and in a professional manner.

4. Initiation of the Audit Investigation:

The audit investigation was prompted by complaints from the Norman Downtowners Association to the City Manager, not due to any unsafe environment or lack of Fire Watch facilitated by Food and Shelter. We ask for a correction to the public record to accurately reflect the reason behind the audit initiation.

We believe that issuing a retraction and correcting these misstatements will help restore the public's trust in our organization and ensure that the community receives accurate information about the services we provide.

Again, to be candid and frank, F&S will NOT renegotiate the contract should a letter of retraction and clarification be refused by the City. We look forward to your prompt response and are available to discuss this matter further at your convenience.

Thank you for your time and attention. Should you have any questions or concerns, please do not hesitate to contact the undersigned.

For the Firm,

A handwritten signature in black ink, consisting of a series of connected loops and a long horizontal stroke at the end.

Nathan D. Richter  
[nathan@rlslawyer.com](mailto:nathan@rlslawyer.com)

NDR/ys

CC: Client