



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 07/28/2026

REQUESTER: Matheus Dias, Capital Projects Engineer

PRESENTER: Scott Sturtz, Public Works Director

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-191: A PROJECT AGREEMENT WITH THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) FOR THE CONSTRUCTION OF A ROUNDABOUT AT THE INTERSECTION BETWEEN JAMES GARNER AVENUE AND ACRES STREET AND ADOPTION OF RESOLUTION R-2526-151 ADOPTING ODOT PROJECT AGREEMENT FOR THE ODOT PROJECT AND BUDGET TRANSFER AS OUTLINED IN THE STAFF REPORT. (WARD 4)

BACKGROUND:

On November 8, 2016, the Norman City Council approved programming Resolution R-1617-49 requesting federal funds to widen James Garner Avenue from Acres Street to Flood Avenue. This Resolution states the City's commitment to adhere to the terms and conditions of a federally funded project. Through the Association of Central Oklahoma Governments (ACOG), the Oklahoma Department of Transportation (ODOT) agrees to provide 80% of the cost of construction with a 20% matching share from the City of Norman. To receive the federal funding, the City of Norman is required to enter into an agreement with ODOT to complete the design, acquire all rights-of-way and relocate existing utilities/encroachments at City's cost.

In March of 2017, the Norman City Council approved the design contract, K-1617-105, with Cabbiness Engineering, in the amount of \$427,000, for the James Garner Avenue Project from Acres Street to Flood Avenue, and Cabbiness began preliminary design for the project.

On August 27, 2019, the Norman City Council approved Contract Amendment No. 1 to contract K-1617-105, between the City of Norman and Cabbiness Engineering, in the amount of \$2,275, for additional design services on the James Garner Avenue Project from Acres Street to Flood Avenue.

On March 23, 2021, the Norman City Council approved Contract Amendment No. 2 to contract K-1617-105, between the City of Norman and Garver, L.L.C., in the amount of \$5,675, for additional design services on James Garner Avenue Project from Acres Street to Flood Avenue.

On April 12, 2022, the Norman City Council approved Contract Amendment 3 for contract K-1617-105, between the City of Norman and Garver, L.L.C., in the amount of \$34,400, for additional design services on the James Garner Avenue Project from Acres Street to Flood Avenue.

On March 24, 2026, the Norman City Council approved Contract Amendment 4 for contract K-1617-105, between the City of Norman and Garver, L.L.C., in the amount of \$174,906, for additional design services to design a roundabout at the James Garner Avenue/Acres Street intersection.

DISCUSSION:

Due to the success of the last phase of the James Garner Avenue Phase II Project from Acres Street to Flood Avenue connecting James Garner Avenue and Acres Street, there has been an increased traffic demand at the James Garner Avenue/Acres Street intersection, causing higher levels of traffic queueing for north-south vehicles due to the 2-way stop-controlled intersection. Garver is currently designing a roundabout at this location to address this issue.

When the construction documents have been completed, the next milestone for this project will be for ODOT to place the project on their bid schedule, which requires the City of Norman to enter into a project agreement with ODOT and to adopt it by Resolution. ODOT has requested the City approve the attached agreement that addresses the responsibilities of the City of Norman and ODOT. City staff have reviewed and recommend approval of the project agreement and resolution.

In summary, the City's responsibilities are:

- Prepare plans for construction in conformance with ODOT 2019 Standard Specifications
- Provide necessary rights-of-way to construct the project and relocate any utilities
- Maintain the traffic signal equipment after construction
- Certify the project will comply with the Americans with Disabilities Act (ADA)
- Comply with environmental requirements
- Maintain the roadway and all drainage systems and facilities after construction
- Ensure permanent rights-of-way are free of any encroachments
- Maintain lighting and lighting systems

In summary, ODOT's responsibilities are:

- File jointly with the contractor the Notice of Intent (NOI) for a general construction storm water permit with the EPA which authorizes storm water discharges associated with construction activities

- Advertise and let the construction contract for this project
- Construct the project in accordance with the plans
- Provide competent supervision of the construction

The construction and construction management portion of the project is funded 80% by ODOT and 20% by local funds with a maximum cap for the ODOT federal funds.

Based on the latest engineer's estimate, the total construction and construction management cost for the James Garner Avenue Project from Acres Street to Flood Avenue roundabout project is estimated to be \$1,018,889. ODOT's estimated share is capped at a maximum of \$815,111, therefore, the local match is \$203,778. The City's share will be funded by Norman Forward Funds. There is currently \$111,492 available within the project account, which is the James Garner Avenue Phase II Norman Forward Project (Project NFP109, Account No. 51594405-46101 Construction). An additional \$92,286 is proposed to be transferred from two completed Norman Forward projects including \$80,000 from the Griffin/Sutton Land Purchase (Project NFP103, Account No. 51794442-46001 Land) and \$12,286 from the Senior Citizen Center (Project NFP111, Account No. 51793365-46101 Construction) to the James Garner Avenue Phase II Norman Forward Project (Project NFP109, Account No. 51594405-46101 Construction).

ODOT will bill the City for the local matching share based on the final engineer's estimate at the time of submission of the final plans and estimate for placement on the ODOT bid schedule. Should 80% of the total construction cost exceed the ODOT cap, the City will be responsible for the additional costs. If the final construction costs underrun the estimated amount, the City's share will be adjusted to 20% of the final cost and any excess funds paid by the City will be refunded.

Once this agreement has been accepted by City Council and final construction documents are submitted to ODOT, a bid date will be set. The current target for bid opening is June 2027. If that target date is met, construction of the project will begin around August or September 2027. Construction should be completed by January 2028.

RECOMMENDATION No. 1:

Staff recommends a transfer of \$80,000 from the Griffin/Sutton Land Purchase (Project NFP103, Account No. 51794442-46001 Land) and \$12,286 from the Senior Citizen Center (Project NFP111, Account No. 51793365-46101 Construction) to the James Garner Avenue Phase II Norman Forward Project (Project NFP109, Account No. 51594405-46101 Construction).

RECOMMENDATION No. 2:

Staff further recommends approval of Contract No. K-2526-191 with the Oklahoma Department of Transportation.

RECOMMENDATION No. 3:

Staff further recommends approval of Resolution No. R-2526-151 adopting Contract No. K-2526-191, and if approved, authorize the execution thereof.