



CITY OF NORMAN, OK

FLOODPLAIN PERMIT COMMITTEE MEETING

Development Center, Conference Room B, 225 N. Webster Avenue,
Norman, OK 73069

Monday, May 18, 2026, at 3:30 PM

MINUTES

The Floodplain Permit Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on the 18th day of May, 2026, at 3:30 p.m., and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

The meeting was called to order by Mr. Sturtz at 3:30 p.m. Roll was taken. Committee members in attendance included Bill Scanlon, Resident Member; Sherri Stansel, Resident Member; Scott Sturtz, Floodplain Administrator; Tim Miles, City Engineer; Ken Danner, Subdivision Development Manager; Jane Hudson, Director of Planning; and Lora Hoggatt, Planning Services Manager. Other staff in attendance included Jason Murphy, Stormwater Program Manager; Amy Shepard, Management Analyst; Brandon Brooks, Interim Development Engineer. Diana Phan, engineer with Johnson & Associates.

MINUTES

Approval of minutes of the April 20th, 2026, meeting

Mr. Sturtz asked for corrections or comments.

Mr. Danner motioned to approve the minutes. Ms. Hudson seconded the motion. Minutes were approved with a vote of 7-0.

ACTION ITEMS

1. Floodplain Permit No. 741

Mr. Sturtz stated that the floodplain permit application is for the maintenance of a bridge on 24th Ave. SW over Merkle Creek/Normandy Creek heard at the April 20th meeting.

Mr. Sturtz stated at the meeting a concern was raised about the date on the public notices for application 741. To ensure citizens had the opportunity to attend and make comments the permit would be ratified at this meeting.

Mr. Sturtz asked if the committee would like to revisit the approved permit, had additional questions, or if there were public comments. Hearing none, Mr. Sturtz asked for a motion.

Committee Action:

Mr. Danner motioned to ratify the permit. Ms. Hudson seconded the motion. Floodplain Permit No. 741 was ratified with a vote of 7-0.

2. Floodplain Permit No. 742

Mr. Sturtz stated this is a permit application for installation of natural gas main extensions within the floodplain of unnamed tributary to the Little River near North Flood, north of Flood

Avenue and west of Franklin Road. The applicant is Oklahoma Natural Gas and the engineer is Johnson & Associates.

Mr. Murphy provided the staff report detailing the request with respect to the floodplain permit requirements and potential impacts.

Project Summary:

- Extension of natural gas line for service connections.
- Utilizing trenchless bore installation at three locations.
- No fill material will be placed in the floodplain.
- Bore pits will be outside of the floodplain.
- Boring will occur at the 10-foot depth beneath the channel.
- There will be no fill and no compensatory storage needed.
- The pipe thickness met or exceeded minimum requirements.
- Engineer-certified no rise in base flood elevation.

Mr. Murphy stated staff recommends approval of Floodplain Permit Application No. 742.

Mr. Sturtz asked for comments from the committee. Ms. Stansel asked about the history of the development for which the gas line is being extended. Staff gave history of development and the question was satisfied.

Mr. Sturtz asked for comments from the public, hearing none, he asked for a motion.

Committee Action:

Mr. Danner motioned to approve the permit. Mr. Scanlon seconded the motion. Floodplain Permit No. 742 was approved with a vote of 7-0.

MISCELLANEOUS DISCUSSION

- The June 1st meeting is anticipated to be canceled due to lack of quorum.
- All open floodplain enforcement actions have been resolved except for one that is still working to obtain compliance.
- Mr. Sturtz spoke about an update to the Zoning regulations and asked the committee to communicate any changes to Mr. Murphy as part of the update project. He also stated any proposed changes will come before the committee for consideration.

ADJOURNMENT

Ms. Stansel motioned to adjourn. Ms. Hoggatt seconded the motion. The motion to adjourn passed 7-0. Mr. Sturtz adjourned the meeting at 3:42 p.m.

Passed and approved this _____ day of _____, 2026

City of Norman Floodplain Administrator, Scott Sturtz