



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 02/11/2025

**REQUESTER:** Jeanne Snider, Assistant City Attorney

**PRESENTER:** Jeanne Snider, Assistant City Attorney

**ITEM TITLE:** CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2425-14 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING ARTICLE 2-III, DIVISION 2-III-1, SECTION 2-301 OF THE CODE OF THE CITY OF NORMAN INCREASING THE NUMBER OF PERSONS FOR THE BOARD OF ADJUSTMENT FROM FIVE TO SEVEN, AMENDING CITY PLANNING COMMISSION MEMBERSHIP TO REQUIRE A PERSON FROM EACH WARD AND ONE AT-LARGE PERSON, DECREASING THE TERMS OF PERSONS ON THE BOARD OF APPEALS FROM FOUR TO THREE YEAR TERMS, AND ADDING NORMAN ELECTION COMMISSION: SEVEN PERSONS WITH THREE-YEAR TERMS; AMENDING DIVISION 2-III-6, SECTION 3-216, ADDING OVERSIGHT OVER TREE PROTECTION TO THE BOARD OF PARK COMMISSIONERS AUTHORITY; REPEALING DIVISION 2-III-9, GREENBELT COMMISSION IN ITS ENTIRETY; REPEALING DIVISION 2-III-16, TREE BOARD IN ITS ENTIRETY; AMENDING ARTICLE 10-II, SECTION 10-201, NORMAN ELECTION COMMISSION, TO CHANGE A FIVE MEMBER COMMITTEE TO SEVEN; AND AMENDING ARTICLE 36-V-4, SECTION 36-570(A)(2) TO INCREASE THE CONCURRING VOTE REQUIRED FOR THE BOARD OF ADJUSTMENT FROM THREE TO FOUR MEMBERS.

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### **BACKGROUND:**

Over the past several years, City Council has discussed a number of proposals to amend some of the City's Boards, Commission and Committees. At the December 17, 2024, Study Session, City Council agreed to move forward with the following amendments.

### **DISCUSSION:**

#### Section 2-301 Appointment Boards and Commissions; Appointments; Terms of Office

Section 2-301(a). Increase the membership of the Board of Adjustment from five to seven members.

Section. 2-301(g). Add the provision of the City Planning Commission that there shall be a member from each ward and one at-large member.

Section 2-301(j). Decrease the term of the Board of Appeal appointments from four years to three years.

Section 2-301(m). Include this Section stating the Norman Election Commission has seven members with three year terms; and amend Section 10-201 to increase the membership of the Norman Election Commission from five to seven members.

Section 36-750(d)(2) Board of Adjustment. Increase the concurring vote from three to four members necessary to reverse any order, requirement, decision or determination of the administrative office, to decide in favor of the applicant on any matter upon which it is required to pass under this chapter, or to affect any variation in the application of this chapter.

Repeal Division 2-III-16 Tree Board and authorizing the Board of Park Commissioners be the presiding authority over matters contained in NCC 16-IX, Tree Protection, with review and oversight by City Council.

Repeal Division 2-III-9 Greenbelt Commission.

**RECOMMENDATION:**

Staff recommends Council approve the amendments listed above.