



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 01/24/2023

**REQUESTER:** Brenda Hall, Project Manager

**PRESENTER:** Brenda Hall, City Clerk

**ITEM TITLE:** CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CHANGE ORDER NO. ONE TO CONTRACT K-1920-133 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, THE NORMAN MUNICIPAL AUTHORITY, AND CROSSLAND CONSTRUCTION COMPANY, INC., DECREASING THE CONTRACT AMOUNT BY \$4,413.69 FOR THE CITY HALL PORTION OF THE MUNICIPAL COMPLEX RENOVATION PROJECT AND FINAL ACCEPTANCE OF THE PROJECT.

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**BACKGROUND:** City Council, in its meeting of January 22, 2019, approved Contract K-1819-99 with the McKinney Partnership Architects (McKinney) to provide the initial assessment and schematic design services related to the renovation of the Norman Municipal Complex.

On March 24, 2020, City Council approved Contract K-1920-133 with Crossland Construction Company, Inc., to provide construction management at risk (CMaR) services for the Municipal Complex Renovation Project. The initial contract amount of \$32,390 was approved for the purpose of providing pre-construction services which, to date, have included plan review, design assistance, bidding services and value engineering.

City Council, in its meeting of October 26, 2021, approved Amendment No. Two to Contract K-1920-133 with Crossland Construction Company, Inc., to establish the Guaranteed Maximum Price of \$667,562 for the Municipal Building portion of the Municipal Building portion of the Municipal Complex Renovation Project.

**DISCUSSION:** Construction began in December 2021 and was substantially completed in August 2022. The final items have now been completed and the project is ready for final acceptance. The final amount of the contract totaled \$663,148.31, which is a savings of \$4,413.69. This project was accounted for in Municipal Complex Renovation, Construction (Account 50196644-46101; Project BP0045).

**RECOMMENDATION:** It is recommended that City Council approve Change Order No. One to Contract K-1920-133 with Crossland Construction Company, Inc. in the amount of \$4,413.69 and acceptance the project as complete for the Municipal Building portion of the Municipal Complex Renovation Project.