



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 01/24/2023

REQUESTER: Jason Olsen

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2223-110: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND P.D.G, L.L.C., D/B/A PLANNING DESIGN GROUP IN THE AMOUNT OF \$264,150 TO PROVIDE PROFESSIONAL ARCHITECTURAL DESIGN SERVICES FOR THE NORMAN NATURE PARK TO BE LOCATED AT THE INTERSECTION OF CARTER AVENUE AND ALAMEDA STREET AND BUDGET TRANSFER BETWEEN PROJECT ACCOUNTS AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

On April 12, 2021 the City of Norman purchased 5.14 acres of land located at the corner of Alameda Street and Carter Avenue, just east of Porter Avenue. The land is undeveloped, with heavy tree cover and a large creek passing through it.

On April 27, 2021, the City of Norman entered into a stand-alone contract with the Planning Design Group (P.D.G.) in the amount of \$9,750 for preliminary design services for the Norman Nature Park Master Plan to be created on this site.

On September 21, 2021, Staff presented the Conceptual Master Plan for the Norman Nature Park to Councilmembers during a City Council Study Session.

On June 14, 2022, Council approved and allocated \$1,500,000 in the Capital Improvements Projects Budget for FY23 for the design and construction of the Norman Nature Park (referred to as the Carter/Alameda Stormwater Park).

DISCUSSION:

P.D.G. has worked with the City of Norman on several park projects over the years, has experience designing parks that incorporate stormwater and nature play, and has knowledge of what is required to design and construct this park based on the initial research they conducted in order to prepare the Conceptual Master Plan noted above. Staff has been in discussions with P.D.G. regarding architectural design services necessary for the development and construction of the Norman Nature Park. Those services include, but are not limited to, work related to the

permitting and environmental reviews that will be required for this site, due to the presence of a blue-line stream on the property.

P.D.G. has provided a proposal in the amount of \$264,150 for the following services:

- Project Programming and Master Plan Refinement (including, but not limited to, a final Survey of the land, Geotechnical report, Soil Analysis, Environmental Study, Hydrology report, securing Permits, and public presentations).
- Design development and preparation of Construction Documents
- Bidding and Construction Administration services

Details of the proposal are included in the attached contract.

Funds are available in Carter/Alameda Stormwater Park Design (account 50794442-46201; project PR0028) to cover the costs associated with this design contract.

RECOMMENDATION NO 1:

Staff recommends approval of Contract K-2223-110, between the City of Norman and P.D.G., L.L.C. d/b/a Planning Design Group, in the amount of \$264,150 for Professional Architectural Design Services for the Norman Nature Park.

RECOMMENDATION NO 2:

It is further recommended that the City Council approve a budget transfer of \$264,150 from Carter/Alameda Stormwater Park Construction (account 50794442-46101; project PR0028) to Design (account 50794442-46201; project PR0028).