


## MEMORANDUM



**DATE:** August 22, 2025  
**TO:** Clint Mercer, Chief Accountant  
**FROM:** Sarah Encinias, Legal Admin Tech   
**SUBJECT:** City of Norman Debt Recovery  
Restitution for Damage to Police Vehicle

The Cleveland County District Court has ordered restitution for damage that occurred to Norman Police Department vehicles where insurance monies could not be collected. The District Attorney's Office then collects this restitution and remits payment to the City.

Attached is a check for \$207.64 (voucher #7100669, dated 8/8/2025), from the District Attorney's Office, for the incident described below. Please advise if further information is needed regarding this payment.

Vehicle Unit	Incident Date	Court Case	Name	Payment Amount
PD-1215	4/7/2024	CM-24-732	E. Barnes	\$ 207.64

### *Attachment*

cc: Kevin Foster, Chief of Police  
Chad Vincent, Major, Police Department

Monteshia Brakhage, PD Admin Tech  
Mike White, Fleet Program Manager  
Mark Delgado, Light Repair Supervisor  
Jennell James, Fleet Service Writer  
Barbara Andros, Revenue Collection Supervisor  
Ryan Riddel, Assistant City Attorney

Cleveland County District Attorney

City of Norman  
Type: OD-701

JPMorgan Chase OD

Voucher number: 7100669  
Date: 8/8/2025  
Amount: 207.64

SAC

**Office Copy**

Office of District Attorney  
Cleveland County DA - Criminal Restitution

Date: 8/8/2025  
Amount: 207.64

JPMorgan Chase OD

Voucher number: 7100669

City of Norman

SAC

Detach this stub before Cashing. Retain the Stub for your Records.

**Non-Negotiable.**

THE KEY TO DOCUMENT SECURITY • HEAT ACTIVATED THUMB PRINT • ADDITIONAL SECURITY FEATURES INCLUDED • SEE BACK FOR DETAILS

Office of District Attorney  
Cleveland County DA - Criminal Restitution

JPMorgan Chase OD

Voucher Number: 7100669  
Registration Number: 1016  
Date: 8/8/2025

To the County Treasurer As Official  
Depository:

**Void After One Year**

**Pay  
To  
The  
Order  
Of**

City of Norman

Exactly two hundred seven dollars and sixty-four cents  
For:

City of Norman  
201 W. Gray St  
Norman, OK 73069

**\$207.64**